



BOROUGH OF MANTOLOKING
PO Box 247
202 Downer Avenue
Mantoloking, NJ 08738

TRANSFER/SALE & RENTAL APPLICATION

Date Received: _____ **Application Number:** _____
Received By: _____ **Inspection Date:** _____
Reinspection Date: _____
Please check One: () Transfer/Sale **Date Of Closing** _____

() Summer Rental () Winter Rental () Monthly () Annual Rental

Property Address _____ **Block/Lot** _____

Property Owner(s) Name (PRINT): _____ **Phone #** _____

Owner's Mailing Address _____ **Town/State/Zip** _____

Seller's Attorney: _____ **Phone #** _____

Address _____

Seller's Agent: _____ **Phone #** _____

Address _____

Buyer's Name: _____ **Phone #** _____

Mailing Address _____

Tenant(s) Name (PLEASE PRINT): _____ **Phone** _____

Rental Start Date _____ **Rental End Date** _____

There is a fee of \$35. Payment can be made by cash, check or money order. Make check payable to the Borough of Mantoloking. If the property is to be re-inspected for violations, a fee of \$15 is charged. Failure to make application for inspection and obtain a certification of inspection for each dwelling is punishable by a fine not to exceed \$1000.00. Applications must be received 15 days prior to premises being occupied.

Signature of Owner: _____

DO NOT WRITE BELOW THIS LINE

***For the purpose of Sale/Rental of this property, all OPEN permits MUST be Closed out before Sale/Rental is Approved. ***

ALL PERMITS ARE CLOSED OUT ON THIS PROPERTY: YES _____ NO _____

Building Dept. Employee Authorized Signature: _____

Check#: _____ () cash () check () money order

Re-Inspection Fee \$15: _____ () cash () check () money order

Passed: _____ **Date:** _____

Failed: _____ **Date:** _____

Inspector: _____