

DRAFT #4 (10/17/2013)

THE BOROUGH OF MANTOLOKING
MAYOR AND COUNCIL

AGENDA – REGULAR BUSINESS MEETING

October 22, 2013

4:30 P.M. Mantoloking

Yacht Club

1224 Bay Avenue

Mantoloking, New Jersey

The regular monthly meeting of the Mayor and Council will be held this day in the Mantoloking Yacht Club, Mantoloking, New Jersey.

- 1. CALL TO ORDER:** **TIME:**

- 2. OPEN PUBLIC MEETING STATEMENT:** Mayor Nebel will read the following statement:
In compliance with the provisions of the New Jersey Open Public Meetings Act, adequate notice of this meeting of the Mantoloking Borough Council has been advertised in the manner provided by law.

- 3. ROLL CALL**
 Present:
 Absent:

 Also Present:

- 4. PLEDGE OF ALLEGIANCE:** The Mayor will lead the assembly in the Pledge of Allegiance.

- 5. PRIVILEGE OF THE FLOOR:** The Mayor will open the meeting for public comment and questions about the agenda.

6. RESOLUTION: MINUTES OF PREVIOUS MEETINGS:

Council _____ moves the following resolution of approval of the Council Meeting Minutes of: Regular Meeting, July 16, 2013, Special Meeting of August 19, 2013 and Closed Session Meeting Minutes of August 19, 2013 and Regular Meeting Minutes of August 20, 2013

7. COMMITTEE REPORTS AND RECOMMENDATIONS

FINANCE COMMITTEE, COUNCILMAN STEVE GILLINGHAM

A. Councilman Gillingham will present the monthly finance report.

B. Action Items:

Councilman Gillingham moves the following _____ resolutions.

RESOLUTION: ACCEPTANCE OF THE REPORT OF THE MUNICIPAL FINANCE OFFICER August 31, 2013

WHEREAS, the Chief Finance Officer has presented a report on the status of the 2013 municipal budget as of August 31, 2013; and

WHEREAS, that report indicates the following status as of that date:

<u>ACCOUNT</u>	<u>ORIGINA L 2012</u>	<u>2013 BUDGET</u>	<u>EXPENDED YEAR TO DATE</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>
2013 Current Yr. Appropriation		\$5,671,304.96	\$2,583,188.84	\$ 368,737.14	\$2,719,378.98
2012 Appropriation Reserves	\$4,034,728.78				
Sandy Emergency #1	2,000,000.00	\$ 440,086.77	\$ 76,118.28	\$ 1,127.13	\$ 362,841.36
Sandy Emergency #2	2,000,000.00				
Sandy Emergency #3	3,100,000.00				
Sub-Total 5 Yr. Sandy Emer.		\$6,454,059.22	\$3,664,723.41	\$2,544,975.89	\$ 244,359.92
Total 2012 Approp Reserve		\$6,894,145.99	\$3,740,841.69	\$2,546,103.92	\$ 607,201.28
CAPITAL		\$ 734,242.74	\$ 18,322.06	\$ 0.00	\$ 715,920.68
		<u>REVENUE THIS MONTH</u>	<u>REVENUE YEAR TO DATE</u>		
CASH RECEIPTS		\$2,046,082.87	\$16,788,068.23		

now, therefore, be it

RESOLVED, the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey accept the above referenced and summarized report and directs that a copy be attached to and made part of the minutes of this meeting.

RESOLUTION: PAYMENT OF BILLS FOR THE MONTH OF OCTOBER 2013

WHEREAS, the Municipal Finance Officer has presented a list of bills in the total amount of

\$1,449,177.26 and recommended that they be paid, now, therefore, be it

RESOLVED, the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey approve payment of the above referenced bills and directs that a copy be attached to and made part of the minutes of this meeting.

RESOLUTION TRANSFERRING CURRENT YEAR APPROPRIATIONS #1-2013

WHEREAS, N.J.S.A. 40A:4-58 provides for transfers within certain appropriations within the Municipal Budget during the last two months of the fiscal year; and

WHEREAS, the Chief Financial Officer has advised the Mayor and Council of the Borough of Mantoloking that the need for certain transfers within the 2013 Municipal Budget exists; and

WHEREAS, it is recommended that these budget transfers be made and are to become effective on or after November 1, 2013;

NOW, THEREFORE BE IT RESOLVED, that the following budget transfers be made in the 2013 Municipal Budget:

CURRENT ACCOUNT		TO	FROM
CLERK	SW	\$2,000.00	
FINANCE	SW	3,000.00	
FINANCE	OE	300.00	
AUDIT	OE		\$2,000.00
TAX ASSESSOR	SW		7,550.00
LEGAL	OE	80,000.00	
PLANNING	SW		5,000.00
CONSTRUCTION	SW		20,000.00
ELECTRICAL SUB-CODE	SW	100.00	
LIABILITY INSURANCE	OE		20,000.00
HEALTH WAIVER	OE		5,000.00
GROUP HEALTH	OE		35,000.00
UNIFORM FIRE SAFETY	SW	50.00	
ROAD REPAIR	SW	111,000.00	
ROAD REPAIR	OE		15,000.00
GARBAGE	OE		35,000.00
BUILDINGS & GROUNDS	OE		15,000.00
SEWER	OE		10,000.00
DOG	OE	100.00	
GASOLINE	OE		35,000.00
SOCIAL SECURITY	OE	31,000.00	
COURT	SW		4,000.00
CURRENT ACCOUNT		TO	FROM
BEACH GUARD	SW		18,000.00
BEACH GUARD	OE		1,000.00
TOTAL		\$227,550.00	
\$227,550.00			

RESOLUTION: APPOINTMENT OF PERSONNEL – PART TIME TEMPORARY HELP

RESOLVED, the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey approves the following appointments with the terms and conditions indicated:

Name	Position	Effective Date	Salary
<i>Christopher Neibling</i>	<i>Part Time Administrative Assistant</i>	<i>November 1, 2013</i>	<i>\$40.00/hour</i>

RESOLUTION: ADOPTING SCHEDULE FOR “WORKSHOP” MEETINGS OF THE MAYOR AND COUNCIL FOR NOVEMBER AND DECEMBER 2013 AND JANUARY, 2014

WHEREAS, the Mayor and Council desire to amend the Meeting Schedule previously adopted; and
WHEREAS, the supplemental Meetings will, generally, be devoted to development of the Agenda for regular meetings; and

WHEREAS, the Meeting Schedule previously adopted shall be deemed amended by the addition of the "Workshop" Meetings listed below.

IT IS NOW, THEREFORE, this 22nd day of October, 2013, RESOLVED by the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey, as follows:

1. Workshop Council Meetings shall be held on November 21, 2013, December 11, 2013 and January 2, 2014. The Meetings shall commence at 8:30 a.m. at the temporary Borough Hall, 340 Drum Point Road, Brick, New Jersey.
2. The adoption of this Amendment to the Meeting Schedule shall be published and posted in accordance with statutory requirements.

RESOLUTION: ACCEPTING THE 2013 BEST PRACTICES CHECK LIST

WHEREAS, the Borough of Mantoloking is required by statute to complete the Best Practices Check List as instituted by the Division of Local Government Services; and

WHEREAS, the Best Practices Check List is a constructive way to encourage municipalities to consider and embrace a range of best practices that will help improve financial accountability and transparency.

AND WHEREAS the inventory results for 2013 are as follows: 34 yes, 6 no, 5 N/A, and 5 prospective for a total percentage of 88% with no State Aid to be withheld.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Mantoloking accept the Best Practices Check List as required by the State of New Jersey Department of Community Affairs for the 2012 Budget Year.

PUBLIC SAFETY COMMITTEE, COUNCILMAN ROBERT MC INTYRE:

A. Reports of the Public Safety Committee: Councilman McIntyre will present the reports of the Police Department, Municipal Court, Fire Company and Emergency Management.

B. Action Items:

Councilman McIntyre moves the following _____ resolutions.

RESOLUTION: PROVIDING FOR SALE OR TRANSFER OF MUNICIPAL SURPLUS EQUIPMENT (FIREARMS)

WHEREAS, the Chief of Police has determined that the below described firearms are surplus; and
WHEREAS, the sale and transfer of such weapons is strictly regulated; and
WHEREAS, any purchaser or transferee must hold a valid permit for such acquisition; and
WHEREAS, a sale in the ordinary course for the disposition of such surplus property would be inappropriate; and

WHEREAS, the value assigned to each item is deemed fair value (trade in) for such items; and
WHEREAS, it is the desire of the Mayor and Council to transfer ownership of these items to the persons named below in consideration of the receipt of \$290.00 for each item.

IT IS NOW, THEREFORE, this 22nd day of October, 2013, **RESOLVED** by the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey, as follows:

1. The weapons are surplus personal property and are no longer required for Borough use;
2. Title to each such identified weapon is transferred to the Police Officer listed below in conjunction with such item.

Buyer's Name	Description	Serial No.
William Shewan	Sig Sauer P220 Stainless Cal. 45	G407062
Mark Wright	Sig Sauer P220 Stainless Cal. 45	G330842

3. The sale or transfer is made on an "as is" basis without any representations or warranties, express or implied, of any nature, except as to title. By payment and acceptance of possession, each buyer/transferee acknowledges and accepts the foregoing conditions of sale and transfer.
4. The Chief of Police shall, in each instance, possess and permanently file a true copy of the purchase permit as issued to each Police Officer, transferee, for each weapon. A true copy of each permit shall be provided to the Borough Clerk upon delivery of possession of the weapon.

PUBLIC WORKS COMMITTEE, COUNCILWOMAN BETH NELSON

the

A. Reports of the Public Works: Councilwoman Nelson will present reports from

Public Works Superintendent, Construction Official and Land Use Officer.

B. Action Items:

Councilwoman Nelson moves the following ____ resolutions.

RESOLUTION: APPOINTMENT OF PERSONNEL – PART TIME TEMPORARY HELP

RESOLVED, the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey approves the following appointments with the terms and conditions indicated:

Name	Position	Effective Date	Salary
	<i>PT Plumbing Subcode Inspector</i>		

RESOLUTION: PROVIDING FOR EXERCISE OF SIX (6) MONTH LEASE OPTION FOR RENTAL OF 340 DRUM POINT ROAD, BRICK, NEW JERSEY, WITH RAJPRIYA, LLC

WHEREAS, pursuant to the Lease dated November 15, 2012, with Rajpriya, LLC., the Borough has the right to exercise a six (6) month extension for the period commencing December 1, 2013; and

WHEREAS, it is the desire of the Borough to exercise the six (6) month extension.

IT IS NOW, THEREFORE, this 22nd day of October, 2013, **RESOLVED** by the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey, as follows:

1. The Borough shall and hereby does exercise the six (6) month extension commencing December 1, 2013;
2. All other provisions of the Lease dated November 15, 2012, shall remain in full force and effect;
3. Notice of this exercise of Lease extension shall be provided forthwith to Rajpriya, LLC.

RESOLUTION: CHANGE ORDER REQUEST FOR THE RESIDENTIAL DEMOLITION AND DEBRIS REMOVAL PROJECT, CONTRACT NO. 2014-4, FEMA PPDR PROGRAM, CHANGE ORDER NO. 5 & 6 (FINAL)

WHEREAS, the Borough has entered into a Contract with Tricon Enterprises, Inc. (Contract 2013-4) to provide residential demolition and debris removal; and

WHEREAS, due to the need to compensate the Contractor for the removal and disposal of debris generated by the screening of sand with a ¼ inch screen, including silt, small aggregate, plastics, wood, concrete, etc., from the Contractor's portable sand screening plant, Tricon Enterprises, Inc. has submitted Change Order No. 5 for an increase of \$150,000.00; and

WHEREAS, due to the need to adjust the Contract line items, which have been completed under the terms of the Contract, to reflect as-built conditions for line items with either a deduction or an addition in quantity values for a decrease of the contract amount of \$1,787,149.46; and

WHEREAS, it is deemed to be in the public interest to accept Change Order No. 5 & 6 (FINAL); and

WHEREAS, the Borough Engineer, Lawrence Plevier, P.E. (Hatch Mott MacDonald) has, by letter dated October 17, 2013, (Exhibit "B", attached) recommended the execution of Change Order No. 5 & 6 (FINAL) which results in a decrease of \$1,637,149.46 to the total cost of the project which is now \$1,670,795.54.

IT IS NOW, THEREFORE, this 22nd day of October, 2013, **RESOLVED** by the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey, that Change Orders No. 5 & 6 (FINAL), is hereby approved and shall forthwith be executed by the Mayor and Borough Clerk.

RESOLUTION: PAYMENT ESTIMATE NO. 6 (FINAL) – RESIDENTIAL DEMOLITION AND DEBRIS DREMOVAL PROJECT

WHEREAS, the Borough has entered into a Contract with Tricon Enterprises, Inc. (Contract No. 2013-4, FEMA PPDR Program) to provide residential demolition and debris removal: and

WHEREAS, the Contractor has submitted Payment Application No. 6 (FINAL) in the sum of \$207,365.67; and

WHEREAS, it is deemed to be in the public interest to accept Payment Application No. 6 (FINAL); and

WHEREAS, the Borough Engineer, Lawrence Plevier, P.E. (Hatch Mott MacDonald) has, by letter dated October 17, 2013, (Exhibit A, attached) recommended Payment Application No. 6 be paid.

IT IS NOW, THEREFORE, this 22nd day of October, 2013, **RESOLVED** by the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey, that Payment Application No. 6 is hereby approved and shall forthwith be executed by the Mayor and Borough Clerk.

RESOLUTION: PROVIDING FOR PAYMENT ESTIMATE NO. 9 – EMERGENCY BYPASS

PUMPING SYSTEM (CONTRACT 2013-01)

WHEREAS, the Borough has entered into a Contract with Municipal Maintenance Co. (Contract 2013-01) to provide Emergency Bypass Pumping System; and

WHEREAS, the Contractor has submitted Payment Application No. 9, in the sum of \$5,782.00; and

WHEREAS, the Borough Engineer, Lawrence Plevier, P.E. (Hatch Mott MacDonald) has, by letter dated October 14, 2013, (Exhibit B, attached) recommended Payment Application No. 9 be paid.

IT IS NOW, THEREFORE, this 22nd day of October, 2013, RESOLVED by the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey, that Payment Application No. 9 is hereby approved and shall forthwith be executed by the Mayor and Borough Clerk.

RESOLUTION: REQUESTING NJDOT AWARD DEADLINE EXTENSION

WHEREAS, the Borough is the recipient of a New Jersey DOT Municipal Aid Program Grant from fiscal year 2012 for Bay Avenue Storm Drainage Improvements (Replacement of Outfall No. 22) in the amount of \$27,000.00; and

WHEREAS, the Grant established November 20, 2013 as the deadline date for project award; and

WHEREAS, the exigencies imposed by Municipal response to infrastructure damage caused by Hurricane Sandy have seriously limited the ability of the Borough to allocate resources to the subject project; and

WHEREAS, the catastrophic event has frustrated the Borough's intentions and ability to award the project within the time period above; and

WHEREAS, the New Jersey DOT does permit Municipal requests for extension of the award deadline; and

WHEREAS, the "Sandy" exigencies will necessitate utilization of a private contractor, whereas the initial project envisioned that most of the work would be provided by the Borough's Department of Public Works; and

WHEREAS, the completion of this project is an undeniable necessity, in the public interest.

IT IS NOW, THEREFORE, this 22nd day of October, 2013, RESOLVED by the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey, as follows:

1. that the Borough shall and hereby does request that the New Jersey DOT, Local Aid Office, grant a six (6) month extension of the Contract deadline award for this project;
2. the prefatory recitals of this Resolution are incorporated as the rationale for this extension request;
3. a true copy of this Resolution shall be forwarded forthwith to:
 - a. The New Jersey DOT, Local Aid Office (Project Manager); and
 - b. Hatch Mott McDonald (Larry Plevier, P. E.)

PUBLIC HEARING: Mayor Nebel will open the meeting for a public hearing on Ordinance No. 629

– AMENDMENT TO THE LAND USE ORDINANCE

RESOLUTION: ADOPTION OF ORDINANCE NO. 629 – AMENDMENT TO THE LAND USE ORDINANCE

WHEREAS, on the 22nd day of October, 2013 a public hearing on Ordinance No. 629 was held and _____ comment was made by the public, now, therefore, be it

RESOLVED, the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey, hereby adopt the following Ordinance:

ORDINANCE NO. 629

**AN ORDINANCE OF THE BOROUGH OF MANTOLOKING,
OCEAN COUNTY, NEW JERSEY, AMENDING CHAPTER XXX,
SECTION 30-6.16 (LAND USE REGULATIONS)
OF THE REVISED GENERAL ORDINANCES OF THE
BOROUGH OF MANTOLOKING**

BE IT ORDAINED as follows:

Article 30-6.16, Consolidation of certain Lots- Bulk Standards, delete and insert:

30-6.16 Consolidation of Certain Lots-Bulk Standards.

If two (2) or more conforming oceanfront lots located south of Lyman Street are consolidated, then the following bulk standards shall apply:

- a. Maximum lot coverage: sixteen (16%) percent.
- b. Maximum building height:
 1. If two (2) conforming lots are consolidated: fifty-five (55) feet over crown of road.
 2. If three (3) or more conforming lots are consolidated and if the finished first floor is twenty-five (25) feet or higher over the crown of the road, the roof ridges, for not more than sixty percent (60%) of their entire length shall not exceed the height of fifty-eight (58) feet over crown of road. The remainder of the structure shall not exceed fifty-five (55) _ feet over crown of road.

In the event that the finished first floor is less than twenty-five (25) feet, over the crown of the road, the building height shall not exceed fifty-five (55) feet over the crown of road.

- c. Minimum side yard setback:

For one side: twenty (20) feet.

For both side yards: Thirty-five percent (35%) of the lot frontage

- d. Minimum rear yard setback: Two (2) times the required rear yard setback in the zone.

- e. Buffer: A buffer area at least fifteen (15) feet in depth and landscaped with evergreen trees (minimum height six (6) feet) and other native species shall be provided along and street lint to minimize the visibility of the structures from the road.

2. All provisions of the Land Use Ordinance, not hereby amended shall remain in full force and effect.
3. This Ordinance shall be effective upon final adoption.

See Attached, EXHIBIT C, "Appendix B Bulk Standards" with proposed revisions.

DUNE & BEACH RENOURISHMENT COMMITTEE, COUNCILMAN PETER STROHM

A. Report of the Dune & Beach Renourishment Committee and Ocean County Block Grant Program

B. Action Items:

PUBLIC HEARING: Mayor Nebel will open the meeting for a public hearing on Ordinance No. 630 – ACQUISITION OF CERTAIN INTERESTS IN REAL PROPERTIES BY NEGOTIATION, PURCHASE, CONDEMNATION OR EMINENT DOMAIN

Councilman Strohm moves the following resolution:

RESOLUTION: ADOPTION OF ORDINANCE NO. 630 – ACQUISITION OF CERTAIN INTERESTS IN REAL PROPERTIES BY NEGOTIATION, PURCHASE, CONDEMNATION OR EMINENT DOMAIN

WHEREAS, on the 22nd day of October, 2013 a public hearing on Ordinance No. 630 was held and _____ comment was made by the public, now, therefore, be it

RESOLVED, the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey, hereby adopt the following Ordinance:

**ORDINANCE NO. 630
ORDINANCE OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF
NEW JERSEY, AUTHORIZING THE ACQUISITION OF CERTAIN INTERESTS
IN REAL PROPERTIES BY NEGOTIATION, PURCHASE, CONDEMNATION
OR EMINENT DOMAIN, SAID PROPERTIES BEING IDENTIFIED ON THE ANNEXED
EXHIBIT A**

WHEREAS, Superstorm Sandy caused significant and widespread damages to public and private property along the oceanfront and has greatly diminished the dune and beach system, making the entire Borough extremely vulnerable to future storms; and

WHEREAS, on October 27, 2012 the Governor issued Executive Order No. 104, wherein he declared a state of emergency because of Superstorm Sandy; and

WHEREAS, on September 25, 2013 the Governor issued Executive Order No. 140, wherein he declared that the construction of flood hazard risk reduction measures along New Jersey's coastline, including in the Borough, is necessary to protect the public health, safety, and welfare from future natural disasters, and that reliance on certain statutory authority for the acquisition of property, including but not limited to N.J.S.A. 20:3-1, et seq. and N.J.S.A. App. A:9-51.5, is necessary for such efforts; and

WHEREAS, the State of New Jersey recognizes and supports public acquisition of certain interests in

storm-damaged and storm-prone property as a priority hazard mitigation strategy to promote the public health, safety, and welfare; and

WHEREAS, the Mayor and Council of the Borough of Mantoloking have concluded that it is necessary, desirable, and appropriate for the Borough to undertake a beach replenishment, maintenance, revetment, and dune construction project; and

WHEREAS, there is currently private ownership of certain portions of the lands where said beach replenishment, maintenance, revetment, and dune construction project shall be undertaken; and

WHEREAS, by adoption of this Ordinance the Borough of Mantoloking authorizes the taking of perpetual easements in a portion of each identified privately owned property by condemnation/ eminent domain so that the Borough and other entities or agents acting on behalf of the Borough of Mantoloking shall have access onto, over, and through said privately owned real property for the purpose of taking any and all actions necessary for completing said beach replenishment, maintenance, revetment, and dune construction project; and

WHEREAS, the Mayor and Council of the Borough further find that a public use and purpose would be served for the benefit of Borough of Mantoloking and the communities that the barrier island protects by acquiring certain property interests in the aforesaid property, including, but not limited to, the promotion, protection, and preservation of the public health, safety, and welfare of the Borough of Mantoloking and its inhabitants by the acquisition of certain interests in said real property for storm damage and flood area mitigation through conducting the said beach replenishment, maintenance, revetment, and dune construction project, to protect public infrastructure located with the Borough of Mantoloking, to mitigate future storm damage and associated public recovery expenditures, and for the protection, preservation, and conservation of precious natural resources; and

WHEREAS, the Mayor and Council of the Borough of Mantoloking are authorized by the New Jersey State Constitution, N.J.S.A. 40A:12-5(a), N.J.S.A. 20:3-1 et seq., and/or any other provision of applicable law to proceed with acquiring certain property interests by condemnation/ eminent domain as long as just compensation is paid for the same;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Mantoloking in the County of Ocean and State of New Jersey as follows:

1. **RECITALS INCORPORATED**: The above recitals are incorporated into this section of the Ordinance as if specifically set forth at length herein.
2. **SPECIFIC FINDINGS**: The Mayor and Council of the Borough of Mantoloking find that the beach replenishment, maintenance, revetment, and dune construction project will promote and protect the health, safety, and welfare of residents of the Borough of Mantoloking, and will prevent property damage and loss due to flooding, and further find that any purchase or taking by eminent domain of any and all property interests necessary for the same are all in the furtherance of a public use and purpose.
3. **AUTHORIZE CONDEMNATION**: The Mayor and Council of the Borough of Mantoloking specially authorize any and all necessary and appropriate actions by Borough officials including the Mayor, Borough Clerk, Borough Attorney, and/or Special Condemnation Attorney, in conjunction with the Office of Flood Hazard Risk Reduction Measures within the New Jersey Department of Environmental Protection and/or any other appropriate State or Federal entity, for the taking and obtaining of certain property interests in the properties as set forth herein through negotiation, purchase, or condemnation/ eminent domain, including, but not limited to, the hiring of any experts, engaging the services of land surveyors, title insurance companies, appraisers,

and any other professional whose services are necessary or appropriate to implement the purposes of this Ordinance, the making of any offer by the Borough to the property owner(s) in the full amount of the appraised value of the property interest that the Borough seeks to acquire in said property, and to negotiate in good faith with the record owner(s) of the property for its voluntary acquisition in accordance with N.J.S.A. 20:3-6, and in the event that the negotiations for the voluntary acquisition of the property interest are unsuccessful for any reason to commence a condemnation action by the filing of a Verified Complaint and Declaration of Taking, depositing the estimated just compensation with the Clerk of the Superior Court, filing a Lis Pendens, and taking any and all other actions of any administrative or other nature necessary to complete the process contemplated by this Ordinance.

4. **IDENTIFICATION OF PROPERTY**: The properties for which a taking of property interests is authorized by negotiation, purchase, or condemnation/eminent domain pursuant to this Ordinance are located in the Borough of Mantoloking and listed on the Borough of Mantoloking tax map, the legal descriptions of which are attached as Exhibit A to this Ordinance and specifically incorporated into this Ordinance by reference. The property interests to be acquired are irrevocable, perpetual, permanent easements in the properties identified herein.
5. **OFFICIALS AUTHORIZED**: All appropriate officials of the Borough of Mantoloking, including, but not limited, to the Mayor, Borough Clerk, Borough Attorney, Special Condemnation Attorney, and any and all experts or others acting on behalf of the Borough of Mantoloking are authorized by this Ordinance to sign any and all documentation and take any and all action necessary to effectuate the purposes and intention of this Ordinance.
6. **PURCHASE OF PROPERTY**: If a determination is made by a majority vote of the governing body of the Borough of Mantoloking that the purchase of an easement is more appropriate than the obtaining said property interest through condemnation/eminent domain, then all appropriate officials of the Borough of Mantoloking, including, but not limited to, the Mayor, Borough Clerk, Borough Attorney, and Special Condemnation Attorney are authorized by this Ordinance to sign any and all documentation to effectuate the purchase of the property interests by the Borough of Mantoloking.
7. **REPEALER**: All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed to the extent of such inconsistency only.
8. **SEVERABILITY**: If any section, paragraph, subdivision, subsection, clause, or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, subsection, clause, or provision declared invalid and the remainder of this Ordinance shall remain in full force and effect and shall be enforceable.
9. **EFFECTIVE DATE**: This Ordinance shall take effect immediately upon final adoption and publication as required by law.

EXHIBIT A

IDENTIFICATION OF PROPERTY

ORDINANCE NO. 630

Texiera: Block 23, Lot 22

Maltese: Block 23, Lot 26

Calabrese: Block 23, Lot 37

Roberts/Gusmer: Block 23, Lot 52

Levin/Meyer: Block 26, Lot 4

Hartzband: Block 26, Lot 5

Walsh: Block 41, Lots 3 &4

MUNICIPAL SERVICES COMMITTEE, COUNCILMAN JAMES J. BROWN

- A. Councilman Brown will present the reports of the Municipal Services Committee. B. Action Items: None

MANTOLOKING COMMITTEE, COUNCILMAN DONALD NESS

- A. Councilman Ness will present the reports of the Mantoloking Committee and the Environmental Commission.
B. Action Items:

Councilman Ness moves the following _____ resolutions.

RESOLUTION: APPOINTMENT OF PERSONNEL – PART TIME HELP

RESOLVED, the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey approves the following appointments with the terms and conditions indicated:

<i>Name</i>	<i>Position</i>	<i>Effective Date</i>	<i>Salary</i>
<i>Dorothy Alexander</i>	<i>Certified Recycling Coordinator</i>	<i>October 1, 2013 -</i>	<i>Per Shared Services Agreement w/ Toms River Township</i>

RESOLUTION: PROVIDING FOR EXECUTION OF SHARED SERVICES AGREEMENT WITH TOWNSHIP OF TOMS RIVER, OCEAN COUNTY FOR CERTIFIED RECYCLING PROFESSIONAL

WHEREAS, the Borough is statutorily required to utilize the services of a Certified Recycling Professional to prepare the Annual Recycling Tonnage Reports; and

WHEREAS, the County of Ocean has offered to provide the required services pursuant to the terms and conditions of the annexed Shared Services Agreement; and

WHEREAS, the form of Agreement has been approved by counsel and funds are available.

IT IS NOW, THEREFORE, this 22nd day of October, 2013, RESOLVED by the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey, as follows:

1. The terms and conditions of the proposed Shared Services Agreement shall be and hereby are accepted.
2. The Mayor and Clerk are requested and authorized to execute the Agreement.

RESOLUTION: RECYCLING ENHANCEMENT ACT TAX IDENTIFICATION STATEMENT 2013

WHEREAS, The Recycling Enhancement Act, P.L. 2007, chapter 311, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, There is levied upon the owner or operator of every solid waste facility (with certain

exceptions) a recycling tax of \$3.00 per ton on all solid waste accepted for disposal or transfer at the solid waste facility.

WHEREAS, Whenever a municipality operates a municipal service system for solid waste collection, or provides for regular solid waste collection service under a contract awarded pursuant to the “Local Public Contracts Law”, the amount of grant monies received by the municipality shall not be less than the annual amount of recycling tax paid by the municipality except that all grant moneys received by the municipality shall be expended only for its recycling program.

NOW THEREFORE BE IT RESOLVED by the Borough of Mantoloking that the Borough of Mantoloking certifies a submission of expenditure for taxes paid pursuant to P.L. 2007, chapter 311, in 2012 in the amount of \$2,592.08. Documentation supporting this submission is available at 340 Drum Point Road, Brick, New Jersey and shall be maintained for no less than five years from this date.

RESOLUTION: SUBMISSION OF ANNUAL RECYCLING REPORT, ANNUAL TONNAGE REPORT AND APPLICATION FOR 2012 TONNAGE GRANT

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, It is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, The New Jersey Department of Environmental Protection has promulgated recycling regulations to Implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, The recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, A resolution authorizing this municipality to apply for the 2012 Recycling Tonnage Grant will memorialize the commitment of this municipality to recycling and to indicate the assent of the Mayor and Council to the efforts undertaken by the Borough of Mantoloking and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, Such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Mantoloking that Donald S. Ness hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Dorothy Alexander, Certified Recycling Professional to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

RESOLUTION: PROVIDING FOR THE PUBLICATION OF INVITATION TO BIDDERS SOLID WASTE AND RECYCLABLE COLLECTION AND REMOVAL SERVICE

WHEREAS, there exists a need to solicit bids for solid waste and recyclable collection and removal services in anticipation of expiration of the current contract term, with Republic Services, Inc., d/b/a Marpal, on March 1, 2014.

IT IS NOW, THEREFORE, this 22nd day of October, 2013, **RESOLVED** by the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey, that the Mayor is requested to forthwith initiate the public bidding process pursuant to the Local Public Contracts Law.

8. MAYOR AND COUNCIL COMMENTS

9. PUBLIC COMMENTS PERIOD

10. EXECUTIVE SESSION

RESOLUTION: ADJOURN TO CLOSED SESSION IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

WHEREAS, the Open Public Meetings Act, N.J.S.A.10: 4-11, permits municipal governing bodies to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Mayor and Council adjourns to closed session to discuss: (select one or more)

- a matter rendered confidential by federal or state law*
- a matter in which release of information would impair the right to receive government funds*
- material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- a collective bargaining agreement and/or negotiations related to it*
- a matter involving the purchase, lease, or acquisition of real property with public funds*
- protection of public safety and property and/or investigations of possible violations or violations of law*
- pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- specific prospective or current employees unless all who could be adversely affected request an open session*
- deliberation after a public hearing that could result in a civil penalty or other loss, and be it*

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

11. OPEN SESSION AS NECESSARY

12. NEXT MEETING –

Council Workshop Meeting, Thursday, November 21, 2013 at 8:30 a.m. at the Mantoloking Borough Offices, 340 Drum Point Rd., Brick, NJ

Regular Council Meeting, Tuesday, November 26, 2013 at 4:30 p.m. at the Mantoloking Yacht Club, 1224 Bay Avenue, Mantoloking, NJ

13. ADJOURNMENT

APPENDIX B BULK STANDARDS

Borough of Mantoloking, Ocean County, New Jersey
Chapter XXX, Land Use Regulations

Zone	Lot Requirements				Principal Building								Accessory Structure				
	Min. Lot Size	Min. Street Frontage	Min. Lot Depth	Lot Coverage ¹	Min. Front Yard Setback ^{3, 7, 8}	Min. Interior Side Yard Setback	Min. Corner Side Yard Setback ⁵	Min. Interior Rear Yard Setback	Min. Street Rear Yard Setback	Vertical Building Envelope ^{9, 10, 11, 12}	Maximum Number of Habitable Stories	Second Floor Habitable Area to First Habitable Floor Footprint Area Ratio ⁶	Min. Side Yard Setback	Min. Rear Yard Setback	Min. Yard Abutting a Street Setback ⁵	Min. Yard Abutting the Bay Setback	Max. Accessory Structure Height
	Sq. Ft.	Feet	Feet		Feet	Feet	Feet	Feet	Feet	Feet	Stories	Feet	Feet	Feet	Feet	Feet	
R-1 ⁹	25,000	100	250	2	60 ⁴	15	15	50	50	32	2.5	80%	15	25	25	25	15
R-2A	20,000	100	150	2	35	10	15	50	50	30	2.5	80%	10	10	15	25	15
R-2B ⁹	20,000	70	200	2	60 ⁴	10	15	25	50	32	2.5	80%	10	25	25	25	15
R-3A	15,000	100	150	2	25	10	15	25	25	30	2.5	80%	10	10	15	25	15
R-3B ⁹	15,000	70	200	2	60 ⁴	10	25	50	50	32	2.5	80%	10	25	25	25	15
R-3C	13,000	70	190	2	60 ⁴	10	25	50	50	32	2.5	80%	10	25	25	25	15
R-4A	10,000	70	100	2	25	10	15	20	25	30	2.5	80%	10	10	15	25	15
R-4B	10,000	60	100	2	25	10	15	20	25	30	2.5	80%	10	10	15	25	15
R-5A	7,500	70	100	2	25	10	15	20	25	30	2.5	80%	10	10	15	25	15
R-5B	7,000	50	100	2	25	10	15	20	25	30	2.5	80%	10	10	10	25	15
R-6A	5,000	70	70	2	14	10	10	10	25	30	2.5	80%	10	10	10	25	15
R-6B	5,000	50	75	2	57 ⁷ 15 ⁷	10	10	10	20	30	2.5	80%	10	10	10	25	15
B	6,000	40	100	2	15	0	0	10	10	30	2.5		10	10	10	25	15

¹The maximum lot area which may be covered by buildings, structures, areas under roofs, awnings or eaves, decks, swimming pools, or impervious areas shall be 45%.

²Lot coverage is 30% of lot area up to 12,000 SF, plus 12% of excess area over 12,000 SF and under 20,000 SF, plus 14% of excess over 20,000 SF, up to a maximum of 6,500 SF of coverage.

³The front yard setback of any new or altered building or structure shall not be less than the average front yard setback of existing buildings or structures on the lots within 200 feet of the lot that is the subject of the development, on the same frontage, or the minimum front yard setback for the zone, whichever is greater.

⁴The front yard setback for oceanfront properties is measured between the Dune Reference Line/Seawall Line as shown on the official Borough Tax Map and the building line.

⁵On corner lots, the provisions for sight triangles would prevail.

⁶See Land Ordinance for definition of Footprint Area.

⁷The minimum front yard setback for the waterfront lots in the R-6B zone is twenty-five feet (25').

⁸The minimum front yard setback for lots with front yards on Ocean Avenue in the R-2B zone is fifty feet (50').

⁹If two or more lots consolidate, separate bulk standards apply. See subsection 30-6.16 for requirements.

¹⁰The minimum first floor finished elevation shall be the elevation shown on the ~~FEMA Advisory Base Flood Elevation (ABFE) Preliminary Work~~ maps issued on ~~December 12, 2012~~ June 17, 2013 plus 1.0 foot for the Borough's adopted freeboard, plus an additional 2.0 feet in V Zone areas for floor supporting horizontal structural elements. The maximum first floor finished elevation shall be ~~the elevation shown on the FEMA Advisory Base Flood Elevation (ABFE) maps issued on December 12, 2012 plus 1.0 foot for the Borough's adopted freeboard plus 2.0 feet for floor supporting horizontal structural elements, plus an additional 2.0 feet for existing Ocean front homes only, up to 9' above the crown of the road for all lots, or Elevation 22 for all ocean front lots, Elevation 14 for all bay front lots or Elevation 12 for all non ocean front or non bay front lots; plus the Vertical Building Envelope Modification Factor.~~ (Ord. No. 465, Ord. No. 470, Ord. No. 527 § 2; Ord. No. 544 § 15; Ord. No. 578 § 2)

¹¹On existing structures being raised, the existing vertical building envelope may be maintained unless a floor area increase is proposed to the existing structure above the first finished floor, subject to the criteria of Footnote #10 of these Bulk Standards.

¹²The Vertical Building Envelope Modification Factor is the difference between the Vertical Building Envelope per these Bulk Standards less the existing or proposed Vertical Building Envelope. This factor cannot be less than zero (0).

Borough Clerk

From: Dorothy F. Alexander <DAlexander@tomsrivertownship.com>
Sent: Tuesday, October 08, 2013 2:57 PM
To: Borough Clerk
Cc: Anthony Merlino
Subject: Shared Service Agreement
Attachments: Mantoloking Shared Services Agreement 10 1 13 to 9 30 14.docx

Irene, Copy of the agreement which will also be on for our meeting also October 22. You can communicate with our Attorney, Anthony Merlino, regarding this agreement and resolution.

Dorothy F. Alexander C.R.P.
Administrative Assistant/Recycling Coordinator
Toms River Public Works Dept.
(732) 255 1000 X8187

From: Dorothy F. Alexander
Sent: Tuesday, October 08, 2013 2:48 PM
To: Anthony Merlino
Subject:



Dorothy F. Alexander C.R.P.
Administrative Assistant/Recycling Coordinator
Toms River Public Works Dept.
(732) 255 1000 X8187

SHARED SERVICES AGREEMENT

The TOWNSHIP OF TOMS RIVER (“Toms River”), a municipal corporation established and operating pursuant to the laws of the State of New Jersey, with offices located at 33 Washington Street, Toms River, New Jersey, 08753, and the BOROUGH OF MANTOLOKING (“Mantoloking”), also a municipal corporation established and operating pursuant to the laws of the State of New Jersey, with offices located at 340 Drum Point Road, 2nd Floor, P.O. Box 4391, Brick, New Jersey, 08723, hereby enter into this agreement pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 to -35, for the services of a Certified Recycling Professional (“CRP”) to prepare Annual Recycling Tonnage Reports (“ARTR”).

BACKGROUND RECITALS

WHEREAS, beginning in 2012, New Jersey municipalities were required by law to have mandatory ARTRs approved and signed by a CRP, and submitted electronically to the New Jersey Department of Environmental Protection (“NJDEP”); and

WHEREAS, Mantoloking has by ordinance enacted a recycling plan for all recyclable materials as designated by the Ocean County Solid Waste Management Plan; and

WHEREAS, Mantoloking must retain the services of a CRP to prepare, certify, and submit the ARTRs to the NJDEP; and

WHEREAS, Toms River employs a CRP qualified to perform these functions; and

NOW, THEREFORE, in consideration of the mutual promises set forth herein, the parties hereby agree as follows:

TERMS AND CONDITIONS

1. Mantoloking hereby retains the services of the CRP employed by Toms River who shall prepare the mandatory ARTR, as required by law.

2. The Toms River Director of Public Works will designate the properly-certified employee or official that will prepare the ARTRs called for under this agreement. The preparer so designated is responsible for the accuracy of the ARTRs prepared and submitted.

3. Mantoloking must provide the preparer with all supporting documentation and information necessary to prepare the ARTRs called for under this agreement, and hereby certifies to the accuracy of those materials. Mantoloking must further retain all supporting documentation for five years in the event of a review by NJDEP.

4. Mantoloking shall pay to Toms River a fee of \$200 for these services. Payment shall be made within 30 days of any invoice or as soon as reasonably possible.

5. This agreement will take effect on October 1, 2013, and expire on September, 30 2014, and thereafter shall automatically renew for one-year periods on the same terms and conditions unless terminated by either party upon written notice to the other.

6. This agreement may be amended by the parties' written agreement.

7. The parties acknowledge and agree that this writing constitutes the only and entire agreement between the parties and supersedes any prior oral or written agreement.

8. The parties agree that this agreement shall be governed by, and interpreted in accordance with, the laws of the State of New Jersey.

9. Any and all disputes arising out of or relating to this agreement shall be brought in the Superior Court of New Jersey, Ocean County vicinage.

10. This agreement is non-assignable.

11. The parties agree that a failure or delay in the enforcement of any provision of this agreement by either party shall not constitute a waiver of those provisions.

12. If any provision of this agreement is invalidated by a court or agency of competent jurisdiction, that provision shall be severed and the remainder of the agreement shall remain in full force and effect.

13. The parties represent that this agreement has been formally approved as required by law and voluntarily executed by the officials with the legal authority to do so.

14. The parties acknowledge and agree that they are associated only for the purposes set forth in this agreement and that each party is a public entity separate and distinct from the other.

Township of Toms River

Attest:

J. MARK MUTTER
Township Clerk

THOMAS F. KELAHER
Mayor

Dated:_____

Dated:_____

Borough of Mantloking

Attest:

IRENE H. RYAN
Township Clerk

GEORGE C. NEBEL
Mayor

Dated:_____

Dated:_____

BOROUGH OF

MANTOLOKING

OCEAN COUNTY

NEW JERSEY

340 Drum Point Road, 2nd Floor
P.O. Box 4391
Brick, N.J. 08723
www.mantoloking.org



TELEPHONE NO.
General (732) 475-6983
Fax (732) 475-7671
Construction (732) 475-7261
Fax (732) 475-7601

TAX IDENTIFICATION STATEMENT

- WHEREAS,** The Recycling Enhancement Act, P.L.2007, chapter 311, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and
- WHEREAS,** There is levied upon the owner or operator of every solid waste facility (with certain exceptions) a recycling tax of \$3.00 per ton on all solid waste accepted for disposal or transfer at the solid waste facility.
- WHEREAS,** Whenever a municipality operates a municipal service system for solid waste collection, or provides for regular solid waste collection service under a contract awarded pursuant to the "Local Public Contracts Law", the amount of grant monies received by the municipality shall not be less than the annual amount of recycling tax paid by the municipality except that all grant monies received by the municipality shall be expended only for its recycling program.

NOW THEREFORE BE IT RESOLVED by the Borough of Mantoloking that the Borough of Mantoloking hereby certifies a submission of expenditure for taxes paid pursuant to P.L.2007, chapter 311, in 2012, in the amount of \$2,592.08. Documentation supporting this submission is available at the municipal office at 340 Drum Point Road, Brick, New Jersey 08723, and shall be maintained for no less than five years from this date.

REA Tax certified by:

Name of official: Michele Swisher
Title of official: Chief Financial Officer

Date: September 25, 2013

Borough Clerk

From: Dorothy F. Alexander <DAlexander@tomsrivertownship.com>
Sent: Tuesday, October 08, 2013 2:24 PM
To: Davis, Joseph
Cc: boroclerk@mantoloking.org; Louis Amoruso
Attachments: 2012 MANTOLOKING RECYCLING TONNAGE REPORT.xlsx



Joe, Attached is the 2012 recycling report for Mantoloking. As we discussed, all other paper work will follow as soon as it is available. The recycling tax identification statement will be forwarded also as soon as I receive the signed copy from Mantoloking's CFO.

Dorothy F. Alexander C.R.P.

Administrative Assistant/Recycling Coordinator
Toms River Public Works Dept.
(732) 255 1000 X8187

Recycling Tonnage Report for Mantoloking 2012

UNICIP	TR	TONS	CT	MATERIAL	DEPT	COUNTY	MUNIA	MARKETN
15	20	3.17	C	Corrugated	01	Ocean	Mantoloking	Mazza & Sons, Inc.
15	20	0.00	C	Corrugated	01	Ocean	Mantoloking	
15	20	24.50	R	Corrugated	01	Ocean	Mantoloking	Ocean County Northern Recycling Center
15	20	0.00	C	Mixed Office Paper	02	Ocean	Mantoloking	end market
15	20	7.00	R	Mixed Office Paper	02	Ocean	Mantoloking	Ocean County Northern Recycling Center
15	20	0.00	C	Newspaper	03	Ocean	Mantoloking	end market
15	20	21.00	R	Newspaper	03	Ocean	Mantoloking	Ocean County Northern Recycling Center
15	20	0.00	C	Other Paper/Mag/JunkMail	04	Ocean	Mantoloking	end market
15	20	17.50	R	Other Paper/Mag/JunkMail	04	Ocean	Mantoloking	Ocean County Northern Recycling Center
15	20	0.00	C	Glass Containers	05	Ocean	Mantoloking	end market
15	20	12.25	R	Glass Containers	05	Ocean	Mantoloking	Ocean County Northern Recycling Center
15	20	0.00	C	Aluminum Containers	06	Ocean	Mantoloking	end market
15	20	0.88	R	Aluminum Containers	06	Ocean	Mantoloking	Ocean County Northern Recycling Center
15	20	0.00	C	Steel Containers	07	Ocean	Mantoloking	end market
15	20	1.75	R	Steel Containers	07	Ocean	Mantoloking	Ocean County Northern Recycling Center
15	20	0.00	C	Plastic Containers	08	Ocean	Mantoloking	end market
15	20	2.63	R	Plastic Containers	08	Ocean	Mantoloking	Ocean County Northern Recycling Center
15	20	1.79	C	Heavy Iron	09	Ocean	Mantoloking	John Blewett, Inc.
15	20	0.00	R	Heavy Iron	09	Ocean	Mantoloking	
15	20	0.01	C	NonFerrous/Aluminum Scrap	10	Ocean	Mantoloking	John Blewett, Inc.
15	20	0.00	R	NonFerrous/Aluminum Scrap	10	Ocean	Mantoloking	
15	20	0.89	C	NonFerrous/Aluminum Scrap	10	Ocean	Mantoloking	Mazza & Sons, Inc.
15	20	13.18	C	White Goods & Light Iron	11	Ocean	Mantoloking	Mazza & Sons, Inc.
15	20		R	White Goods & Light Iron	11	Ocean	Mantoloking	
15	20	0.00	C	Anti-freeze	12	Ocean	Mantoloking	end market
15	20	0.00	R	Anti-freeze	12	Ocean	Mantoloking	end market
15	20	0.00	C	Batteries (Automobile)	13	Ocean	Mantoloking	end market
15	20	0.00	R	Batteries (Automobile)	13	Ocean	Mantoloking	end market
15	20	0.00	C	Automobile Scrap	14	Ocean	Mantoloking	end market
15	20	0.00	R	Automobile Scrap	14	Ocean	Mantoloking	end market
15	20	0.00	C	Tires	15	Ocean	Mantoloking	end market

Recycling Tonnage Report for Mantoloking 2012

15	20	0.00	R	Tires	15	Ocean	Mantoloking	end market
15	20	0.00	C	Used Motor Oil	16	Ocean	Mantoloking	end market
15	20	0.00	R	Used Motor Oil	16	Ocean	Mantoloking	end market
15	20	0.00	C	Brush/Tree Parts	17	Ocean	Mantoloking	end market
15	20	14.72	R	Brush/Tree Parts	17	Ocean	Mantoloking	Ocean County Northern Recycling Center
15	20	0.00	C	Grass Clippings	18	Ocean	Mantoloking	end market
15	20	0.00	R	Grass Clippings	18	Ocean	Mantoloking	end market
15	20	0.00	C	Leaves	19	Ocean	Mantoloking	end market
15	20	1.47	R	Leaves	19	Ocean	Mantoloking	Ocean County Northern Recycling Center
15	20	45.98	C	Stumps	20	Ocean	Mantoloking	Ocean County Recycling /Remanufacturing Center
15	20	0.00	R	Stumps	20	Ocean	Mantoloking	
15	20	0.00	C	Consumer Electronics	21	Ocean	Mantoloking	end market
15	20	0.67	R	Consumer Electronics	21	Ocean	Mantoloking	Recycling Trust
15	20	44.01	C	Concrete / Asphalt / Brick / Block	22	Ocean	Mantoloking	Clayton Block Co.
15	20	20.00	C	Concrete / Asphalt / Brick / Block	22	Ocean	Mantoloking	Gold Star Recycling
15	20	625.12	C	Concrete / Asphalt / Brick / Block	22	Ocean	Mantoloking	Lertch Recycling Co.
15	20	42.04	C	Concrete / Asphalt / Brick / Block	22	Ocean	Mantoloking	Mazza & Sons, Inc.
15	20	2,011.93	C	Concrete / Asphalt / Brick / Block	22	Ocean	Mantoloking	Pure Soil Technologies
15	20	1,204.76	C	Concrete / Asphalt / Brick / Block	22	Ocean	Mantoloking	Ocean County Recycling /Remanufacturing Center
15	20	460.79	C	Concrete / Asphalt / Brick / Block	22	Ocean	Mantoloking	Stavola Asphalt Company
15	20	320.80	C	Concrete / Asphalt / Brick / Block	22	Ocean	Mantoloking	Suffolk Recycling
15	20	45.00	C	Concrete / Asphalt / Brick / Block	22	Ocean	Mantoloking	Tilcon New York, Inc.
15	20	0.00	C	Food Waste	23	Ocean	Mantoloking	end market
15	20	0.00	R	Food Waste	23	Ocean	Mantoloking	end market
15	20	130.73	C	Other Material Not Listed(Landfill Cover)	24	Ocean	Mantoloking	Mazza & Sons, Inc.
15	20	0.08	C	Other Material Not Listed(Sheetrock)	24	Ocean	Mantoloking	Mazza & Sons, Inc.
15	20	0.08	C	Other Material Not Listed(Shingles)	24	Ocean	Mantoloking	Mazza & Sons, Inc.
15	20	139.43	C	Other Material Not Listed(Alternative B)	24	Ocean	Mantoloking	Mazza & Sons, Inc.
15	20	0.00	C	Fluorescent Lights	24	Ocean	Mantoloking	end market
15	20	0.00	R	Fluorescent Lights	24	Ocean	Mantoloking	end market
15	20	0.00	C	Batteries (Dry Cell)	24	Ocean	Mantoloking	end market
15	20	0.00	R	Batteries (Dry Cell)	24	Ocean	Mantoloking	end market

Recycling Tonnage Report for Mantoloking 2012

15	20		0.00	C	Other Glass	25	Ocean	Mantoloking	end market
15	20		0.00	R	Other Glass	25	Ocean	Mantoloking	end market
15	20		2.44	C	Other Plastic	26	Ocean	Mantoloking	Mazza & Sons, Inc.
15	20		16.41	R	Other Plastic	26	Ocean	Mantoloking	Ocean County Northern Recycling Center
15	20		0.00	C	Oil Contaminated Soil	27	Ocean	Mantoloking	end market
15	20		0.00	R	Oil Contaminated Soil	27	Ocean	Mantoloking	end market
15	20		0.00	C	Process Residue	28	Ocean	Mantoloking	end market
15	20		0.00	R	Process Residue	28	Ocean	Mantoloking	end market
15	20		0.00	C	Textiles	29	Ocean	Mantoloking	end market
15	20		0.00	R	Textiles	29	Ocean	Mantoloking	end market
15	20		20.10	C	Wood Scraps	30	Ocean	Mantoloking	Mazza & Sons, Inc.
15	20		1.21	R	Wood Scraps	30	Ocean	Mantoloking	Ocean County Recycling /Remanufacturing Center
15	20								
15	20		5,254.32						

OFFICE OF CONSTRUCTION OFFICIAL

Construction Permit Activity Report

RANGE: 09/01/2013 To 09/30/2013

October 01, 2013 11:19:52AM

SUMMARY

<u>CONSTRUCTION COSTS</u>				<u>COUNT</u>	
Cost Of Construction:	\$127,580.00	Cubic Footage:	14640 Cu.ft	Permit Issued:	35
Cost Of Alteration:	\$642,096.00	Square Footage:	6165 Sq.ft	Updates Issued:	17
Cost Of Demolition:	\$69,900.00			All Fees Waived:	2
Total Cost:	\$839,576.00			Municipal Fees Waived:	0

<u>PERMIT FEES</u>		<u>ADMIN FEES</u>		<u>WAIVED FEES</u>		<u>TOTAL FEES</u>	
Building:	\$9,026.00	Building:	\$0.00	Building:	\$200.00	Building Fees:	\$8,826.00
Electrical:	\$3,860.00	Electrical:	\$0.00	Electrical:	\$430.00	Electrical Fees:	\$3,430.00
Fire :	\$475.00	Fire :	\$0.00	Fire :	\$0.00	Fire Fees:	\$475.00
Plumbing:	\$4,035.00	Plumbing:	\$0.00	Plumbing:	\$0.00	Plumbing Fees:	\$4,035.00
Elevator:	\$0.00	Elevator:	\$0.00	Elevator:	\$0.00	Elevator Fees:	\$0.00
Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$0.00
				* Total Waived:	\$630.00	Technical Fees:	\$16,766.00

<u>DCA</u>	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$50.00	\$0.00	\$50.00
Alteration Training Fee:	\$1,085.00	\$102.00	\$983.00
DCA Minimum Fee:	\$2.00	\$0.00	\$2.00
Sub total Training Fee:	\$1,137.00	\$102.00	\$1,035.00

TECHNICAL ISSUES

Building Technical:	23
Electrical Technical:	24
Fire Protection Technical:	6
Plumbing Technical:	23
Elevator Technical:	
Mechanical Technical:	

Certificate of Occupancy Fee:	\$150.00
Waived Certificate Fees:	\$0.00
Sub Total Certificate Fees:	\$150.00

PERMIT FEES:	\$16,766.00
FEES:	\$1,035.00
CERTIFICATE FEES:	\$150.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$17,951.00
PENALTIES COLLECTED:	\$700.00
CCO FEES:	\$0.00
OTHER FEES:	\$0.00
GRAND TOTAL FEES:	\$18,651.00

CERTIFICATE ISSUES

Certificate of Occupancy:	1
Certificate of Approval:	71
Certificate of Continued Occupancy:	0

* By State law (see N.J.S. 52:27D-126c): \$630.00
 * By Municipality (see N.J.S. 52:27D-126b): \$0.00

OFFICE OF CONSTRUCTION OFFICIAL

Permit Activity Report

Brick

Range From 09/01/2013 To 09/30/2013

October 01, 2013 11:19:56AM

Permit #	Permit Date	Census	Control #	Updates	Description Of Work											
Block & Lot	Costs	Use Group	Bldg	Elec	Fire	Plmb	Elev	Mech	AlfFee	CoFee	Cubic Feet					
Work Site	Waived Fees	Badm	Eadm	Fadm	Padm	VAdm	MAdm	VolFee	CcoFee	Square Feet						
Owner Name	Minimum Fees	Btotl	Etotl	Ftotl	Ptotl	Vtotl	Mtotl	DCA Min.	TFTotl	CertTotl	Total Fee					
20130129	9/27/2013	434	4833	5 ELECTRICAL WIRING												
36 1		\$22,000.00	R-5	\$0.00	\$475.00	\$0.00	\$0.00	\$0.00	\$38.00	\$0.00	0.00					
1401 OCEAN AVE		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00					
JENKINS, DAVID & BARBARA																
20130301	9/11/2013	434	4785	1 furnace and heat pump												
15 11		\$8,500.00	R-5	\$0.00	\$0.00	\$75.00	\$0.00	\$0.00	\$16.00	\$0.00	0.00					
920 Barnegat Lane		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00					
Bracken, Thomas																
20130301	9/23/2013	434	4820	3 Mechanical, attic space heater with 60amp back up												
15 11		\$600.00	R-5	\$0.00	\$120.00	\$0.00	\$0.00	\$0.00	\$2.00	\$0.00	0.00					
920 Barnegat Lane		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00					
Bracken, Thomas																
20130463	9/24/2013	434	4816	1 Deck, add to an existing deck on gade 10x12												
22 35		\$3,000.00	R-5	\$60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6.00	\$0.00	0.00					
1086 BARNEGAT LANE		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00					
VETH, WALTER																
20130510	9/25/2013	434	4827	1 Revision foundation plan												
13 4		\$0.00	R-5	\$45.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00					
936 Ocean Avenue		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00					
Hendricks, Peter & Joyce																
20130539	9/25/2013	434	4836	2 Electrical Service												
4 5		\$3,000.00	R-5	\$0.00	\$70.00	\$0.00	\$0.00	\$0.00	\$6.00	\$0.00	0.00					
981 EAST AVENUE		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00					
RICHARDSON, WILLIAM																
20130566	9/5/2013	434	4772	1 new windows living room and kitchen, new rear deck, add screened in front porch with stairs and a gas fireplace												
24 40		\$31,701.00	R-5	\$620.00	\$70.00	\$75.00	\$115.00	\$0.00	\$55.00	\$0.00	0.00					
1095 BARNEGAT LA- 2ND FLR		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00					
POTTER, ALBERT & MARILYN																
		\$0.00		\$620.00	\$70.00	\$75.00	\$115.00	\$0.00	\$55.00	\$0.00	0.00					
		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00					
		\$0.00		\$620.00	\$70.00	\$75.00	\$115.00	\$0.00	\$55.00	\$0.00	0.00					
		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00					

Permit #	Permit Date	Census	Control #	Updates	Description Of Work										AltFee	CoFee	Cubic Feet
Block & Lot	Costs	Use Group	Bldg	Waived Fees	Badm	Elec	Fire	Plmb	Eleve	Mech	VolFee	CcoFee	Square Feet				
Work Site	Minimum Fees	Btotl	Etotl	Ftotl	Ptotl	Vtotl	Mtotl	DCA Min.	TFTotl	Total Fee							
20130657	9/24/2013	101	4721	1 New Single-Family													
1 4	\$140,000.00	R-5	\$910.00	\$710.00	\$75.00	\$1,605.00	\$0.00	\$0.00	\$0.00	\$0.00	\$64.00	\$0.00	6,000.00				
911 EAST AVE	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21.00	\$0.00	5,589.00				
Stadler, Christopher & Loretta SUBSTA	\$0.00		\$910.00	\$710.00	\$75.00	\$1,605.00	\$0.00	\$0.00	\$0.00	\$0.00	\$85.00	\$0.00	\$3,385.00				
20130657	9/24/2013	101	4722	2 smokes - new single family dwelling													
1 4	\$1,200.00	R-5/R-5/R-5	\$0.00	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00				
911 EAST AVE	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00				
Stadler, Christopher & Loretta SUBSTA	\$0.00		\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$0.00	0.00				
20130687	9/3/2013	434	4700	0 lawn sprinkler													
6 1	\$2,100.00	R-5	\$0.00	\$70.00	\$0.00	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5.00	\$0.00	0.00				
1000 EAST AVENUE	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00				
OESTE, MONTE	\$0.00		\$0.00	\$70.00	\$0.00	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5.00	\$0.00	0.00				
20130688	9/3/2013	434	4701	0 lawn sprinkler													
21 20	\$2,100.00	R-5	\$0.00	\$70.00	\$0.00	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5.00	\$0.00	0.00				
976 BARNEGAT LA	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00				
LOW, RENEEA	\$0.00		\$0.00	\$70.00	\$0.00	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5.00	\$0.00	0.00				
20130689	9/3/2013	434	4770	0 tear off and re roof													
22 1	\$15,000.00	R-5	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26.00	\$0.00	0.00				
1018 BARNEGAT LANE	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00				
RYAN	\$0.00		\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26.00	\$0.00	0.00				
20130690	9/3/2013	434	4780	0 electric 1 150 amp service													
24 1	\$1,500.00	R-5	\$0.00	\$70.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3.00	\$0.00	0.00				
1019 Barnegat Lane	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00				
Mr./Mrs. Weirnerman	\$0.00		\$0.00	\$70.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3.00	\$0.00	0.00				
20130691	9/4/2013	434	4716	0 New Front Porch - under existing balcony, Framing of floor deck, new decking material													
24 7	\$8,000.00	R-5	\$160.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14.00	\$0.00	0.00				
1031 BARNEGAT LA	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00				
BOYER, WALTER & PATRICIA	\$0.00		\$160.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14.00	\$0.00	0.00				
20130692	9/4/2013	434	4786	0 outdoor a/c platform													
39 21	\$1,000.00	U	\$45.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2.00	\$0.00	0.00				
121 CURTIS POINT DR	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00				
BUCK, MARIANNE	\$0.00		\$45.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2.00	\$0.00	0.00				

Permit #	Permit Date	Census	Control #	Updates	Description Of Work											
Block & Lot	Costs	Use Group	Bldg	Use Group	Waived Fees	Badm	Elec	Fire	Plmb	Eleve	Mech	AltFee	Cubic Feet			
Work Site							Eadm	Fadm	Padm	VAdm	MAadm	VolFee	Square Feet			
Owner Name		Minimum Fees	Btotl	Etotl	Ftotl	Ptotl	Vtotl	Mtotl	DCA Min.	TFTotl	CertTotl	Total Fee				
20130693	9/5/2013	999	4734	0	Demolition Non-Residential, garage											
20 13		\$5,000.00	U	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
963 LAGOON LANE				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
Asplundh				\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00			
20130694	9/5/2013	999	4733	0	Demolition Single Family											
20 13		\$25,400.00	R-5	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00			
963 LAGOON LANE				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
Asplundh				\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00	\$0.00	\$0.00	\$0.00	\$240.00			
20130695	9/5/2013	999	4735	0	DEMOLITION OF SWIMMING POOL											
20 13		\$5,000.00	U	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
963 LAGOON LANE				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
Asplundh				\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00			
20130697	9/6/2013	999	3701	0	DEMOLITION OF HOME - due to storm											
23 7		\$34,500.00	R-5	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
1033 Ocean Ave.				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
Asplundh				\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00			
20130698	9/6/2013	434	4797	0	Tent Lighting											
30 6		\$100.00	U	\$0.00	\$70.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$0.00			
1224-1234 BAY AVENUE				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
Mantoloking Yacht Club				\$0.00	\$70.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$71.00			
20130699	9/6/2013	434	4798	0	tent lighting											
30 6		\$350.00	U	\$0.00	\$70.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$0.00			
1224-1234 BAY AVENUE				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
Mantoloking Yacht Club				\$0.00	\$70.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$71.00			
20130700	9/6/2013	434	4792	0	electrical work											
20 7		\$9,500.00	R-5	\$0.00	\$130.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17.00	\$0.00			
947 LAGOON LANE-				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
Mantoloking Yacht Club				\$0.00	\$130.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17.00	\$147.00			
20130701	9/9/2013	434	4777	0	temp water service											
23 19		\$0.00	U	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00			
1057 OCEAN AVENUE				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$0.00			
Kolmer, John - Substantial DA				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75.00	\$0.00	\$0.00	\$1.00	\$76.00			

Permit #	Permit Date	Census	Control #	Updates	Description Of Work											
Block & Lot	Costs	Use Group	Bldg	Waived Fees	Badm	Elect	Fire	Plmb	Elev	Mech	AltFee	CoFee	Cubic Feet			
Work Site	Minimum Fees	Btotl	Etotl	Ftotl	Ptotl	Vtotl	Mtotl	DCA Min.	TFTotl	CertFotl	Total Fee	CoFee	Square Feet			
20130702	9/9/2013	434	4776	0	temp water service											
23 39		\$1,600.00	U	\$0.00	\$0.00	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3.00	\$0.00	0.00			
1097 OCEAN AVE				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00			
KIRCH, THOMAS - SUBSTANTIAL D.L.	9/10/2013	434	4799	0	Electric - 2 150 Amp Sub panels											
20130703		\$4,000.00	U	\$0.00	\$210.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7.00	\$0.00	0.00			
15 5				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00			
908 BARNEGAT				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00			
Joseph Baumer	9/11/2013	434	4738	0	Building - rebuild bow out walls											
20130704		\$95,020.00	R-5	\$1,560.00	\$175.00	\$60.00	\$0.00	\$60.00	\$0.00	\$0.00	\$163.00	\$0.00	0.00			
36 8				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00			
1431 OCEAN AVE				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00			
Grella, Anthony & Gloria	9/13/2013	434	4810	0	temporary shoring, emergency stabilization											
20130705		\$16,000.00	R-5	\$320.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$28.00	\$0.00	0.00			
3 7				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00			
959 East Ave				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00			
Schiffer	9/13/2013	434	4795	0	cut and cap water and sewer											
20130706		\$775.00	R-5	\$0.00	\$0.00	\$40.00	\$0.00	\$40.00	\$0.00	\$0.00	\$2.00	\$0.00	0.00			
34 15.01				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00			
1317 BAY AVENUE				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00			
WHITE, SUMNER & PAMELA	9/13/2013	434	4807	0	cut and cap water and sewer											
20130707		\$150.00	R-5	\$0.00	\$0.00	\$40.00	\$0.00	\$40.00	\$0.00	\$0.00	\$1.00	\$0.00	0.00			
7 8				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00			
977 OCEAN AVE				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00			
Brian and Erin Mackler - SUBSTANTIA	9/16/2013	434	4801	0	ELECTRIC - RECEPTACLES, SWITCHES											
20130708		\$4,000.00	R-5	\$0.00	\$70.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7.00	\$0.00	0.00			
27 24				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00			
1212 OCEAN AVENUE				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00			
TRACHTENBERG, MARY	9/16/2013	434	4803	0	tear off and reroof, emergency leaking											
20130709		\$6,100.00	R-5	\$140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11.00	\$0.00	0.00			
34 10				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00			
1300 Ocean Ave				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00			
Hitchcock				\$140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11.00	\$0.00	0.00			

Permit #	Block & Lot	Work Site	Permit Date	Census	Control #	Updates	Description Of Work											CertTotl	Total Fee
							Use Group	Bldg	Elec	Fire	Plmb	Elev	Mech	AltFee	CcoFee	Cubic Feet	CoFee		
Owner Name	Minimum Fees	Btotl	Etotl	Ftotl	Ptotl	Vtotl	Mtotl	DCA Min.	TFTotl										
20130710			9/17/2013	434	4800	0	Remove existing cedar shakes from entire												
24 56.01			\$26,500.00	R-5	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$46.00	\$0.00	\$0.00	\$0.00	0.00	
1127 Barneget Lane			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	
Wright, Edwin & Elizabeth			9/19/2013	434	4814	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$46.00	\$0.00	\$0.00	\$0.00	\$586.00	
20130711			0	water heater and boiler															
24 39			\$2,200.00	U	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$170.00	\$0.00	\$0.00	\$0.00	\$4.00	\$0.00	\$0.00	\$0.00	0.00	
1093 Barneget Lane			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	
Christine and Christopher Watson			9/19/2013	999	4740	\$0.00	\$0.00	\$0.00	\$0.00	\$170.00	\$0.00	\$0.00	\$0.00	\$4.00	\$0.00	\$0.00	\$0.00	\$174.00	
20130712			0	DETACHED TWO CAR GARAGE															
27 22			\$43,880.00	U	\$216.00	\$140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	\$0.00	8,640.00	
1204 Ocean Ave			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$29.00	\$0.00	\$0.00	\$0.00	576.00	
Kelly, James & Linda			9/19/2013	434	4806	\$216.00	\$140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$29.00	\$0.00	\$150.00	\$0.00	\$555.00	
20130713			0	a/c replacement with platform															
13 4.01			\$1,500.00	R-5	\$45.00	\$45.00	\$0.00	\$0.00	\$0.00	\$170.00	\$0.00	\$0.00	\$0.00	\$4.00	\$0.00	\$0.00	\$0.00	0.00	
941 BARNEGAT LANE			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	
DAVEY, GEORGE & JOAN			9/19/2013	434	4805	\$45.00	\$45.00	\$0.00	\$0.00	\$170.00	\$0.00	\$0.00	\$0.00	\$4.00	\$0.00	\$0.00	\$0.00	\$264.00	
20130714			0	Replace gas furnace, sheetrock & insulation,															
14 1.01			\$14,700.00	R-5	\$140.00	\$185.00	\$75.00	\$0.00	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26.00	\$0.00	\$0.00	\$0.00	0.00	
901 BARNEGAT LANE			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	
MUNROE, RITA			9/20/2013	434	4821	\$140.00	\$185.00	\$75.00	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26.00	\$0.00	\$0.00	\$0.00	\$466.00	
20130715			0	Repair/Replace															
14 5			\$4,500.00	R-5	\$0.00	\$155.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8.00	\$0.00	\$0.00	\$0.00	0.00	
908 OCEAN AVENUE			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	
DANZIGER, JOAN			9/24/2013	434	4826	\$0.00	\$155.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8.00	\$0.00	\$0.00	\$0.00	\$163.00	
20130716			0	Electrical Service															
22 11			\$500.00	R-5	\$0.00	\$70.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$0.00	\$0.00	\$0.00	0.00	
1038 Barneget Lane			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	
Keith Arnott			9/24/2013	434	4808	\$0.00	\$70.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$0.00	\$0.00	\$0.00	\$71.00	
20130717			0	inside alterations - kitchen, adding non-bearing															
24 8			\$51,500.00	R-5	\$600.00	\$85.00	\$75.00	\$0.00	\$140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$89.00	\$0.00	\$0.00	\$0.00	0.00	
1033 BARNEGAT LANE			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	
Duggan			\$0.00		\$600.00	\$85.00	\$75.00	\$0.00	\$140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$89.00	\$0.00	\$0.00	\$0.00	\$989.00	

Permit #	Permit Date	Census	Control #	Updates	Description Of Work											
Block & Lot	Costs	Use Group	Bldg		Elec	Fire	Pmb	Elev	Mech	AltFee	CoFee	Cubic Feet				
Work Site	Waived Fees	Badm			Eadm	Fadm	Padm	VAdm	MAdm	VolFee	CcoFee	Square Feet				
Owner Name	Minimum Fees	Btotl			Etotl	Ftotl	Ptotl	Vtotl	Mtotl	DCA Min.	CertFotl	Total Fee				
										TFTotl						
20130718	9/24/2013	434	4817		0	Alterations, raise house with frontand rear decks, new landing side door, extend steps										
24 6	\$35,500.00	R-5	\$700.00	\$0.00	\$0.00	\$0.00	\$190.00	\$0.00	\$0.00	\$61.00	\$0.00	0.00				
1027 BARNEGAT LANE	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00				
GILLINGHAM, STEVE	\$700.00		\$0.00	\$0.00	\$0.00	\$0.00	\$190.00	\$0.00	\$0.00	\$61.00	\$0.00	\$951.00				
20130719	9/25/2013	434	4823		0	Water and Sewer Disconnect										
37 15	\$500.00	R-5	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00	\$0.00	\$0.00	\$1.00	\$0.00	0.00				
6 CARPENTER LANE	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00				
Battaglia	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$40.00	\$0.00	\$0.00	\$1.00	\$0.00	\$41.00				
20130720	9/27/2013	434	4838		0	Repair/Replace										
14 5	\$4,000.00	R-5	\$80.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7.00	\$0.00	0.00				
908 OCEAN AVENUE	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00				
DANZIGER, JOAN	\$80.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7.00	\$0.00	\$87.00				
20130721	9/27/2013	434	4837		0	Mechanical										
20 10	\$5,500.00	R-5	\$0.00	\$0.00	\$0.00	\$0.00	\$95.00	\$0.00	\$0.00	\$10.00	\$0.00	0.00				
955 South Lagoon Lane	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00				
Margaret McNulty	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$95.00	\$0.00	\$0.00	\$10.00	\$0.00	\$105.00				
20130722	9/30/2013	434	4789		0	replaces water heater										
14 12	\$1,000.00	R-5	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00	\$0.00	\$0.00	\$2.00	\$0.00	0.00				
200 Bergen Ave	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00				
Yeager, Richard & Maureen	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$20.00	\$0.00	\$0.00	\$2.00	\$0.00	\$22.00				
Grand Total	\$839,576.00	\$630.00	\$8,826.00	\$3,430.00	\$475.00	\$4,035.00	\$0.00	\$0.00	\$0.00	\$1,035.00	\$150.00	\$17,951.00				

Superintendents report for September 2013

1. Worked on the generator that was donated to us by the Army and made sure it was running correctly.
2. Adjusted the steering handles on the Bobcat.
3. Removed the old ceiling and insulation in the back of the firehouse.
4. Pushed sand on the beach to make the top of the dunes wider.
5. Marked out sewer laterals throughout town.
6. Removed trees that were leaning against the back of the firehouse.
7. Put sand on the beach accesses at 1085 and 1071 Ocean Ave.
8. Responded to four fire calls during the month.
9. Opened up a driveway through the back of the post office for access to the parking lot.
10. Repaired a fence in the back of Bay at the BA Bay Avenue lot.
11. Filled holes On Bay Ave., Princeton Barnegat Lane and East Avenue with gravel.
12. Swept all the streets in town.
13. Inspected the beach with Frank from Hatch Mont twice.
14. Started to prepare the old **borough Hall** for demolition.
15. Picked up a thumb attachment from harder equipment and installed on the excavator.
16. Helped install a hole for the police antenna on the Bay Avenue lot.
17. Cleared trash off the beach access at 1071 Ocean Ave.
18. Brought to loads of trash to the landfill.
19. Opened up 1071 and 1085 Ocean Ave. beach accesses.
20. Repaired a sewer lateral at Mr. Hurley's house on Barnegat Lane.
21. Removed the sand off the sidewalk at 1326 Bay Ave.
22. Attended a preconstruction meeting on the pump station.
23. Set up the yacht club for a Council meeting.
24. Brought the fire department pickup truck to be lettered.
25. Removed the old close washer in the firehouse and installed a new one.
26. Replaced the broken gutter in front of our building.
27. Disconnect the sewer and water lines from the borough Hall.
28. Repaired a broken sewer lateral at 959 East. Ave..
29. Greased the excavator and three of the bulldozers.
30. Stalled gutters on the back of the firehouse.
31. Installed another light on the Hummer.
32. Cleaned trash of Mauro's lot and regraded it.
33. Brought a load of concrete to recycling.
34. Took a load of scrap to the scrapyard.
35. Started to reconstruct the ceiling in the back of the firehouse.
36. Installed snow fence at Roberts and Mauro's property.
37. Repaired a stop sign at the corner of Bergen and Barnegat.
38. Worked on the acquisition of a temporary building for the fire truck

Borough Clerk

From: Plevier, Larry <Larry.Plevier@hatchmott.com>
Sent: Wednesday, October 16, 2013 3:48 PM
To: Irene Ryan (boroclerk@mantoloking.org); Finance@mantoloking.org
Cc: eomalley@osm-law.com; Edinger, Jeremy J
Subject: FW: Borough of Mantoloking - Payment Estimate No. 6 - FINAL - Contract 2013-4 - PPDR Program
Attachments: Pay Estimate No. 6 (FINAL).pdf

Irene,

Please see the attached Payment Estimate for final close-out with Tricon. We are anticipating a signature and email copy from Tricon in the very near future. The Change Order Documents have been revised to reflect the revised final Contract Price, as per the attached. We will be emailing the Change Orders to Tricon within the hour. Please note that the original DRAFT for Pay Estimate No. 6-Final, dated 10-11-13, was for \$206,170.87 with a total amount complete of \$1,669,600.74. After revising the final Payment application for additional load tickets and manifests provided by Tricon, the latest revised attached Payment Estimate dated 10-15-13 is for \$207,365.67 with a total amount of complete of \$1,670,795.54. Therefore, the final Contract Price with the release of retainage per the attached is \$1,670,795.54.

Once we receive the signed copies from Tricon, I will forward to your attention both electronically and as a hardcopy.

Any questions, please email or call to discuss.

Thank You,
Larry

From: Edinger, Jeremy J
Sent: Wednesday, October 16, 2013 2:50 PM
To: dpetrizzo@gotricon.com; Scott Rubin (srubin@gotricon.com); Peggy VanFechtman (pvanfechtmann@gotricon.com)
Cc: mhamilton@gotricon.com; Morey, Steven C; Basilius, Raif; Plevier, Larry; Irene Ryan (boroclerk@mantoloking.org); Edwin J. O'Malley Esq. (eomalley@osm-law.com); GCNEBEL@aol.com; mamanelly@comcast.net; finance@mantoloking.org; Chris Nelson; mantoloking OEM; debrisanddemo@mantoloking.org; Cuneo, John (John.Cuneo@fema.dhs.gov); james.binner@associates.fema.dhs.gov
Subject: RE: Borough of Mantoloking - Payment Estimate No. 6 - FINAL - Contract 2013-4 - PPDR Program

Denise,

Per my discussions with Scott of your office, Payment Estimate No. 6 – Final has been revised and is attached for your review and execution. Please sign, scan and return to this office **ASAP** so we can submit it to the Borough this afternoon in order to ensure that it is placed on the Borough's agenda for the Oct. 22 meeting.

Please call if there is anything you need to discuss.

Thank you,
Jeremy

From: Edinger, Jeremy J
Sent: Monday, October 14, 2013 4:38 PM
To: dpetrizzo@gotricon.com; Scott Rubin (srubin@gotricon.com); Peggy VanFechtman (pvanfechtmann@gotricon.com)



HATCH MOTT MACDONALD
CONSULTING ENGINEERS
FREEHOLD, NEW JERSEY

APPLICATION NO. 6 (FINAL)

DATE: 10-15-13

BOROUGH OF MANTOLOKING
CONTRACTOR'S APPLICATION AND CERTIFICATE FOR PAYMENT UNDER CONTRACT WITH
TRICON ENTERPRISES, INC.
FOR CONTRACT 2013-4, RESIDENTIAL DEMOLITION AND DEBRIS REMOVAL PROJECT

Item No.	Description	Est. Total Contract Quantity	Quantity Previous Estimate	Quantity Completed To Date	Unit Price	Amount
1	REMOVAL OF DEBRIS NOT ASSOCIATED WITH DEMOLITION WORK					
1a	Removal of Construction and Demolition (C&D) Materials ⁴	14,500 CY	5,137.87	4,899.32	\$38.00	\$186,174.16
1b	Removal of Vegetative Debris	2,500 CY	469.75	469.75	\$38.00	\$17,850.50
1c	Removal of White Goods	400 CY	184.83	184.83	\$40.00	\$7,393.20
1d	Removal of Household Hazardous Waste (HHW) and Electronic Waste	400 CY	6.00	6.00	\$120.00	\$720.00
2	DEMOLITION AND REMOVAL ^{2,4}	26,950 CY	8,576.28	8,115.18	\$50.00	\$405,759.00
3	ASBESTOS ABATEMENT					
3a	Abatement of Friable ACM Pipe Insulation ¹	0 LF	0.00	0.00	\$19.00	\$0.00
3b	Abatement of Friable ACM Duct Insulation ¹	0 LF	0.00	0.00	\$19.00	\$0.00
3c	Abatement of Friable ACM Wall and Ceiling Material ¹	0 SF	0.00	0.00	\$6.00	\$0.00
3d	Abatement of Friable ACM Furnace/Boiler ¹	0 Units	0.00	0.00	\$600.00	\$0.00
4	SAND SCREENING	47,500 CY	15,766.10	15,766.10	\$4.70	\$74,100.67
5	PORTABLE SAND SCREENING PLANT AND RELOCATION OF PLANT, IF AND WHERE DIRECTED	2 Units	1.00	1.00	\$1,000.00	\$1,000.00
6	MOBILIZATION	1 LS	95%	100%	\$65,000.00	\$65,000.00
C.O. 1	AIR MONITORING SERVICES					
C.O. 1a	Asbestos Air Monitoring, Total Dust Air Monitoring, and Meteorological Observations	25 Lots	18.00	18.00	\$2,064.00	\$37,152.00
C.O. 1b	TEM Air-Sample Tests, If Required	25 Units	0.00	0.00	\$75.00	\$0.00
C.O. 2	REMOVAL OF UNSAFE STRUCTURES (ABOVE-GRADE FOUNDATIONS, BUILDING AND GARAGE SLABS, DRIVEWAYS, AND FRIABLE ACM)					
C.O. 2a	Demolition and Removal of Structures Containing Friable Asbestos and Disposal of Demolition Waste as ID27A ³	1,550 CY	1,098.63	1,098.63	\$232.00	\$254,882.16
C.O. 2b	Demolition and Removal of Unclassified Concrete Foundation Walls Above-Grade and the Removal of Unclassified Concrete Related to Driveways, Building and Garage Slabs, and In-Ground Swimming Pools	650 CY	1,552.77	1,585.57	\$82.00	\$130,016.74



HATCH MOTT MACDONALD
CONSULTING ENGINEERS
FREEHOLD, NEW JERSEY

APPLICATION NO. 6 (FINAL)

DATE: 10-15-13

BOROUGH OF MANTOLOKING
CONTRACTOR'S APPLICATION AND CERTIFICATE FOR PAYMENT UNDER CONTRACT WITH
TRICON ENTERPRISES, INC.
FOR CONTRACT 2013-4, RESIDENTIAL DEMOLITION AND DEBRIS REMOVAL PROJECT

C.O. 2c	Filling of Unsafe Voids with Clean Sand, as a Result of Activities Related to the Removal of Unsafe Concrete Structures - REUSE OF SCREENED SAND	600 CY	0.00	0.00	\$37.00	\$0.00
C.O. 2d	Filling of Unsafe Voids with Clean Sand, as a Result of Activities Related to the Removal of Unsafe Concrete Structures - IMPORT OF CLEAN SAND	600 CY	0.00	0.00	\$53.50	\$0.00
C.O. 2e	On-Site Asbestos Supervisor for Demolition and Removal of Structures Containing Friable and Nonfriable ACM for One (1) Supervisor per Eight (8) Hour Workday	24 Units	22.00	22.00	\$500.00	\$11,000.00
C.O. 3	Installation of Orange Caution Fence and Posts	1,000 LF	1,865.00	1,865.00	\$13.52	\$25,214.80
C.O. 4	Demolition, Removal and Disposal of Structures Containing Nonfriable Asbestos ^{3,4}	6,000 CY	3,635.54	4,338.99	\$69.00	\$299,390.31
C.O. 5	Removal and Disposal of Screen Tailings	2,000 CY	0.00	2,068.56	\$75.00	\$155,142.00
TOTAL ORIGINAL CONTRACT VALUE					\$ 2,859,650.00	
TOTAL REVISED CONTRACT VALUE INCLUDING CHANGE ORDER NO. 1					\$ 2,913,125.00	
TOTAL REVISED CONTRACT VALUE INCLUDING CHANGE ORDER NO. 2					\$ 3,180,425.00	
TOTAL REVISED CONTRACT VALUE INCLUDING CHANGE ORDER NO. 3					\$ 3,193,945.00	
TOTAL REVISED CONTRACT VALUE INCLUDING CHANGE ORDER NO. 4					\$ 3,307,945.00	
TOTAL REVISED CONTRACT VALUE INCLUDING CHANGE ORDER NO. 5					\$ 3,457,945.00	
TOTAL AMOUNT OF WORK COMPLETED TO DATE						\$1,670,795.54
LESS 0% RETAINAGE						\$0.00
LESS PREVIOUS PAYMENTS						\$1,463,429.87
TOTAL AMOUNT DUE THIS APPLICATION NO. 6 (FINAL)						\$207,365.67

¹ Contract quantities revised and adjusted in accordance with Contract Change Order No. 2.

² Contract quantity revised and adjusted in accordance with Contract Change Order Nos. 2 & 4

³ Quantity adjustment with a reduction in value for "Quantity Completed To Date" compared to value for "Quantity Previous Estimate" as reflected on the As-Built Load Tickets Quantities Report, dated 9-11-13. Adjustment resulted in correction to payment value.

⁴ Quantity adjustment with a change in value for "Quantity Completed To Date" compared to value for "Quantity Previous Estimate" as reflected on the As-Built Load Tickets Quantities Report, dated 10-11-13. Adjustment resulted in correction to payment value.



Hatch Mott
MacDonald

HATCH MOTT MACDONALD
CONSULTING ENGINEERS
FREEHOLD, NEW JERSEY

APPLICATION NO. 6 (FINAL)

DATE: 10-15-13

BOROUGH OF MANTOLOKING
CONTRACTOR'S APPLICATION AND CERTIFICATE FOR PAYMENT UNDER CONTRACT WITH
TRICON ENTERPRISES, INC.
FOR CONTRACT 2013-4, RESIDENTIAL DEMOLITION AND DEBRIS REMOVAL PROJECT

AMOUNT DUE THIS APPLICATION = \$207,365.67

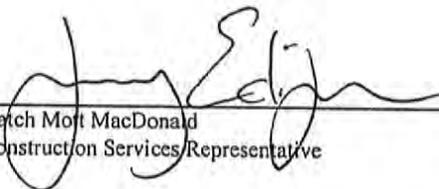
CERTIFICATE OF CONTRACTOR

I certify that all items, units, quantities and prices of work and material shown in this Application for Payment are correct; that all work has been performed and materials supplied in full accordance with the terms of Contract No. 2013-4, Residential Demolition and Debris Removal Project, between the Borough of Mantoloking and Tricon Enterprises, Inc. dated April 22, 2013 and all authorized changes thereto; that the foregoing is a true and correct statement of the contract account up to and including the last day of the period covered by this application, and that no part of the stated amount due has been received.

Recommended:

Tricon Enterprises, Inc.

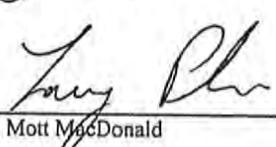
DATE



Hatch Mott MacDonald
Construction Services Representative

10-15-13

DATE



Hatch Mott MacDonald

10-15-13

DATE

Borough of Mantoloking

DATE



Hatch Mott
MacDonald

HATCH MOTT MACDONALD
CONSULTING ENGINEERS
FREEHOLD, NEW JERSEY

APPLICATION NO. 6 (FINAL)

DATE: 10-15-13

BOROUGH OF MANTOLOKING
CONTRACTOR'S APPLICATION AND CERTIFICATE FOR PAYMENT UNDER CONTRACT WITH
TRICON ENTERPRISES, INC.
FOR CONTRACT 2013-4, RESIDENTIAL DEMOLITION AND DEBRIS REMOVAL PROJECT

MONTHLY PROGRESS REPORT

RESIDENTIAL DEMOLITION AND DEBRIS REMOVAL PROJECT
CONTRACT NO. 2013-4

1. WORK INCLUDED IN THIS PROGRESS REPORT

The work included under this estimate includes the removal of construction and demolition materials not associated with demolition work (PPDR), demolition and removal of debris, mobilization, demolition and removal of unclassified concrete, demolition, removal and disposal of structures containing non-friable asbestos, and the removal and disposal of screen tailings.

2. CONDITIONS OF THE WORK

All work associated with this project has been completed satisfactorily. Sand screening activities have been completed and the removal and disposal of the screen tailings work has been completed under Change Order No. 5. The demolition and removal of all unsafe structures containing ACM has been completed, which included proper air monitoring services.

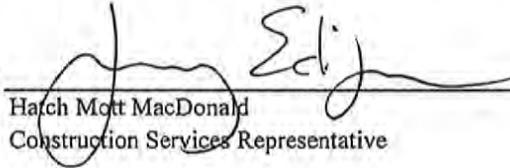
3. APPLICATION OF THE AMOUNT AND VALUE OF THE WORK TO DATE UNDER THIS CONTRACT

The Contractor has completed work valued at \$1,670,795.54. The amount due the Contractor under Payment Application No. 6 (FINAL), less previous payments, is \$207,365.67.

4. REMARKS

Contract Change Order Number No. 5 had previously been approved by the Owner for the removal and disposal of screen tailings.

SUBMITTED BY:


Hatch Mott MacDonald
Construction Services Representative

10-15-13



**Hatch Mott
MacDonald**

Hatch Mott MacDonald
3 Paragon Way
Freehold, NJ 07728
T 732.780.6565 www.hatchmott.com

October 15, 2013

Via Fed-Ex Delivery

Mr. Scott Rubin
Project Manager
Tricon Enterprises, Inc.
322 Beers Street
Keyport, NJ 07735

**RE: Contract Change Order No. 5
Residential Demolition and Debris Removal Project
Contract No. 2013-4
Mantoloking Borough, NJ**

Dear Mr. Rubin:

Please find attached for your execution four (4) copies of the Contract Change Order No. 5 for the above referenced project. Please execute and return all copies of the attached Change Order No. 5 documents to Hatch Mott MacDonald for further processing with the Borough of Mantoloking.

Should you have any questions regarding the above or attached information, please do not hesitate to call.

Very truly yours,

Hatch Mott MacDonald

Larry Plevier, PE, CME
Borough Engineer
T 732.780.6565 F 732.577.0551
larry.plevier@hatchmott.com

cc: Honorable Mayor George C. Nebel
Councilwoman Beth Nelson
Irene H. Ryan, R.M.C., Municipal Clerk
Michelle Swisher, Chief Financial Officer
Edwin J. O'Malley, Jr. Esq., Borough Attorney
Det. Stacy Ferris, Mantoloking OEM / Police
Jeremy Edinger, Hatch Mott MacDonald



**Hatch Mott
MacDonald**

Hatch Mott MacDonald
3 Paragon Way
Freehold, NJ 07728
T 732.780.6565 www.hatchmott.com

October 15, 2013

Via Fed-Ex Delivery

Mr. Scott Rubin
Project Manager
Tricon Enterprises, Inc.
322 Beers Street
Keyport, NJ 07735

**RE: Contract Change Order No. 6 - Final
Residential Demolition and Debris Removal Project
Contract No. 2013-4
Mantoloking Borough, NJ**

Dear Mr. Rubin:

Please find attached for your execution four (4) copies of the Contract Change Order No. 6 - Final for the above referenced project. Please execute and return all copies of the attached Change Order No. 6 - Final documents to Hatch Mott MacDonald for further processing with the Borough of Mantoloking.

Should you have any questions regarding the above or attached information, please do not hesitate to call.

Very truly yours,

Hatch Mott MacDonald

Larry Plevier, PE, CME
Borough Engineer
T 732.780.6565 F 732.577.0551
larry.plevier@hatchmott.com

cc: Honorable Mayor George C. Nebel
Councilwoman Beth Nelson
Irene H. Ryan, R.M.C., Municipal Clerk
Michelle Swisher, Chief Financial Officer
Edwin J. O'Malley, Jr. Esq., Borough Attorney
Det. Stacy Ferris, Mantoloking OEM / Police
Jeremy Edinger, Hatch Mott MacDonald



Hatch Mott
MacDonald

CONTRACT CHANGE ORDER NO. 5

HATCH MOTT MACDONALD CONSULTING ENGINEERS FREEHOLD, NEW JERSEY					Change Order No. 5 DATE: 10/15/13
BOROUGH OF MANTOLOKING					
CONTRACTOR'S APPLICATION AND CERTIFICATE FOR PAYMENT UNDER CONTRACT WITH					
CONTRACTOR: Tricon Enterprises, Inc.					
FOR CONTRACT: Residential Demolition and Debris Removal Project, Contract No. 2013-4 (FEMA PPDR Program)					
REASON FOR CHANGE ORDER: To compensate the Contractor for the removal and disposal of debris generated by the screening of sand with a ¼ inch screen, including silt, small aggregate, plastics, wood, concrete, etc., from the Contractor's portable sand screening plant.					
Item No.	Description	Original Contract Quantity	Revised Contract Quantity	Unit Price	Amount
C.O. 5	Removal and Disposal of Screen Tailings	0 C.Y.	2,000 C.Y.	(+) \$75.00	(+) \$150,000.00
TOTAL VALUE CHANGE ORDER NO. 5					(+) \$150,000.00
ACCEPTED:		ORIGINAL CONTRACT BID PRICE: \$ 2,859,650.00			
_____		Change Order No. 1: (+) \$ 53,475.00			
_____		Change Order No. 2: (+) \$ 267,300.00			
_____		Change Order No. 3: (+) \$ 13,520.00			
_____		Change Order No. 4: (+) \$ 114,000.00			
_____		Change Order No. 5: (+) \$ 150,000.00			
Tricon Enterprises, Inc.		Date			
APPROVAL RECOMMENDED:		REVISED CONTRACT PRICE			
_____		Including Change Order No. 1 \$ 2,913,125.00			
_____		Including Change Order No. 2 \$ 3,180,425.00			
_____		Including Change Order No. 3 \$ 3,193,945.00			
_____		Including Change Order No. 4 \$ 3,307,945.00			
_____		Including Change Order No. 5 \$ 3,457,945.00			
Hatch Mott MacDonald		Date			
10-15-13					
APPROVED:					

Owner		Date			



CONTRACT CHANGE ORDER NO. 6 - FINAL

HATCH MOTT MACDONALD
CONSULTING ENGINEERS
FREEHOLD, NEW JERSEY

CHANGE ORDER NO. 6 - FINAL
DATE: 10-15-13

BOROUGH OF MANTOLOKING
CONTRACTOR'S APPLICATION AND CERTIFICATE FOR PAYMENT UNDER CONTRACT WITH
CONTRACTOR: Tricon Enterprises, Inc.
FOR CONTRACT: Residential Demolition and Debris Removal Project, Contract No. 2013-4 (FEMA PPDR Program)

REASON FOR CHANGE ORDER: To adjust the Contract line items, which have been completed under the terms of the Contract, to reflect as-built final conditions for line items with either a deduction or an addition in quantity values. The contract quantities for various original Bid line items had also been previously adjusted under Change Order Nos. 2 & 4.

Item No.	Description	Est. Total Contract Quantity	As-Built Quantity	Unit Price	Total Deduction	Total Addition
1	REMOVAL OF DEBRIS NOT ASSOCIATED WITH DEMOLITION WORK					
1a	Removal of Construction and Demolition (C&D) Materials	14,500 CY	4,899.32 CY	\$38.00	(-) \$364,825.84	
1b	Removal of Vegetative Debris	2,500 CY	469.75 CY	\$38.00	(-) \$77,149.50	
1c	Removal of White Goods	400 CY	184.83 CY	\$40.00	(-) \$8,606.80	
1d	Removal of Household Hazardous Waste (HHW) and Electronic Waste	400 CY	6.00 CY	\$120.00	(-) \$47,280.00	
2	DEMOLITION AND REMOVAL	26,950 CY	8,115.18 CY	\$50.00	(-) \$941,741.00	
4	SAND SCREENING	47,500 CY	15,766.10 CY	\$4.70	(-) \$149,149.33	
5	PORTABLE SAND SCREENING PLANT AND RELOCATION OF PLANT, IF AND WHERE DIRECTED	2 Units	1.00 Unit	\$1,000.00	(-) \$1,000.00	
C.O. 1	AIR MONITORING SERVICES					
C.O. 1a	Asbestos Air Monitoring, Total Dust Air Monitoring, and Meteorological Observations	25 Lots	18.00 Lots	\$2,064.00	(-) \$14,448.00	
C.O. 1b	TEM Air-Sample Tests, If Required	25 Units	0.00 Units	\$75.00	(-) \$1,875.00	
C.O. 2	REMOVAL OF UNSAFE STRUCTURES (ABOVE-GRADE FOUNDATIONS, BUILDING AND GARAGE SLABS, DRIVEWAYS AND FRIABLE ACM)					
C.O. 2a	Demolition and Removal of Structures Containing Friable Asbestos and Disposal of Demolition Waste as ID27A	1,550 CY	1,098.63 CY	\$232.00	(-) \$104,717.84	
C.O. 2b	Demolition and Removal of Unclassified Concrete Foundation Walls Above-Grade and the Removal of Unclassified Concrete Related to Driveways, Building and Garage Slabs, and In-Ground Swimming Pools	650 CY	1,585.57 CY	\$82.00		(+) \$76,716.74
C.O. 2c	Filling of Unsafe Voids with Clean Sand, as a Result of Activities Related to the Removal of Unsafe Concrete Structures - REUSE OF SCREENED SAND	600 CY	0.00 CY	\$37.00	(-) \$22,200.00	
C.O. 2d	Filling of Unsafe Voids with Clean Sand, as a Result of Activities Related to the Removal of Unsafe Concrete Structures - IMPORT OF CLEAN SAND	600 CY	0.00 CY	\$53.50	(-) \$32,100.00	
C.O. 2e	On-Site Asbestos Supervisor for Demolition and Removal of Structures Containing Friable and Nonfriable ACM for One (1) Supervisor per Eight (8) Hour Workday	24 Units	22.00 Units	\$500.00	(-) \$1,000.00	
C.O. 3	Installation of Orange Caution Fence and Posts	1,000 LF	1,865.00 LF	\$13.52		(+) \$11,694.80
C.O. 4	Demolition, Removal and Disposal of Structures Containing Nonfriable Asbestos	6,000 CY	4,338.99 CY	\$69.00	(-) \$114,609.69	
C.O. 5	Removal and Disposal of Screen Tailings	2,000 CY	2,068.56 CY	\$75.00		(+) \$5,142.00
TOTAL ADDITION:					-	(+) \$93,553.54
TOTAL REDUCTION:					(-) \$1,880,703.00	-
TOTAL VALUE FOR CHANGE ORDER NO. 6 - FINAL:					(-) \$1,787,149.46	



Hatch Mott
MacDonald

HATCH MOTT MACDONALD CONSULTING ENGINEERS FREEHOLD, NEW JERSEY		CHANGE ORDER NO. 6 - FINAL DATE: 10-15-13	
BOROUGH OF MANTOLOKING CONTRACTOR'S APPLICATION AND CERTIFICATE FOR PAYMENT UNDER CONTRACT WITH CONTRACTOR: Tricon Enterprises, Inc. FOR CONTRACT: Residential Demolition and Debris Removal Project, Contract No. 2013-4 (FEMA PPDR Program)			
ACCEPTED: <hr/> Tricon Enterprises, Inc.		ORIGINAL CONTRACT BID PRICE: \$2,859,650.00 Change Order No. 1: (+) \$53,475.00 Change Order No. 2: (+) \$267,300.00 Change Order No. 3: (+) \$13,520.00 Change Order No. 4: (+) \$114,000.00 Change Order No. 5: (+) \$150,000.00 Change Order No. 6 - Final: (-) \$1,787,149.46	
APPROVAL RECOMMENDED: Hatch Mott MacDonald 10-15-13		REVISED CONTRACT PRICE: Including Change Order No. 1: \$2,913,125.00 Including Change Order No. 2: \$3,180,425.00 Including Change Order No. 3: \$3,193,945.00 Including Change Order No. 4: \$3,307,945.00 Including Change Order No. 5: \$3,457,945.00 Including Change Order No. 6 - Final: \$1,670,795.54	
APPROVED: <hr/> Borough of Mantoloking			



October 14, 2013

Originals via Overnight Fed-Ex

Ms. Irene H. Ryan, RMC
Borough of Mantoloking
340 Drum Point Road, 2nd Floor
P.O. Box 4391
Brick Township, New Jersey 08723

**RE: Payment Estimate No. 9
Emergency Bypass Pumping System
Contract No. 2013-01
Borough of Mantoloking**

Dear Ms. Ryan:

Please find enclosed three (3) original copies of Payment Estimate No. 9 for the above referenced emergency contract. Payment under this estimate is to compensate the Contractor, Municipal Maintenance Co., in the amount of \$5,782.00 for the operation of the bypass pumping system at the Herbert Street Pump Station for the 4-week period of Thursday, September 12th through Wednesday, October 9th. Please note that quantities for Items 1c and 3c have been adjusted to account for the time extension approved at the Borough's September 2013 meeting under Change Order No. 2. The overall Contract value has formally been revised to \$135,400.00.

Please execute each Payment Estimate document where indicated and return two (2) original copies of each to HMM for our records and further processing with the Contractor.

Should you have any questions regarding the enclosures provided herein, please do not hesitate to contact this office.

Very truly yours,
Hatch Mott MacDonald

Larry Plevier, PE, CME
Borough Engineer
T 732.780.6565 F 732.577.0551
larry.plevier@hatchmott.com

(w/ attachments)

cc: Honorable Mayor George C. Nebel
Councilwoman Beth Nelson
Michelle Swisher, Chief Financial Officer
Edwin J. O'Malley, Jr. Esq., Borough Attorney
Brian J. Brach, PE, CME, Hatch Mott MacDonald
John Cuneo, Federal Emergency Management Agency
Thomas Guertler, Municipal Maintenance Co.

Exhibit "B"



sHATCH MOTT MACDONALD
CONSULTING ENGINEERS
FREEHOLD, NEW JERSEY

BOROUGH OF MANTOLOKING

CONTRACTOR'S APPLICATION AND CERTIFICATE FOR PAYMENT UNDER CONTRACT WITH

CONTRACTOR: Municipal Maintenance Co.

CONTRACT DATED: January 2013

FOR CONTRACT: Emergency Bypass Pumping System

Item No.	Description	Est. Total Contract Quantity	Quantity Previously Completed	Quantity Completed To Date	Unit Price	Amount
1	FOR BYPASS PUMPING SYSTEM (COMPLETE AND OPERATIONAL)					
1a	Week 1 through Week 12	12 WK	12 WK	12 WK	\$2,800.00	\$33,600.00
1b	Week 13 through Week 24 (If Required)	12 WK	12 WK	12 WK	\$1,400.00	\$16,800.00
1c	Week 25 through Completion of Temporary Bypass Pumping (If Required)	36 WK* ¹	8 WK	12 WK	\$1,400.00	\$16,800.00
2	FOR INSTALLATION OF TEMPORARY ELECTRIC SERVICE AND FACILITIES					
2a	For Installation of Temporary Electric Service and Facilities by the Contractor	1 LS	1 LS	1 LS	\$7,000.00	\$7,000.00
3	FOR INSTALLATION OF TEMPORARY CHAIN LINK FENCING AND SECURITY MEASURES					
3a	Week 1 through Week 12	12 WK	12 WK	12 WK	\$250.00	\$3,000.00
3b	Week 13 through Week 24 (If Required)	12 WK	12 WK	12 WK	\$150.00	\$1,800.00
3c	Week 25 through Completion of Temporary Bypass Pumping (If Required)	36 WK* ¹	8 WK	12 WK	\$75.00	\$900.00
4	FOR SITE IMPROVEMENTS FOR BYPASS PUMPING SYSTEM	1 LS	1 LS	1 LS	\$3,000.00	\$3,000.00
5	ALLOWANCE FOR UTILITY EXPENSES					
5a	Allowance for Monthly Electric Utility Usage Costs	1 LS	0 LS	0 LS	\$10,000.00	\$0.00
5b	Allowance for Diesel Fuel Costs	1 LS	0 LS	0 LS	\$5,000.00	\$0.00
CO 1	For replacement of aluminum screen basket, hoist base, and davit hoist	1 LS	1 LS	1 LS	\$2,100.00	\$2,100.00
TOTAL AMOUNT OF WORK COMPLETED TO DATE						\$85,000.00
LESS PREVIOUS PAYMENTS						\$77,518.00
LESS 2% RETAINAGE						\$1,700.00
TOTAL AMOUNT DUE THIS APPLICATION NO. 9						\$5,782.00

*¹Quantities adjusted to reflect Change Order No. 2.

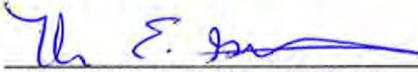


HATCH MOTT MACDONALD CONSULTING ENGINEERS FREEHOLD, NEW JERSEY	Application No. 9 DATE: 10/09/13
BOROUGH OF MANTOLOKING	
CONTRACTOR'S APPLICATION AND CERTIFICATE FOR PAYMENT UNDER CONTRACT WITH	
CONTRACTOR: Municipal Maintenance Co.	CONTRACT DATED: January 2013
FOR CONTRACT: Emergency Bypass Pumping System	

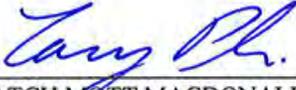
AMOUNT DUE THIS APPLICATION ----- \$5,782.00

CERTIFICATE OF CONTRACTOR

I certify that all items, units, quantities and prices of work and material shown in this Application for Payment are correct; that all work has been performed and materials supplied in full accordance with the terms of the Emergency Bypass Pumping System contract between the Borough of Mantoloking and Municipal Maintenance Co. and all authorized changes thereto; that the foregoing is a true and correct statement of the contract account up to and including the last day of the period covered by this application, and that no part of the stated amount due has been received.

BY:  10/7/13
MUNICIPAL MAINTENANCE CO. DATE

RECOMMENDED:  10/14/13
HATCH MOTT MACDONALD
CONSTRUCTION SERVICE REPRESENTATIVE DATE

RECOMMENDED:  10-11-13
HATCH MOTT MACDONALD DATE

APPROVED: _____ DATE
BOROUGH OF MANTOLOKING



HATCH MOTT MACDONALD
CONSULTING ENGINEERS
FREEHOLD, NEW JERSEY

Application No. 9
DATE: 10/09/13

MONTHLY PROGRESS REPORT

CONTRACT: Emergency Bypass Pumping System

(Job Title)

UNDER CONSTRUCTION BY: Municipal Maintenance Co.

(Contractor)

FOR: Borough of Mantoloking

(Client)

1. WORK INCLUDED IN THIS PROGRESS REPORT

Under this estimate, the Contractor shall be compensated for the operation of the bypass pumping system for the 4-week period of Thursday, September 12th through Wednesday, October 9th.

2. CONDITIONS OF THE WORK

No days have been lost as a result of inclement weather.



HATCH MOTT MACDONALD
CONSULTING ENGINEERS
FREEHOLD, NEW JERSEY

Application No. 9
DATE: 10/09/13

MONTHLY PROGRESS REPORT

CONTRACT: Emergency Bypass Pumping System

(Job Title)

UNDER CONSTRUCTION BY: Municipal Maintenance Co.

(Contractor)

FOR: Borough of Mantoloking

(Client)

3. APPLICATION OF THE AMOUNT AND VALUE OF
THE WORK TO DATE UNDER THIS CONTRACT

The Contractor has completed work on the contract valued at \$85,000.00, which reflects approximately 62.8% completion of the Contract (note that the overall Contract price was raised to \$135,400 under Change Order No.2). The amount due the contractor under Payment Application No. 9, less retainage, is \$5,782.00.

4. REMARKS

The bypass pumping system has been in full operation over the past 4-week period of Thursday, September 12th through Wednesday, October 9th.

SUBMITTED BY: _____

Hatch Mott MacDonald
Construction Services Representative



**Hatch Mott
MacDonald**

Hatch Mott MacDonald
3 Paragon Way
Freehold, NJ 07728
T 732.780.6565 www.hatchmott.com

October 11, 2013

Email and Originals via First Class Mail

Honorable Mayor George C. Nebel and Council
Mantoloking Borough Hall
Yogi Plaza, 2nd Floor
340 Drum Point Road
P.O. Box 4391
Brick Township, NJ 08723

Attention: Irene H. Ryan, RMC, Municipal Clerk

**RE: Justification Letter for Award Deadline Extension
Replacement of Outfall No. 22
Bay Avenue Storm Drainage Improvements
FY2012 Municipal Aid Program
Borough of Mantoloking**

Dear Mayor Nebel and Council:

As you are aware, the Borough of Mantoloking had been selected by the New Jersey Department of Transportation (NJDOT) Local Aid Office for \$27,000 in funding from the FY2012 Municipal Aid Program for the Bay Avenue Storm Drainage Improvements Project. The scope of work for the Project includes the replacement of storm sewer outfall number 22 between 1334 Bay Avenue and 1336 Bay Avenue (see attached Project Location Map) and the replacement of two upstream storm inlet structures in Bay Avenue. The deadline to award the Project is 18 months from the date of the State Agreement or 11-20-13. The proposed improvements for the Project were originally scheduled for completion by the Department of Public Works (DPW) by force account labor.

However, as you are also well aware, the DPW has been implementing extraordinary emergency measures in the wake of Hurricane Sandy in an effort to reconstruct vital infrastructure throughout the Borough and to renourish the destroyed dune system. Therefore, the Project cannot be completed on schedule due to the unforeseen catastrophic events. The NJDOT does allow a municipality to request an extension of time for the award deadline. In accordance with the NJDOT State Aid requirements, any request for an extension of the award date must be made by formal resolution from the municipality with acceptable reasons for submission and processing through the Local Aid District Office. The request for an extension should be submitted 30 days prior to the due date of award.



My recommendation to Mayor and Council would be for a six (6) month extension request based on the following reasons:

1. The schedule to complete the storm drainage improvements was in the fall of 2012, but the work could not have been completed due to the Hurricane Sandy catastrophe.
2. The NJDOT has significantly revised the design of the proposed NJDOT stormwater management improvements (pump stations and deep storm sewer installation on local roads) and roadway improvements (full-box reconstruction for entire length of roadway) for the NJDOT Route 35 Improvements Project, which may create a significant increase in vehicular traffic on Bay Avenue. The NJDOT work has also created a change in the traffic pattern on Bay Avenue within the proposed limits of work for the Project from a one-way road to a two-way road due to the closure of Downer Avenue for installation of the new NJDOT storm sewer system. The increased vehicular traffic and altered traffic pattern on Bay Avenue will create a conflict and unsafe work zone along Bay Avenue for the proposed storm sewer inlet replacement work. Therefore, the Bay Avenue drainage improvements will need to be commenced after the NJDOT has substantially completed the proposed Route 35 work, especially the utility work and subsequent restoration work on the local roadways.
3. The original cost estimate submitted with the FY2012 Municipal Aid application for the Project included the use of in-house DPW force account labor. The potential lack of in-house labor force due to extraordinary recovery efforts may require the use of a private contractor. The increased cost with the use of a private contractor may potentially require additional funding, which the Borough may pursue through the Local Aid Infrastructure Fund (Discretionary Aid Program). The Borough Council will need to decide if a Discretionary Aid application would be necessary based on the available funds for any increase cost to the Project.
4. The nature of the work and scope of improvements for the replacement of the municipal storm sewer outfall requires an uninterrupted Project from start to finish due to the location of the work at the terminal downstream end of the storm sewer system, the impacts from groundwater on construction practices, and the proximity of work within a drainage easement between two residential properties. The DPW work force may not be able to dedicate their full effort to completing the improvements without interruption, as the recovery effort and unforeseen issues related to the Hurricane Sandy event continues and will continue into the near future (blocked sanitary laterals, emergency dune pushes for renourishment, sudden roadway sinkholes, etc.). Again, the use of a private contractor may be required for completion of the Project, which may require supplemental funding and procurement of a Contract with the public bidding process (Local Public Contracts Law).
5. The residential property owners (1334 Bay Avenue and 1336 Bay Avenue) adjacent to the subject storm outfall (scheduled for replacement under the Project) may be completing reconstruction work to address damage sustained to the properties during Hurricane Sandy. 1336 Bay Avenue has



Hatch Mott MacDonald

recently received a variance from the Mantoloking Planning/Zoning Board for the reconstruction of decks on the west side of the principal structure near the Barnegat Bay. The extension of time to award the Project will allow additional time for the property owners to complete reconstruction work on their principal and accessory structures.

For the above enumerated justifications, I recommend the Council consider requesting from the NJDOT Local Aid office a six (6) month extension to the award deadline thru formal resolution. As per my conversation with the project manager at the NJDOT Local Aid office on Monday, 9-16-13, the above events, constraints, and actions appear to be satisfactory justification for the NJDOT granting an extension to the award deadline, but the final approval for the extension will be made by the District Manager. The NJDOT project manager also indicated that an increased cost in construction due to the award of the Project to a private contractor appears to be sufficient justification for a successful Discretionary Aid application. Again, however, the final approval or granting of additional funding through the Discretionary Aid Program is subject to the formal application review by the NJDOT and the available funds in the Program at the time of application by the Borough. A Discretionary Aid application can be made at any time to the NJDOT.

For your use and reference, please find attached an unsigned copy of a similar extension request resolution memorialized by the Borough in 2010 for submission to the NJDOT Local Aid Office for the Channel Lane & Bergen Avenue Project, which had resulted in a successful extension of time.

If you have any questions or require any additional information, please do not hesitate to contact our office.

Very truly yours,

Hatch Mott MacDonald

A handwritten signature in blue ink that reads "Larry Plevier".

Larry Plevier, PE, CME
Borough Engineer
T 732.780.6565 F 732.577.0551
larry.plevier@hatchmott.com

(w/ attachments)

cc: Michelle Swisher, Chief Financial Officer
William Heckman, Public Works Superintendent
Edwin J. O'Malley, Jr., Esq., Borough Attorney

BARNEGAT BAY



BAY AVENUE

DOWNER AVENUE

BAY AVENUE

BAY AVENUE

ARNOLD STREET

PROJECT LOCATION

OUTFALL NO. 22

18" ϕ STORM SEWER TO BE REPLACED

STORM INLETS TO BE REPLACED

TWIN 6" ϕ STORM SEWER TO BE REPLACED

BAY AVENUE

OCEAN AVENUE (STATE HIGHWAY ROUTE 35)

PRINCETON AVENUE

BAY AVENUE STORM DRAINAGE IMPROVEMENTS
PROJECT LOCATION MAP
BOROUGH OF MANTOLOKING

 Hatch Mott MacDonald
Certificate No. 24GA28075000
3 Paragon Way
Freehold, New Jersey 07728

BOROUGH OF MANTOLOKING
OCEAN COUNTY, NEW JERSEY
NJDOT STATE AID APPLICATION
FISCAL YEAR 2012
MUNICIPAL AID PROGRAM

Not To Scale

Designed LP	Drawn LP	Checked LP	Approved LP	Date 9-2011
-------------	----------	------------	-------------	-------------

BOROUGH OF MANTOLOKING
 2013 CURRENT YEAR APPROPRIATIONS
 FOR THE MONTH OF : AUGUST 31, 2013

<u>APPROP TITLE</u>	<u>2013 BUDGET</u>	<u>EXPENDED</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
MUNICIPAL CLERK					
SALARY & WAGES	141,300.00	92,359.76	0.00	48,940.24	0.65
OTHER EXPENSES	42,000.00	28,104.35	2,758.88	11,136.77	0.73
FINANCE					
SALARY & WAGES	83,900.00	55,081.46	0.00	28,818.54	0.66
OTHER EXPENSES	15,000.00	13,876.00	462.57	661.43	0.96
AUDITING					
OTHER EXPENSES	26,000.00	7,500.00	0.00	18,500.00	0.29
TAX COLLECTOR					
SALARY & WAGES	12,300.00	8,114.08	0.00	4,185.92	0.66
OTHER EXPENSES	1,200.00	229.00	280.03	690.97	0.42
TAX ASSESSOR					
SALARY & WAGES	30,000.00	17,441.76	0.00	12,558.24	0.58
OTHER EXPENSES	1,900.00	1,104.91	225.00	570.09	0.70
LEGAL					
OTHER EXPENSES	162,000.00	120,253.72	5,299.40	36,446.88	0.78
ENGINEERING					
OTHER EXPENSES	137,000.00	61,688.57	15,977.30	59,334.13	0.57
PLANNING					
SALARY & WAGES	61,000.00	29,500.56	0.00	31,499.44	0.48
OTHER EXPENSES	15,000.00	9,719.52	125.34	5,155.14	0.66
CONSTRUCTION					
SALARY & WAGES	141,000.00	72,445.57	0.00	68,554.43	0.51
OTHER EXPENSES	11,200.00	7,501.92	159.00	3,539.08	0.68
PLUMBING SUB-CODE					
SALARY & WAGES	11,500.00	6,972.50	0.00	4,527.50	0.61

<u>APPROP TITLE</u>	<u>2013 BUDGET</u>	<u>EXPENDED</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
FIRE SUB-CODE					
SALARY & WAGES	11,500.00	4,330.00	0.00	7,170.00	0.38
ELECTRICAL SUB-CODE					
SALARY & WAGES	11,500.00	7,690.00	0.00	3,810.00	0.67
LIABILITY INS					
OTHER EXPENSES	101,000.00	78,437.50	0.00	22,562.50	0.78
WORKMENS COMP					
OTHER EXPENSES	75,000.00	73,086.76	0.00	1,913.24	0.97
GROUP HEALTH					
OTHER EXPENSES	275,600.00	168,131.73	1,513.74	105,954.53	0.62
OUTSIDE CAPS	13,100.00	13,100.00	0.00	0.00	
HEALTH WAIVERS	31,800.00	14,253.85	0.00	17,546.15	
POLICE					
SALARY & WAGES	928,900.00	655,296.96	0.00	273,603.04	0.71
OTHER EXPENSES	75,800.00	45,643.83	9,788.69	20,367.48	0.73
EMERG MNGMT					
OTHER EXPENSES	4,500.00	765.07	262.50	3,472.43	0.23
FIRST AID					
OTHER EXPENSES	1,400.00	0.00	1,400.00	0.00	1.00
FIRE					
OTHER EXPENSES	26,000.00	10,800.00	0.00	15,200.00	0.42
UNIFORM FIRE SAFETY					
SALARY & WAGES	3,600.00	2,461.49	0.00	1,138.51	0.68
MUNICIPAL PROSECUTOR					
OTHER EXPENSES	9,500.00	3,200.00	775.00	5,525.00	0.42
ROAD REPAIR					
SALARY & WAGES	105,500.00	97,897.60	0.00	7,602.40	0.93
OTHER EXPENSES	36,000.00	10,858.45	4,231.22	20,910.33	0.42
GARBAGE					
OTHER EXPENSES	89,000.00	3,027.71	17,122.84	68,849.45	0.23
BLDGS & GROUNDS					
OTHER EXPENSES	36,000.00	6,554.97	847.92	28,597.11	0.21
SEWER					
OTHER EXPENSES	33,000.00	13,645.83	0.00	19,354.17	0.41

<u>APPROP TITLE</u>	<u>2013 BUDGET</u>	<u>EXPENDED</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
BOARD OF HLTH SALARY & WAGES	200.00	133.28	0.00	66.72	0.67
DOG ACCOUNT OTHER EXPENSES	3,200.00	1,500.00	549.00	1,151.00	0.64
MUNICIPAL ALLIANCE OTHER EXPENSES	300.00	0.00	0.00	300.00	0.00
AID TO POINT HOSP OTHER EXPENSES	0.00	0.00	0.00	0.00	#DIV/0!
ADMIN OF BEACH ACCESS SALARY & WAGES	43,520.00	21,444.31	0.00	22,075.69	0.49
OTHER EXPENSES	4,000.00	2,697.67	4.99	1,297.34	0.68
BEACH MAINTENANCE OTHER EXPENSES	137,500.00	54,742.03	13,573.77	69,184.20	0.50
BEACH MAINT-O/CAP OTHER EXPENSES	14,000.00	2,953.60	8,454.64	2,591.76	0.81
UTILITIES:					
ELECTRIC	38,000.00	14,510.91	2,736.80	20,752.29	0.45
TELEPHONE	17,000.00	9,921.78	1,334.22	5,744.00	0.66
WATER	6,000.00	57.97	29.74	5,912.29	0.01
FIRE HYDRANT	30,000.00	14,411.35	2,398.00	13,190.65	0.56
NATURAL GAS	10,000.00	3,669.64	131.13	6,199.23	0.38
GASOLINE	50,000.00	0.00	21,164.92	28,835.08	0.42
OC UTILITY AUTH OTHER EXPENSES	110,000.00	75,310.80	0.00	34,689.20	0.68
CONTINGENT	900.00	99.56	0.00	800.44	0.11
PERS	49,000.00	48,852.00	0.00	148.00	1.00
SOCIAL SECURITY	95,000.00	82,392.86	0.00	12,607.14	0.87
PFRS	173,000.00	172,923.00	0.00	77.00	1.00

<u>APPROP TITLE</u>	<u>2013 BUDGET</u>	<u>EXPENDED</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
GRANTS:					
BODY ARMOR	1,112.96	1,112.96	0.00	0.00	1.00
RECYCLING TONNAG	0.00	0.00	0.00	0.00	#DIV/0!
DRUNK DRIVING	0.00	0.00	0.00	0.00	#DIV/0!
CLEAN COMMUNITIE	4,000.00	4,000.00	0.00	0.00	1.00
EMERGENCY MNGMT	0.00	0.00	0.00	0.00	#DIV/0!
ALC REHAB	0.00	0.00	0.00	0.00	#DIV/0!
OCEAN CTY HAVA GI	0.00	0.00	0.00	0.00	#DIV/0!
DOT STUDY	0.00	0.00	0.00	0.00	#DIV/0!
BEACH PUSH-FEMA	102,000.00	40,773.96	0.00	61,226.04	
MUNICIPAL COURT					
SALARY & WAGES	44,200.00	26,500.26	0.00	17,699.74	0.60
OTHER EXPENSES	6,380.00	1,913.47	130.50	4,336.03	0.32
PUBLIC DEFENDER					
OTHER EXPENSES	3,300.00	0.00	0.00	3,300.00	0.00
CAPITAL IMPROVEMENT					
CAPITAL IMPR FUNI	57,000.00	0.00	57,000.00	0.00	1.00
BEACH REPLENISHMI	28,500.00	0.00	0.00	28,500.00	0.00
DEBT SERVICE:					
NOTE PRINCIPAL	0.00	0.00	0.00	0.00	#DIV/0!
NOTE INTEREST	6,000.00	6,000.00	0.00	0.00	1.00
DEFERRED CHARGES					
ORD 586	33,000.00	0.00	33,000.00	0.00	1.00
ORD 585	10,000.00	0.00	10,000.00	0.00	1.00
ORD 584	6,000.00	0.00	6,000.00	0.00	1.00
ORD 583	18,000.00	0.00	18,000.00	0.00	
ORD 565	3,000.00	0.00	3,000.00	0.00	
ORD 571	23,711.00	0.00	23,711.00	0.00	
ORD 572	18,882.00	0.00	18,882.00	0.00	
ORD 580	26,310.00	0.00	26,310.00	0.00	
ORD 581	61,097.00	0.00	61,097.00	0.00	
5 YEAR EMERGENCY	1,420,000.00	0.00	0.00	1,420,000.00	0.00
RESERVE FOR UNCOLLECTED TAX	256,192.00	256,192.00	0.00	0.00	1.00
GRAND TOTAL	5,671,304.96	2,583,188.84	368,737.14	2,719,378.98	0.52

BOROUGH OF MANTOLOKING

2012 RESERVE YEAR APPROPRIATIONS

FOR THE MONTH OF : AUGUST 31, 2013

<u>APPROP TITLE</u>	<u>2012 RESERVE BUDGET</u>	<u>EXPENDED YEAR TO DATE</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>
MUNICIPAL CLERK				
SALARY & WAGES	179.21	0.00	0.00	179.21
OTHER EXPENSES	4,587.72	3,612.67	577.50	397.55
FINANCE				
SALARY & WAGES	76.22	0.00	0.00	76.22
OTHER EXPENSES	4,898.10	402.29	0.00	4,495.81
AUDITING				
OTHER EXPENSES	425.00	0.00	0.00	425.00
TAX COLLECTOR				
SALARY & WAGES	96.88	0.00	0.00	96.88
OTHER EXPENSES	367.20	0.00	0.00	367.20
TAX ASSESSOR				
SALARY & WAGES	49.92	0.00	0.00	49.92
OTHER EXPENSES	1,075.00	0.00	0.00	1,075.00
LEGAL				
OTHER EXPENSES	33,485.48	15,733.70	0.00	17,751.78
ENGINEERING				
OTHER EXPENSES	53,788.70	234.78	0.00	53,553.92
PLANNING				
SALARY & WAGES	7,985.70	0.00	0.00	7,985.70
OTHER EXPENSES	12,255.03	0.00	0.00	12,255.03
CONSTRUCTION				
SALARY & WAGES	245.48	0.00	0.00	245.48
OTHER EXPENSES	2,497.58	41.43	0.00	2,456.15
PLUMBING SUB-CODE				
SALARY & WAGES	224.63	0.00	0.00	224.63
OTHER EXPENSES	0.00	0.00	0.00	0.00
FIRE SUB-CODE				
SALARY & WAGES	502.50	0.00	0.00	502.50
OTHER EXPENSES	0.00	0.00	0.00	0.00
ELECTRICAL SUB-CODE				

<u>APPROP TITLE</u>	<u>2012 RESERVE BUDGET</u>	<u>EXPENDED YEAR TO DATE</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>
SALARY & WAGES	149.15	0.00	0.00	149.15
LIABILITY INS				
OTHER EXPENSES	2,813.50	0.00	0.00	2,813.50
WORKMENS COMP				
OTHER EXPENSES	1,022.24	0.00	0.00	1,022.24
GROUP HEALTH				
OTHER EXPENSES	42,890.93	0.00	0.00	42,890.93
GROUP HLTH WAIVERS	1,634.98	0.00	0.00	1,634.98
POLICE				
SALARY & WAGES	16,742.44	-2,427.13	0.00	19,169.57
OTHER EXPENSES	13,786.88	420.49	10.44	13,355.95
EMERG MNGMT				
OTHER EXPENSES	3,317.31	0.00	0.00	3,317.31
FIRST AID				
OTHER EXPENSES	0.00	0.00	0.00	0.00
FIRE				
OTHER EXPENSES	0.00	0.00	0.00	0.00
UNIFORM FIRE SAFETY				
SALARY & WAGES	1,085.26	0.00	0.00	1,085.26
MUNICIPAL PROSECUTOR				
OTHER EXPENSES	3,895.00	560.00	0.00	3,335.00
ROAD REPAIR				
SALARY & WAGES	3,539.07	0.00	0.00	3,539.07
OTHER EXPENSES	6,329.73	477.89	1.00	5,850.84
GARBAGE				
OTHER EXPENSES	41,732.88	0.00	0.00	41,732.88
RECYCLING				
OTHER EXPENSES	0.00	0.00	0.00	0.00
BLDGS & GROUNDS				
OTHER EXPENSES	6,884.39	214.93	-22.71	6,692.17
SEWER				
OTHER EXPENSES	10,419.51	4,637.00	0.00	5,782.51
BOARD OF HLTH				
SALARY & WAGES	0.08	0.00	0.00	0.08

<u>APPROP TITLE</u>	<u>2012 RESERVE BUDGET</u>	<u>EXPENDED YEAR TO DATE</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>
DOG ACCOUNT OTHER EXPENSE	1,075.01	549.00	0.00	526.01
MUNICIPAL ALLIANCE OTHER EXPENSES	300.00	0.00	0.00	300.00
AID TO POINT HOSP OTHER EXPENSES	0.00	0.00	0.00	0.00
ADMIN OF BEACH ACCESS SALARY & WAGES OTHER EXPENSES	0.00 0.00	0.00 0.00	0.00 0.00	0.00 0.00
BEACH MAINTENANCE OTHER EXPENSES	94,215.97	29,389.42	0.00	64,826.55
BEACH MAINT-O/CAP OTHER EXPENSES	0.00	0.00	0.00	0.00
PUBLIC EVENTS	0.00	0.00	0.00	0.00
UTILITIES:				
ELECTRIC	14,058.60	549.71	0.00	13,508.89
TELEPHONE	3,259.07	477.85	0.00	2,781.22
WATER	3,401.24	0.00	0.00	3,401.24
FIRE HYDRANT	6,180.57	2,398.00	0.00	3,782.57
NATURAL GAS	5,795.79	4,101.10	0.00	1,694.69
GASOLINE	14,553.55	13,689.52	465.90	398.13
OC UTILITY AUTH OTHER EXPENSES	4,449.00	0.00	0.00	4,449.00
CONTINGENT	900.00	0.00	0.00	900.00
PERS	8.00	0.00	0.00	8.00
SOCIAL SECURITY	4,263.79	0.00	0.00	4,263.79
PFRS	397.00	0.00	0.00	397.00
JUDGEMENTS	0.00	0.00	0.00	0.00
GRANTS:				
ALCH REHAB	0.00	0.00	0.00	0.00
BODY ARMOR	0.00	0.00	0.00	0.00
RECYCLING TONNAGE	0.00	0.00	0.00	0.00
DRUNK DRIVING	0.00	0.00	0.00	0.00
CLEAN COMMUNITIES	0.00	0.00	0.00	0.00
EMERGENCY MNGMT	0.00	0.00	0.00	0.00
STORM WATER REG	0.00	0.00	0.00	0.00

<u>APPROP TITLE</u>	<u>2012 RESERVE BUDGET</u>	<u>EXPENDED YEAR TO DATE</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>
MUNICIPAL COURT				
SALARY & WAGES	3,384.64	0.00	0.00	3,384.64
OTHER EXPENSES	1,407.34	1,055.63	95.00	256.71
PUBLIC DEFENDER				
OTHER EXPENSES	3,096.50	0.00	0.00	3,096.50
BEACH REPLENISHMENT				
OTHER EXPENSES	0.00	0.00	0.00	0.00
DEBT SERVICE:				
NOTE PRINCIPAL	0.00	0.00	0.00	0.00
NOTE INTEREST	357.00	0.00	0.00	357.00
SPECIAL EMERGENCY	6,454,059.22	3,664,723.41	2,544,975.89	244,359.92
RESERVE FOR UNCOLLECTED TAX	0.00	0.00	0.00	0.00
GRAND TOTAL	6,894,145.99	3,740,841.69	2,546,103.02	607,201.28

BOROUGH OF MANTOLOKING
CASH RECEIPTS
August 31, 2013

<u>REVENUE SOURCE</u>	<u>J</u> <u>F</u> <u>M</u> <u>A</u> <u>M</u> <u>J</u> <u>J</u> <u>A</u> <u>S</u> <u>O</u> <u>N</u>	<u>REVENUE THIS</u> <u>MONTH</u>	<u>YEAR TO DATE</u>	<u>2013</u> <u>AMOUNT</u>	<u>% OF</u> <u>COLLECTION</u>
SURPLUS	# # # # # # # #	0.00	0.00	0.00	#DIV/0!
MUNICIPAL COURT FINES	# # # # # # # #	0.00	26,433.95	0.00	#DIV/0!
INT & COST ON TAXES	# # # # # # # #	1,468.61	27,577.35	0.00	#DIV/0!
INT ON INVESTMENTS	# # # # # # # #	2,167.89	9,423.93	0.00	#DIV/0!
SEWER REVENUE	# # # # # # # #	0.00	281.86	0.00	#DIV/0!
STATE AID:					
LEG INT BLK GRANT	# # # # # # # #	0.00	0.00	0.00	N/A
CMPTRA	# # # # # # # #	0.00	0.00	0.00	N/A
ENERGY TAX	# # # # # # # #	63,398.25	63,398.25	0.00	#DIV/0!
SUPPL ENERGY TAX	# # # # # # # #	0.00	6,555.00	0.00	N/A
FEMA	# # # # # # # #	0.00	43,128.94	0.00	N/A
HOMESTEAD REBATE	# # # # # # # #	25,897.94	25,897.94	0.00	N/A
CONSTRUCTION CODE	# # # # # # # #	30,035.00	127,031.91	0.00	#DIV/0!
DCA FEES	# # # # # # # #	2,406.00	9,455.00		
ZONING	# # # # # # #	4,570.00	10,630.00		
BEACH BADGES	# # # # # # # #	3,168.00	28,441.00	0.00	#DIV/0!
	# # # # # # # #	0.00			
GRANTS:					
RECYCLING TONNAGE	# # # # # # # #	0.00	0.00	0.00	#DIV/0!
DRUNK DRIVING ENF	# # # # # # # #	0.00	0.00	0.00	#DIV/0!
CLEAN COMMUNITIES	# # # # # # # #	0.00	4,000.00	0.00	#DIV/0!
BODY ARMOR	# # # # # # # #	0.00	0.00	0.00	#DIV/0!
EMERGENCY MNGMT	# # # # # # # #	0.00	0.00	0.00	#DIV/0!
ALC REHAB	# # # # # # # #	0.00	369.42	0.00	0.0%
STORMWATER GRANT	# # # # # # # #	0.00	0.00		
HOMELAND SECURITY	# # # # # # # #	0.00	0.00	0.00	
DOT	# # # # # # # #	0.00	0.00	0.00	
HAVA GRANT	# # # # # # # #	0.00	0.00	0.00	
FEMA-CDL	# # # # # # #	0.00	831,074.00	0.00	
BOARD OF ED	# # # # # # # #	0.00	0.00	0.00	
RESERVE FOR PENSION	# # # # # # # #	0.00	0.00	0.00	#DIV/0!
PETTY CASH	# # # # # # # #	0.00	0.00	N/A	
RESERVE FOR PAYMEN OF BOND ANTIC NOTE	# # # # # # # #	0.00	0.00	0.00	#DIV/0!
RESERVE FOR SICK LE	# # # # # # # #	0.00	0.00	0.00	#DIV/0!

BOROUGH OF MANTOLOKING
CASH RECEIPTS
August 31, 2013

REVENUE SOURCE	J/	F/	M/	A/	M/	J/	J/	A/	S/	O/	N/	REVENUE THIS		2013	% OF	
												MONTH	YEAR TO DATE			AMOUNT
RECEIPT FROM																
DELINQUENT TAXES	#	#	#	#	#	#	#	#	#	#	#	0.00	225,604.85	0.00	#DIV/0!	
CURRENT TAXES RECE	#	#	#	#	#	#	#	#	#	#	#	998,103.02	5,381,088.82	0.00	#DIV/0!	
VETS & SR	#	#	#	#	#	#	#	#	#	#	#	0.00	0.00	0.00		
PREPAID TAXES	#	#	#	#	#	#	#	#	#	#	#	35,287.68	63,761.89	0.00		
M.R.N.A.:																
COPIES	#	#	#	#	#	#	#	#	#	#	#	1.45	148.87	0.00		
CABLE TV FRANCHISE	#	#	#	#	#	#	#	#	#	#	#	0.00	4,768.71	0.00		
INSURANCE	#	#	#	#	#	#	#	#	#	#	#	0.00	335,627.53	0.00		
MISCELLANEOUS	#	#	#	#	#	#	#	#	#	#	#	0.00	2,835.58	0.00		
PLANNING	#	#	#	#	#	#	#	#	#	#	#	0.00	0.00	0.00		
FEEES AND PERMITS	#	#	#	#	#	#	#	#	#	#	#	0.00	0.00	0.00		
BUDGET REFUNDS	#	#	#	#	#	#	#	#	#	#	#	4,065.22	19,262.19	0.00		
FLAGS	#	#	#	#	#	#	#	#	#	#	#	50.00	340.00	0.00		
POLICE	#	#	#	#	#	#	#	#	#	#	#	30.00	180.00	0.00		
SALE OF MUN ASSETS	#	#	#	#	#	#	#	#	#	#	#	0.00	0.00	0.00		
RECYCLING	#	#	#	#	#	#	#	#	#	#	#	63.00	1,445.04	0.00		
MAR LICENSE	#	#	#	#	#	#	#	#	#	#	#	28.00	28.00	0.00		
LEA	#	#	#	#	#	#	#	#	#	#	#	0.00	291.85	0.00		
RESERVE FOR PENSION	#	#	#	#	#	#	#	#	#	#	#	0.00	0.00	0.00		
MOTOR VEHICLE FINE	#	#	#	#	#	#	#	#	#	#	#	0.00	50.00	0.00		
OPRA	#	#	#	#	#	#	#	#	#	#	#	0.00	0.00	0.00		
INTERFUND	#	#	#	#	#	#	#	#	#	#	#	0.00	22,355.42	0.00	N/A	
INVESTMENT	#	#	#	#	#	#	#	#	#	#	#	0.00	0.00	0.00	N/A	
FEMA	#	#	#	#	#	#	#	#	#	#	#	875,342.81	3,716,580.93	0.00		
SPECIAL EMRGENCY N	#	#	#	#	#	#	#	#	#	#	#	0.00	5,800,000.00	0.00		
TOTAL REVENUE	#	#	#	#	#	#	#	#	#	#	#	2,046,082.87	16,788,068.23	0.00	#DIV/0!	

BOROUGH OF MANTOLOKING
 CAPITAL IMPROVEMENTS
 AS OF AUGUST 31, 2013

ORD # ORD NAME	BALANCE AS OF 1/1/2013	2013 AUTH/ CANCELLED	PAID AUGUST	PAID TO DATE	BALANCE	BAL FUNDED	BAL UNFUNDED
#518 FLAP VALVE	2,566.73	0.00	0.00	0.00	2,566.73	2,566.73	0.00
#534 BORO GARAGE	98,122.06	0.00	0.00	0.00	98,122.06	70,122.06	28,000.00
#551 SANITARY FORCE MA	1,462.94	0.00	0.00	0.00	1,462.94	0.00	1,462.94
#566 SOLAR PANELS	1,883.20	0.00	0.00	0.00	1,883.20	0.00	1,883.20
#569 SANITARY SEWERS	55,000.00	0.00	0.00	0.00	55,000.00	3,000.00	52,000.00
#581 BERGEN LAGOON LAN	147,444.68	0.00	0.00	0.00	147,444.68	0.00	147,444.68
#582 SANITARY FORCE MA	41,545.00	0.00	0.00	0.00	41,545.00	3,000.00	38,545.00
#583 STORM SEWER INSPEC	4,778.18	0.00	0.00	0.00	4,778.18	0.00	4,778.18
#585 FLAP VALVE PROGRA	11,000.00	0.00	0.00	0.00	11,000.00	1,000.00	10,000.00
#586 BERGEN CHANNEL	38,553.59	0.00	0.00	0.00	38,553.59	0.00	38,553.59
#595 OLD BRIDGE/BAY AVE	7,698.57	0.00	0.00	0.00	7,698.57	0.00	7,698.57
#597 FIREHOUSE APRON	5,664.08	0.00	0.00	0.00	5,664.08	664.08	5,000.00
#598 BTMUA IMPROVEMEN	6,545.98	0.00	0.00	0.00	6,545.98	0.00	6,545.98
#599 FLAP VALVE PROGRA	11,000.00	0.00	0.00	0.00	11,000.00	1,000.00	10,000.00
#600 ADA WALKWAY#4	23,913.77	0.00	0.00	0.00	23,913.77	986.00	22,927.77
#601 E.M. RADIOS	1,490.10	0.00	0.00	0.00	1,490.10	0.00	1,490.10

ORD # ORD NAME	BALANCE AS OF 1/1/2013	2013 AUTH/ CANCELLED	PAID AUGUST	PAID TO DATE	BALANCE	BAL FUNDED	BAL UNFUNDED
#603 ATV/POLICE RADIOS	15,000.00	0.00	0.00	15,000.00	0.00	0.00	0.00
#607 OLD BRIDGE/BAY AVE	61,755.39	0.00	0.00	0.00	61,755.39	5,000.00	56,755.39
#608 REPLACE FIREHOUSE	15,758.00	0.00	0.00	0.00	15,758.00	2,000.00	13,758.00
#609 POLICE CAMERAS	70,000.00	0.00	1,661.03	3,322.06	66,677.94	4,000.00	62,677.94
#610 BAY AVE DRAINAGE	28,000.00	0.00	0.00	0.00	28,000.00	2,000.00	26,000.00
#611 WALKWAY #4	5,000.00	0.00	0.00	0.00	5,000.00	5,000.00	0.00
#612 LYMAN ST WALKWAY	80,060.47	0.00	0.00	0.00	80,060.47	5,000.00	75,060.47
TOTAL	734,242.74	0.00	1,661.03	18,322.06	715,920.68	105,338.87	610,581.81

BOROUGH OF MANTOLOKING

All Funds Cash Worksheet

8/31/2013

<u>CURRENT FUND</u>	RECONCILED <u>BOOK BALANCE</u>	BANK STATEMENT <u>BALANCE</u>	<u>FUND BALANCE</u>
Checking Account	8,237,335.22	8,336,500.47	1,241,247.71
Cash Management Account	61,244.97	61,244.97	
Investment Account	167.58	167.58	
TOTAL	<u>8,298,747.77</u>	<u>8,397,913.02</u>	
 <u>GENERAL CAPITAL</u>			
General Capital	<u>1,372,376.12</u>	<u>1,372,376.12</u>	2,946,347.99
 <u>ANIMAL CONTROL</u>			
Animal Control	<u>337.60</u>	<u>337.60</u>	337.60
 <u>TRUST FUND</u>			
Cash Management Fund			
Unemployment	25,955.02	25,955.02	
Other Trust Funds	632,758.27	632,754.27	632,758.27
Payroll Account II	57,168.45	100,163.64	58,119.71
Unemployment Account	5,770.49	6,095.31	31,725.70
Law Enforcement Trust	2,832.34	2,832.34	2,832.34
Total	<u>724,484.57</u>	<u>767,800.58</u>	
 TOTAL CASH	10,395,946.06	10,538,427.32	
 APPROPRIATION BALANCE:			
CURRENT YEAR	2,719,378.98		
RESERVE YEAR	607,201.28		

BOROUGH OF MANTOLOKING
BILL LIST
22-Oct-13

	<u>AMOUNT</u>
2012 CURRENT FUND RESERVE	152,765.99
2013 CURRENT FUND	772,470.96
ANIMAL CONTROL ACCOUNT	0.00
PAYROLL ACCOUNT	616.43
GENERAL CAPITAL	91,952.94
TRUST OTHER	1,600.00
UNEMPLOYMENT TRUST	0.00
DEVELOPERS TRUST	<u>0.00</u>
TOTAL ALL FUNDS	<u><u>1,019,406.32</u></u>

MANUAL CHECKS

CURRENT FUND

<u>VENDOR</u>	<u>DATE</u>	<u>CK#</u>	<u>AMOUNT</u>
PAYROLL	9/15/2013	WIRE	112,182.46
PAYROLL	9/31/2013	WIRE	104,080.67
ST OF NJ HLTH BENE	9/4/2013	WIRE	20,985.75
SPRINT	9/4/2013	26240	99.83
TOMS RIVER MOTORSPORTS	9/4/2013	26241	472.04
NJ LEAGUE OF MUNICIPALITIES	9/17/2013	26242	330.00
MUNICIPAL MAINTENANCE	9/18/2013	26314	5,782.00
TRICON	9/18/2013	26315	173,801.07
RAJPRIYA	9/23/2013	26316	3,033.33
SUNBELT RENTALS	9/24/2013	26317	80.96
ALLEN, JAY & DANIEL	9/24/2013	26318	4,851.89
HUGHES,JOHN & PATRICIA	9/24/2013	26319	3,235.31
STADELMAN,HENRY & MARY	9/24/2013	26320	659.51
TOTAL			429,594.82

TRUST

NJ NATURAL GAS	9/24/2013	2556	176.12
TOTAL			176.12

GRAND TOTAL ALL FUNDS 1,449,177.26

P.O. Type: All
Range: First to Last
Format: Condensed

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
13-00420	03/21/13	A0008	AMAOC	2013 AMAOC-AMANJ DUES	Open	225.00	0.00
13-00733	06/14/13	S0119	SABIR, INC.	FUEL FOR SUMMER	Open	423.29	0.00
13-00741	06/17/13	G0014	GRAINGER	TOOL	Open	173.00	0.00
13-00778	06/25/13	A0007	ASBURY PARK PRESS, INC	MEETING CHANGE 6/25	Open	53.00	0.00
13-00832	07/05/13	C0093	CARL'S FENCING & DECKING, INC	FENCE FOR SOUTH LAGOON	Open	159.61	0.00
13-00918	07/23/13	S0022	RICHARD STOCKTON COLLEGE OF NJ	MONITOR MANTOLOKING BEACHES	Open	4,108.57	0.00
13-00925	07/23/13	C0090	COPI-RITE, INC.	COPIER MAINTENANCE 7/23/13	Open	183.82	0.00
13-00992	08/15/13	00038	OC COUNTY RECYCLING CNTR, INC	recycling concrete	Open	131.28	0.00
13-01021	08/20/13	R0040	RANSOME RENTS	REPAIR OF 3 BULLDOZERS	Open	56,404.07	0.00
13-01029	08/22/13	G0001	GALLS INCORPORATED-T/A ARAMARK	UNIFORMS - JON MEYER	Open	46.99	0.00
13-01037	08/22/13	00057	OCEAN COUNTY POWERSPORTS	2013 HONDA MAINTENANCE	Open	284.55	0.00
13-01039	08/22/13	R0040	RANSOME RENTS	CORE A RAD + SEALS	Open	2,274.72	0.00
13-01044	08/22/13	T0066	TAYLOR OIL COMPANY	FUEL	Open	645.24	0.00
13-01050	08/23/13	S0050	STAPLES ADVANTAGE	OFFICE SUPPLIES - BH	Open	404.04	0.00
13-01057	08/26/13	S0050	STAPLES ADVANTAGE	SUPPLIES - PD/OEM	Open	200.85	0.00
13-01068	08/28/13	S0050	STAPLES ADVANTAGE	OFFICE SUPPLIES - PD	Open	334.35	0.00
13-01070	08/28/13	W0028	WATCHUNG SPRING WATER	WATER DELIVERY	Open	626.31	0.00
13-01080	08/28/13	T0066	TAYLOR OIL COMPANY	FUEL	Open	686.81	0.00
13-01090	08/29/13	E0012	EXECUTIVE COMPUTER SYS., INC.	SERVICE ON-SITE 8/12/13	Open	187.50	0.00
13-01091	08/29/13	H0052	HERLIHY & YOUNG, LLC	PROSECUTOR - 8/27/13	Open	1,600.00	0.00
13-01094	08/29/13	C0051	CONTROL PERSONS ASSOC	2013 MEMBERSHIP	Open	30.00	0.00
13-01098	08/29/13	00057	OCEAN COUNTY POWERSPORTS	2013 HONDA MAINTENANCE	Open	100.66	0.00
13-01103	08/30/13	B0001	BEAVER DAM HARDWARE, INC	ROAD SUPPLIES	Open	47.96	0.00
13-01105	08/30/13	T0066	TAYLOR OIL COMPANY	FUEL	Open	1,534.27	0.00
13-01107	09/03/13	M0090	MOTOROLA A/C# 1036453158	POLICE/FIRE RADIOS	Open	60,998.40	0.00
13-01109	09/03/13	L0030	LOWES LAR ACCOUNT	SUPPLIES	Open	266.89	0.00
13-01112	09/05/13	S0094	SIRCHIE FINGER PRINT	FINGER PRINT SUPPLIES	Open	242.04	0.00
13-01116	09/05/13	T0066	TAYLOR OIL COMPANY	FUEL 8/20/13 - 8/28/13	Open	951.14	0.00
13-01117	09/05/13	J0036	JERSEY SHORE ANIMAL CENTER	AUGUST 2013	Open	250.00	0.00
13-01118	09/05/13	B0008	BRICK TOWNSHIP MUA	2013 SEWER CHARGES	Open	740.10	0.00
13-01119	09/06/13	V0013	VERIZON WIRELESS	7/24/13 - 8/23/13	Open	160.26	0.00
13-01133	09/13/13	S0123	SHORE STORAGE	MONTHLY RENT - UNIT 3009	Open	215.00	0.00
13-01134	09/13/13	00013	OSPREY TECHNOLOGY	MONTHLY WEBSITE MAINT AUG 2013	Open	648.75	0.00
13-01135	09/13/13	N0004	VERIZON	AUG 29 - SEP 28, 2013	Open	109.53	0.00
13-01136	09/13/13	N0003	NEW JERSEY AMERICAN WATER CO	8/1/13 - 9/3/13	Open	23.76	0.00
13-01137	09/13/13	V012	VAN WICKLE AUTO SUPPLY	AUTO PARTS - 8/21/13 - 8/27/13	Open	407.14	0.00
13-01139	09/16/13	S0050	STAPLES ADVANTAGE	2014 CALENDARS	Open	140.23	0.00
13-01140	09/16/13	A0199	AT&T	9/1/13 - 9/30/13	Open	0.67	0.00
13-01141	09/16/13	E0043	EMERGING WAVE CONSULTING, LLC	CRISIS MGMNT ADVICE AUG 2013	Open	10,962.16	0.00
13-01142	09/16/13	K0004	HATCH MOTT MACDONALD I & E, LLC	PROFESSIONAL SERVICES	Open	99,699.91	0.00
13-01143	09/16/13	I0017	INDUSTRIAL WELDING SUPPLY INC	CYLINDER RENTAL	Open	6.10	0.00
13-01145	09/16/13	N0035	NEW ERA CAR WASH	AUGUST 2013 CAR WASHES - PD	Open	61.39	0.00
13-01146	09/16/13	P0079	PASCARELLA, KIM A. ESQ	MUNICIPAL PROSECUTOR SERVICES	Open	715.00	0.00
13-01147	09/16/13	N0005	NJ NATURAL GAS CO	AUGUST 12 - SEPT 5, 2013	Open	67.48	0.00
13-01148	09/16/13	00057	OCEAN COUNTY POWERSPORTS	REPAIRS	Open	383.40	0.00
13-01149	09/16/13	R0005	RED THE UNIFORM TAILOR INC	UNIFORMS	Open	99.98	0.00
13-01150	09/16/13	T0003	TIRE CRAFT, INC	AUTO REPAIR	Open	882.82	0.00
13-01151	09/16/13	U0016	UNITED RENTALS	SCISSOR RENTAL	Open	697.75	0.00
13-01152	09/17/13	I0015	IMAGE BUILDERS, INC	INIFORMS	Open	290.00	0.00
13-01153	09/17/13	S0044	SPRINT	8/7/13 - 9/6/13	Open	202.39	0.00

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
13-01154	09/17/13	N0004	VERIZON	8/29/13 - 9/28/13	Open	192.84	0.00
13-01155	09/17/13	T0002	THE COAST STAR NEWSPAPERS	LEGAL ADS - AUGUST 2013	Open	237.80	0.00
13-01156	09/17/13	E0047	ERGOPHOBIA, LLC	TEMORARY NO PARKING SIGNS	Open	250.00	0.00
13-01157	09/17/13	M0021	MANTOLOKING MUNICIPAL COURT	CREDIT CARD FEES APR-AUG 2013	Open	228.06	0.00
13-01160	09/18/13	E0013	EQUIPMENT MARKETERS	COMMERCIAL WASHER MACHINE-OEM	Open	6,921.00	0.00
13-01163	09/19/13	S0050	STAPLES ADVANTAGE	OFFICE SUPPLIES - BH	Open	43.97	0.00
13-01165	09/23/13	M0022	MANTOLOKING CAPITAL	BEACH REPLENISHMENT	Open	28,500.00	0.00
13-01174	09/24/13	B0042	BOLLINGER, INC. - DENTAL	OCT 2013 DENTAL INSURANCE	Open	1,513.74	0.00
13-01176	09/25/13	J0003	JCP&L	8/15/13 - 9/12/13	Open	1,250.04	0.00
13-01177	09/25/13	A0199	AT&T	9/1/13	Open	20.33	0.00
13-01179	09/25/13	T0042	TREASURER, STATE OF NEW JERSEY	9/15/13 - 10/15/13	Open	500.00	0.00
13-01180	09/25/13	N0005	NJ NATURAL GAS CO	8/16/13 - 9/16/13	Open	50.00	0.00
13-01182	09/25/13	M0016	MARPAL DISPOSAL, INC	9/1/13 - 9/30/13	Open	7,350.00	0.00
13-01183	09/25/13	L0010	NJ LEAGUE OF MUNICIPALITIES	LEGISLATIVE BULLETIN RENEWAL	Open	14.00	0.00
13-01184	09/25/13	R0005	RED THE UNIFORM TAILOR INC	UNIFORM	Open	41.60	0.00
13-01185	09/25/13	N0004	VERIZON	9/13/13 - 10/12/13	Open	106.90	0.00
13-01187	09/25/13	W0053	WAGE WORKS	FSA MONTHLY ADMN FEE	Open	50.00	0.00
13-01190	09/26/13	S0130	SCHULER ROOFING & SIDING, INC.	CLEANUP DUE TO STORM	Open	6,600.00	0.00
13-01191	09/26/13	S0050	STAPLES ADVANTAGE	OFFICE SUPPLIES - BH	Open	209.13	0.00
13-01194	09/30/13	B0040	BLAIR'S RENTAL SERVICE	SHEET ROCK LIFT	Open	56.00	0.00
13-01195	09/30/13	R0041	RUDY'S RESTAURANT EQUIPMENT	ICE MACHINE-FIRE DEPT	Open	2,650.00	0.00
13-01203	10/01/13	S0032	SHERATON ATLANTIC CITY	LEAGUE OF MUNICIPALITIES	Open	286.00	0.00
13-01204	10/02/13	T0011	TREASURER, STATE OF NEW JERSEY	2013 3RD QTR STATE TRAINIG FEE	Open	5,975.00	0.00
13-01205	10/02/13	L0030	LOWES LAR ACCOUNT	blinds	Open	570.80	0.00
13-01207	10/02/13	A0154	AFLAC NEW YORK - N4139	OCTOBER 2013	Open	88.10	0.00
13-01210	10/02/13	M0116	MANASQUAN BOROUGH	2012 INV FOR SHARED SERVICES	Open	200.00	0.00
13-01212	10/02/13	C0107	COMCAST	10/5/13 - 11/4/13	Open	292.49	0.00
13-01213	10/02/13	D0009	DEVINCENS & ASSOCIATES LLC	PROFESSIONAL LEGAL SERVICES	Open	2,043.00	0.00
13-01214	10/02/13	E0012	EXECUTIVE COMPUTER SYS., INC.	SERVICE ON SITE 06/12/13	Open	250.00	0.00
13-01215	10/02/13	F0001	FEDERAL EXPRESS CORP	POSTAGE	Open	18.20	0.00
13-01216	10/02/13	J0003	JCP&L	8/21/213 - 9/18/2013	Open	1,170.92	0.00
13-01217	10/03/13	O0010	OCEAN COUNTY - TAXES	4TH QUARTER TAXES 2013	Open	628,941.41	0.00
13-01219	10/03/13	O0013	OSPREY TECHNOLOGY	MONTHLY MAINTENANCE & SETUP	Open	225.00	0.00
13-01220	10/03/13	P0071	POINT PLEASANT BEACH	NOVEMBER 2013 BD OF ED TAXES	Open	7,150.00	0.00
13-01223	10/03/13	S0064	SWISHER, MICHELLE A	LEAGUE OF MUNICIPALITIES	Open	348.46	0.00
13-01224	10/03/13	T0002	THE COAST STAR NEWSPAPERS	LEGAL ADS	Open	111.07	0.00
13-01226	10/03/13	T0009	TCTA of NJ	TCTA - BUFFET BREAKFAST	Open	29.00	0.00
13-01236	10/07/13	A0053	AFLAC - CV190	SEPTEMBE 2013	Open	528.33	0.00
13-01242	10/07/13	T0041	TREASURER, STATE OF NEW JERSEY	3RD QTR 2013 MQRRIQGE LIC RPT	Open	25.00	0.00
13-01243	10/07/13	N0003	NEW JERSEY AMERICAN WATER CO	HYDRANTS	Open	2,398.00	0.00
13-01270	10/11/13	K0004	HATCH MOTT MACDONALD I & E,LLC	PROFESSIONAL ENGINEERING SRVS	Open	61,875.95	0.00
13-01272	10/11/13	M0099	MACLEARIE PRINTING LLC	2 BLUEPRINT COPIES	Open	6.00	0.00

Total Purchase Orders: 93 Total P.O. Line Items: 174 Total List Amount: 1,019,406.32 Total Void Amount: 0.00

Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total
CURRENT FUND	2-01	152,765.99	0.00	152,765.99	0.00
CURRENT FUND	3-01	772,470.96	0.00	772,470.96	0.00
	3-14	616.43	0.00	616.43	0.00
Year Total:		773,087.39	0.00	773,087.39	0.00
GENERAL CAPITAL IMPROVEMENT	C-04	91,952.94	0.00	91,952.94	0.00
TRUST OTHER FUND	T-13	1,600.00	0.00	1,600.00	0.00
Total of All Funds:		1,019,406.32	0.00	1,019,406.32	0.00

Borough Clerk

From: Finance@mantoloking.org
Sent: Wednesday, October 02, 2013 8:36 AM
To: GCNEBEL@AOL.COM; steversba@AOL.COM; Robert & Sandy McIntyre;
NESS_DONALD@YAHOO.COM; mamanelly@comcast.net; pstroh@RMSMLAW.COM;
JJBMANTO@AOL.COM
Cc: Irene Ryan; eomalley@osm-law.com
Subject: Best Practices Inventory worksheet
Attachments: RESOLUTION -best practices check list.doc; doc01492120131002071702.pdf

To Mayor and Council,

Attached please find a copy of the 2013 Best Practices Inventory worksheet. This document is required by the State of New Jersey and is to be returned to them by October 15. Each municipality is required to answer all of the questions and if there are more than 9 "no" answers then the State will take away State Aid on an incremental basis. This year the Borough only had 6 "no" answers.

Please review the worksheet and if you have any questions or problems with it please let me know. The document is required to be included in a regular council meeting and also the minutes. I have a resolution for the October 22 meeting for the acceptance of the document.

Michelle Swisher
CFO/Tax Collector
Borough of Mantoloking

Best Practices Worksheet CY 2013/SFY2014

Mantoloking Borough (Ocean)		
<i>Please see Color Key at bottom of sheet for limits on answers</i>		
Answer	Question	Comments
	General Management - GM	
Yes	Sharing services has been promoted for many years as a means to control costs. In addition to sharing resources such as labor, facilities and equipment with a county or with neighboring communities, shared services include similar agreements with school boards, independent authorities and fire districts. Shared services do not include cooperative purchasing, cooperative pricing or commodity resale agreements. Did your municipality actively negotiate (i.e. meet with representatives from a neighboring town, your county or another local unit) and/or enter into at least one new shared service agreement in the preceding year?	
2 Yes	Has your municipality reviewed its policies and staffing requirements for providing traffic safety around utility and construction work, and implemented policies to assure that the most efficient and cost-effective approach is taken? Traffic safety policies for utility and construction work should balance the interests of public safety with those of controlling costs. For example, uniformed police officers controlling a cul-de-sac may be excessive; while parking a policeman in a patrol car on a major highway to act in lieu of a "crash truck" may be insufficient and could endanger the officer. An appropriate traffic safety plan should include parameters governing when police officers, flag men and safety apparatus are used in different circumstances.	
3 Yes	Has your municipality adopted a vehicle use policy prohibiting personal use of municipal vehicles, and providing that employees authorized to use such vehicles for commuting to/from work have a fringe benefit value added to the gross income reported on the employee's W-2 (unless the vehicle meets the "qualified non-personal vehicle" criteria specified by the IRS)?	
4 Prospective	Has the appropriate administrative official reviewed the <u>State Comptroller's June 25, 2013 Report</u> with respect to local government legal fees, and does your municipality follow the best practices outlined in the checklist annexed as an Appendix to the report?	

Best Practices Worksheet CY 2013/SFY2014

Mantoloking Borough (Ocean)		
<i>Please see Color Key at bottom of sheet for limits on answers</i>		
Answer	Question	Comments
5	<p>Municipalities and their agencies are allowed to prohibit the award of public contracts to business entities that have made certain campaign contributions exceeding \$300 and to limit the contributions that the holders of a contract can make during the term of a contract to \$300. A model ordinance concerning pay-to-play can be found at http://www.nj.gov/dea/divisions/dlgs/resources/muni-st-docs/pay-to-play-ordinance-contractor.doc. Has your municipality adopted a pay-to-play ordinance pursuant to N.J.S.A. 40A:11-51 that is more restrictive than state statutory requirements?</p>	
6	<p>Does your municipality maintain an up-to-date municipal website containing at minimum the following: past three years adopted budgets; the current year's proposed budget including the full adopted budget for current year when approved by governing body; most recent annual financial statement and audits; notification(s) for solicitation of bids and RFPs; easily accessible contact information for elected and appointed officials, municipal administrator or manager, municipal clerk, police chief, municipal court administrator and all department heads; and meeting dates, minutes and agendas for the governing body, planning board, board of adjustment and all commissions?</p>	
7	<p>Does your municipality require its elected officials to attend on an annual basis at least one instructional course, approved for continuing education credit by DLGS, covering the responsibilities and obligations of elected officials (for example: ethics, municipal finance, labor relations, risk management, shared services, purchasing, land use administration, personnel, technology etcetera)? This item may also be satisfied through in-house education provided by a professional, vendor or staff member provided they have significant expertise in their profession and routinely prepare public presentations.</p>	
8	<p>Are ordinances codified on an annual basis, with both the code and any uncodified ordinances (including salary ordinances) made available online?</p>	

Best Practices Worksheet CY 2013/SFY2014

Mantoloking Borough (Ocean)		
<i>Please see Color Key at bottom of sheet for limits on answers</i>		
Answer	Question	Comments
1519	With regard to your municipality's collective bargaining agreements that replaced contracts expiring on or after 1/1/11, is the overall impact of the aggregate economic costs limited to an average increase of 2% or less per year over the contract term? An example of such analysis can be found on the "PERC Summary Form; Public Sector; Non-Police and Non-Fire; Section V Impact of Settlement" and "PERC Summary Form; Police and Fire; Section VII Impact of Settlement"	The only contract that the Boro of Mantoloking has is the PBA contract and that has not been settled as of this date.
9	Financial Standards & Procurement - FS	
10	Internal accounting control processes, procedures and authorizations are designed to safeguard assets and to limit the risk of loss or misstatement. Does your CFO evaluate and discuss this risk assessment annually with your governing body or an appropriate subcommittee of the governing body (such as the Audit or Finance Committee) with a focus on developing accounting control processes, procedures and authorizations designed to limit the risk of loss or misstatement?	
11	An accounting policy manual documenting all internal accounting control processes, procedures and authorizations is of great value for staff to understand these safeguards. Are internal accounting control processes, procedures and authorizations documented and communicated to staff?	

Mantoloking Borough (Ocean)	
<i>Please see Color Key at bottom of sheet for limits on answers</i>	
Answer	Question
Comments	
	<p>With respect to note sales, proper disclosure and communication with potential bidders can yield optimal results for a municipality. Knowing when to sell on a negotiated or competitive basis, aggregating note sales as much as possible, along with casting a "wide net" to attract the maximum number of bidders for a competitive note sale, is critical to achieving the lowest possible interest rate. Is your municipality doing all of the following:</p> <ol style="list-style-type: none"> 1) comparing any negotiated proposals with actual market data to assess whether a competitive sale is more optimal; 2) marketing note sales beyond publishing the notice required by N.J.S.A. 40A:2-30 and beyond displaying a notice on your municipal website; 3) consolidating note sales to a single sale per year, unless unexpected circumstances lead to an unavoidable need for a second sale; 4) issuing a prospectus, official statement or other document to potential lenders disclosing all material financial and budget information; and 5) refraining from conducting competitive note sales around the time of major holidays (such as, but not limited to, the period between Christmas and New Year's Day) except only in those circumstances where notes are coming due and need to be renewed?
12	Prospective
	<p>Changes in energy markets could potentially offer substantial savings for local governments. <u>Local Finance Notice 2012-12</u> provides important guidance on the competitive procurement of energy. Has your CFO, head purchasing official or other appropriate municipal official evaluated and discussed with your governing body (or an appropriate subcommittee thereof) whether the cooperative or competitive procurement of energy would benefit your municipality?</p>
13	Yes
	<p>Having a Finance Committee can provide an efficient means to represent the governing body by performing in depth research, plans and reviews in fiscal areas such as audit, budget and accounting workflow rules, as well as evaluating vendor, professional and labor contracts. Does your municipality have a Finance Committee made up of at least one governing body member, the chief administrative officer, CFO, head purchasing agent and other appropriate personnel, as may be needed, that meets at least monthly and discusses all significant financial issues?</p>
14	Yes

Mantoloking Borough (Ocean)	
<i>Please see Color Key at bottom of sheet for limits on answers</i>	
Answer	Question
1519	
15	<p>Audit findings address areas needing improvement. Ignoring these findings devalues the process; therefore, municipalities should correct noted deficiencies. Have all audit findings from the 2011 audit been 1) identified in the corrective action plan and 2) addressed such that they are not repeated in the 2012 audit? If the answer is no, please list the repeat findings in the comments section and, upon appeal by the municipality, the Director shall determine based on the comment(s) whether the finding(s) is/are sufficiently material to warrant a "no" answer.</p>
16	<p>The CFO should be capable of preparing the annual financial statement, annual debt statement and budget schedules. Excessive auditor assistance on these documents could create a perception that the auditor is not truly independent of the client in auditing the client's financial statements. At a minimum, each CFO should prepare balanced and reconciled financial records including books of original entry, general ledgers, subsidiary ledgers and other computer reports that accurately analyze and reflect the municipality's financial position. These records should have sufficient detail for an accountant with sufficient knowledge of New Jersey's municipal accounting system to extract information necessary to prepare financial and debt statements. This requires that, within acceptable tolerance, all financial transactions (cash and non-cash) be posted in the general ledger and that all general ledger accounts be supported by subsidiary ledgers, reports, reconciliations or are otherwise analyzed. A "yes" answer is appropriate for this question if 1) your CFO prepares the annual financial statement, annual debt statement and annual budget, or 2) your CFO presents balanced and reconciled financial records, or 3) you are retaining outside assistance to do so from an individual or entity separate from your municipality's audit firm. Please note that item #2 cannot count as a "yes" answer if the Report of Audit contains comments and recommendations regarding the General Ledger or Cash Account balances not reconciled.</p>
	Comments

Mantoloking Borough (Ocean)		
<i>Please see Color Key at bottom of sheet for limits on answers</i>		
Answer	Question	Comments
1519	The Local Finance Board recently adopted new rules, outlined in <u>Local Finance Notice 2013-17</u> , expanding municipalities' ability to purchase goods and services with procurement cards. The most significant change is the elimination of the prior per-transaction monetary limitation on P-Cards (15% of local unit's bid threshold) where a Qualified Purchasing Agent manages a local-unit's P-Card program. Has your CFO, head purchasing official or other appropriate municipal official evaluated and discussed with your governing body (or an appropriate subcommittee thereof) how and whether a procurement card program could benefit the municipality or, if a procurement card program already exists, whether the program complies with the new regulations?	
17	Yes	
18	Grant programs can create a significant burden on a municipality's cash flow if program expenses are either not timely reimbursed or are charged to other operating accounts instead of to the grant. Are all grant revenues, along with their corresponding appropriations, reviewed at least quarterly to determine that all program expenses have 1) been filed for reimbursement and 2) have been properly charged to the grant, with follow up communication to grantor agencies in instances where payments are delayed?	
18	Yes	
Budget Preparation and Presentation - BP		
19	Has your municipality fully and accurately disclosed in the "Budget Message" section of your CY2013/SFY 2014 budget the following: Revenues at Risk; Non-Recurring Cost Reductions; Anticipated CY2014/SFY 2015 Appropriation Increases; and Structural Balance Offsets as detailed in Local Finance Notice 2011-37?	
19	Yes	
20	In preparing your annual budget it is important for both the governing body and public to understand the concept of surplus and how it accumulates (or declines) over the years. A formal policy regarding surplus serves as a basis for decisions concerning future financial solvency, and the lack of a policy could lead bond rating agencies to downgrade your municipality's credit rating. In developing said surplus policy your CFO should analyze and explain at least a five-year trend of surplus; illustrating the factors causing each annual increase or decrease. A surplus policy with realistic and sustainable goals can then be determined. Does your municipality have a written policy goal for the amount of surplus available in support of municipal operations, and is this goal evaluated annually?	
20	No	

Best Practices Worksheet CY 2013/SFY2014

		Mantoloking Borough (Ocean)	
		<i>Please see Color Key at bottom of sheet for limits on answers</i>	
	Answer	Question	Comments
1519			
21	Yes	<p>In preparing your annual budget for the current year it is important that the impact that these decisions may have on future years' budgets be presented, evaluated and considered before final action is taken. Long term plans concerning revenue, appropriations, tax levy, tax levy cap and surplus are critical toward sustaining (or achieving) a solid fiscal condition. Are projections calculated and discussed in sufficient detail so that the governing body understands the impact that the current year's budget may have on the future tax levy (as restricted by the levy cap) and future surplus balances for at least two (2) future year's budgets?</p> <p>Certain municipalities have indirectly pledged prompt payment (i.e. issued a guarantee) of debt service with respect to debt issued by counties, independent authorities or developers. Bond Rating Agencies (e.g. Moody's, Fitch, Standard & Poor's) have downgraded certain municipalities' bond ratings to below investment grade for lack of preparation in the event a lender calls in a debt guarantee. If your municipality guarantees any debt, are direct service revenues that may be pledged against debt repayment monitored by the municipal CFO; and to the extent that cash flow from pledged revenue will not satisfy the debt repayment, are sufficient funds held in reserve to satisfy the guarantee or is an existing authorization in place to issue debt (e.g. a bond ordinance) in the event a lender calls in the guarantee?</p>	
22	N/A		Other than the emergency note, the Boro has no outstanding debt at this time.
23	Yes	Do elected officials receive status reports at least quarterly on all budget revenues and appropriations as they correspond to the annual adopted budget?	
24	Yes	Given the potential fiscal impact of property tax appeals on municipalities, the Tax Assessor and CFO should review the status of filed appeals on a regular basis to determine their effect on future budgets and plan accordingly. With input and approval from the governing body, this plan should include an evaluation of current assessment values and should consider setting aside an adequate estimated reserve to fund potentially successful state tax court appeals. <u>Has your municipality considered a property reassessment/reevaluation to counter the effect of successful residential tax appeals?</u> In answering this question, a yes answer indicates that the municipality either 1) determined after reviewing assessed values that a reassessment/reevaluation is unnecessary due to assessed values accurately reflecting market values (resulting in a small number of successful appeals); or 2) if the impact of appeals is significant, a reevaluation plan has been filed with your County Board of Taxation.	

Mantoloking Borough (Ocean)	
<i>Please see Color Key at bottom of sheet for limits on answers</i>	
Answer	Question
1519	
25	In developing your multi-year capital plan, is your municipality dedicating sufficient revenues to fund maintenance, repair and eventual replacement of infrastructure such as roads, storm sewers, sanitary sewers and water systems? N.J.S.A. 40A:4-62.1 allows for the creation of a dedicated trust fund to reserve funds budgeted during years with relatively little snowfall for use in future years when excessive snowfalls may exceed budgeted funds. In your 2013 Budget, has your municipality appropriated at least the average of snow removal expenses incurred over a minimum of 3 years?
26	
27	Health Insurance - HI Does your municipality exclude from healthcare coverage part-time elected and appointed officials (less than 35 hours per week)?
28	Does your municipality conduct a monthly review of health benefit covered lives itemized on health insurance invoices to determine that health insurance invoices do not include employees, former employees, spouses or dependents who should no longer be receiving coverage?
29	As explained in Local Finance Notices <u>2011-20R</u> and <u>2011-34</u> , P.L. 2011 c. 78 requires employees to contribute toward healthcare based on a percentage of total premium cost, subject to a four-year phase-in. Has your municipality implemented the employee healthcare contribution provisions contained in P.L.2011 c. 78?
30	Municipalities frequently contract with or designate insurance brokers to secure healthcare coverage from insurance carriers. Brokers are typically paid by third-party administrators (TPA's) hired to collect, review and pay healthcare bills. The municipality pays the TPA, who in turn pays the broker. Broker fees are often directly related to the amount of insurance premiums or fees paid by the municipality (i.e. the higher the premium, the larger the broker's commission). Thus, the municipality-broker-TPA arrangement is vulnerable to abuse because brokers could face conflicting incentives in seeking lower-cost insurance alternatives. <u>If your municipality contracts with or otherwise designates an insurance broker, is the structure for broker payments set at a flat-fee rather than on a commission basis (so as to mitigate the risk of brokers recommending more expensive insurance coverage to earn higher fees)?</u>
	The Borough does not contract with an insurance broker.
	Comments

Best Practices Worksheet CY 2013/SFY2014

Mantoloking Borough (Ocean)		
Please see Color Key at bottom of sheet for limits on answers		
1519	Question	Comments
	The State Health Benefits Program (SHBP) offers medical, prescription and dental coverage options for more than 850,000 participants, including employees, dependents and retirees. All plans have substantial networks of healthcare providers, and provide services nationwide. 62% of municipalities, and 33% of counties, within New Jersey participate in SHBP. If your municipality has non-SHBP coverage, as your collective bargaining agreements come up for renegotiation, do your municipality's negotiation proposals seek contract provisions allowing its employees to be switched to SHBP or another non-SHBP plan of lesser cost?	
31	N/A	The Borough has State Health Benefits.
32	N/A	The Borough has State Health Benefits.

Mantoloking Borough (Ocean)	
<i>Please see Color Key at bottom of sheet for limits on answers</i>	
Answer	Question
1519	<p>Personnel - PE</p> <p>N.J.S.A. 43:15A-7.2 and 43:15C-2(b)(4) preclude independent contractors and individuals performing professional services for any municipality or agency (e.g. municipal attorney, auditor, planner) under a professional services contract awarded pursuant to the Local Public Contracts Law from membership in the Public Employees' Retirement System (PERS) and Defined Contribution Retirement Program (DCRP). This is discussed further in Local Finance Notice 2007-28. Has your municipality reviewed the status of your independent contractors and professional services providers to ensure they are not deemed eligible for PERS and/or DCRP?</p>
33	<p>Yes</p>
34	<p>The Fair Labor Standards Act (FLSA) is a federal law that establishes minimum wage, overtime pay, recordkeeping, and child labor standards affecting full-time and part-time workers in the private sector and in Federal, State, and local governments. The law requires that overtime pay must be paid for all hours over 40 hours in a work week except for those employees classified as exempt and thus not entitled to overtime. Management employees such as elected officials, municipal managers/administrators, municipal clerks, CFOs, public works superintendents, police chiefs and other department heads are typically classified as having exempt status and are not entitled to overtime pay. Other municipal employees may also be classified as exempt under the FLSA (you should consult with your labor counsel for more detailed guidance). <u>Does your municipality refrain from paying overtime to employees who are classified as exempt under the FLSA?</u> In answering this question, be aware that exempt status would also preclude overtime pay for time worked during emergencies, attendance at night meetings, participation in training sessions, and police "off-duty" assignments (a/k/a "Jobs in Blue"). Also, please note that compensated leave time in lieu of cash payments is considered to be a form of overtime pay unless such leave is utilized in the same pay period.</p>
35	<p>Yes</p> <p>N.J.S.A. 34:13A-8.2 requires public employers, including municipalities, to file with the Public Employment Relations Commission (PERC) a copy of all contracts negotiated with public employee representatives. This includes, but is not limited to, collective bargaining agreements, memoranda of understanding, contract amendments, and "side letter" or "side bar" agreements. Copies of same may be emailed to contracts@perc.state.nj.us. Has your municipality filed all current contracts with PERC?</p>

Best Practices Worksheet CY 2013/SFY2014

		Mantoloking Borough (Ocean)	
1519		<i>Please see Color Key at bottom of sheet for limits on answers</i>	
	Answer	Question	Comments
36	Yes	Does your municipality make available to the public free of charge, either through an internet posting or on-site review, documents that show the current salaries of all personnel and additional documents that would allow the public to view how your municipality's salaries have changed over a three year period? Accurate records of employee time are critical not only for financial accountability but also effective management of your workforce. Is your municipality ensuring that 1) employees complete and file standardized forms, either electronically or by paper, to verify all employee time worked (e.g. time cards, electronic time keeping); 2) your personnel/human resources office maintains records accounting for all employee leave time earned and used; and 3) supervisors are reviewing and approving/denying employee time and attendance documentation before those records are submitted to management and, in the case of department heads, is such documentation reviewed and verified independently?	
37	Yes		
38	Prospective	Has your municipality instituted a policy to not compensate employees for sick leave accumulated after a certain date?	
39	Yes	Does your municipality limit the carry forward of accrued vacation time to no more than the amount earned in the previous year (meaning no employee hired after the effective date of the limitation policy can keep in any given year more vacation time that they earned in the prior year)?	
40	Yes	Does the municipal governing body approve all payments for accumulated absences pursuant to the requirements of <u>N.J.A.C. 5:30-15.4</u> , as discussed in <u>Local Finance Notice CFO-2002-1</u> ?	
41	No	Does your municipality provide annual employment practice liability training for elected officials, managers, administrators, department heads and supervisors?	

Best Practices Worksheet CY 2013/SFY2014

		Mantoloking Borough (Ocean)		
		<i>Please see Color Key at bottom of sheet for limits on answers</i>		
	Answer	Question		Comments
1519	No	Does your municipality have a transitional duty program (light duty) to encourage employees out on workers compensation to return to work? The State Workers Compensation Law provides that, when an employee receives a work-related injury producing temporary disability, the employee is entitled to wage-continuation equal to 70% of the employee's weekly wages, subject to a maximum compensation as determined by the Commissioner of Labor. <u>Does your municipality limit benefits for work-related injuries to the above statutory benefit?</u> The answer to this question can be "prospective" if such a provision was imposed by an arbitrator in binding arbitration but the municipality is seeking to eliminate such a contractual obligation through collective bargaining.		
42	Yes	The weekly benefit rate provided under the State Temporary Disability Law for a non-work-related injury is calculated on the basis of claimant's average weekly wage. Each claimant is paid 2/3 of their average weekly wage up to the maximum amount payable, which is \$584 for disabilities beginning on or after 1/1/13. <u>Does your municipality refrain from supplementing the Temporary Disability benefit?</u> The answer to this question can be "prospective" if such a provision was imposed by an arbitrator in binding arbitration but the municipality is seeking to eliminate such a contractual obligation through collective bargaining.		
43	Yes	Has your municipality adopted an ordinance, resolution, regulation or policy eliminating longevity awards, bonuses or payments for non-union employees?		
44	Prospective	For any employees covered by a collective bargaining agreement, has your municipality eliminated longevity awards, bonuses or payments for employees hired on or after a specified date, and refrained from increasing longevity awards, bonuses or payments for employees hired before a specified date? The answer to this question can be "prospective" if such provisions were imposed by an arbitrator in binding arbitration but the municipality is seeking to eliminate such a contractual obligation through collective bargaining.		
45				
46				

Best Practices Worksheet CY 2013/SFY2014

Mantoloking Borough (Ocean)		
1519	<i>Please see Color Key at bottom of sheet for limits on answers</i>	
	Answer	Comments
	Disaster Preparedness/Resiliency - DP	
47	Has your municipality 1) reviewed within the past year its master plan and zoning ordinances and, if changes are recommended by your engineer, planner or land use board to ensure greater resiliency in the face of flooding and storm damage, with a plan to implement such changes; and 2) amended your zoning ordinances as necessary to allow homeowners to raise conforming structures to the Base Flood Elevation (BFE) set by the new FEMA maps?	Yes
48	Has your municipality within the past year reviewed and updated as necessary its emergency management plan, taking into account lessons learned from the impact of Superstorm Sandy and other recent natural disasters?	Yes
49	Prospective to assign monitors to recovery and rebuilding-related contracts \$5 million or above, and grants the Treasurer discretion to assign monitors on contracts below \$5 million. Pursuant to authority granted under the law, all Sandy-related recovery and rebuilding contracts over \$2 million awarded by local governments must be reported to the State Department of Treasury. Please access Treasury's Sandy website at http://www.state.nj.us/treasury/news-sandy.shtml for more information on your municipality's responsibilities under the Sandy Integrity Monitor Law. Has your municipality reported all Sandy-related contracts over \$2 million to the State Treasurer?	
50	A municipality's participation in FEMA's <u>National Flood Insurance Program Community Rating System</u> can lead to significant flood insurance premium reductions for its homeowners. An explanation of the program may be found on FEMA's website at http://www.fema.gov/national-flood-insurance-program/national-flood-insurance-program-community-rating-system , and more information on how the NJDEP's statewide CRS coordinator can assist with improving your rating can be found at http://www.nj.gov/dep/floodcontrol/about.htm . Does your municipality have a Community Rating System ranking of at least Class 9?	Yes

Best Practices Worksheet CY 2013/SFY2014

Mantoloking Borough (Ocean)		
1519	<i>Please see Color Key at bottom of sheet for limits on answers</i>	
Answer	Question	Comments
0	Select	
34	Yes	
6	No	
5	N/A	
5	Prospective	
50	Total Answered:	
44	Score (Yes + N/A + Prospective)	
88%	Score %	
0%	Percent Withheld	
	Chief Administrative Officer's Certification	
	I hereby certify that the information provided in this Best Practices Inventory is accurate to the best of my knowledge.	Certification #(s)
	Name & Title	Date
	Irene Ryan	10/1/2013
	Chief Financial Officer's Certification	
	I hereby certify that the information provided in this Best Practices Inventory is accurate to the best of my knowledge.	Certification #(s)
	Name	O-0387, T-8135
	Michelle Swisher	Date
	Municipal Clerk's Certification	10/1/2013
	I hereby certify that the Governing Body of the Borough of Mantoloking in the County of Ocean discussed the CY 2013/SFY 2014 Best Practice Inventory as completed herein at a public meeting on October 22, 2013, with the Inventory results, and the certification thereof by the Chief Administrative and Chief Financial Officers, respectively, to be stated in the minutes of said public meeting.	Certification #(s)
	Name	Date



MANTOLOKING POLICE DEPARTMENT COUNCIL REPORT SUMMARY



COUNCIL MEETING REPORT:
For the Month Of: October 2013

Motor Vehicle Summonses:	79		
Complaints Summonses:	0		
Boro Ordinance Violations:	1		
Arrests:	2		
Agency Assists:	14		
Alarms:	Burglary: 8	Fire: 3	

There were 117 Police related responses for the month.

Administrative Duties:

Notes:

All Incidents Report for September, 2013

Agency Assist

2013-1859	Sep 23, 2013	Mantoloking Bridge	1902
2013-1874	Sep 25, 2013	419 7th Ave.	1903
2013-1875	Sep 25, 2013	Bay and Ocean Rd	1902
2013-1881	Sep 26, 2013	Seabreeze Way	1902
2013-1892	Sep 28, 2013	Main Ave./Bridge Ave.	1902
2013-1916	Oct 01, 2013	184 Squan Beach Drive	1913
2013-1918	Oct 02, 2013	108 Carlton Lane	1913
2013-1919	Oct 02, 2013	Bridge and Holly	1902
2013-1920	Oct 02, 2013	Egbert Street	1902
2013-1946	Oct 08, 2013	305 Dutchmans Pt Rd	1902
2013-1947	Oct 08, 2013	492 Sunset Lane	1913
2013-1948	Oct 08, 2013	500 Block of Club Drive	1913
2013-1964	Oct 12, 2013	110 Osbourne Ave	1913
2013-1967	Oct 12, 2013	729 East Avenue	1913

Subtotal: 14

Alarm. Burglary

2013-1951	Oct 09, 2013	944 Ocean Ave	1902
2013-1954	Oct 09, 2013	945 S. Lagoon La.	1905
2013-1976	Oct 13, 2013	954 South Lagoon	1905
2013-1989	Oct 15, 2013	202 Albertson Street	1913
2013-1991	Oct 15, 2013	1513 Ocean Ave.	1906

Subtotal: 5

Alarm. Carbon Monoxide

2013-1958	Oct 10, 2013	1004 East Ave	1904
-----------	--------------	---------------	------

Subtotal: 1

Alarm. Fire

2013-1880	Sep 26, 2013	121 Curtis Point Dr	1902
2013-1906	Sep 29, 2013	1301 Ocean Avenue	1904

Subtotal: 2

Alarm. General

2013-1872	Sep 25, 2013	933 South Lagoon	1904
-----------	--------------	------------------	------

Mantoloking Police Department
All Incidents Report for September, 2013, Continued

Alarm, General continued...

2013-1893	Sep 28, 2013	1513 Ocean Avenue	1904
2013-1913	Sep 30, 2013	1559 Ocean Ave	1904

Subtotal: 3

Animal Complaint

2013-1939	Oct 07, 2013	Downer Avenue	1904
-----------	--------------	---------------	------

Subtotal: 1

Area Check

2013-1911	Sep 30, 2013	1121 Ocean Ave	1904
2013-1915	Sep 30, 2013	Williams Pl. Beach	1916
2013-1985	Oct 14, 2013	1029 Ocean Ave.	1904

Subtotal: 3

Boro Ord. Violation

2013-1934	Oct 06, 2013	1537 Ocean Ave.	1904
-----------	--------------	-----------------	------

Subtotal: 1

Building Check

2013-1921	Oct 03, 2013	Mantoloking Yacht Club	1902
-----------	--------------	------------------------	------

Subtotal: 1

Crash General

2013-1886	Sep 27, 2013	Route 35 & 528	1904
2013-1894	Sep 28, 2013	1325 Ocean Avenue	1904
2013-1895	Sep 28, 2013	1062 Ocean Avenue	1913
2013-1940	Oct 07, 2013	Herbert Street & Bay Ave	1905

Subtotal: 4

Crash Personal Injury

2013-1889	Sep 27, 2013	Rt. 35	1902
-----------	--------------	--------	------

Subtotal: 1

Criminal Mischief

2013-1930	Oct 05, 2013	All Time Automotive PPB	1902
-----------	--------------	-------------------------	------

Subtotal: 1

Disable Vehicle

2013-1927	Oct 04, 2013	1121 Ocean Ave	1908
2013-1938	Oct 07, 2013	Ocean & Herbert Street	1905

Subtotal: 2

Mantoloking Police Department
 All Incidents Report for September, 2013, Continued

Domestic Violence continued...

Domestic Violence

2013-1910	Sep 30, 2013	Albertson & Ocean Ave	1913	
				Subtotal: 1

DWI

2013-1902	Sep 29, 2013	Rt. 35 North		Yes
2013-1928	Oct 04, 2013	Rt.35/Lyman Street	1913	Yes
				Subtotal: 2

First Aid Call

2013-1912	Sep 30, 2013	900 Ocean Ave	1903	
				Subtotal: 1

Highway Condition

2013-1961	Oct 11, 2013	Route 35 and Lyman Street	1913	
				Subtotal: 1

Illegal Dumping

2013-1865	Sep 24, 2013	Lyman Street	1913	
				Subtotal: 1

Lockout

2013-1887	Sep 27, 2013	1505 Ocean Ave	1902	
2013-1899	Sep 28, 2013	East Ave./Stephens Pl.	1902	
				Subtotal: 2

Motorist Assist

2013-1905	Sep 29, 2013	Ocean Ave & Lyman St.	1913	
				Subtotal: 1

Noise General

2013-1900	Sep 28, 2013	Mantoloking Yacht Club	1902	
				Subtotal: 1

Open Doors / Windows

2013-1975	Oct 13, 2013	1208 Bay Avenue	1905	
				Subtotal: 1

Parking Complaints

2013-1863	Sep 24, 2013	1019 East Avenue	1913	
2013-1936	Oct 06, 2013	1328 Ocean Ave	1904	
				Subtotal: 2

Mantoloking Police Department
 All Incidents Report for September, 2013, Continued

Police Information continued...

Police Information

2013-1864	Sep 24, 2013	JCP&L Sub Station	1913
2013-1868	Sep 24, 2013	Lyman street	1905
2013-1922	Oct 02, 2013	HQ	1902
2013-1937	Oct 06, 2013	MYC	1904
2013-1941	Oct 07, 2013	340 Drum Point Road	1902
2013-1944	Oct 07, 2013	Princeton & Bay Ave	1913

Subtotal: 6

Street Repairs

2013-1987	Oct 15, 2013		1913
-----------	--------------	--	------

Subtotal: 1

Suspicious Person/s

2013-1897	Sep 28, 2013	963 South Lagoon Ln.	1902
2013-1923	Oct 03, 2013	1311 Ocean Avenue	1904
2013-1932	Oct 05, 2013	1023 Ocean Ave	1913

Subtotal: 3

Time Card: Comp. Time

2013-1857	Sep 24, 2013	HQ	1902
-----------	--------------	----	------

Subtotal: 1

Time Card: Holiday Comp.

2013-1855	Sep 23, 2013	Headquarters	1906
2013-1879	Sep 26, 2013	Mantoloking	
2013-1885	Sep 27, 2013	Headquarters	1901
2013-1908	Sep 30, 2013		1902
2013-1914	Sep 30, 2013	Mantoloking	
2013-1979	Oct 14, 2013	Headquarters	1902
2013-1980	Oct 14, 2013	Headquarters	1901
2013-1983	Oct 14, 2013	Mantoloking	1902
2013-1984	Oct 14, 2013	Mantoloking	
2013-1988	Oct 15, 2013	Headquarters	1902

Subtotal: 10

Time Card: Outside / Road Job

2013-1942	Oct 07, 2013	1401 Ocean Ave	1906
-----------	--------------	----------------	------

Mantoloking Police Department
 All Incidents Report for September, 2013, Continued

Time Card: Outside / Road Job continued...

2013-1943	Oct 07, 2013	1401 Ocean Ave	
2013-1960	Oct 11, 2013	Headquarters	1902

Subtotal: 3

Time Card: Over Time

2013-1869	Sep 25, 2013	HQ	1908
2013-1871	Sep 25, 2013		1908
2013-1876	Sep 26, 2013		1908
2013-1890	Sep 28, 2013	HQ	
2013-1909	Sep 30, 2013	HQ	
2013-1917	Oct 01, 2013	HQ	1902
2013-1926	Oct 03, 2013	Mantoloking	1908
2013-1929	Oct 05, 2013	HQ	
2013-1931	Oct 05, 2013	Mantoloking	
2013-1945	Oct 08, 2013		1908
2013-1952	Oct 09, 2013		
2013-1955	Oct 09, 2013	OCPA	
2013-1957	Oct 10, 2013		1908
2013-1959	Oct 11, 2013	Headquarters	1902
2013-1965	Oct 12, 2013		1908
2013-1969	Oct 12, 2013		
2013-1970	Oct 12, 2013	Headquarters	1902
2013-1973	Oct 13, 2013		
2013-1974	Oct 13, 2013	Mantoloking	
2013-1977	Oct 13, 2013		1908
2013-1978	Oct 13, 2013		
2013-1990	Oct 15, 2013		1908

Subtotal: 22

Time Card: Sick Time

2013-1870	Sep 25, 2013	HQ	
2013-1877	Sep 26, 2013		
2013-1883	Sep 27, 2013	Headquarters	1901
2013-1949	Oct 08, 2013	HQ	

Mantoloking Police Department
 All Incidents Report for September, 2013, Continued

Time Card: Sick Time continued...

2013-1963	Oct 11, 2013	HQ	1902
2013-1966	Oct 12, 2013	1303 Bay Avenue	
2013-1972	Oct 13, 2013	1303 Bay Avenue	

Subtotal: 7

Time Card: Vacation/Personal

2013-1858	Sep 24, 2013	HQ	1902
2013-1866	Sep 24, 2013		
2013-1884	Sep 27, 2013		1908
2013-1891	Sep 28, 2013	Mantoloking	
2013-1962	Oct 11, 2013		1908
2013-1981	Oct 14, 2013	Headquarters	1901

Subtotal: 6

Traffic Control

2013-1854	Sep 23, 2013	RT 35 & Downer	1906
2013-1860	Sep 23, 2013		1908
2013-1861	Sep 23, 2013	East Avenue & Lyman Street	1916
2013-1862	Sep 24, 2013	Highway 35/Lyman Street	1913
2013-1867	Sep 24, 2013	Mantoloking Bridge	1905
2013-1904	Sep 29, 2013	Downer Ave & 528	1904

Subtotal: 6

Traffic Enforcement

2013-1878	Sep 26, 2013	Ocean Ave	1904
2013-1882	Sep 27, 2013	528 and Beaton Rd	1902
2013-1888	Sep 28, 2013	Ocean & Herbert St	1908
2013-1901	Sep 29, 2013	Rt. 35 and Downer Ave	1902
2013-1903	Sep 29, 2013	Rt 35 & 528	1913
2013-1907	Sep 29, 2013	1053 Ocean Ave	1905
2013-1953	Oct 09, 2013	Ocean and Carpenter	1904
2013-1956	Oct 10, 2013	Rt.35/Carpenter	1913
2013-1971	Oct 13, 2013	East Ave.	1902
2013-1982	Oct 14, 2013	Ocean and Lyman	1905
2013-1986	Oct 14, 2013	Herbert and Ocean Ave.	1904



BOROUGH OF MANTOLOKING OFFICE OF EMERGENCY MANAGEMENT

202 Downer Ave., Mantoloking NJ 08738
732-295-1526 FAX : 732-295-1580



Mayor & Council,

10/16/2013

Ladies and gentleman of the council Emergency Management continues to be focus on the response and recovery of the Borough of Mantoloking.

- We currently have 16 open projects, 2 unobligated, 12 Large, 4 small, all of which are listed below.
- To date OEM with FEMA have written and received; \$7,858,080.62 at 90/10 the town is due to receive \$7,181,018.48.
- In addition the Borough has received a \$116,195.22 credit towards our 10% share. The amount represents donated resources and volunteer hours that OEM was able to track and presented to FEMA.
- Deposited to date in the Borough account is; \$3,863,502.42
- We are currently working with the NJSP and FEMA to write amendments on several projects for the additional year of funding.
- We are currently waiting to hear on the extension of two projects Temporary Facilities and Emergency Protective measures, The NJSP and Governors office have all been involved in the conversation.
 - Category A – Debris - \$35,954.10
 - Category A – Debris - \$762,654.60
 - Category B – Temporary facilities - \$111,336.30 (scope change)
 - Category B – Emergency Protective Measures - \$ 1,835,972.38 (scope change)
 - Category B – Beach Repair - \$65,508.12 (scope change)
 - Category B – Demo residential - \$2,100,822.76
 - Category C - DPW Parking Lot - \$58,939.47 – Permanent work
 - Category C – Road Repairs - \$ 492,745.91 - Permanent work
 - Category C – Town wide Road & Curb Repairs - \$628,070.40 – Permanent Work
 - Category E – Buildings & Equip. - \$55,923.02
 - Category E – Buildings & Equip - \$81,840.00
 - Category E - Buildings & Equip - \$42,941.27
 - Category E – Buildings & Equip - \$15,784.28 (bull dozer repair)
 - Category F – Herbert Station Pump - \$1,087,458.90 - Permanent Work
 - Category G – Beach walkways & bulk heads - \$459,126.00 – Permanent Work

- **Private Property Debris removal and Demolition Program** – Tricon has completed the PPDR / DEMO project. OEM is grateful to Mr. Kurt Akersten & Mr. Andy Frizell for managing the program and for interacting with Borough residents over six months, and wishes them success in their new careers.
- **Beach replenishment** – The recent Nor'easter wipe out the berm that had been created on the beach. The emergency dune is holding however some areas suffered over wash. All should note that storm created cliffs which have drops in areas of up 8 – 12'. DPW will begin pushing again once the sand returns. **In-Progress**
- **Hazard Mitigation Funds** – We have two HM projects, firehouse & pump station. **In Progress**
- **A temporary road has been built for Borough employees to access the Borough parking lot and DPW. The road runs in front of the Temporary police department behind the post office. Please proceed with caution as this is being used for two way traffic, and has a blind corner. In-Progress**

Respectfully submitted,

Detective Sergeant Stacy Ferris OEM Operations

On behalf of Emergency Management Coordinator Robert McIntyre