

DRAFT NO. 5 - 12/13/2013

THE BOROUGH OF MANTOLOKING
MAYOR AND COUNCIL

AGENDA – REGULAR BUSINESS MEETING
December 17, 2013
4:30 P.M. Mantoloking
Yacht Club
1224 Bay Avenue
Mantoloking, New Jersey

(Subject to change pursuant to N.J.S.A. 10:4-8(d) – this agenda is tentative to the extent known at time of posting.)

The regular monthly meeting of the Mayor and Council will be held this day in the Mantoloking Yacht Club, Mantoloking, New Jersey.

1. **CALL TO ORDER:** TIME:

2. **OPEN PUBLIC MEETING STATEMENT:** Mayor Nebel will read the following statement:
In compliance with the provisions of the New Jersey Open Public Meetings Act, adequate notice of this meeting of the Mantoloking Borough Council has been advertised in the manner provided by law.

3. **ROLL CALL**
Present:
Absent:

Also Present:

4. **PLEDGE OF ALLEGIANCE:** The Mayor will lead the assembly in the Pledge of Allegiance.

RESOLUTION: MEMORIALIZING THE CONTRIBUTIONS AND PUBLIC SERVICE OF

LOIS "BETSY" COLIE

DECEASED - DECEMBER 1, 2013

WHEREAS, Betsy Colie, provided volunteer and elective public service to the Borough, having been:

- A Member of the Borough Council from 1993 to 1998;
- Public Works Committee Chairwoman from 1995 to 1997, and Member 1993 and 1998;
- Recycling Coordinator from 1988 to 1998;
- Member of the Garbage and Recycling Committee from 1993 to 1998;
- Neighborhood Block Grant Representative from 1993 to 1998;
- Handicap Coordinator from 1996 to 1998;
- Member of the Planning board/Board of Adjustment, 1994;
- Municipal Alliance Committee Chairwoman in 1995 and 1996; Member 1997 and 1998;
- Mantoloking Board of Education Volunteer Board Secretary from 1977 to 1979

WHEREAS, Betsy Colie designed the Official Seal of the Borough of Mantoloking, A Barnegat Bay 15' sneakbox in a magnetic compass rose; and

WHEREAS, her generous and effective service and dedication to the well-being of the Borough, its residents and the environment were inspirational.

IT IS NOW, THEREFORE, this 17th day of December, 2013, RESOLVED by the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey, as follows:

1. All of the prefatory statements above are incorporated by reference.
2. The Mayor and Council, for themselves and for all residents of the Borough, do hereby express to her family their most sincere appreciation for the volunteer public service of Lois "Betsy" Colie in the performance of the duties of her offices. Further, they extend their condolences to her family.
3. A true copy of this Resolution shall be presented to her family.

5. PRIVILEGE OF THE FLOOR: The Mayor will open the meeting for public comment and questions about the agenda.

6. RESOLUTION: MINUTES OF PREVIOUS MEETINGS:
None

7. COMMITTEE REPORTS AND RECOMMENDATIONS:

FINANCE COMMITTEE, COUNCILMAN STEVE GILLINGHAM

- A. Councilman Gillingham will present the monthly finance report.
- B. Action Items:

**RESOLUTION: ACCEPTANCE OF THE REPORT OF THE MUNICIPAL FINANCE OFFICER
October 31, 2013**

WHEREAS, the Chief Finance Officer has presented a report on the status of the 2013 municipal budget as of October 31, 2013; and

WHEREAS, that report indicates the following status as of that date:

<u>ACCOUNT</u>	<u>ORIGINAL</u> <u>L</u> <u>2012</u>	<u>2013</u> <u>BUDGET</u>	<u>EXPENDED</u> <u>YEAR TO DATE</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>
2013 Current Yr. Appropriation		\$5,671,304.96	\$4,810,568.37	\$ 51,635.62	\$ 809,100.97
2012 Appropriation Reserves	\$4,034,728.78	\$ 440,086.77	\$ 76,318.28	\$ 1,127.13	\$ 362,641.36
Sandy Emergency #1	2,000,000.00				
Sandy Emergency #2	2,000,000.00				
Sandy Emergency #3	3,100,000.00				
Sub-Total 5 Yr. Sandy Emer.		\$6,454,059.22	\$4,484,864.79	\$ 362,319.21	\$1,606,875.22
Total 2012 Approp Reserve		\$6,894,145.99	\$4,561,183.07	\$ 363,446.34	\$1,969,516.58
CAPITAL		\$2,119,242.74	\$ 110,25.00	\$ 0.00	\$2,008,967.74
		<u>REVENUE</u> <u>THIS MONTH</u>	<u>REVENUE</u> <u>YEAR TO DATE</u>		
CASH RECEIPTS		\$ 369,437.16	\$17,677,263.76		

now therefore, be it

RESOLVED, the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey accept the above referenced and summarized report and directs that a copy be attached to and made part of the minutes of this meeting.

RESOLUTION: TRANSFERRING CURRENT YEAR APPROPRIATIONS #3-2013

WHEREAS, N.J.S.A. 40A:4-58 provides for transfers within certain appropriations within the Municipal Budget during the last two months of the fiscal year; and

WHEREAS, the Chief Financial Officer has advised the Mayor and Council of the Borough of Mantoloking that the need for certain transfers within the 2013 Municipal Budget exists; and

WHEREAS, it is recommended that these budget transfers be made;

NOW, THEREFORE BE IT RESOLVED, that the following budget transfers be made in the 2013 Municipal Budget:

<u>CURRENT ACCOUNT</u>		<u>TO</u>	<u>FROM</u>
CLERK	SW		
FINANCE	SW		
FINANCE	OE		
POLICE	OE	\$5,000.00	
TAX ASSESSOR	SW		
LEGAL	OE		
PLANNING	SW		\$1,000.00
CONSTRUCTION	SW		3,000.00

FIRE SUB-CODE	SW		1,000.00
PLUMBING SUB-CODE	SW		
PUBLICS WORKS	OE		3,000.00
HEALTH WAIVER	OE		
GROUP HEALTH	OE		
UNIFORM FIRE SAFETY	SW		
ROAD REPAIR	SW		
ROAD REPAIR	OE	3,000.00	
GARBAGE	OE		
TOTAL		\$8,000.00	\$8,000.00

RESOLUTION: PAYMENT OF BILLS FOR THE MONTH OF DECEMBER 2013

WHEREAS, the Municipal Finance Officer has presented a list of bills in the total amount of \$327,521.46 and recommended that they be paid, now, therefore, be it

RESOLVED, the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey approve payment of the above referenced bills and directs that a copy be attached to and made part of the minutes of this meeting.

RESOLUTION: RENEWAL OF NJIIF INDEMNITY TRUST AGREEMENT

WHEREAS, the Borough of Mantoloking has been a participating member of the New Jersey Intergovernmental Insurance Fund (hereinafter the "Fund") established pursuant to Chapter 372, Laws of 1983 (N.J.S.A. 40A:10-36 et seq), and

WHEREAS, the Municipal Council of the Borough of Mantoloking has determined that MEMBERSHIP IN THE "Fund" is the best interest of the municipality,

NOW, THEREFORE, BE IT RESOLVED by the Municipal Council of the Borough of Mantoloking in the County of Ocean and the State of New Jersey as follows:

SECTION 1. The Borough of Mantoloking hereby agrees to continue its membership in the "Fund" for a period commencing January 1, 2014 terminating on December 31, 2016 for the purpose of establishing the following types of insurance coverage:

- a) Workers Compensation and Employers Liability
- b) General Liability (including Police Professional & Public Officials Liability/Employment Practices Liability);
- c) Motor Vehicle and Equipment Liability Coverage;
- d) Property Damage (including Building & Contents, Automobile Physical Damage, Contractors Equipment and Boiler & Machinery)
- e) Environmental Impairment Liability

SECTION 2. For the purpose of contribution of sums into the "Fund" to be designated for administrative costs and claims, Borough of Mantoloking hereby agrees to obtain the types of coverage from the "Fund" as are set forth in SECTION 1 of the Resolution and Indemnity and

Trust Agreement to be signed by it.

SECTION 3. The Bylaws of the New Jersey Intergovernmental Insurance Fund have been adopted and accepted by the Local Unit and the Local Unit hereby agrees to conduct its membership in the “Fund” according to the rights and obligations set forth therein.

SECTION 4. The Mayor and Council are hereby authorized and directed to execute a written agreement signifying application for membership in the ‘Fund” and are to execute such other agreements, including but not limited to the Indemnity and Trust Agreement, attached hereto as Exhibit A, in order to implement its membership in the “Fund” and to conduct itself according to the terms thereof.

SECTION 5. The Local Unit certifies that it has never defaulted on claims under a self insurance plan and that it has not had its insurance canceled for non-payment of premium for a period of at least two (2) years prior to this application.

SECTION 6. Inconsistent Resolutions. All Resolutions, or parts thereof, inconsistent with provisions of this Resolution are hereby repealed as to such inconsistency.

SECTION 7. Severability. If any section, paragraph, subdivision, clause or provision of this Resolution shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision, clause or provision so adjudged and the remainder of the Resolution shall be deemed valid and effective.

SECTION 8. Effective Date. This Resolution shall take effect upon its passage.

RESOLUTION: APPROVING OTHER PROFESSIONAL SERVICE AND MAINTENANCE CONTRACTS FOR 2013

WHEREAS, the award of contracts for professional services and maintenance of Borough facilities, equipment and personnel obligations, enumerated in this resolution, is necessary and in the public interest to provide for the efficient operation of the Borough; and

WHEREAS, A Certificate of Funds Availability has been filed with the Borough Clerk; now, therefore, be it

RESOLVED by the Mayor and Council of the Borough of Mantoloking as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute service and maintenance agreements in accordance with the following list, which identifies the services and providers thereof. Said contracts are to be executed following approval, as to form, by the Borough Attorney and Purchasing Agent. Copies of the contracts are available for inspection at the Clerk’s office during regular business hours.
2. Notice of this action is to be published as a contract award without competitive bidding as professional services pursuant to N.J.S.A. 40:55D-24.

<u>POSITION</u> <u>BUSINESS NAME</u>	<u>NAME</u>	<u>CONTRACT AMOUNT</u>	
Special Counsel	Harry Haushalter, Esq.	\$225/Hour	Harry Haushalter, Attorney at Law

RESOLUTION: PROVIDING FOR APPROVAL OF THE AMENDMENT OF THE HEALTH CARE FLEXIBLE SPENDING ACCOUNT - CARRYOVER PROVISION

WHEREAS, it is the desire of the Mayor and Council to amend the Employees Health Care Plan, pursuant to and in accordance with the tenor and substance of the attached one-page: “Summary of Material Modifications (SMM)” and

WHEREAS, the participating employees will be enabled to exercise certain choices concerning the carry-over provisions.

IT IS NOW, THEREFORE, this 17th day of December, 2013, RESOLVED by the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey, as follows:

4. The plan is hereby materially modified, amended, by the addition of the “carry-over provisions”.
5. The Borough Clerk is hereby authorized to execute and deliver one or more copies of the amendment to the Administrator of the Plan and to execute the attached Certificate of Adopting Resolution.

RESOLUTION: APPROVE ROSTER OF 2014 WORKSHOP AND REGULAR COUNCIL MEETINGS

The following is the schedule of Regular Council Meetings and Workshop Meetings for 2014 and the tentative Organization Meeting for 2015 for the Borough of Mantoloking.

ORGANIZATION MEETING: Tuesday, January 7, 2014 & Regular Meeting

WORKSHOP MEETINGS 8:30 A.M.
LOCATION: Borough Temporary
Offices, 340 Drum Point Rd., Brick, N.J.

REGULAR MEETINGS 4:30 p.m.
LOCATION: Mantoloking Yacht
Club, 1224 Bay Ave., Mantoloking

Thursday, January 2, 2014
Wednesday, February 5, 2014
Wednesday, March 12, 2014
Wednesday, April 16, 2014
Wednesday, May 14, 2014
Wednesday, June 11, 2014
Wednesday, July 9, 2014
Wednesday, August 13, 2014
Wednesday, September 10, 2014
Wednesday, October 15, 2014
Wednesday, November 19, 2014
Wednesday, December 10, 2014

Tuesday, January 7, 2014
Tuesday, February 11, 2014
Tuesday, March 18, 2014
Tuesday, April 22, 2014
Tuesday, May 20, 2014
Tuesday, June 17, 2014
Tuesday, July 15, 2014
Tuesday, August 19, 2014
Tuesday, September 16, 2014
Tuesday, October 21, 2014
Tuesday, November 25, 2014
Tuesday, December 16, 2014

2015 Organization Meeting: Tuesday, January 6, 2015 (TENTATIVE)

PUBLIC SAFETY COMMITTEE, COUNCILMAN ROBERT MC INTYRE:

A. Reports of the Public Safety Committee: Councilman McIntyre will present the reports of the Police Department, Municipal Court, Fire Company and Emergency Management.

B. Action Items:

Councilman McIntyre moves the following _____ resolutions:

RESOLUTION: AUTHORIZE SALE OF MUNICIPAL PERSONAL PROPERTY

WHEREAS, the Borough of Mantoloking has determined that certain personal property are surplus property; and

WHEREAS, N.J.S.A. 40A:11-36 requires that all such personal property be sold at public sale to the highest bidder.

IT IS NOW, THEREFORE, this 17th day of December, 2013, RESOLVED by the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey, as follows:

The equipment:

- (A) 2008 Ford Crown Victoria Police Vehicle, VIN: 2FAFP71V48X103126; and
- (B) 2003 Parker Marine Patrol Boat, Model No. 2120, HIN: PSM19009H with 2003 Yamaha 150 Outboard Motor and including 2010 Load Rite Dual Axle Trailer, Model No. 23T6000TG2, VIN: 5A4AH4W24A2010097 (Minimum Bid \$9,000.00); and
- (C) 2012 Kawasaki All-Terrain Vehicle, Model No. KVF360ACF, Serial No. JKBVFHA17CB588830 (Minimum Bid \$3,000.00); and
- (D) 1983 Ford Truck Sweeper, Model No. F-700, VIN: 1FDNK74N2DVA44679 (Minimum Bid \$4,000.00); and
- (E) HP Design Jet Wide Format Color Printer T1100PS with stand, Model No. Q6684A, Serial No. MY7430C03H (Minimum Bid \$1,000.00)

are hereby declared to be surplus, no longer needed for public purposes; and

The Borough Clerk is hereby authorized and directed to advertise a public sale of said property by sealed bid in accordance with the applicable law.

The Borough reserves the right to reject any and all bids if it determines that to do so will be in the public interest.

RESOLUTION : APPOINTMENT OF PERSONNEL – HURRICANE RECOVERY EMERGENCY PART TIME TEMPORARY HELP

RESOLVED, the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey approves the following appointments with the terms and conditions indicated:

<i>Name</i>	<i>Position</i>	<i>Effective Date</i>	<i>Salary</i>
<i>Kelly Burdge</i>	<i>OEM Clerical</i>	<i>11/01/2013</i>	<i>\$20.00/Hour</i>
<i>Douglas Popaca</i>	<i>OEM Clerical</i>	<i>11/01/2013</i>	<i>\$13.00/Hour</i>

RESOLUTION: APPROVE APPOINTMENT OF PERSONNEL

RESOLVED, the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey approves the following appointments with the terms and conditions indicated:

<i>Name</i>	<i>Position</i>	<i>Effective Date</i>	<i>Salary</i>
<i>Christopher Gibson</i>	<i>Special Police Officer</i>	<i>November 1, 2013</i>	<i>\$13.00/Hour</i>
<i>Andrew T. Harchetts</i>	<i>Special Police Officer</i>	<i>November 1, 2013</i>	<i>\$13.00/Hour</i>
<i>Ryan Clark</i>	<i>Special Police Officer</i>	<i>November 1, 2013</i>	<i>\$13.00/Hour</i>
<i>Brian Brunas</i>	<i>Special Police Officer</i>	<i>November 1, 2013</i>	<i>\$13.00/Hour</i>

PUBLIC HEARING: Mayor Nebel will open the meeting for a public hearing on Ordinance No. 632 – PROVIDING FOR AMENDMENT OF THE MUNICIPAL CODE, CHAPTER VII OF THE REVISED GENERAL ORDINANCE OF THE BOROUGH OF MANTOLOKING (ORDINANCE 531), ESTABLISHING STOP SIGNS AT THE INTERSECTION OF MATHIS PLACE AND EAST AVENUE

RESOLUTION: ADOPTION OF ORDINANCE NO. 632 – ESTABLISHING STOP SIGNS ON EAST AVENUE

WHEREAS, on the 17th day of December, 2013 a public hearing on Ordinance No. 632 was held and _____ comment was made by the public, now, therefore, be it RESOLVED, the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey, hereby adopt the following Ordinance:

ORDINANCE NO. 632

**AN ORDINANCE OF THE BOROUGH OF MANTOLOKING,
OCEAN COUNTY, NEW JERSEY, PROVIDING FOR AMENDMENT OF THE
MUNICIPAL CODE, CHAPTER VII OF THE REVISED GENERAL ORDINANCE
OF THE BOROUGH OF MANTOLOKING (ORDINANCE 531),
ESTABLISHING STOP SIGNS AT THE INTERSECTION
OF MATHIS PLACE AND EAST AVENUE**

WHEREAS, the Police Department and the Office of Emergency Management have recommended the installation of stop signs at the intersection of Mathis Place and East Avenue; and WHEREAS, the interest of public safety will be advanced by such action.

BE IT ORDAINED, by the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey, as follows:

1. Section 7-26 – Stop Intersections is hereby amended by addition of the following:

Intersection	Stop Sign on
Mathis Place and East Avenue	East Avenue
2. All other portions or provisions of Chapter VII, not specifically amended shall remain in full force and effect.
3. This Ordinance shall be in full force and effect from and after final adoption according to law.

PUBLIC WORKS COMMITTEE, COUNCILWOMAN BETH NELSON

- A. **Reports of the Public Works:** Councilwoman Nelson will present reports from the Public Works Superintendent, Construction Official and Land Use Officer.
- B. **Action Items:**

Councilwoman Nelson moves the following _____ resolutions:

RESOLUTION: APPROVE APPOINTMENT OF PERSONNEL

RESOLVED, the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey approves the following appointments with the terms and conditions indicated:

<i>Name</i>	<i>Position</i>	<i>Effective Date</i>	<i>Salary</i>
<i>Patrick Smith</i>	<i>Temporary Part-Time Administrative Assistant</i>	<i>June 17, 2013</i>	<i>\$25.00/hour</i>

RESOLUTION: APPROVE BOROUGH HALL STAFF REDUCTION

<i>Name</i>	<i>Position</i>	<i>Effective Date</i>
<i>Lisa A. Tilton</i>	<i>Temporary Part-Time Administrative Assistant</i>	<i>November 27, 2013</i>

RESOLUTION: PROVIDING FOR GRANT OF ADDITIONAL SICK LEAVE – LAURENCE GILMAN

WHEREAS, as a matter of policy the Borough Council may, in its discretion, upon petition, grant extensions to an employee's sick leave; and

WHEREAS, due to demonstrated need, Laurence Gilman has been caused to utilize all of his allocated sick leave for 2013 and has petitioned for an increased allotment of sick leave for 2013; and

WHEREAS, Council is satisfied that the circumstances presented are extraordinary and that Laurence Gilman is deserving of its favorable consideration of his petition.

IT IS NOW, THEREFORE, this 17th day of December, 2013 RESOLVED by the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey, that, for good cause shown, Laurence Gilman is hereby granted SEVENTY-ONE (71) hours additional sick leave to cover his absence through November 7, 2013.

RESOLUTION: PROVIDING FOR GRANT OF ADDITIONAL SICK LEAVE – WILLIAM HECKMAN

WHEREAS, as a matter of policy the Borough Council may, in its discretion, upon petition, grant extensions to an employee's sick leave; and

WHEREAS, due to demonstrated need, William Heckman has been caused to utilize all of his allocated sick leave for 2013 and has petitioned for an increased allotment of sick leave for 2013; and

WHEREAS, Council is satisfied that the circumstances presented are extraordinary and that William Heckman is deserving of its favorable consideration of his petition.

IT IS NOW, THEREFORE, this 17th day of December, 2013 RESOLVED by the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey, that, for good cause shown, William Heckman is hereby granted THIRTY-SIX (36) hours additional sick leave to cover his absence through July 12, 2013.

RESOLUTION: PROVIDING FOR PAYMENT ESTIMATE NO. 11 – EMERGENCY BYPASS PUMPING SYSTEM (CONTRACT 2013-01)

WHEREAS, the Borough has entered into a Contract with Municipal Maintenance Co. (Contract 2013-01) to provide Emergency Bypass Pumping System; and

WHEREAS, the Contractor has submitted Payment Application No. 11, in the sum of \$4,336.50; and

WHEREAS, the Borough Engineer, Lawrence Plevier, P.E. (Hatch Mott MacDonald) has, by letter dated December 11, 2013, (Exhibit A, attached) recommended Payment Application No. 11 be paid.

IT IS NOW, THEREFORE, this 17th day of December, 2013, RESOLVED by the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey, that Payment Application No. 11 is hereby approved and shall forthwith be executed by the Mayor and Borough Clerk.

RESOLUTION: PROVIDING FOR PAYMENT ESTIMATE NO. 1 - FINAL – WALKWAY NO. 4 RIGHT-OF-WAY TREE REMOVAL WORK

WHEREAS, the Borough has entered into a Contract with Municipal Maintenance Co. (Contract 2013-05) to provide tree removal work; and

WHEREAS, the Contractor has submitted Payment Application No. 1 - FINAL, in the sum of \$1,400.00; and

WHEREAS, the Borough Engineer, Lawrence Plevier, P.E. (Hatch Mott MacDonald) has, by letter dated December 11, 2013, (Exhibit B, attached) recommended Payment Application No. 1 - FINAL be paid.

IT IS NOW, THEREFORE, this 17th day of December, 2013, RESOLVED by the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey, that Payment Application No. 1 - FINAL is hereby approved and shall forthwith be executed by the Mayor and Borough Clerk.

PUBLIC HEARING: Mayor Nebel will open the meeting for a public hearing on Ordinance No. 633 – AMENDING CHAPTER XXX OF THE REVISED GENERAL ORDINANCES LAND USE REGULATIONS

RESOLUTION: ADOPTION OF ORDINANCE NO. 633 – AMENDING CHAPTER XXX OF THE REVISED GENERAL ORDINANCES LAND USE REGULATIONS

WHEREAS, on the 17th day of December, 2013 a public hearing on Ordinance No. 633 was held and _____ comment was made by the public, now, therefore, be it

RESOLVED, the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey, thereby adopt the following Ordinance:

ORDINANCE NO.: 633

**AN ORDINANCE OF THE BOROUGH OF MANTOLOKING,
OCEAN COUNTY, NEW JERSEY, AMENDING CHAPTER XXX OF THE
REVISED GENERAL ORDINANCES
LAND USE REGULATIONS**

BE IT ORDAINED by the Borough Council of the Borough of Mantoloking, in the County of Ocean, State of New Jersey, as follows:

1. Appendix B, Bulk Standards is amended as follows:
 - (a) Delete ~~maximum number of stories~~;
Insert: maximum number of habitable stories;
 - (b) Delete ~~Ratio of second floor habitable area to first floor footprint~~;
Insert: Ratio of second floor habitable area to first habitable floor footprint area;
 - (c) Front Yard Setback – R-6-8:
Delete ~~57~~, with footnote of 7;
Insert 15, with footnote of 7;
2. Article 30-2.2 – Definitions:
Half Story: Delete: ~~The space under a sloping roof above the second story which has the line of intersection of the roof and wall face not more than two (2) feet above the floor level and in which space the possible floor area with headroom of five (5) feet or less occupies at least fifty (50%) percent of the floor area of the second story and the floor area of finished living space with~~

~~headroom of five (5) feet or more occupies less than thirty three and one-third (33 and 1/3%) per cent of the floor area of the second story below. See Appendix B., Bulk Standards.~~

Insert: The space under a sloping roof above the second habitable story where the floor area of (finished living space) with headroom of seven feet (7') or more occupies less than thirty three and one-third (33 and 1/3% of the floor area of the second story below. This definition shall be consistent with the current definition for a "habitable attic" as contained in the UCC (Uniform Construction Code) requirements.

3. Article 30-4.7a – Dormers on Structures:

~~Delete: The ridge of a dormer must be horizontal and shall not exceed the ridge or roof line of the sloping roof in which it is situated. The dormer above the second story shall not extend beyond the ridge of the roof eave. The aggregate width of dormers above the second floor shall not exceed one third of the width of the sloping roof in which they or it are situated.~~

Insert: The ridge of a dormer must be horizontal and shall not exceed the ridge or roof line of the sloping roof in which it is situated. The dormer above the second habitable story shall not extend beyond the ridge of the roof eave. The aggregate width of dormers above the second habitable floor shall not exceed one third of the width at the roof ridge line of the sloping roof in which they or it are situated.

4. Article 30-6.11b(4) – Maximum permitted height of detached garage:

Delete 15'; insert 18'.

5. Appendix C – Fees:

w. Zoning Permits - \$100.00

Add: w.1. Zoning Permits – Air conditioner - \$25.00

6. All other provisions of the Ordinance to which this is an amendment shall remain in full force and effect.

7. This Ordinance shall be effective upon final adoption.

DUNE & BEACH RENOURISHMENT COMMITTEE, COUNCILMAN PETER STROHM

A. Report of the Dune & Beach Renourishment Committee and Ocean County Block Grant Program

B. Action Items:

Councilman Strohm moves the following resolution:

RESOLUTION: AUTHORIZED OTHER PROFESSIONAL SERVICE AND MAINTENANCE CONTRACTS FOR 2013

WHEREAS, the award of contracts for professional services and maintenance of Borough facilities, equipment and personnel obligations, enumerated in this resolution, is necessary and in the public interest to provide for the efficient operation of the Borough; and

WHEREAS, A Certificate of Funds Availability has been filed with the Borough Clerk; now, therefore, be it

RESOLVED by the Mayor and Council of the Borough of Mantoloking as follows:

3. The Mayor and Clerk are hereby authorized and directed to execute service and maintenance agreements in accordance with the following list, which identifies the services and providers thereof. Said contracts are to be executed following approval, as to form, by the Borough Attorney and Purchasing Agent. Copies of the contracts are available for inspection at the Clerk's office during regular business hours.
4. Notice of this action is to be published as a contract award without competitive bidding as professional services pursuant to N.J.S.A. 40:55D-24.

<u>POSITION</u>	<u>NAME</u>	<u>CONTRACT AMOUNT</u>	<u>BUSINESS NAME</u>
Special Counsel	Paul V. Fernicola Esq.		Paul V. Fernicola & Associates, LLC
Appraiser	Richard E. Hall, MAI, CRE		

MUNICIPAL SERVICES COMMITTEE, COUNCILMAN JAMES J. BROWN

- A. Councilman Brown will present the reports of the Municipal Services Committee.
- B. Action Items:

MANTOLOKING COMMITTEE, COUNCILMAN DONALD NESS

- A. Councilman Ness will present the reports of the Mantoloking Committee and the Environmental Commission.
- B. Action Items:

8. MAYOR AND COUNCIL COMMENTS:

9. PUBLIC COMMENTS PERIOD:

10. EXECUTIVE SESSION:

RESOLUTION: ADJOURN TO CLOSED SESSION IN COMPLIANCE WITH THE

OPEN PUBLIC MEETINGS ACT

WHEREAS, the Open Public Meetings Act, N.J.S.A.10: 4-11, permits municipal governing bodies to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Mayor and Council adjourns to closed session to discuss: (select one or more)

- a matter rendered confidential by federal or state law*
- a matter in which release of information would impair the right to receive government funds*
- material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- a collective bargaining agreement and/or negotiations related to it*
- a matter involving the purchase, lease, or acquisition of real property with public funds*
- protection of public safety and property and/or investigations of possible violations or violations of law*
- pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- specific prospective or current employees unless all who could be adversely affected request an open session*
- deliberation after a public hearing that could result in a civil penalty or other loss, and be it*

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

11. OPEN SESSION AS NECESSARY:

12. NEXT MEETING –

Council Workshop Meeting, Thursday, January 2, 2014 at 8:30 a.m. at the Borough Temporary Offices, 340 Drum Point Road, Brick, NJ

Council Annual Organization Meeting & Regular Council Meeting, Tuesday, January 7, 2014 at 4:30 p.m. at the Mantoloking Yacht Club, 1224 Bay Avenue, Mantoloking, NJ

13. ADJOURNMENT

BOROUGH OF MANTOLOKING

2012 RESERVE YEAR APPROPRIATIONS

FOR THE MONTH OF : OCTOBER 31, 2013

<u>APPROP TITLE</u>	<u>2012 RESERVE BUDGET</u>	<u>EXPENDED YEAR TO DATE</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>
MUNICIPAL CLERK				
SALARY & WAGES	179.21	0.00	0.00	179.21
OTHER EXPENSES	4,587.72	3,812.67	577.50	197.55
FINANCE				
SALARY & WAGES	76.22	0.00	0.00	76.22
OTHER EXPENSES	4,898.10	402.29	0.00	4,495.81
AUDITING				
OTHER EXPENSES	425.00	0.00	0.00	425.00
TAX COLLECTOR				
SALARY & WAGES	96.88	0.00	0.00	96.88
OTHER EXPENSES	367.20	0.00	0.00	367.20
TAX ASSESSOR				
SALARY & WAGES	49.92	0.00	0.00	49.92
OTHER EXPENSES	1,075.00	0.00	0.00	1,075.00
LEGAL				
OTHER EXPENSES	33,485.48	15,733.70	0.00	17,751.78
ENGINEERING				
OTHER EXPENSES	53,788.70	234.78	0.00	53,553.92
PLANNING				
SALARY & WAGES	7,985.70	0.00	0.00	7,985.70
OTHER EXPENSES	12,255.03	0.00	0.00	12,255.03
CONSTRUCTION				
SALARY & WAGES	7,985.70	0.00	0.00	7,985.70
OTHER EXPENSES	12,255.03	0.00	0.00	12,255.03
CONSTRUCTION				
SALARY & WAGES	245.48	0.00	0.00	245.48
OTHER EXPENSES	2,497.58	41.43	0.00	2,456.15
PLUMBING SUB-CODE				
SALARY & WAGES	224.63	0.00	0.00	224.63
OTHER EXPENSES	0.00	0.00	0.00	0.00
FIRE SUB-CODE				
SALARY & WAGES	502.50	0.00	0.00	502.50
OTHER EXPENSES	0.00	0.00	0.00	0.00
ELECTRICAL SUB-CODE				

<u>APPROP TITLE</u>	<u>2012 RESERVE BUDGET</u>	<u>EXPENDED YEAR TO DATE</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>
SALARY & WAGES	149.15	0.00	0.00	149.15
LIABILITY INS OTHER EXPENSES	2,813.50	0.00	0.00	2,813.50
WORKMENS COMP OTHER EXPENSES	1,022.24	0.00	0.00	1,022.24
GROUP HEALTH OTHER EXPENSES	42,890.93	0.00	0.00	42,890.93
GROUP HLTH WAIVERS	1,634.98	0.00	0.00	1,634.98
POLICE SALARY & WAGES	16,742.44	-2,427.13	0.00	19,169.57
OTHER EXPENSES	13,786.88	420.49	10.44	13,355.95
EMERG MNGMT OTHER EXPENSES	3,317.31	0.00	0.00	3,317.31
FIRST AID OTHER EXPENSES	0.00	0.00	0.00	0.00
FIRE OTHER EXPENSES	0.00	0.00	0.00	0.00
UNIFORM FIRE SAFETY SALARY & WAGES	1,085.26	0.00	0.00	1,085.26
MUNICIPAL PROSECUTOR OTHER EXPENSES	3,895.00	560.00	0.00	3,335.00
ROAD REPAIR SALARY & WAGES	3,539.07	0.00	0.00	3,539.07
OTHER EXPENSES	6,329.73	477.89	1.00	5,850.84
GARBAGE OTHER EXPENSES	41,732.88	0.00	0.00	41,732.88
OTHER EXPENSES	6,329.73	477.89	1.00	5,850.84
GARBAGE OTHER EXPENSES	41,732.88	0.00	0.00	41,732.88
RECYCLING OTHER EXPENSES	0.00	0.00	0.00	0.00
BLDGS & GROUNDS OTHER EXPENSES	6,884.39	214.93	-22.71	6,692.17
SEWER OTHER EXPENSES	10,419.51	4,637.00	0.00	5,782.51
BOARD OF HLTH SALARY & WAGES	0.08	0.00	0.00	0.08

<u>APPROP TITLE</u>	<u>2012 RESERVE BUDGET</u>	<u>EXPENDED YEAR TO DATE</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>
DOG ACCOUNT				
OTHER EXPENSE	1,075.01	549.00	0.00	526.01
MUNICIPAL ALLIANCE				
OTHER EXPENSES	300.00	0.00	0.00	300.00
AID TO POINT HOSP				
OTHER EXPENSES	0.00	0.00	0.00	0.00
ADMIN OF BEACH ACCESS				
SALARY & WAGES	0.00	0.00	0.00	0.00
OTHER EXPENSES	0.00	0.00	0.00	0.00
BEACH MAINTENANCE				
OTHER EXPENSES	94,215.97	29,389.42	0.00	64,826.55
BEACH MAINT-O/CAP				
OTHER EXPENSES	0.00	0.00	0.00	0.00
PUBLIC EVENTS	0.00	0.00	0.00	0.00
UTILITIES:				
ELECTRIC	14,058.60	549.71	0.00	13,508.89
TELEPHONE	3,259.07	477.85	0.00	2,781.22
WATER	3,401.24	0.00	0.00	3,401.24
FIRE HYDRANT	6,180.57	2,398.00	0.00	3,782.57
NATURAL GAS	5,795.79	4,101.10	0.00	1,694.69
GASOLINE	14,553.55	13,689.52	465.90	398.13
OC UTILITY AUTH				
OTHER EXPENSES	4,449.00	0.00	0.00	4,449.00
CONTINGENT	900.00	0.00	0.00	900.00
PERS	8.00	0.00	0.00	8.00
SOCIAL SECURITY	4,263.79	0.00	0.00	4,263.79
PFRS	397.00	0.00	0.00	397.00
PERS	8.00	0.00	0.00	8.00
SOCIAL SECURITY	4,263.79	0.00	0.00	4,263.79
PFRS	397.00	0.00	0.00	397.00
JUDGEMENTS	0.00	0.00	0.00	0.00
GRANTS:				
ALCH REHAB	0.00	0.00	0.00	0.00
BODY ARMOR	0.00	0.00	0.00	0.00
RECYCLING TONNAGE	0.00	0.00	0.00	0.00
DRUNK DRIVING	0.00	0.00	0.00	0.00
CLEAN COMMUNITIES	0.00	0.00	0.00	0.00
EMERGENCY MNGMT	0.00	0.00	0.00	0.00
STORM WATER REG	0.00	0.00	0.00	0.00

<u>APPROP TITLE</u>	<u>2012 RESERVE BUDGET</u>	<u>EXPENDED YEAR TO DATE</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>
MUNICIPAL COURT				
SALARY & WAGES	3,384.64	0.00	0.00	3,384.64
OTHER EXPENSES	1,407.34	1,055.63	95.00	256.71
PUBLIC DEFENDER				
OTHER EXPENSES	3,096.50	0.00	0.00	3,096.50
BEACH REPLENISHMENT				
OTHER EXPENSES	0.00	0.00	0.00	0.00
DEBT SERVICE:				
NOTE PRINCIPAL	0.00	0.00	0.00	0.00
NOTE INTEREST	357.00	0.00	0.00	0.00
SPECIAL EMERGENCY	6,454,059.22	4,484,864.79	362,319.21	1,606,875.22
RESERVE FOR UNCOLLECTED TAX	0.00	0.00	0.00	0.00
GRAND TOTAL	6,894,145.99	4,561,183.07	363,446.34	1,969,159.58

BOROUGH OF MANTOLOKING

2013 CURRENT YEAR APPROPRIATIONS

FOR THE MONTH OF : OCTOBER 31, 2013

<u>APPROP TITLE</u>	<u>2013 BUDGET</u>	<u>EXPENDED</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
MUNICIPAL CLERK					
SALARY & WAGES	141,300.00	117,059.97	0.00	24,240.03	0.83
OTHER EXPENSES	42,000.00	32,610.93	1,876.26	7,512.81	0.82
FINANCE					
SALARY & WAGES	83,900.00	70,383.32	0.00	13,516.68	0.84
OTHER EXPENSES	15,000.00	14,823.03	132.82	44.15	1.00
AUDITING					
OTHER EXPENSES	26,000.00	7,500.00	16,000.00	2,500.00	0.90
TAX COLLECTOR					
SALARY & WAGES	12,300.00	10,142.60	0.00	2,157.40	0.82
OTHER EXPENSES	1,200.00	538.03	171.20	490.77	0.59
TAX ASSESSOR					
SALARY & WAGES	30,000.00	19,933.44	0.00	10,066.56	0.66
OTHER EXPENSES	1,900.00	1,384.91	0.00	515.09	0.73
LEGAL					
OTHER EXPENSES	162,000.00	158,410.48	0.00	3,589.52	0.98
ENGINEERING					
OTHER EXPENSES	137,000.00	104,462.68	0.00	32,537.32	0.76
PLANNING					
SALARY & WAGES	61,000.00	41,558.88	0.00	19,441.12	0.68
OTHER EXPENSES	15,000.00	11,762.52	3,161.34	76.14	0.99
PLANNING					
SALARY & WAGES	61,000.00	41,558.88	0.00	19,441.12	0.68
OTHER EXPENSES	15,000.00	11,762.52	3,161.34	76.14	0.99
CONSTRUCTION					
SALARY & WAGES	141,000.00	93,400.13	0.00	47,599.87	0.66
OTHER EXPENSES	11,200.00	7,771.61	1,060.76	2,367.63	0.79
PLUMBING SUB-CODE					
SALARY & WAGES	11,500.00	7,597.50	0.00	3,902.50	0.66

<u>APPROP TITLE</u>	<u>2013 BUDGET</u>	<u>EXPENDED</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
FIRE SUB-CODE					
SALARY & WAGES	11,500.00	5,850.00	0.00	5,650.00	0.51
ELECTRICAL SUB-CODE					
SALARY & WAGES	11,500.00	9,490.00	0.00	2,010.00	0.83
LIABILITY INS					
OTHER EXPENSES	101,000.00	78,437.50	0.00	22,562.50	0.78
WORKMENS COMP					
OTHER EXPENSES	75,000.00	73,086.76	0.00	1,913.24	0.97
GROUP HEALTH					
OTHER EXPENSES	275,600.00	191,342.33	1,513.74	82,743.93	0.70
OUTSIDE CAPS	13,100.00	13,100.00	0.00	0.00	
HEALTH WAIVERS	31,800.00	14,253.85	0.00	17,546.15	
POLICE					
SALARY & WAGES	928,900.00	764,750.79	0.00	164,149.21	0.82
OTHER EXPENSES	75,800.00	59,135.26	11,313.34	5,351.40	0.93
EMERG MNGMT					
OTHER EXPENSES	4,500.00	1,027.57	0.00	3,472.43	0.23
FIRST AID					
OTHER EXPENSES	1,400.00	1,400.00	0.00	0.00	1.00
FIRE					
OTHER EXPENSES	26,000.00	15,100.00	181.38	10,718.62	0.59
UNIFORM FIRE SAFETY					
SALARY & WAGES	3,600.00	3,034.13	0.00	565.87	0.84
MUNICIPAL PROSECUTOR					
OTHER EXPENSES	9,500.00	4,690.00	885.00	3,925.00	0.59
ROAD REPAIR					
MUNICIPAL PROSECUTOR					
OTHER EXPENSES	9,500.00	4,690.00	885.00	3,925.00	0.59
ROAD REPAIR					
SALARY & WAGES	105,500.00	100,110.51	0.00	5,389.49	0.95
OTHER EXPENSES	36,000.00	15,502.91	1,050.87	19,446.22	0.46
GARBAGE					
OTHER EXPENSES	89,000.00	27,500.55	0.00	61,499.45	0.31
BLDGS & GROUNDS					
OTHER EXPENSES	36,000.00	9,040.62	3,312.90	23,646.48	0.34
SEWER					
OTHER EXPENSES	33,000.00	14,385.93	658.00	17,956.07	0.46

<u>APPROP TITLE</u>	<u>2013 BUDGET</u>	<u>EXPENDED</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
BOARD OF HLTH SALARY & WAGES	200.00	166.60	0.00	33.40	0.83
DOG ACCOUNT OTHER EXPENSES	3,200.00	2,000.00	549.00	651.00	0.80
MUNICIPAL ALLIANCE OTHER EXPENSES	300.00	0.00	0.00	300.00	0.00
AID TO POINT HOSP OTHER EXPENSES	0.00	0.00	0.00	0.00	#DIV/0!
ADMIN OF BEACH ACCESS SALARY & WAGES	43,520.00	25,088.94	0.00	18,431.06	0.58
OTHER EXPENSES	4,000.00	2,702.66	0.00	1,297.34	0.68
BEACH MAINTENANCE OTHER EXPENSES	137,500.00	116,660.75	4,108.58	16,730.67	0.88
BEACH MAINT-O/CAP OTHER EXPENSES	14,000.00	11,408.24	153.20	2,438.56	0.83
UTILITIES:					
ELECTRIC	38,000.00	19,668.67	2,207.77	16,123.56	0.58
TELEPHONE	17,000.00	12,341.41	1,207.30	3,451.29	0.80
WATER	6,000.00	2,509.47	36.52	3,454.01	0.42
FIRE HYDRANT	30,000.00	19,207.35	0.00	10,792.65	0.64
NATURAL GAS	10,000.00	3,918.25	150.91	5,930.84	0.41
GASOLINE	50,000.00	21,588.21	1,727.09	26,684.70	0.47
OC UTILITY AUTH OTHER EXPENSES	110,000.00	75,310.80	0.00	34,689.20	0.68
CONTINGENT	900.00	99.56	0.00	800.44	0.11
PERS	49,000.00	48,852.00	0.00	148.00	1.00
CONTINGENT	900.00	99.56	0.00	800.44	0.11
PERS	49,000.00	48,852.00	0.00	148.00	1.00
SOCIAL SECURITY	95,000.00	95,000.00	0.00	0.00	1.00
PFRS	173,000.00	172,923.00	0.00	77.00	1.00

<u>APPROP TITLE</u>	<u>2013 BUDGET</u>	<u>EXPENDED</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
GRANTS:					
BODY ARMOR	1,112.96	1,112.96	0.00	0.00	1.00
RECYCLING TONNAG	0.00	0.00	0.00	0.00	#DIV/0!
DRUNK DRIVING	0.00	0.00	0.00	0.00	#DIV/0!
CLEAN COMMUNITIE	4,000.00	4,000.00	0.00	0.00	1.00
EMERGENCY MNGMT	0.00	0.00	0.00	0.00	#DIV/0!
ALC REHAB	0.00	0.00	0.00	0.00	#DIV/0!
OCEAN CTY HAVA GI	0.00	0.00	0.00	0.00	#DIV/0!
DOT STUDY	0.00	0.00	0.00	0.00	#DIV/0!
BEACH PUSH-FEMA	102,000.00	73,026.21	0.00	28,973.79	
MUNICIPAL COURT					
SALARY & WAGES	44,200.00	32,571.02	0.00	11,628.98	0.74
OTHER EXPENSES	6,380.00	2,141.53	177.64	4,060.83	0.36
PUBLIC DEFENDER					
OTHER EXPENSES	3,300.00	0.00	0.00	3,300.00	0.00
CAPITAL IMPROVEMENT					
CAPITAL IMPR FUNI	57,000.00	57,000.00	0.00	0.00	1.00
BEACH REPLENISHM)	28,500.00	28,500.00	0.00	0.00	1.00
DEBT SERVICE:					
NOTE PRINCIPAL	0.00	0.00	0.00	0.00	#DIV/0!
NOTE INTEREST	6,000.00	6,000.00	0.00	0.00	1.00
DEFERRED CHARGES					
ORD 586	33,000.00	33,000.00	0.00	0.00	1.00
ORD 585	10,000.00	10,000.00	0.00	0.00	1.00
ORD 584	6,000.00	6,000.00	0.00	0.00	1.00
ORD 583	18,000.00	18,000.00	0.00	0.00	
ORD 565	3,000.00	3,000.00	0.00	0.00	
ORD 571	23,711.00	23,711.00	0.00	0.00	
ORD 572	18,882.00	18,882.00	0.00	0.00	
ORD 580	26,310.00	26,310.00	0.00	0.00	
ORD 581	61,097.00	61,097.00	0.00	0.00	
ORD 571	23,711.00	23,711.00	0.00	0.00	
ORD 572	18,882.00	18,882.00	0.00	0.00	
ORD 580	26,310.00	26,310.00	0.00	0.00	
ORD 581	61,097.00	61,097.00	0.00	0.00	
5 YEAR EMERGENCY	1,420,000.00	1,420,000.00	0.00	0.00	1.00
RESERVE FOR					
UNCOLLECTED TAX	256,192.00	256,192.00	0.00	0.00	1.00
GRAND TOTAL	5,671,304.96	4,810,568.37	51,635.62	809,100.97	0.86

BOROUGH OF MANTOLOKING
 All Funds Cash Worksheet
 10/31/2013

<u>CURRENT FUND</u>	<u>RECONCILED BOOK BALANCE</u>	<u>BANK STATEMENT BALANCE</u>	<u>FUND BALANCE</u>
Checking Account	6,661,343.15	6,962,084.72	1,241,247.71
Cash Management Account	61,250.46	61,250.46	
Investment Account	0.00	0.00	
TOTAL	<u>6,722,593.61</u>	<u>7,023,335.18</u>	
<u>GENERAL CAPITAL</u>			
General Capital	<u>1,467,803.92</u>	<u>1,527,803.92</u>	4,084,987.62
<u>ANIMAL CONTROL</u>			
Animal Control	<u>316.00</u>	<u>337.60</u>	316.00
<u>TRUST FUND</u>			
Cash Management Fund			
Unemployment	25,955.02	25,955.02	
Other Trust Funds	594,624.20	596,224.20	594,624.20
Payroll Account II	27,265.20	41,264.51	28,306.14
Unemployment Account	6,480.21	6,480.21	32,435.23
Law Enforcement Trust	2,832.49	2,832.49	2,832.49
Total	<u>657,157.12</u>	<u>672,756.43</u>	
Total	<u>657,157.12</u>	<u>672,756.43</u>	
TOTAL CASH	8,847,870.65	9,224,233.13	
APPROPRIATION BALANCE:			
CURRENT YEAR	809,100.97		
RESERVE YEAR	1,969,159.58		

BOROUGH OF MANTOLOKING
 CAPITAL IMPROVEMENTS
 AS OF OCTOBER 31, 2013

ORD # ORD NAME	BALANCE AS OF 1/1/2013	2013 AUTH/ CANCELLED	PAID OCTOBER	PAID TO DATE	BALANCE	BAL FUNDED	BAL UNFUNDED
#518 FLAP VALVE	2,566.73	0.00	0.00	0.00	2,566.73	2,566.73	0.00
#534 BORO GARAGE	98,122.06	0.00	0.00	0.00	98,122.06	70,122.06	28,000.00
#551 SANITARY FORCE MA	1,462.94	0.00	0.00	0.00	1,462.94	0.00	1,462.94
#566 SOLAR PANELS	1,883.20	0.00	0.00	0.00	1,883.20	0.00	1,883.20
#569 SANITARY SEWERS	55,000.00	0.00	0.00	0.00	55,000.00	3,000.00	52,000.00
#581 BERGEN LAGOON LAN	147,444.68	0.00	0.00	0.00	147,444.68	0.00	147,444.68
#582 SANITARY FORCE MA	41,545.00	0.00	0.00	0.00	41,545.00	3,000.00	38,545.00
#583 STORM SEWER INSPEC	4,778.18	0.00	0.00	0.00	4,778.18	0.00	4,778.18
#585 FLAP VALVE PROGRA	11,000.00	0.00	0.00	0.00	11,000.00	1,000.00	10,000.00
#586 BERGEN CHANNEL	38,553.59	0.00	0.00	0.00	38,553.59	0.00	38,553.59
#595 OLD BRIDGE/BAY AVE	7,698.57	0.00	0.00	0.00	7,698.57	0.00	7,698.57
#597 #595 OLD BRIDGE/BAY AVE	7,698.57	0.00	0.00	0.00	7,698.57	0.00	7,698.57
#597 FIREHOUSE APRON	5,664.08	0.00	0.00	0.00	5,664.08	664.08	5,000.00
#598 BTMUA IMPROVEMEN	6,545.98	0.00	0.00	0.00	6,545.98	0.00	6,545.98
#599 FLAP VALVE PROGRA	11,000.00	0.00	0.00	0.00	11,000.00	1,000.00	10,000.00
#600 ADA WALKWAY#4	23,913.77	0.00	0.00	0.00	23,913.77	986.00	22,927.77
#601 E.M. RADIOS	1,490.10	0.00	0.00	0.00	1,490.10	0.00	1,490.10

ORD # ORD NAME	BALANCE AS OF 1/1/2013	2013 AUTH/ CANCELLED	PAID OCTOBER	PAID TO DATE	BALANCE	BAL FUNDED	BAL UNFUNDED
#603 ATV/POLICE RADIOS	15,000.00	0.00	0.00	15,000.00	0.00	0.00	0.00
#607 OLD BRIDGE/BAY AVE	61,755.39	0.00	0.00	0.00	61,755.39	5,000.00	56,755.39
#608 REPLACE FIREHOUSE	15,758.00	0.00	0.00	0.00	15,758.00	2,000.00	13,758.00
#609 POLICE CAMERAS	70,000.00	0.00	0.00	3,322.06	66,677.94	4,000.00	62,677.94
#610 BAY AVE DRAINAGE	28,000.00	0.00	0.00	0.00	28,000.00	2,000.00	26,000.00
#611 WALKWAY #4	5,000.00	0.00	0.00	0.00	5,000.00	5,000.00	0.00
#612 LYMAN ST WALKWAY	80,060.47	0.00	0.00	0.00	80,060.47	5,000.00	75,060.47
#626 HERBERT ST PUMP STATION		1,200,000.00	18,375.94	18,375.94	1,181,624.06	60,000.00	1,121,624.06
#627 PURCHASE OF RADIOS		60,000.00	60,000.00	60,000.00	0.00	0.00	0.00
#628 FIREHOUSE IMPROV		125,000.00	13,577.00	13,577.00	111,423.00	6,300.00	105,123.00
TOTAL	734,242.74	1,385,000.00	91,952.94	110,275.00	2,008,967.74	171,638.87	1,837,328.87

BOROUGH OF MANTOLOKING
CASH RECEIPTS
October 31, 2013

REVENUE SOURCE	J	F	M	A	M	J	J	A	S	O	N	REVENUE THIS		2013	% OF
												MONTH	YEAR TO DATE		
SURPLUS	#	#	#	#	#	#	#	#	#	#	#	0.00	0.00	528,000.00	0.0%
MUNICIPAL COURT FINES	#	#	#	#	#	#	#	#	#	#	#	5,139.90	45,523.44	30,000.00	151.7%
INT & COST ON TAXES	#	#	#	#	#	#	#	#	#	#	#	553.30	29,292.55	13,000.00	225.3%
INT ON INVESTMENTS	#	#	#	#	#	#	#	#	#	#	#	165.91	10,020.51	10,000.00	100.2%
SEWER REVENUE	#	#	#	#	#	#	#	#	#	#	#	47.00	328.86	0.00	N/A
STATE AID:															
LEG INT BLK GRANT	#	#	#	#	#	#	#	#	#	#	#	0.00	0.00	0.00	N/A
CMPTRA	#	#	#	#	#	#	#	#	#	#	#	0.00	0.00	0.00	N/A
ENERGY TAX	#	#	#	#	#	#	#	#	#	#	#	21,132.75	126,796.50	147,440.00	86.0%
SUPL ENERGY TAX	#	#	#	#	#	#	#	#	#	#	#	0.00	6,555.00	0.00	N/A
FEMA	#	#	#	#	#	#	#	#	#	#	#	0.00	43,128.94	0.00	N/A
HOMESTEAD REBATE	#	#	#	#	#	#	#	#	#	#	#	0.00	25,897.94	0.00	N/A
CONSTRUCTION CODE	#	#	#	#	#	#	#	#	#	#	#	18,541.00	165,444.91	25,000.00	661.8%
DCA FEES	#	#	#	#	#	#	#	#	#	#	#	1,623.00	12,311.00		
ZONING						#	#	#	#	#	#	4,190.00	18,280.00		
BEACH BADGES	#	#	#	#	#	#	#	#	#	#	#	0.00	28,441.00	30,000.00	94.8%
	#	#	#	#	#	#	#	#	#	#	#	0.00			
GRANTS:															
RECYCLING TONNAGE	#	#	#	#	#	#	#	#	#	#	#	0.00	0.00	0.00	N/A
DRUNK DRIVING ENF	#	#	#	#	#	#	#	#	#	#	#	0.00	0.00	0.00	N/A
CLEAN COMMUNITIES	#	#	#	#	#	#	#	#	#	#	#	0.00	4,000.00	4,000.00	100.0%
BODY ARMOR	#	#	#	#	#	#	#	#	#	#	#	0.00	0.00	1,112.96	0.0%
EMERGENCY MNGMT	#	#	#	#	#	#	#	#	#	#	#	0.00	0.00	0.00	N/A
ALC REHAB	#	#	#	#	#	#	#	#	#	#	#	0.00	369.42	0.00	0.0%
STORMWATER GRANT	#	#	#	#	#	#	#	#	#	#	#	0.00	0.00		
HOMELAND SECURITY	#	#	#	#	#	#	#	#	#	#	#	0.00	0.00	0.00	0.0%
DOT	#	#	#	#	#	#	#	#	#	#	#	0.00	0.00	0.00	0.0%
HAVA GRANT	#	#	#	#	#	#	#	#	#	#	#	0.00	0.00	0.00	0.0%
ALC REHAB	#	#	#	#	#	#	#	#	#	#	#	0.00	369.42	0.00	0.0%
STORMWATER GRANT	#	#	#	#	#	#	#	#	#	#	#	0.00	0.00		
HOMELAND SECURITY	#	#	#	#	#	#	#	#	#	#	#	0.00	0.00	0.00	0.0%
DOT	#	#	#	#	#	#	#	#	#	#	#	0.00	0.00	0.00	0.0%
HAVA GRANT	#	#	#	#	#	#	#	#	#	#	#	0.00	0.00	0.00	0.0%
FEMA-CDL						#	#	#	#	#	#	0.00	831,074.00	831,074.00	100.0%
FEMA-BEACH PUSH								#	#	#	#	0.00	0.00	102,000.00	0.0%
BOARD OF ED	#	#	#	#	#	#	#	#	#	#	#	0.00	0.00	0.00	
CAPITAL SURPLUS	#	#	#	#	#	#	#	#	#	#	#	0.00	200,000.00	200,000.00	100.0%
PETTY CASH	#	#	#	#	#	#	#	#	#	#	#	0.00	0.00		N/A
RESERVE FOR PAYMEN OF BOND ANTIC NOTES	#	#	#	#	#	#	#	#	#	#	#	0.00	0.00	0.00	N/A
RESERVE FOR SICK LE	#	#	#	#	#	#	#	#	#	#	#	0.00	0.00	0.00	N/A

BOROUGH OF MANTOLOKING
CASH RECEIPTS
October 31, 2013

<u>REVENUE SOURCE</u>	<u>J</u> / <u>F</u> / <u>M</u> / <u>A</u> / <u>M</u> / <u>J</u> / <u>J</u> / <u>A</u> / <u>S</u> / <u>O</u> / <u>N</u>	<u>REVENUE THIS</u>		<u>2013</u>	<u>% OF</u>
		<u>MONTH</u>	<u>YEAR TO DATE</u>		
RECEIPT FROM					
DELINQUENT TAXES	#####	0.00	225,697.40	0.00	N/A
CURRENT TAXES RECE	#####	285,931.61	5,704,671.07	0.00	N/A
VETS & SR	#####	0.00	0.00	0.00	
PREPAID TAXES	#####	7,660.95	73,769.87	0.00	
M.R.N.A.:					
COPIES	#####	68.20	217.17	0.00	
CABLE TV FRANCHISE	#####	0.00	4,768.71	0.00	
INSURANCE	#####	0.00	335,627.53	0.00	
MISCELLANEOUS	#####	384.27	8,877.10	0.00	
PLANNING	#####	0.00	0.00	0.00	
FEES AND PERMITS	#####	0.00	0.00	0.00	
BUDGET REFUNDS	#####	602.76	104,010.02	0.00	
FLAGS	#####	25.00	365.00	0.00	
POLICE	#####	30.00	225.00	0.00	
SALE OF MUN ASSETS	#####	1,740.00	1,740.00	0.00	
RECYCLING	#####	73.50	1,812.40	0.00	
MAR LICENSE	#####	0.00	28.00	0.00	
LEA	#####	0.00	291.85	0.00	
RESERVE FOR PENSION	#####	0.00	0.00	0.00	
MOTOR VEHICLE FINES	#####	0.00	450.00	0.00	
OPRA	#####	0.00	0.00	0.00	
INTERFUND	#####	0.00	22,355.42	0.00	N/A
INVESTMENT	#####	0.00	0.00	0.00	N/A
FEMA	#####	21,528.01	3,835,751.14	1,420,000.00	270.1%
FEMA-PPDR REIMBURSEMENT	#	0.00	9,142.01	0.00	
SPECIAL EMRGENCY N	#####	0.00	5,800,000.00	0.00	
FEMA-PPDR REIMBURSEMENT	#	0.00	9,142.01	0.00	
SPECIAL EMRGENCY N	#####	0.00	5,800,000.00	0.00	
TOTAL REVENUE	#####	369,437.16	17,677,263.76	3,341,626.96	529.0%

**BOROUGH OF MANTOLOKING
BILL LIST
17-Dec-13**

	<u>AMOUNT</u>
2012 CURRENT FUND RESERVE	46,443.29
2013 CURRENT FUND	44,206.62
ANIMAL CONTROL ACCOUNT	0.00
PAYROLL ACCOUNT	506.45
GENERAL CAPITAL	13,657.97
TRUST OTHER	680.63
UNEMPLOYMENT TRUST	0.00
DEVELOPERS TRUST	0.00
TOTAL ALL FUNDS	105,494.96

MANUAL CHECKS

CURRENT FUND

	<u>VENDOR</u>	<u>DATE</u>	<u>CK#</u>	<u>AMOUNT</u>
PAYROLL		11/15/2013	WIRE	114,471.97
PAYROLL		11/31/2013	WIRE	83,299.45
ST OF NJ HLTH BENE		11/4/2013	WIRE	20,985.75
MANTOLOKING CURRENT		11/26/2013	WIRE	116.00
DMV		11/6/2013	26392	60.00
DMV		11/6/2013	26393	60.00
RAJPRIYA		11/25/2013	26394	3,033.33
TOTAL				222,026.50
DMV		11/6/2013	26392	60.00
RAJPRIYA		11/25/2013	26394	3,033.33
TOTAL				222,026.50
<u>GRAND TOTAL ALL FUNDS</u>				<u>327,521.46</u>

P.O. Type: All
Range: First to Last
Format: Condensed

Open: N Paid: N Void: N
Rcvd: Y Held: Y Aprv: N
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
13-00376	03/15/13	L0012	LAWMEN SUPPLY CO OF NJ, INC	MOSSBERG SHOTGUN	Open	881.36	0.00
13-00564	05/07/13	M0027	MGL PRINTING SOLUTIONS	2014 DOG LICENSE SUPPLIES	Open	299.00	0.00
13-01196	09/30/13	C0090	COPI-RITE, INC.	LEASE & SUPPLIES	Open	507.94	0.00
13-01230	10/03/13	C0116	CAROLINA CARPORT INC	CARPORT FOR FIRE TRUCK	Open	9,560.00	0.00
13-01269	10/11/13	U0016	UNITED RENTALS	SCISSOR LIFT	Open	1,257.64	0.00
13-01315	10/23/13	R0050	RAJPRIYA, LLC	MONTHLY RENTAL	Open	3,033.33	0.00
13-01333	10/28/13	S0050	STAPLES ADVANTAGE	POLICE SUPPLIES	Open	179.02	0.00
13-01337	10/30/13	S0050	STAPLES ADVANTAGE	OFFICE SUPPLIES - BH	Open	389.08	0.00
13-01342	10/31/13	G0001	GALLS INCORPORATED-T/A ARAMARK	UNIFORMS	Open	207.20	0.00
13-01343	10/31/13	G0014	GRAINGER	PROPELLER - DPW	Open	51.08	0.00
13-01347	10/31/13	S0119	SABIR, INC.	9/14/13 - 9/27/13	Open	819.22	0.00
13-01348	10/31/13	S0022	RICHARD STOCKTON COLLEGE OF NJ	MONITOR THE MATOLOKING BEACHES	Open	4,108.58	0.00
13-01353	11/06/13	T0076	TOMS RIVER TOWNSHIP	SHARED SERVICE	Open	200.00	0.00
13-01359	11/06/13	B0001	BEAVER DAM HARDWARE, INC	BUILDING SUPPLIES	Open	64.71	0.00
13-01361	11/06/13	G0014	GRAINGER	TAPE	Open	170.64	0.00
13-01362	11/06/13	I0015	IMAGE BUILDERS, INC	UNIFORMS	Open	120.00	0.00
13-01363	11/08/13	E0012	EXECUTIVE COMPUTER SYS., INC.	SERVICE ON-SITE 10/22/13	Open	187.50	0.00
13-01364	11/08/13	G0014	GRAINGER	ROAD SUPPLIES	Open	2,784.15	0.00
13-01366	11/08/13	J0036	JERSEY SHORE ANIMAL CENTER	OCTOBER 2013	Open	250.00	0.00
13-01367	11/08/13	L0031	LEE BATTERY SERVICE INC	BATTERIES	Open	239.80	0.00
13-01368	11/08/13	M0015	MR. KEYS INC./BRICK LOCKSMITHS	KEYS	Open	12.00	0.00
13-01369	11/08/13	O0036	OCEAN SECURITY SYSTEMS INC	FIRE ALARM MONITORING	Open	180.00	0.00
13-01370	11/08/13	O0035	OCEAN COUNTY MAYORS' ASSOC	2014 MEMBERSHIP DUES	Open	125.00	0.00
13-01371	11/08/13	O0013	OSPREY TECHNOLOGY	MONTHLY WEBSITE MAINT-10/2013	Open	402.50	0.00
13-01373	11/08/13	R0005	RED THE UNIFORM TAILOR INC	UNIFORMS	Open	403.69	0.00
13-01374	11/08/13	T0066	TAYLOR OIL COMPANY	FUEL - 10/30/13	Open	577.97	0.00
13-01375	11/08/13	T0003	TIRE CRAFT, INC	AUTO MAINTENANCE - 10/30/13	Open	235.82	0.00
13-01376	11/08/13	V012	VAN WICKLE AUTO SUPPLY	MISC AUTO PARTS	Open	269.09	0.00
13-01380	11/13/13	A0014	ALLCOMM TECHNOLOGIES, INC	MOTOROLA APX CHARGERS	Open	800.00	0.00
13-01381	11/13/13	N0003	NEW JERSEY AMERICAN WATER CO	10/2/13 - 11/1/13	Open	30.14	0.00
13-01382	11/13/13	A0199	AT&T	11/1/13 - 11/30/13	Open	17.66	0.00
13-01384	11/13/13	E0012	EXECUTIVE COMPUTER SYS., INC.	SERVICE ON-SITE 10/28/13	Open	204.00	0.00
13-01385	11/13/13	J0025	JAEGER LUMBER	BUILDING SUPPLIES	Open	17.16	0.00
13-01387	11/13/13	W0002	WEST GROUP	SUBSCRIPTION PRODUCT CHGS - CT	Open	219.00	0.00
13-01382	11/13/13	A0199	AT&T	11/1/13 - 11/30/13	Open	17.66	0.00
13-01384	11/13/13	E0012	EXECUTIVE COMPUTER SYS., INC.	SERVICE ON-SITE 10/28/13	Open	204.00	0.00
13-01385	11/13/13	J0025	JAEGER LUMBER	BUILDING SUPPLIES	Open	17.16	0.00
13-01387	11/13/13	W0002	WEST GROUP	SUBSCRIPTION PRODUCT CHGS - CT	Open	219.00	0.00
13-01390	11/14/13	B0001	BEAVER DAM HARDWARE, INC	BUILDING SUPPLIES	Open	117.81	0.00
13-01393	11/14/13	I0017	INDUSTRIAL WELDING SUPPLY INC	ACET60	Open	6.10	0.00
13-01394	11/14/13	J0025	JAEGER LUMBER	DEWALT #8 FLIP DR COUNTER	Open	21.09	0.00
13-01396	11/14/13	M0128	MDU MEDIA TECHNOLOGIES	SERVICE - 10/21/13	Open	125.00	0.00
13-01398	11/14/13	N0016	NEW JERSEY CONFERENCE MAYORS	2014 MEMBERSHIP DUES	Open	295.00	0.00
13-01401	11/14/13	O0057	OCEAN COUNTY POWERSPORTS	ATV MAINTENANCE - PD	Open	1,071.17	0.00
13-01402	11/14/13	O0038	OC COUNTY RECYCLING CNTR, INC	R-BLEND	Open	74.40	0.00
13-01403	11/14/13	Q0005	QUALITY COMMUNICATIONS	INSTALLATION OF EQUIPMENT	Open	695.00	0.00
13-01404	11/14/13	S0044	SPRINT	10/07/2013 - 11/06/2013	Open	20.42	0.00
13-01405	11/14/13	T0066	TAYLOR OIL COMPANY	FUEL	Open	94.90	0.00
13-01406	11/14/13	T0003	TIRE CRAFT, INC	AUTO MAINTENANCE	Open	144.52	0.00
13-01407	11/14/13	N0004	VERIZON	9/29/13 -10/28/13	Open	294.06	0.00
13-01408	11/14/13	V012	VAN WICKLE AUTO SUPPLY	AUTO PARTS	Open	240.38	0.00
13-01411	11/15/13	L0030	LOWES LAR ACCOUNT	TEMPORARY FIREHOUSE	Open	1,502.83	0.00
13-01412	11/15/13	V0013	VERIZON WIRELESS	9/13/13 - 10/12/13	Open	607.77	0.00
13-01413	11/18/13	G0073	GENUINE USA TRUCK	SOFT TOP DOOR KIT	Open	720.50	0.00

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type	
13-01422	11/25/13	S0132	SUBURBAN PROPANE PROPANE FOR HEAT	Open	733.08	0.00		
13-01423	11/25/13	B0001	BEAVER DAM HARDWARE, INC MISC BUILDING SUPPLIES	Open	54.22	0.00		
13-01424	11/25/13	L0017	LONG'S AIR CONDITIONING FURNACE INSPECTION	Open	120.00	0.00		
13-01425	11/25/13	P0027	BOROUGH OF PT PLEASANT BEACH FUEL 7/1/13 - 10/31/13	Open	21,849.32	0.00		
13-01426	11/25/13	C0090	COPI-RITE, INC. LEASE FEE 10/12/13 - 11/15/13	Open	36.99	0.00		
13-01427	11/25/13	E0043	EMERGING WAVE CONSULTING, LLC CRISIS MANGAEMENT	Open	8,853.83	0.00		
13-01429	11/26/13	W0006	WRIGHT, MARK A REIMBURSEMENT	Open	14.99	0.00		
13-01431	11/26/13	M0129	MANCHESTER TOWNSHIP POLICE MANCHESTER PD FIRING RANGE	Open	200.00	0.00		
13-01432	11/26/13	J0003	JCP&L OCTOBER - NOVEMBER 2013	Open	294.73	0.00		
13-01433	11/26/13	J0003	JCP&L OCTOBER - NOVEMBER 2013	Open	964.52	0.00		
13-01434	11/26/13	A0038	ARNOLD STEEL CO, INC STEEL	Open	190.00	0.00		
13-01435	11/26/13	N0005	NJ NATURAL GAS CO OCTOBER 15 - NOV 12, 2013	Open	125.46	0.00		
13-01437	11/26/13	N0004	VERIZON 11/13/ - 12/12/13	Open	113.19	0.00		
13-01438	11/26/13	N0035	NEW ERA CAR WASH OCTOBER 2013 CAR WASHES - PD	Open	161.50	0.00		
13-01442	11/26/13	Q0005	QUALITY COMMUNICATIONS INSTALLATION OF EQUIPMENT	Open	1,496.64	0.00		
13-01443	11/26/13	R0005	RED THE UNIFORM TAILOR INC UNIFORMS	Open	452.52	0.00		
13-01444	11/26/13	T0066	TAYLOR OIL COMPANY FUEL	Open	724.81	0.00		
13-01445	11/26/13	W0053	WAGE WORKS FSA MONTHLY ADMN FEE	Open	50.00	0.00		
13-01446	11/26/13	V0013	VERIZON WIRELESS OCT 13 - NOV 12, 2013	Open	502.59	0.00		
13-01462	12/03/13	A0154	AFLAC NEW YORK - N4139 DECEMBER 2013	Open	88.10	0.00		
13-01463	12/03/13	A0053	AFLAC - CV190 DECEMBER 2013	Open	418.35	0.00		
13-01464	12/03/13	C0107	COMCAST 12/5/13 - 1/4/14	Open	290.22	0.00		
13-01475	12/05/13	T0002	THE COAST STAR NEWSPAPERS LEGAL ADS 11/1/13	Open	83.69	0.00		
13-01477	12/05/13	K0004	HATCH MOTT MACDONALD I & E,LLC PROFESSIONAL ENGINEERING SRVS	Open	2,622.58	0.00		
13-01480	12/06/13	S0132	SUBURBAN PROPANE PROPANE FOR HEAT	Open	625.72	0.00		
13-01489	12/10/13	B0095	BOUGHTON, DENISE CHRISTMAS PARTY REIMBUSEMENT	Open	680.63	0.00		
13-01493	12/10/13	G0019	STEVE GILLINGHAM REIMBURSEMENT	Open	83.00	0.00		
13-01494	12/10/13	A0199	AT&T CARRIER LINE CHARGE	Open	0.69	0.00		
13-01495	12/10/13	N0003	NEW JERSEY AMERICAN WATER CO 11/2/13-12/2/13	Open	30.14	0.00		
13-01496	12/10/13	J0003	JCP&L 10/22/13 - 11/19/13	Open	284.77	0.00		
13-01497	12/10/13	K0004	HATCH MOTT MACDONALD I & E,LLC PROFESSIONAL SERVICES	Open	19,846.81	0.00		
13-01499	12/11/13	M0050	MANTOLOKING FIRE CO #1 AUG-NOV 2013 PAYMENT	Open	8,666.64	0.00		
Total Purchase Orders:		83	Total P.O. Line Items:	137	Total List Amount:	105,494.96	Total Void Amount:	0.00

Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total
CURRENT FUND	2-01	46,443.29	0.00	46,443.29	0.00
CURRENT FUND	3-01	44,206.62	0.00	44,206.62	0.00
	3-14	506.45	0.00	506.45	0.00
Year Total:		44,713.07	0.00	44,713.07	0.00
GENERAL CAPITAL IMPROVEMENT	C-04	13,657.97	0.00	13,657.97	0.00
TRUST OTHER FUND	T-13	680.63	0.00	680.63	0.00
Total of All Funds:		105,494.96	0.00	105,494.96	0.00

INDEMNITY AND TRUST AGREEMENT

AGREEMENT made this _____ 2013, between the New Jersey Intergovernmental Insurance Fund, hereinafter referred to as the "NJIF", with an address c/o Polaris Galaxy Insurance, LLC., 777 Terrace Avenue, Suite 309, Hasbrouck Heights, New Jersey 07604 and the Borough of Mantoloking hereinafter referred to as "Local Unit", located at 340 Drum Point Road, Brick, NJ 08723.

WHEREAS, Local Unit has adopted a Resolution dated _____, agreeing to renew participation in the NJIF and approving the NJIF's Bylaws.

WHEREAS, N.J.S.A. 40A:10-36 ET seq, and the regulations implemented thereunder in N.J.A.C. 17:15-2.1 ET seq, require a written agreement between the NJIF and its members.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, Local Unit and the NJIF agree as follows:

1. Local Unit shall renew participation as a member of the NJIF, shall abide the NJIF's By-Laws (as same may, from time to time, be amended); and shall pay to the NJIF such sums that may be assessed or charged to Local Unit as claim deductibles or program compliance fees (such assessments, charges and fees being individually and collectively referred to herein as "Assessments") by the NJIF for Local Unit's participation in the following lines of coverage:

- a) Workers Compensation and Employers Liability
- b) General Liability (including Police Professional & Public Officials Liability);
- c) Motor Vehicle and Equipment Liability Coverage;
- d) Property Damage (including Building & Contents, Automobile Physical Damage, Contractors Equipment and Boiler & Machinery)
- e) Environmental Impairment Liability

2. Local Unit represents that it has not been in default on any insurance premium due any insurance carrier in the preceding two (2) years, or on any claim due under any self insurance.

3. Local Unit hereby accepts the Bylaws of the NJIF and agrees to be bound by and comply with same.

4. Local Unit agrees to renew participation in the "NJIF" to the extent designated in Paragraph 1 above for a period from January 1, 2014 until and including December 31, 2016 (hereinafter referred to as the "Term").

4. Local Unit agrees to renew participation in the "NJIF" to the extent designated in Paragraph 1 above for a period from January 1, 2014 until and including December 31, 2016 (hereinafter referred to as the "Term").

5. NJIF agrees to operate the insurance pool established by the parties and administer all monies contributed to the NJIF in compliance with the provisions of the Local Fiscal Affairs Law (N.J.S.A. 40A:5-1 et seq), the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq), the enabling legislation authorizing the NJIF, (N.J.S.A. 40A:10-36 et seq), the Bylaws of the NJIF, and such other rules and regulations as govern the custody, investment and expenditures of public funds by local units. In furtherance thereof, NJIF agrees to employ an individual duly certified as a Municipal Finance Officer to administer the funds of the NJIF.

6. Local Unit agrees to be jointly and severally liable for the assumption and discharge of the liabilities of each and every other member of the NJIF, but only for the lines of coverage specifically designated in Paragraph 1 above.

7. Local Unit agrees to abide by all risk management and safety and loss control requirements and participate in all related programs as same may be directed by the NJIIF.
8. Local Unit acknowledges that upon payment of its Assessments to the NJIIF, it shall not have any further right to said funds except to the extent that same maybe declared as surplus and returnable by the NJIIF in accordance with the NJIIF's Bylaws and applicable law of the State of New Jersey, or in the event of termination of the "NJIIF", and then only to the extent authorized by the NJIIF's Bylaws and laws of the State of New Jersey.
9. Local Unit agrees that no later than ninety (90) days prior to the expiration of the Term, Local Unit shall serve the NJIIF Administrator via certified mail, with correspondence indicating its intent to either renew or terminate its membership in the NJIIF. The NJIIF, at its sole option, shall be entitled to conclude that if Local Unit fails to serve timely notice of termination, as set forth above; Local Unit's membership in the NJIIF shall be deemed renewed for a subsequent three year term. Written notice by Local Unit of its intent to "seek alternate insurance quotes" or similar language alone shall not constitute proper notice of termination as required under this section.
10. Local Unit agrees that if it fails to promptly pay any Assessment or to comply with the Bylaws and requirements of the NJIIF, that it shall indemnify the "NJIIF", its officers, commissioners and Agencies for any loss or damage resulting from such failure and shall be further obligated to pay the NJIIF all penalties, fines and interest due the NJIIF for any late or non payment.
11. This agreement shall be governed by the Laws of the State of New Jersey.

IN WITNESS WHEREOF, the parties have executed this Agreement.

ATTEST:

By: _____

By: _____

ATTEST:

By: _____

SUMMARY OF MATERIAL MODIFICATIONS (SMM)

For the

(Name of Plan)

(1) **General.** This is a Summary of Material Modifications regarding the above referenced Plan ("Plan"). This Summary of Material Modifications supplements and amends the Summary Plan Description (SPD) previously provided to you. You should retain this document with your copy of the SPD.

(2) **Identification of Employer.** The legal name, address and Federal Employer Identification number of the Employer are:

Employer name

EIN: _____

Employer street address

Employer city, state and zip code

FOR CAFETERIA PLANS:

(3) **Description of Modifications.** The Employer has amended your Plan effective for the 2013 Plan year and beyond or the 2014 Plan year and beyond.

If you have any questions regarding the application of this provision to you, contact your Employer.

BENEFITS

Health Care Flexible Spending Account Funds. Carryover provision. The Plan provides for a carryover of up to \$500 of any remaining unused funds in your health FSA as of the end of the Plan year. Such carryover amount may be used to pay or reimburse medical expenses under the health FSA incurred during the entire Plan year to which it is carried over.
carryover of up to \$500 of any remaining unused funds in your health FSA as of the end of the Plan year. Such carryover amount may be used to pay or reimburse medical expenses under the health FSA incurred during the entire Plan year to which it is carried over.

For example: If you elected \$1,500 for the 2013 plan year and only spent \$1,000 for 2013 eligible medical expenses you will be able to carryover, into the 2014 Plan year, \$500 to reimburse eligible medical expenses incurred in 2014. Please contact your Employer if you have questions about this Carryover provision.

You also have the right to opt out of the Carryover provision if you have already enrolled in a Health Savings Account (HSA). Please contact your Employer if you wish to opt out of the Carryover provision.

CERTIFICATE OF ADOPTING RESOLUTION

The undersigned authorized representative of _____
(the Employer) hereby certifies that the following resolutions were duly adopted by Employer on
_____ (date), and that such resolutions have not been modified or
rescinded as of the date hereof;

RESOLVED, that the Amendment to the _____
(name of the plan) (the Amendment) is hereby approved and adopted, and that an authorized
representative of the Employer is hereby authorized and directed to execute and deliver to the
Administrator of the Plan one or more counterparts of the Amendment.

The undersigned further certifies that attached hereto is a copy of the Amendment approved
and adopted in the foregoing resolution.

Date: _____

Signed: _____

(print name/title)



MANTOLOKING POLICE DEPARTMENT

COUNCIL REPORT SUMMARY



COUNCIL MEETING REPORT:
For the Month Of: Dec 2013

Motor Vehicle Summonses:	21		
Complaints Summonses:	0		
Boro Ordinance Violations:	0		
Arrests:	1		
Agency Assists:	8		
Alarms:	Burglary: 3	Fire: 2	

There were 73 Police related responses for the month.

Administrative Duties:

Notes:

All Incidents Report for November, 2013

Agency Assist

2013-2227	Nov 27, 2013	28 Eggbert St	1902
2013-2238	Nov 30, 2013	Grenville	1902
2013-2249	Dec 03, 2013	Chadwick & Main Ave.	1908
2013-2255	Dec 04, 2013	Howe St. Beach	1904
2013-2260	Dec 05, 2013	Ocean Ave./Lyman St.	1908
2013-2262	Dec 05, 2013	Periaqua Lane	1904
2013-2269	Dec 07, 2013	Lake and Johnson	1902
2013-2281	Dec 08, 2013	193 Dune LA	1902

Subtotal: 8

Alarm. Burglary

2013-2229	Nov 27, 2013	214 Channel Lane	1908
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Subtotal: 1

Alarm. General

2013-2226	Nov 27, 2013	1237 Ocean Ave	1902
2013-2285	Dec 10, 2013	933 South Lagoon	1904

Subtotal: 2

Area Check

2013-2264	Dec 05, 2013	1018 Barnegat Lane	1902
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Subtotal: 1

Building Check

2013-2267	Dec 06, 2013	340 Drum Point Road	1908
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Subtotal: 1

Crash General

2013-2267	Dec 06, 2013	340 Drum Point Road	1908
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Subtotal: 1

Crash General

2013-2279	Dec 08, 2013	1536 RT 35	1902
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Subtotal: 1

Disable Vehicle

2013-2222	Nov 26, 2013	Ocean and Downer	1904
2013-2239	Dec 01, 2013	Ocean and Albertson	1904

Subtotal: 2

DWI

2013-2230	Nov 28, 2013	RT 35 South	1902	Yes
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Mantoloking Police Department
 All Incidents Report for November, 2013, Continued

Suspicious Vehicle/s continued...

Suspicious Vehicle/s

2013-2243	Dec 02, 2013	Van Sciver Lot	
2013-2270	Dec 07, 2013	Bay Ave	1902
			Subtotal: 2

Time Card: Comp. Time

2013-2242	Dec 01, 2013	Mantoloking	1913
2013-2257	Dec 04, 2013	Mantoloking	
			Subtotal: 2

Time Card: Holiday Comp.

2013-2231	Nov 28, 2013		1902
2013-2232	Nov 28, 2013		
2013-2234	Nov 28, 2013		1902
2013-2256	Dec 04, 2013		
2013-2272	Dec 07, 2013		1908
2013-2275	Dec 08, 2013	Headquarters	1902
2013-2284	Dec 10, 2013	Headquarters	1902
			Subtotal: 7

Time Card: Outside / Road Job

2013-2252	Dec 03, 2013	Rt. 35/ Lyman Street	1906
2013-2259	Dec 05, 2013	1217 ocean Ocean	1906
2013-2286	Dec 10, 2013	East Ave/ Newman Place	1913
			Subtotal: 3

Time Card: Over Time

2013-2224	Nov 26, 2013	Headquarters	1908
2013-2228	Nov 27, 2013	Headquarters	1908

Time Card: Over Time

2013-2224	Nov 26, 2013	Headquarters	1908
2013-2228	Nov 27, 2013	Headquarters	1908
2013-2235	Nov 29, 2013	Headquarters	1908
2013-2245	Dec 02, 2013	Mantoloking	
2013-2247	Dec 02, 2013	Mantoloking	
2013-2251	Dec 03, 2013	Mantoloking	
2013-2254	Dec 04, 2013		1902
2013-2265	Dec 05, 2013	Mantoloking	
2013-2266	Dec 05, 2013	Headquarters	1908
2013-2273	Dec 07, 2013		1902

Mantoloking Police Department
 All Incidents Report for November, 2013, Continued

Time Card: Over Time continued...

2013-2282 Dec 09, 2013

Subtotal: 11

Time Card: Sick Time

2013-2280 Dec 08, 2013

Subtotal: 1

Time Card: Vacation/Personal

2013-2223 Nov 26, 2013 Mantoloking 1902

2013-2246 Dec 02, 2013 Mantoloking

2013-2278 Dec 08, 2013 1303 Bay Avenue

Subtotal: 3

Traffic Control

2013-2289 Dec 11, 2013 1010 Barnegat Lane 1902

Subtotal: 1

Traffic Enforcement

2013-2218 Nov 26, 2013 Rt. 35/ Downer Ave 1913

2013-2236 Nov 29, 2013 Mantoloking 1908

2013-2237 Nov 29, 2013 908 East Ave 1902

2013-2268 Dec 06, 2013 Barnegat Lane 1913

2013-2287 Dec 10, 2013 Ocean & Herbert 1902

2013-2288 Dec 10, 2013 Ocean & Herbert

Subtotal: 6

Traffic Related Services

2013-2261 Dec 05, 2013 Mantoloking 1902

2013-2263 Dec 05, 2013 Rt. 35 South 1904

Subtotal: 2

2013-2261 Dec 05, 2013 Mantoloking 1902

2013-2263 Dec 05, 2013 Rt. 35 South 1904

Subtotal: 2

Water Leak

2013-2219 Nov 26, 2013 909 North Lagoon 1904

2013-2221 Nov 26, 2013 982 Barnegat 1904

2013-2283 Dec 10, 2013 Newman & East

Subtotal: 3

Total Incidents for Reporting Period:73

**MANTOLOKING
2013 ACTIVITY REPORT
COMPLAINTS FILED COMPARISON
CRIMINAL OFFENSES TRAFFIC OFFENSES**

	INDICTABLE OFFENSES	DISORDERLY PERSONS	BOROUGH ORDINANCES	DWI TICKETS	TRAFFIC TICKETS	PARKING TICKETS	MONTHLY TOTALS
January	0	1	1	0	22	21	45
February	0	11	10	0	92	75	188
March	0	4	1	1	55	66	127
April	0	2	0	0	66	16	84
May	0	8	3	4	91	14	120
June	0	12	8	4	86	30	140
July	0	4	12	2	79	66	163
August	1	6	22	0	75	73	177
September	0	3	9	3	59	76	150
October	1	2	3	3	53	44	106
November	0	0	0	1	20	4	25
December	0	0	0	0	0	0	0

TOTAL 2013	2	53	69	18	698	485	1325
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TOTAL 2012	24	31	44	14	574	287	974
TOTAL 2011	31	27	55	20	706	180	1019
TOTAL 2010	6	11	79	21	636	210	963
TOTAL 2009	6	25	147	23	678	231	1110
TOTAL 2008	11	24	65	19	923	277	1319
TOTAL 2007	72	24	64	39	901	241	1341
TOTAL 2006	4	23	53	46	783	326	1235
TOTAL 2008	11	24	65	19	923	277	1319
TOTAL 2007	72	24	64	39	901	241	1341
TOTAL 2006	4	23	53	46	783	326	1235
TOTAL 2005	6	18	43	53	1002	279	1401
TOTAL 2004	4	11	36	32	696	228	1007
TOTAL 2003	2	21	48	17	588	198	874
TOTAL 2002	9	13	48	13	478	182	743
TOTAL 2001	1	10	25	13	569	269	887
TOTAL 2000	2	16	37	22	700	249	1026
TOTAL 1999	4	13	64	42	1119	356	1598
TOTAL 1998	7	9	130	29	811	475	1461



BOROUGH OF MANTOLOKING OFFICE OF EMERGENCY MANAGEMENT

202 Downer Ave., Mantoloking NJ 08738
732-295-1526 FAX : 732-295-1580



Mayor & Council,

12/10/2013

Ladies and gentleman of the council, Emergency Management continues to be focused on the response and recovery of the Borough of Mantoloking.

- We currently have 16 open projects, 2 unobligated, 9 Large, 5 small, all of which are listed below.
- OEM and the Mayor meet with a representative from the Governor's office to discuss the follow issues; FEMA funding, grants, the Rt. 35 reconstruction project, the need for additional law enforcement support from the New Jersey State Police and the logistic issues that the town will be facing going into the summer season.
 - Category A – Debris - \$35,954.10
 - Category A – Debris - \$762,654.60
 - Category B – Temporary facilities - \$600. (scope change)(Insurance Letter)
 - Category B – Emergency Protective Measures - \$ 1,835,972.38 (scope change)
 - Category B – Beach Repair - \$65,508.12 (scope change)
 - Category B – Demo residential - \$2,100,822.76
 - Category B – Donated Resources - \$116,195.22
 - Category C - DPW Parking Lot - \$58,939.47 – Permanent work
 - Category C – Road Repairs - \$ 492,745.91 - Permanent work
 - Category C – Town wide Road & Curb Repairs - \$628,070.40 – Permanent Work
 - Category E – Buildings & Equip. - \$55,923.02 (insurance Letter)
 - Category E – Buildings & Equip - \$81,840.00
 - Category E – Buildings & Equip - \$81,840.00
 - Category E – Buildings & Equip. - \$55,923.02 (insurance Letter)
 - Category E – Buildings & Equip - \$81,840.00
 - Category E - Buildings & Equip - \$42,941.27
 - Category E – Buildings & Equip - \$15,784.28 (bull dozer repair)
 - Category F – Herbert Station Pump - \$1,087,458.90 - Permanent Work
 - Category G – Beach walkways & bulk heads - \$459,126.00 – Permanent Work
- **Private Property Debris removal**– OEM sent out one letter notifying residents of debris on their property and out of the 37 letters only 11 were returned. Mr. O'Malley is working with the Ocean County Board of Health to send out a second letter.
- **Crowder Gulf and Bay operations** – The State's contractor Crowder Gulf will be ending their operations the week before the Christmas Holiday! We have meet and discussed several issues that will need to be resolved prior to their exit. Several docks and bulk heads need to be repaired, private

property needs to be restore to pre-storm condition and soil test performed. Crowder is also working to finish the removal of sand in the area from Carpenter to the end of Runyon.

- **Rt. 35 reconstruction Project** - OEM, Police, Fire and the Mayor meet with the NJDOT in hopes to opening the lines of communication between the Borough, the State and the State's contractor Agate. Several issues were discussed including the shutting down of side streets **without** notifying Police, Fire or OEM. The driving on private property along with the storing of equipment of private property without the permission of home owners. The lack of communication and the lack of progress in the areas where work has started. We also identified numerous safety hazards that need to be addressed.
- **The week of 12/ 16 Bay to Downer will be closed as the contractor hopes to start removing and replacing curbs and sidewalks. During the work the Ladder truck will be relocated to Brick town and removed from service the Pumper will be relocated to the temporary fire house on Herbert.**
- **The week of 12/23 Princeton Ave. intersection will be closed and all traffic will have to come and go using Bay Ave. to Herbert. All are reminded that Crowder Gulf may still be working in the area and driving with extreme caution is suggested!**
- **Beach replenishment** – DPW continues to push sand when sand is available and when time and schedule allows. Ocean County Road Department has started trucking clean beach quality sand for us from the Seaside Heights Crowder Gulf site to Lyman. From there the sand is being placed in the weakest area which happens to be 528. OCRD will make trucks available when possible and as long as there is sand to truck. **In-Progress**
- **A temporary road has been built for Borough employees to access the Borough parking lot and DPW. The road runs in front of the Temporary police department behind the post office. Please proceed with caution as this is being used for two way traffic, and has a blind corner. In-Progress**

~~Respectfully submitted~~

Respectfully submitted,

Detective Sergeant Stacy Ferris OEM Operations

On behalf of Emergency Management Coordinator Robert McIntyre

Superintendent of public works report for November 2013

1. Mark out the location of various sanitary sewer laterals.
2. Relocated a cabinet from the Borough Hall to the yacht club.
3. Removed the sweeper and the trailer from Jim Logrins lot in brick and put it in our parking lot.
4. Worked on painting the firehouse.
5. Installed plastic and enclosures on all the dozers.
6. Went on a survey of the beach with Frank Bruton.
7. Replaced the broken glass in the back garage door of the firehouse.
8. The Bay Avenue lot was surveyed and a monument was installed by Hatch Mott and MacDonald.
9. Picked up a quad from Honda in Toms River for the police.
10. Responded to five fire calls during the month.
11. Picked up the Dune grass from the County and distributed it.
12. Filled a hole in East Avenue at 992 E. Ave.
13. Repaired the fence at the Bay Avenue lot.
14. Had the furnace in the firehouse second-floor serviced by Long's.
15. Push sand on the beach between Downer and Herbert streets.
16. Had the County bring sand in from Ortley Beach and put on Downer Avenue.
17. The temporary firehouse was delivered and installed on Herbert Street.
18. We installed electric and heating in the temporary firehouse on Herbert Street.
- ~~17. The temporary firehouse was delivered and installed on Herbert Street.~~
18. We installed electric and heating in the temporary firehouse on Herbert Street.
19. Moved the no parking when snow-covered signs from the East side to the West side of East Avenue.
20. Took a load of scrap from the old borough Hall to the scrapyard.
21. Repaired a storm sewer inlet at 983 Barnegat Ln.
22. Went to Costco to pick up supplies.
23. Reconnected a cut sanitary sewer lateral at 934 Ocean Ave.
24. Put down gravel for the drive way of the firehouse.

Borough Of Mantoloking
 340 Drum Point Rd PO. Box 4391
 Brick, NJ 08723
 732-4757261

OFFICE OF CONSTRUCTION OFFICIAL

Construction Permit Activity Report

RANGE: 11/01/2013 To 11/30/2013

December 02, 2013 2:19:40PM

SUMMARY

CONSTRUCTION COSTS

COUNT

Cost Of Construction:	\$234,450.00	Cubic Footage:	7098 Cu.ft	Permit Issued:	18
Cost Of Alteration:	\$478,203.00	Square Footage:	887 Sq.ft	Updates Issued:	12
Cost Of Demolition:	\$17,500.00			All Fees Waived:	3
Total Cost:	\$730,153.00			Municipal Fees Waived:	0

PERMIT FEES

ADMIN FEES

WAIVED FEES

TOTAL FEES

Building:	\$8,141.00	Building:	\$0.00	Building:	\$900.00	Building Fees:	\$7,241.00
Electrical:	\$1,045.00	Electrical:	\$0.00	Electrical:	\$0.00	Electrical Fees:	\$1,045.00
Fire :	\$200.00	Fire :	\$0.00	Fire :	\$0.00	Fire Fees:	\$200.00
Plumbing:	\$1,595.00	Plumbing:	\$0.00	Plumbing:	\$0.00	Plumbing Fees:	\$1,595.00
Elevator:	\$0.00	Elevator:	\$0.00	Elevator:	\$0.00	Elevator Fees:	\$0.00
Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$0.00

* Total Waived: \$900.00 Technical Fees: \$10,081.00

DCA

	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$25.00	\$0.00	\$25.00
Alteration Training Fee:	\$826.00	\$59.00	\$767.00
DCA Minimum Fee:	\$1.00	\$0.00	\$1.00
Sub total Training Fee:	\$852.00	\$59.00	\$793.00

TECHNICAL ISSUES

Building Technical:	15
Electrical Technical:	9
Fire Protection Technical:	2
Plumbing Technical:	15
Elevator Technical:	
Mechanical Technical:	

Certificate of Occupancy Fee:	\$150.00
Waived Certificate Fees:	\$0.00
Sub Total Certificate Fees:	\$150.00

CERTIFICATE ISSUES

Certificate of Occupancy: 0

CERTIFICATE ISSUES

Certificate of Occupancy:	0
Certificate of Approval:	32
Certificate of Continued Occupancy:	0

PERMIT FEES:	\$10,081.00
FEES:	\$793.00
CERTIFICATE FEES:	\$150.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$10,793.00
CERTIFICATE FEES:	\$150.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$11,024.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$0.00
OTHER FEES:	\$0.00
GRAND TOTAL FEES:	\$11,024.00

* By State law (see N.J.S. 52:27D-126c): \$900.00

* By Municipality (see N.J.S. 52:27D-126b): \$0.00

OFFICE OF THE CONSTRUCTION OFFICIAL

Account Summation-Summary

Report Run from 11/01/2013 To 11/30/2013

December 2, 2013 1:25:45PM

ACCOUNT:		Cash Amount	Check Amount	Credit Card Amount	Total Fee
PERMIT FEES	Sub Totals:	\$131.00	\$10,893.00	\$0.00	\$11,024.00
VARIATION	Sub Totals:	\$0.00	\$151.00	\$0.00	\$151.00
GRAND TOTALS:		\$131.00	\$11,044.00	\$0.00	\$11,175.00

OFFICE OF CONSTRUCTION OFFICIAL

Permit Activity Report

Range From 11/01/2013 To 11/30/2013

December 02, 2013 2:18:26PM

Name	Permit Date	Census	Control #	Updates		Updates		Description Of Work		Elev	Mech	CoFee	Cubic Feet	
				Bldg	Badm	Bldg	Badm	Elec	Fire					Plmb
	Costs	Use Group	Waived Fees	Bldg	Badm	Bldg	Badm	Elec	Fire	Plmb	Elev	Mech	CoFee	Cubic Feet
	Minimum Fees	R-5		Bldg	Badm	Bldg	Badm	Elec	Fire	Plmb	Elev	Mech	CoFee	Cubic Feet
				Btotl	Btotl	Btotl	Btotl	Ftotl	Ftotl	Ptotl	Vtotl	Mtotl	CertTotl	Total Fee
6	11/15/2013	434	4925	4		4		4	Water and Sewer Disconnect					
Regat Lane				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Francis	11/7/2013	434	4709	2		2		2	UPDATE INTERIOR RENOVATIONS					
				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00	\$0.00	\$0.00	\$0.00	\$41.00
				\$80.00	\$80.00	\$80.00	\$80.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Robert	11/12/2013	434	4897	2		2		2	electrical wiring to ac					
				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
				\$500.00	\$500.00	\$500.00	\$500.00	\$30.00	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LIAMIS PL aka 930 East Ave				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ELL, SADLER & MELISSA	11/7/2013	434	4901	1		1		1	stairs and retaining wall					
				\$0.00	\$0.00	\$0.00	\$0.00	\$30.00	\$30.00	\$0.00	\$0.00	\$0.00	\$0.00	\$31.00
				\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
ST AVE				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Dale	11/12/2013	434	4878	5		5		5	Plumbing Repairs					
				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
				\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
negat				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$140.00	\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
& Nestor, K.	11/14/2013	434	4915	6		6		6	electrical wiring for kitchen					
				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$140.00	\$0.00	\$0.00	\$0.00	\$0.00
				\$800.00	\$800.00	\$800.00	\$800.00	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
negat				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
& Nestor, K.	11/15/2013	434	4894	3		3		3	Addition, 2nd floor over rear of house with full bath					
				\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
				\$27,450.00	\$27,450.00	\$27,450.00	\$27,450.00	\$70.00	\$70.00	\$135.00	\$0.00	\$0.00	\$0.00	\$0.00
RIGAN PLACE				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Y				\$45.00	\$45.00	\$45.00	\$45.00	\$70.00	\$70.00	\$135.00	\$0.00	\$0.00	\$0.00	\$303.00

Permit Date Census Control # Updates pdates Description Of Work

Lot	Permit Date	Census	Control #	Updates	pdates	Description Of Work	Elec	Fire	Plmb	Elev	Mech	AltFee	CoFee	Cubic Feet	Use Group	Bldg	Bldg	3adm	Eadm	Fadm	Padm	VAdm	MAdm	VolFee	CcoFee	Square Feet	
Name							Etotl	Ftotl	Ptotl	Vtotl	Mtotl	TFTotl	CerfTotl	Total Fee	Minimum Fees	Btotl	3totl	Etotl	Ftotl	Ptotl	Vtotl	Mtotl	DCA Min.				
gag Lane	11/16/2013	434	4874		0	Deck	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21.00	\$0.00	0.00	\$12,000.00	R-5	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
							\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
artin	11/12/2013	434	4898		0	Temporary Service	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$21.00	\$0.00	\$261.00	\$0.00	\$240.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$261.00
AVENUE							\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$0.00	0.00	\$500.00	R-5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
S. CHARLES	11/12/2013	434	4881		0	Inground Pool	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$0.00	\$71.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$71.00
an Avenue							\$150.00	\$0.00	\$0.00	\$20.00	\$0.00	\$32.00	\$0.00	0.00	\$18,245.00	U	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Joseph	11/12/2013	434	4781		0	plumbing - water & sewer disconnect	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$32.00	\$0.00	\$457.00	\$0.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$457.00
an Ave.							\$0.00	\$0.00	\$0.00	\$150.00	\$0.00	\$1.00	\$0.00	0.00	\$500.00	R-5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
0	11/13/2013	434	4863		0	Security System	\$0.00	\$0.00	\$0.00	\$150.00	\$0.00	\$1.00	\$0.00	\$151.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$151.00
NEGAT							\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3.00	\$0.00	0.00	\$1,633.00	R-5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
an Ave	11/14/2013	434	4909		0	a/c platform	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3.00	\$0.00	\$73.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$73.00
an Ave							\$45.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$0.00	0.00	\$500.00	R-5	\$45.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Richard & Maureen	11/15/2013	434	4921		0	demo foundation after FEMA demo	\$45.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$0.00	\$46.00	\$0.00	\$45.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$46.00
an Ave							\$560.00	\$0.00	\$0.00	\$0.00	\$0.00	\$47.00	\$0.00	0.00	\$27,575.00	R-5	\$560.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
Frank and Hildegard - SUBSTA	11/15/2013	434	4876		0	House Lift, partial new foundation, helical piles, demo sunroom and fireplace, 200 amp service, gas piping and	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$93,650.00	R-5	\$1,560.00	\$1,560.00	\$70.00	\$0.00	\$225.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$161.00
AVENUE							\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
SUMNER & PAMELA							\$0.00	\$0.00	\$0.00	\$225.00	\$0.00	\$161.00	\$0.00	\$2,016.00	\$0.00	\$1,560.00	\$1,560.00	\$70.00	\$0.00	\$225.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,016.00

Permit Name	Permit Date	Census	Control #	Updates		Description Of Work										Total Fee		
				Bldg	Fees	Bldg	3adm	Elec	Fire	Plmb	Elev	Mech	AltFee	CoFee	Cubic Feet			
Use Group	Costs	Minimum Fees	Bftotl	Bftotl	Bftotl	Eftotl	Fftotl	Pftotl	Vftotl	Mftotl	TFTotl	CcoFee	Square Feet					
MAN AVE	11/15/2013	434	4924	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Luisa Angioletti	11/15/2013	999	4902	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
von Lane	11/15/2013	999	4902	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SMYTH-SUBSTANTIAL D	11/15/2013	999	4888	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
an Avenue	11/18/2013	434	4920	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Joseph	11/18/2013	434	4920	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
5 OCEAN AVE	11/18/2013	434	4923	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
ve of Mantoloking LP	11/18/2013	434	4923	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
NEGAT LANE	11/18/2013	434	4922	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
ussell & Kristina	11/18/2013	434	4922	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
AN AVENUE	11/18/2013	434	4917	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SKI, RICHARD & JOYCE	11/18/2013	434	4917	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
AVENUE	11/18/2013	434	4917	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
S. CHARLES	11/18/2013	434	4917	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total				\$730,153.00	\$7,241.00	\$7,241.00	\$1,045.00	\$200.00	\$1,595.00	\$0.00	\$0.00	\$793.00	\$150.00	\$11,024.00	\$41.00	\$41.00	\$41.00	\$41.00



Hatch Mott
MacDonald

Hatch Mott MacDonald
3 Paragon Way
Freehold, NJ 07728
T 732.780.6565 www.hatchmott.com

December 11, 2013

Originals via Overnight Fed-Ex

Ms. Irene H. Ryan, RMC
Borough of Mantoloking
340 Drum Point Road, 2nd Floor
P.O. Box 4391
Brick Township, New Jersey 08723

**RE: Payment Estimate No. 11
Emergency Bypass Pumping System
Contract No. 2013-01
Borough of Mantoloking**

Dear Ms. Ryan:

Please find enclosed three (3) original copies of Payment Estimate No. 11 for the above referenced emergency contract. Payment under this estimate is to compensate the Contractor, Municipal Maintenance Co., in the amount of \$4,336.50 for the operation of the bypass pumping system at the Herbert Street Pump Station for the 3-week period of Thursday, November 21st through Wednesday, December 11th.

Please execute each Payment Estimate document where indicated and return two (2) original copies of each to HMM for our records and further processing with the Contractor.

Should you have any questions regarding the enclosures provided herein, please do not hesitate to contact this office.

Very truly yours,
Hatch Mott MacDonald

Larry Plevier, PE, CME
Borough Engineer
T 732.780.6565 F 732.577.0551

Larry Plevier, PE, CME
Borough Engineer
T 732.780.6565 F 732.577.0551
larry.plevier@hatchmott.com

(w/ attachments)

cc: Honorable Mayor George C. Nebel
Councilwoman Beth Nelson
Michelle Swisher, Chief Financial Officer
Edwin J. O'Malley, Jr. Esq., Borough Attorney
Brian J. Brach, PE, CME, Hatch Mott MacDonald
John Cuneo, Federal Emergency Management Agency
Thomas Guertler, Municipal Maintenance Co.

Exhibit "A"



Hatch Mott
MacDonald

Application No. 11
DATE: 12/11/13

HATCH MOTT MACDONALD
CONSULTING ENGINEERS
FREEHOLD, NEW JERSEY

BOROUGH OF MANTOLOKING

CONTRACTOR'S APPLICATION AND CERTIFICATE FOR PAYMENT UNDER CONTRACT WITH

CONTRACTOR: Municipal Maintenance Co. CONTRACT DATED: January 2013

FOR CONTRACT: Emergency Bypass Pumping System

Item No.	Description	Est. Total Contract Quantity	Quantity Previously Completed	Quantity Completed To Date	Unit Price	Amount
1	FOR BYPASS PUMPING SYSTEM (COMPLETE AND OPERATIONAL)					
1a	Week 1 through Week 12	12 WK	12 WK	12 WK	\$2,800.00	\$33,600.00
1b	Week 13 through Week 24 (If Required)	12 WK	12 WK	12 WK	\$1,400.00	\$16,800.00
1c	Week 25 through Completion of Temporary Bypass Pumping (If Required)	36 WK* ¹	18 WK	21 WK	\$1,400.00	\$29,400.00
2	FOR INSTALLATION OF TEMPORARY ELECTRIC SERVICE AND FACILITIES					
2a	For Installation of Temporary Electric Service and Facilities by the Contractor	1 LS	1 LS	1 LS	\$7,000.00	\$7,000.00
3	FOR INSTALLATION OF TEMPORARY CHAIN LINK FENCING AND SECURITY MEASURES					
3a	Week 1 through Week 12	12 WK	12 WK	12 WK	\$250.00	\$3,000.00
3b	Week 13 through Week 24 (If Required)	12 WK	12 WK	12 WK	\$150.00	\$1,800.00
3c	Week 25 through Completion of Temporary Bypass Pumping (If Required)	36 WK* ¹	18 WK	21 WK	\$75.00	\$1,575.00
4	FOR SITE IMPROVEMENTS FOR BYPASS PUMPING SYSTEM	1 LS	1 LS	1 LS	\$3,000.00	\$3,000.00
5	ALLOWANCE FOR UTILITY EXPENSES					
5a	Allowance for Monthly Electric Utility Usage Costs	1 LS	0 LS	0 LS	\$10,000.00	\$0.00
5b	Allowance for Diesel Fuel Costs	1 LS	0 LS	0 LS	\$5,000.00	\$0.00
CO 1	For replacement of aluminum screen basket, hoist base, and davit hoist	1 LS	1 LS	1 LS	\$2,100.00	\$2,100.00
TOTAL AMOUNT OF WORK COMPLETED TO DATE						\$98,275.00
LESS PREVIOUS PAYMENTS						\$91,973.00
LESS 2% RETAINAGE						\$1,965.50
TOTAL AMOUNT DUE THIS APPLICATION NO. 11						\$4,336.50
TOTAL AMOUNT OF WORK COMPLETED TO DATE						\$98,275.00
LESS PREVIOUS PAYMENTS						\$91,973.00
LESS 2% RETAINAGE						\$1,965.50
TOTAL AMOUNT DUE THIS APPLICATION NO. 11						\$4,336.50

*¹Quantities adjusted to reflect Change Order No. 2.



Hatch Mott
MacDonald

HATCH MOTT MACDONALD CONSULTING ENGINEERS FREEHOLD, NEW JERSEY	Application No. 11 DATE: 12/11/13
BOROUGH OF MANTOLOKING	
CONTRACTOR'S APPLICATION AND CERTIFICATE FOR PAYMENT UNDER CONTRACT WITH	
CONTRACTOR: Municipal Maintenance Co.	CONTRACT DATED: January 2013
FOR CONTRACT: Emergency Bypass Pumping System	

AMOUNT DUE THIS APPLICATION ----- \$4,336.50

CERTIFICATE OF CONTRACTOR

I certify that all items, units, quantities and prices of work and material shown in this Application for Payment are correct; that all work has been performed and materials supplied in full accordance with the terms of the Emergency Bypass Pumping System contract between the Borough of Mantoloking and Municipal Maintenance Co. and all authorized changes thereto; that the foregoing is a true and correct statement of the contract account up to and including the last day of the period covered by this application, and that no part of the stated amount due has been received.

BY: [Signature] 12/11/13
MUNICIPAL MAINTENANCE CO. DATE

RECOMMENDED: [Signature] 12/11/13
HATCH MOTT MACDONALD DATE
CONSTRUCTION SERVICE REPRESENTATIVE

RECOMMENDED: [Signature] 12-11-13
HATCH MOTT MACDONALD DATE

RECOMMENDED: [Signature]
HATCH MOTT MACDONALD DATE

APPROVED: _____ DATE
BOROUGH OF MANTOLOKING



Hatch Mott
MacDonald

HATCH MOTT MACDONALD
CONSULTING ENGINEERS
FREEHOLD, NEW JERSEY

Application No. 11
DATE: 12/11/13

MONTHLY PROGRESS REPORT

CONTRACT: Emergency Bypass Pumping System

(Job Title)

UNDER CONSTRUCTION BY: Municipal Maintenance Co.

(Contractor)

FOR: Borough of Mantoloking

(Client)

1. WORK INCLUDED IN THIS PROGRESS REPORT

Under this estimate, the Contractor shall be compensated for the operation of the bypass pumping system for the 3-week period of Thursday, November 21st through Wednesday, December 11th.

2. CONDITIONS OF THE WORK

No days have been lost as a result of inclement weather.



Hatch Mott
MacDonald

HATCH MOTT MACDONALD
CONSULTING ENGINEERS
FREEHOLD, NEW JERSEY

Application No. 11
DATE: 12/11/13

MONTHLY PROGRESS REPORT

CONTRACT: Emergency Bypass Pumping System
(Job Title)

UNDER CONSTRUCTION BY: Municipal Maintenance Co.
(Contractor)

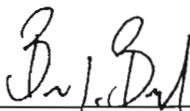
FOR: Borough of Mantoloking
(Client)

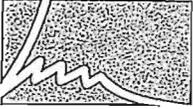
3. APPLICATION OF THE AMOUNT AND VALUE OF
THE WORK TO DATE UNDER THIS CONTRACT

The Contractor has completed work on the contract valued at \$98,275.00, which reflects approximately 72.6% completion of the Contract (note that the overall Contract price was raised to \$135,400 under Change Order No.2). The amount due the contractor under Payment Application No. 11, less retainage, is \$4,336.50.

4. REMARKS

The bypass pumping system has been in full operation over the past 3-week period of Thursday, November 21st through Wednesday, December 11th.

SUBMITTED BY: 
Hatch Mott MacDonald
Construction Services Representative



Hatch Mott
MacDonald

Hatch Mott MacDonald
3 Paragon Way
Freehold, NJ 07728
T 732.780.6565 www.hatchmott.com

December 9, 2013

Via Fed-Ex Delivery

Ms. Joy Magnabousco
Falkinburg Tree Expert
400 Higgins Avenue
Brielle, NJ 08730

**RE: Payment Estimate No. 1 - Final
Removal of Trees in the Walkway No. 4 Right-of-Way
Contract No. 2013-5
Mantoloking Borough, NJ**

Dear Ms. Magnabousco:

Please find attached for your execution three (3) copies of the Payment Estimate No. 1 – Final documentation for the above referenced project. Please execute and return all copies of the attached Payment Estimate No. 1 documents to Hatch Mott MacDonald for further processing with the Borough of Mantoloking.

Should you have any questions regarding the above or attached information, please do not hesitate to call.

Very truly yours,

Hatch Mott MacDonald

Larry Plevier, PE, CME
Borough Engineer

Larry Plevier, PE, CME
Borough Engineer

T 732.780.6565 F 732.577.0551
larry.plevier@hatchmott.com

cc: Irene H. Ryan, R.M.C., Municipal Clerk

exhibit "B"



Hatch Mott
MacDonald

HATCH MOTT MACDONALD CONSULTING ENGINEERS FREEHOLD, NEW JERSEY			APPLICATION NO. 1 - FINAL DATE: 12-6-13			
BOROUGH OF MANTOLOKING CONTRACTOR'S APPLICATION AND CERTIFICATE FOR PAYMENT UNDER CONTRACT WITH FALKINBURG'S TREE EXPERT COMPANY, LLC FOR REMOVAL OF TREES IN THE WALKWAY NO. 4 RIGHT-OF-WAY, CONTRACT NO. 2013-5						
Item No.	Description	Est. Total Contract Quantity	Quantity Previous Estimate	Quantity Completed To Date	Unit Price	Amount
Alternate Bid Item A - Removal and Stump Grinding of Seven (7) Trees						
A-1	Tree Removal and Stump Grinding	7 UNITS	-	7	\$200.00	\$1,400.00
TOTAL ORIGINAL CONTRACT VALUE					\$1,400.00	
TOTAL AMOUNT OF WORK COMPLETED TO DATE						\$1,400.00
LESS 2% RETAINAGE (RELEASE OF RETAINAGE)						\$0.00
LESS PREVIOUS PAYMENT						\$0.00
TOTAL AMOUNT DUE THIS APPLICATION NO. 1 - FINAL						\$1,400.00

AMOUNT DUE THIS APPLICATION = \$1,400.00

CERTIFICATE OF CONTRACTOR

I certify that all items, units, quantities and prices of work and material shown in this Application for Payment are correct; that all work has been performed and materials supplied in full accordance with the terms of the Removal of Trees in the Walkway No. 4 Right-of-Way project, Contract No. 2013-5, between the Borough of Mantoloking and Falkinburg's Tree Expert Co., LLC dated November 25, 2013 and all authorized changes thereto; that the foregoing is a true and correct statement of the contract account up to and including the last day of the period covered by this application, and that no part of the stated amount due has been received.

Recommended:

Falkinburg's Tree Expert Co., LLC

12-10-13
DATE

12-9-13
DATE

Hatch Mott MacDonald
Construction Services Representative

12-9-13
DATE

Hatch Mott MacDonald

12-9-13
DATE

Borough of Mantoloking

DATE



Hatch Mott
MacDonald

HATCH MOTT MACDONALD CONSULTING ENGINEERS FREEHOLD, NEW JERSEY	APPLICATION NO. 1 - FINAL DATE: 12-6-13
BOROUGH OF MANTOLOKING CONTRACTOR'S APPLICATION AND CERTIFICATE FOR PAYMENT UNDER CONTRACT WITH FALKINBURG'S TREE EXPERT COMPANY, LLC FOR REMOVAL OF TREES IN THE WALKWAY NO. 4 RIGHT-OF-WAY, CONTRACT NO. 2013-5	

MONTHLY PROGRESS REPORT

REMOVAL OF TREES IN THE WALKWAY NO. 4 RIGHT-OF-WAY PROJECT, CONTRACT NO. 2013-5

1. WORK INCLUDED IN THIS PROGRESS REPORT

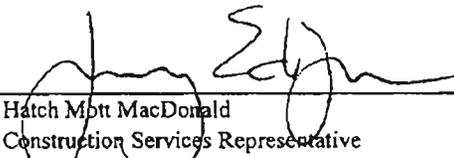
The work included under this estimate includes the removal of seven (7) standing trees, stump grinding, and general cleanup of the work zone or limits of disturbance within the Walkway No. 4 right-of-way.

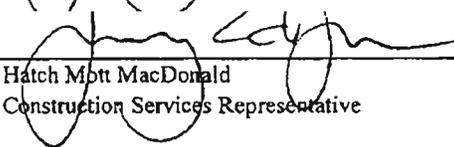
2. CONDITIONS OF THE WORK

The work included in this estimate has been completed satisfactorily.

3. APPLICATION OF THE AMOUNT AND VALUE OF THE WORK TO DATE UNDER THIS CONTRACT

The Contractor has completed work valued at \$1,400.00. The amount due the Contractor under Payment Application No. 1 - Final, including the release of retainage, is \$1,400.00.

SUBMITTED BY:  12-9-13
Hatch Mott MacDonald
Construction Services Representative

SUBMITTED BY:  12-9-13
Hatch Mott MacDonald
Construction Services Representative

MEMORANDUM

TO: DONALD NESS, MANTOLOKING BOROUGH COUNCIL
FROM: COURTNEY BIXBY, CHAIRMAN
SUBJECT: ANNUAL REPORT OF THE MANTOLOKING ENVIRONMENTAL COMMISSION
DATE: DECEMBER 12, 2013
CC: IRENE RYAN, BOROUGH CLERK

Mr. Ness:

Presented below is a brief synopsis of the tasks completed by the MEC for the year ending December 2013 and a summary of the planned activities for 2014.

In early 2013 the MEC was re-organized and the membership decided to redirect our focus on environmental education, community outreach, and the monitoring of the health and condition of the Barnegat Bay ecosystem and our ocean dune system. Toward this end, the MEC undertook the following activities:

- Reworked our web page on the Borough's web site to make the page more user-friendly and serve as a source for timely and relevant environmental information addressing the recovery and rebuilding efforts being undertaken by the Borough and its residents in the wake of Super Storm Sandy.
- Drafted and electronically distributed a Spring newsletter containing information on planting and landscaping, hazardous waste disposal, and animal control.
- Members of the MEC obtained regular updates from the NJ Department of Environmental Protection (NJDEP) keeping current on the testing and sampling results of the Bay's water quality and aquatic life.
- Some members of the MEC participated in an on-going research project tracking the life cycle of the stinging sea nettles by allowing researchers to collect samples from their docks and bulkheads.
- Commission members attended several seminars throughout the year on a wide range of topics such as; green building materials and techniques, landscaping with native plants, and stormwater management for homeowners.
- Participated in a tour of the Ocean County Recycling Center.

For 2014 the Commission has planned the following activities;

- Draft and electronically distribute two (2) newsletters, Spring and Fall
- Host a seminar in early spring on dune planting and the use of native plants when landscaping. The seminar will be open to all Borough residents and focus on how

maintain a healthy dune with appropriate plantings and the benefits and beauty of landscaping with native plants.

- Continue to monitor the health of the Bay.
- Participate in the NJDEP's Barnegat Bay Blitz and other watershed cleanup events.
- Champion the restoration of the open space at the end of the North and South lagoons along Bergen Avenue.
- Improve the public's awareness of the Commission and its activities and resources.
- Continue to promote environmental friendly landscaping and lawn maintenance techniques.
- Encourage residents to consider green building materials and construction when developing plans for rebuilding.

In closing and on the behalf of the members of the Commission I would like to thank you for your support during your term on Council and we look forward to working with your replacement.

Submitted by,

Courtney Bixby, Chairman
Mantoloking Environmental Commission