

DRAFT # 2 10/015/2014

**MAYOR AND COUNCIL**  
**BOROUGH OF MANTOLOKING**  
**OCEAN COUNTY, NEW JERSEY**

**AGENDA – REGULAR BUSINESS MEETING**

**October 21, 2014**  
**5:30 p.m.**  
**Mantoloking Yacht Club**  
**1224 Bay Avenue**  
**Mantoloking, New Jersey**

The regular monthly meeting of the Mayor and Council will be held this day in the Mantoloking Yacht Club, Mantoloking, New Jersey.

1. **CALL TO ORDER:**            **TIME:**
  
2. **OPEN PUBLIC MEETING STATEMENT:** Mayor George C. Nebel will read the following Statement:  
  
*In compliance with the provisions of the New Jersey Open Public Meetings Act, adequate notice of this meeting of the Mantoloking Borough Council has been advertised in the manner provided by law.*
  
3. **ROLL CALL**  
  
**Present:**  
**Absent:**  
**Also Present:**
  
4. **PLEDGE OF ALLEGIANCE** Mayor George C. Nebel will lead the assembly in the Pledge of Allegiance.
  
5. **PRIVILEGE OF THE FLOOR:** Mayor George C. Nebel will open the meeting for public comments and questions about the agenda.
  
6. **MINUTES OF PREVIOUS MEETINGS:**  
**Resolved,** the Mantoloking Borough Council approves the following minutes as printed and distributed:  
  
Workshop Meeting September 10, 2014  
Regular Meeting September 16, 2014  
Workshop Meeting, October 15, 2014

**COMMITTEE REPORTS AND RECOMMENDATIONS**

7. **FINANCE COMMITTEE**, Councilman Gillingham will present the monthly finance report and moves the following:

**A. RESOLUTION: ACCEPT THE REPORT OF THE MUNICIPAL FINANCE OFFICER**

**WHEREAS**, the Chief Finance Officer has presented a report on the status of the 2014 municipal budget as of August 30, 2014; and

**WHEREAS**, that report indicates the following status as of that date:

<u>ACCOUNT</u>	<u>ORIGINAL BUDGET</u>	<u>2014 BUDGET</u>	<u>EXPENDED</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>
2014 Temporary Budget		7,555,401.96	5,624,660.54	79,211.79	1,851,529.63
2013 Appropriation Reserve	5,671,304.96	405,798.24	152,503.23	180.88	253,114.13
2012 Emergency Appropriations					
Sandy Emergency #1	2,000,000.00				
Sandy Emergency #2	2,000,000.00				
Sandy Emergency #3	3,100,000.00				
Subtotal Sandy Emergency		1,371,644.74	278,488.77	4,866.21	1,088,289.76
Capital		2,014,353.92	79,900.63	0.00	1,934,453.29

**B. RESOLUTION: PAYMENT OF BILLS FOR THE MONTH OF SEPTEMBER 2014**

**WHEREAS**, the Municipal Finance Officer has presented a list of bills in the total amount of \$ 1,713,068.88 and recommended that they be paid, now, therefore, be it:

**RESOLVED**, the Mantoloking Borough Council Approve payment of the above referenced bills and directs that a copy attached to and made part of the minutes of this meeting.

**C. RESOLUTION: ACCEPTANCE OF 2013 MUNICIPAL AUDIT REPORT**

**WHEREAS**, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and,

**WHEREAS**, the Annual Report of Audit for the year 2013 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S. 40A:5-6, and a copy has been received by each member of the governing body, and,

**WHEREAS**, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the local fiscal affairs, as per R.S. 52:27BB-34, and,

**WHEREAS**, the Local Finance Board has promulgated a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, at a minimum, the sections of the annual audit entitled:

General Comments

Recommendations

And,

**WHEREAS**, the members of the governing body have personally reviewed at a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

General Comments

Recommendations

As evidenced by the group affidavit form of the governing body (original attached), and,

**WHEREAS**, such resolution of certification shall be adopted by the governing body no later than forty-five (45) days after receipt of the annual audit, as per the regulations of the Local Finance Board, and,

**WHEREAS**, all members of the governing body have received and have familiarized themselves with at least the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and,

**WHEREAS**, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 – to wit:

R.S. 52:27BB-52 – “A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the Director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.”

**NOW, THEREFORE, BE IT RESOLVED**, that the governing body of the Borough of Mantoloking, hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

**D. RESOLUTION: ACCEPTING BEST PRACTICES 2014-2015 CHECK LIST**

**WHEREAS**, the Borough of Mantoloking is required by statute to complete the Best Practices Check List as instituted by the Division of Local Government Services

**AND WHEREAS**, the Best Practices Check List is a constructive way to encourage municipalities to consider and embrace a range of best practices that will help improve financial accountability and transparency.

**AND WHEREAS** the inventory results for 2014 are as follows: 32 yes, 7 no, 7 N/A, and 4 prospective for a total percentage of 86% with no State Aid to be withheld,

**NOW THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Mantoloking accept the Best Practices Check List as required by the State of New Jersey Department of Community Affairs for the 2014 Budget Year.

**8. PUBLIC SAFETY COMMITTEE**, Councilman Robert McIntyre will present the monthly reports of the Police Department, Municipal Court, Fire Company, and Emergency Management and moves the following:

**A. RESOLUTION: PARKING CHANGES**

Pending subject to New Jersey Department of Transportation endorsement

**B. SHARED SERVICE AGREEMENT FOR PROSECUTOR**

Pending subject to attorney approval

**9. PUBLIC WORKS COMMITTEE**, Councilwoman Nelson will present reports from the Public Works Superintendent, Construction Official, and Land Use Officer and moves the following:

**A. RESOLUTION: PAYMENT NO. 20- EMERGENCY BYPASS PUMPING SYSTEM (CONTRACT 2013-01)**

**WHEREAS**, the Borough has entered into a Contract with Municipal Maintenance Co. (Contract 2013-01) to provide Emergency Bypass Pumping System; and  
**WHEREAS**, the Contractor has submitted Payment Application No.20, in the sum of \$ 7,227.50 and  
**WHEREAS**, the Borough Engineer, Lawrence Plevier, P.E. (Hatch Mott MacDonald) has recommended Payment Application No.20 be paid, now, therefore, be it  
**RESOLVED**, the Mantoloking Borough Council hereby approves payment of the claim.

**B. RESOLUTION: APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE PEDESTRIAN SAFETY AND TRAFFIC CALMIN PROJECT**

**NOW, THEREFORE, BE IT RESOLVED** that Council of the Borough of Mantoloking formally approves the grant application for the above stated project.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2015 Mantoloking Borough-00382 to the New Jersey Department of Transportation on behalf of the Borough of Mantoloking.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Mantoloking and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

C. **RESOLUTION: PUBLIC HEARING & ADOPTION OF ORDINANCE NO. 642 – ACCESSORY USE AND ACCESSORY STRUCTURES** : Mayor Nebel opened the meeting for a public hearing on Ordinance No. 642 – AMENDING CHAPTER XXX OF THE REVISED GENERAL ORDINANCES OF THE BOROUGH OF MANTOLOKING LAND USE REGULATIONS, “THE CODE”.

WHEREAS, on the 21st day of October, 2014 a public hearing on Ordinance No. 642 will be held \_\_\_ comments made by the public, now, therefore, be it

**RESOLVED**, the Mantoloking Borough Council hereby adopts the following Ordinance:

**ORDINANCE NO. 642**

**AN ORDINANCE OF THE BOROUGH OF MANTOLOKING,  
OCEAN COUNTY, NEW JERSEY, AMENDING CHAPTER XXX,  
SECTION 30-6.17 (LAND USE REGULATIONS)  
OF THE REVISED GENERAL ORDINANCES OF THE  
BOROUGH OF MANTOLOKING,**

**BE IT ORDAINED** as follows:

1. Section 30-6.17, Flagpoles, is hereby amended as follows (deletions by  and additions by underline)
  - a. Flagpoles may be installed on any property within the Borough.
  - b. Flagpoles are not considered an accessory structure under the Land Use Regulations of the Borough of Mantoloking.
  - c. Flagpoles may extend fifteen (15) feet in height above the height of the primary structure as measured at the highest roof ridge line. Flagpoles on vacant land may not exceed 35’ in height.
  - d. A flagpole shall not be permitted within ten (10) feet of any property side line  or rear lot line.
  - e. Prior to installation of a flagpole within the Borough, an application for zoning permit, with the required fee, shall be submitted to the Land Use Officer. See Appendix C.
2. All provisions of this Land Use Ordinance, not hereby amended shall remain in full force and effect.
3. This Ordinance shall be effective upon final adoption.

pat 9/12/14 2:49 PM

**Deleted:**

pat 9/12/14 2:52 PM

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**Announcement – Dune Grass will be in on November 14, 2014**

10. **DUNE & BEACH RENOURISHMENT COMMITTEE**, Councilman Strohm will present the

Reports of the Dune & Beach Renourishment Committee and Ocean County Block Grant Program.  
No action item.

11. **MUNICIPAL SERVICES COMMITTEE**, Councilman Brown will present the report of the Municipal Services Committee.  
No action item.

12. **MANTOLOKING COMMITTEE**, Councilman Chris Nelson will present the report of the Mantoloking Committee.

A. **RESOLUTION: SHARED SERVICE AGREEMENT FOR RECYCLING CENTER USE AND REVENUE SHARING**

Resolution of approval to be supplied

B. **RESOLUTION: GARBAGE CONTRACT – AUTHORIZATION TO PUBLISH INVITATION TO BIDDERS**

To be supplied

**OEM PRESENTATION**, Sgt. Stacy Ferris & Chris Niebling will provide a status update on Beach Revetment, Route 35 Construction project, Garbage pick-up and other town projects.

Robert Mainberger will be speaking on the Army Corps of Engineers and DOT Projects.

13. **MAYOR AND COUNCIL COMMENTS**

14. **PUBLIC COMMENT PERIOD**

15. **EXECUTIVE SESSION** (if required):

**RESOLUTION: ADJOURN TO CLOSED SESSION IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT**

**WHEREAS**, the Open Public Meetings Act, N.J.S.A.10: 4-11, permits municipal governing bodies to meet in closed session to discuss certain matters, now, therefore be it

**RESOLVED**, the Mayor and Council adjourns to closed session to discuss: (select one or more)

- a matter rendered confidential by federal or state law
- a matter in which release of information would impair the right to receive government funds

- material the disclosure of which constitutes an unwarranted invasion of individual privacy
- a collective bargaining agreement and/or negotiations related to it
- a matter involving the purchase, lease, or acquisition of real property with public funds
- protection of public safety and property and/or investigations of possible violations or violations of law
- pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
- specific prospective or current employees unless all who could be adversely affected request an open session
- deliberation after a public hearing that could result in a civil penalty or other loss, and be it

**FURTHER RESOLVED**, the minutes of this closed session be made public when the need for confidentiality no longer exists.

**16. OPEN SESSION** (if required):

**17. NEXT MEETING** –

Council Workshop Meeting Wednesday, November 19, 2014 at 8:30 a.m. Temporary  
Borough Hall 340 Drum Point Road, Second Floor, Brick NJ

Regular Council Meeting, Tuesday November 25, 2014 at 5:30 p.m. at the Mantoloking  
Yacht Club, 1224 Bay Avenue, Mantoloking, NJ

**18. ADJOURNMENT**

BOROUGH OF MANTOLOKING  
MONTH END SUMMARY  
August 31, 2014

<u>ACCOUNT</u>	<u>ORIGINAL BUDGET</u>	<u>2014 BUDGET</u>	<u>EXPENDED YEAR TO DATE</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>
2014 CURRENT YR APPROPRIATION ADOPTED BUDGET		7,555,401.96	5,624,660.54	79,211.79	1,851,529.63
2013 APPROPRIATION RESERVE	5,671,304.96	405,798.24	152,503.23	180.88	253,114.13
2012 EMERGENCY APPROPRIATION					
SANDY EMERGENCY #1	2,000,000.00				
SANDY EMERGENCY #2	2,000,000.00				
SANDY EMERGENCY #3	3,100,000.00				
SUB-TOTAL SANDY EMERGENCY		<u>1,371,644.74</u>	<u>278,488.77</u>	<u>4,866.21</u>	<u>1,088,289.76</u>
TOTAL 2012 EMERGENCY APPROPRIATION		1,371,644.74	278,488.77	4,866.21	1,088,289.76
CAPITAL		2,014,353.92	79,900.63	0.00	1,934,453.29
		<u>REVENUE</u>	<u>REVENUE</u>		
CASH RECEIPTS		<u>THIS MONTH</u>	<u>YEAR TO DATE</u>		
		2,081,571.20	10,249,105.52		

**BOROUGH OF MANTOLOKING  
BILL LIST  
21-Oct-14**

	<u>AMOUNT</u>
2013 CURRENT FUND RESERVE	0.00
2014 CURRENT FUND	1,465,421.57
ANIMAL CONTROL ACCOUNT	0.00
PAYROLL ACCOUNT	455.85
GENERAL CAPITAL	8,889.57
TRUST OTHER	0.00
UNEMPLOYMENT TRUST	0.00
DEVELOPERS TRUST	<u>38,104.05</u>
TOTAL ALL FUNDS	<u><u>1,512,871.04</u></u>

**MANUAL CHECKS**

CURRENT FUND		<u>DATE</u>	<u>CK#</u>	<u>AMOUNT</u>
	<u>VENDOR</u>			
PAYROLL		9/15/2014	WIRE	94,700.01
PAYROLL		9/30/2014	WIRE	86,105.32
ST OF NJ HLTH BENE		9/3/2014	WIRE	19,392.51
TOTAL				<u><u>200,197.84</u></u>

**GRAND TOTAL** 1,713,068.88

Rcvd Batch Id Range: First to Last Rcvd Date Start: 0 End: 10/17/14 Report Format: Condensed

Rcvd Date	Batch Id	PO #	Description	Vendor	Amount	Contract
10/16/14	PAL	14-01017	LEGAL ADS	A0007	ASBURY PARK PRESS, INC	56.00
10/16/14	PAL	14-01026	AUTO REPAIRS	A0018	ALL-TIME AUTO BODY	1,462.70
10/16/14	PAL	14-00989	PERIOD ENDING 9/15/14	A0032	ACTION DATA SERVICES, INC	296.73
10/16/14	PAL	14-01048	PERIOD ENDING 9/30/14	A0032	ACTION DATA SERVICES, INC	272.60
10/16/14	PAL	14-00912	SPRINKLER SYSTEM INSPECTION	A0037	ALLIED FIRE & SAFETY CO. INC.	257.50
10/16/14	PAL	14-01013	OCTOBER 2014	A0053	AFLAC - CV190	418.35
10/16/14	PAL	14-01032	OCTOBER 2014	A0154	AFLAC NEW YORK - N4139	37.50
10/16/14	PAL	14-00873	PLAQUE ENGRAVED	A0176	AWARDS OF BRICK	75.00
10/16/14	PAL	14-00956	MONTHLY BILL AUG 2014	A0199	AT&T	4.15
10/16/14	PAL	14-01070	OCTOBER 2014	A0199	AT&T	7.59
10/16/14	PAL	14-01058	CTA LUNCHEON-NOV 19, 2014	A0204	AMANJ C/O LEE ANN RUSS CTA	60.00
10/16/14	PAL	14-00871	BUILDING SUPPLIES	B0001	BEAVER DAM HARDWARE, INC	5.45
10/16/14	PAL	14-00916	BUILDING SUPPLIES	B0001	BEAVER DAM HARDWARE, INC	12.59
10/16/14	PAL	14-00934	PURCHASE OF HARDWARE	B0001	BEAVER DAM HARDWARE, INC	29.88
10/16/14	PAL	14-01014	BUILDING SUPPLIES	B0001	BEAVER DAM HARDWARE, INC	58.41
10/16/14	PAL	14-01039	BUILDING SUPPLIES	B0001	BEAVER DAM HARDWARE, INC	33.62
10/16/14	PAL	14-00990	CLEAR LATERAL BLCKAGE & TV LNE	B0008	BRICK TOWNSHIP MUA	810.38
10/16/14	PAL	14-00991	DENTAL INSURANCE - OCT 2014	B0042	BOLLINGER, INC. - DENTAL	1,617.41
10/16/14	PAL	14-01067	DENTAL INSURANCE - NOV 2014	B0042	BOLLINGER, INC. - DENTAL	1,600.91
10/16/14	PAL	14-00611	DESIGN PHASE OF MUN BLDG	B0098	B.L.D.G. ARCHITECTURE, LLC	14,500.00
10/16/14	PAL	14-00931	OFFICE SUPPLIES	C0002	COSTCO COMPANY	273.17
10/16/14	PAL	14-01057	PURCHASE OF SUPPLIES OCT 2014	C0002	COSTCO COMPANY	107.93
10/16/14	PAL	14-00844	NAILS FOR WALKWAYS	C0065	CHAMPION FASTENING SYSTEMS INC	359.00
10/16/14	PAL	14-00986	NAILS FOR WALKWAYS	C0065	CHAMPION FASTENING SYSTEMS INC	179.00
10/16/14	PAL	14-00874	TONER - FINANCE	C0090	COPI-RITE, INC.	67.99
10/16/14	PAL	14-00993	CONSTRUCTION COPIER COPIES	C0090	COPI-RITE, INC.	18.55
10/16/14	PAL	14-01023	10/5/14 - 11/04/14	C0107	COMCAST	310.17
10/16/14	PAL	14-01019	SERVICE ON-SITE 6/18 & 9/19/14	E0012	EXECUTIVE COMPUTER SYS., INC.	375.00
10/16/14	PAL	14-01042	SERVICE ON-SITE 9/24/14	E0012	EXECUTIVE COMPUTER SYS., INC.	125.00
10/16/14	PAL	14-01006	REIMBURSEMENT	F0035	FERRIS, STACEY S.	171.17
10/16/14	PAL	14-00859	UNIFORM	G0001	GALLS INCORPORATED-T/A ARAMARK	24.46
10/16/14	PAL	14-00985	TRACKS FOR BOBCAT	G0042	GARDEN STATE BOBCAT, INC.	4,676.75
10/16/14	PAL	14-01010	STORM DRAIN GRATE	G0058	GARDEN STATE PRECAST INC	742.50
10/16/14	PAL	14-00917	SPECIAL COMPLAINT TICKETS	G0064	GOFFCO INDUSTRIES, INC	979.00
10/16/14	PAL	14-01029	PP-UNSTALLATION-LM	G0074	GOLDFINCH COMMUNICATIONS LLC	765.75
10/16/14	PAL	14-00998	PUBLIC DEFENDER	H0052	HERLIHY & YOUNG, LLC	350.00
10/16/14	PAL	14-00920	CYLINDER RENTAL	I0017	INDUSTRIAL WELDING SUPPLY INC	6.35
10/16/14	PAL	14-00996	8/20/14 - 9/18/14	J0003	JCP&L	406.88
10/16/14	PAL	14-00997	8/15/14 - 9/15/14	J0003	JCP&L	1,733.20
10/16/14	PAL	14-01015	MASTER BILL ACCT 8/14-9/12/14	J0003	JCP&L	607.66
10/16/14	PAL	14-01069	9/13/14 - 10/10/14	J0003	JCP&L	499.18
10/16/14	PAL	14-00884	WALK WAYS SUPPLIES	J0025	JAEGER LUMBER	89.55
10/16/14	PAL	14-00918	AUGUST 2014	J0036	JERSEY SHORE ANIMAL CENTER	250.00
10/16/14	PAL	14-01036	ANIMAL CONTROL SERVS SEPT 2014	J0036	JERSEY SHORE ANIMAL CENTER	250.00
10/16/14	PAL	14-00899	8/12/14 - 9/13/14	J0039	JOHNNY ON THE SPOT	75.26
10/16/14	PAL	14-01059	MANTOLOKING MAYOR'S COMMITTEE	K0021	KONOPADA, BEVERLEY ANN	51.02
10/16/14	PAL	14-00940	ADVERTISING-CONSTRUCTION DEPT	L0010	NEW JERSEY STATE LEAGUE	220.00
10/16/14	PAL	14-01012	BUILDING & GROUNDS	L0030	LOWES LAR ACCOUNT	77.35
10/16/14	PAL	14-01038	SUPPLIES	L0030	LOWES LAR ACCOUNT	206.53
10/16/14	PAL	14-00941	police outside employment	M0001	MANTOLOKING CURRENT FUND	909.15
10/16/14	PAL	14-00942	police outside employment	M0001	MANTOLOKING CURRENT FUND	1,598.85
10/16/14	PAL	14-00943	police outside employment	M0001	MANTOLOKING CURRENT FUND	407.55

Rcvd Date	Batch Id	PO #	Description	Vendor	Amount	Contract
10/16/14	PAL	14-00944	police outside employment	M0001	MANTOLOKING CURRENT FUND	2,727.45
10/16/14	PAL	14-00946	police outside employment	M0001	MANTOLOKING CURRENT FUND	815.10
10/16/14	PAL	14-00947	police outside employment	M0001	MANTOLOKING CURRENT FUND	407.55
10/16/14	PAL	14-00948	police outside employment	M0001	MANTOLOKING CURRENT FUND	1,222.65
10/16/14	PAL	14-00949	police outside employment	M0001	MANTOLOKING CURRENT FUND	407.55
10/16/14	PAL	14-00950	police outside employment	M0001	MANTOLOKING CURRENT FUND	250.80
10/16/14	PAL	14-00951	police outside employment	M0001	MANTOLOKING CURRENT FUND	1,316.70
10/16/14	PAL	14-00952	police outside employment	M0001	MANTOLOKING CURRENT FUND	250.80
10/16/14	PAL	14-00953	police outside employment	M0001	MANTOLOKING CURRENT FUND	752.40
10/16/14	PAL	14-00954	police outside employment	M0001	MANTOLOKING CURRENT FUND	564.30
10/16/14	PAL	14-00955	police outside employment	M0001	MANTOLOKING CURRENT FUND	250.80
10/16/14	PAL	14-00960	police outside employment	M0001	MANTOLOKING CURRENT FUND	2,633.40
10/16/14	PAL	14-00962	police outside employment	M0001	MANTOLOKING CURRENT FUND	250.80
10/16/14	PAL	14-00964	police outside employment	M0001	MANTOLOKING CURRENT FUND	376.20
10/16/14	PAL	14-00965	police outside employment	M0001	MANTOLOKING CURRENT FUND	2,257.20
10/16/14	PAL	14-00966	police outside employment	M0001	MANTOLOKING CURRENT FUND	250.80
10/16/14	PAL	14-00968	police outside employment	M0001	MANTOLOKING CURRENT FUND	250.80
10/16/14	PAL	14-00969	police outside employment	M0001	MANTOLOKING CURRENT FUND	2,758.80
10/16/14	PAL	14-00970	police outside employment	M0001	MANTOLOKING CURRENT FUND	2,163.15
10/16/14	PAL	14-00971	police outside employment	M0001	MANTOLOKING CURRENT FUND	501.60
10/16/14	PAL	14-00972	police outside employment	M0001	MANTOLOKING CURRENT FUND	1,003.20
10/16/14	PAL	14-00973	police outside employment	M0001	MANTOLOKING CURRENT FUND	407.55
10/16/14	PAL	14-00974	police outside employment	M0001	MANTOLOKING CURRENT FUND	250.80
10/16/14	PAL	14-00975	police outside employment	M0001	MANTOLOKING CURRENT FUND	4,702.50
10/16/14	PAL	14-00976	police outside employment	M0001	MANTOLOKING CURRENT FUND	5,047.35
10/16/14	PAL	14-00911	KEYS	M0015	MR. KEYS INC./BRICK LOCKSMITHS	12.50
10/16/14	PAL	14-00963	CREDIT CARD FEES AUG 2014	M0021	MANTOLOKING MUNICIPAL COURT	44.46
10/16/14	PAL	14-01056	CREDIT CARD FEES SEPT 2014	M0021	MANTOLOKING MUNICIPAL COURT	39.93
10/16/14	PAL	14-00896	VALOR SPECIAL	M0056	GENERAL SALES ADMINISTRATION	2,252.50
10/16/14	PAL	14-00994	BLUE PRINT COPIES	M0099	MACLEARIE PRINTING LLC	33.00
10/16/14	PAL	14-00932	POSTAGE MACHINE LEASE	M0108	MAIL FINANCE	516.00
10/16/14	PAL	14-01051	OCTOBER 2014	M0124	MARLIN BUSINESS BANK	67.70
10/16/14	PAL	14-00812	STORM BROCHURES & ENVELOPES	M0136	MORGAN PRINTING	558.53
10/16/14	PAL	14-01030	PROFESSIONAL SERVICES	M0139	MCMANIMON SCOTLAND & BAUMANN	3,355.26
10/16/14	PAL	14-00935	SEPT 2014 WATER BILL	N0003	NEW JERSEY AMERICAN WATER CO	25.67
10/16/14	PAL	14-01045	55 HYDRANTS	N0003	NEW JERSEY AMERICAN WATER CO	2,468.25
10/16/14	PAL	14-00938	8/29/14 BILLING - OEM	N0004	VERIZON	112.30
10/16/14	PAL	14-01021	9/13/14 - 10/12/14	N0004	VERIZON	103.10
10/16/14	PAL	14-01041	9/29/14 - 10/28/14	N0004	VERIZON	200.68
10/16/14	PAL	14-01049	9/29/14 - 10/28/14 - OEM	N0004	VERIZON	112.75
10/16/14	PAL	14-00959	MONTHLY SERVICE CHARGES-AUG 14	N0005	NJ NATURAL GAS CO	72.83
10/16/14	PAL	14-01002	8/19/14 - 9/12/14	N0005	NJ NATURAL GAS CO	40.00
10/16/14	PAL	14-01066	9/8/14 - 10/7/14	N0005	NJ NATURAL GAS CO	192.62
10/16/14	PAL	14-00939	2015 MEMBERSHIP DUES	N0016	NEW JERSEY CONFERENCE MAYORS	295.00
10/16/14	PAL	14-00919	AUGUST CAR WASHES - PD	N0035	NEW ERA CAR WASH	90.50
10/16/14	PAL	14-01025	REIMBURSEMENT - 9/25/01 MTG	N0067	GEORGE NEBEL	20.00
10/16/14	PAL	14-01060	PROFESSIONAL SVCS JUL-AUG 2014	O0004	O'MALLEY, SURMAN & MICHELINI	23,783.93
10/16/14	PAL	14-01064	4TH QUARTER TAXES 2014	O0010	OCEAN COUNTY - TAXES	1,278,896.58
10/16/14	PAL	14-00915	MONTHLY WEBSITE - AUGUST 2014	O0013	OSPREY TECHNOLOGY	290.00
10/16/14	PAL	14-01047	MONTHLY WEBSITE MAINT AUG/SEPT	O0013	OSPREY TECHNOLOGY	280.00
10/16/14	PAL	14-01016	FIRE ALARM MONITORING	O0036	OCEAN SECURITY SYSTEMS INC	384.00
10/16/14	PAL	14-00914	RECYCLING	O0038	OCEAN COUNTY RECYCLING CTR INC	152.57
10/16/14	PAL	14-01037	JERSEY GRAVEL	O0038	OCEAN COUNTY RECYCLING CTR INC	352.44
10/16/14	PAL	14-00886	SWEEPER SUPPLIES	O0046	OLD DOMINION BRUSH COMPANY, INC	535.58

Rcvd Date	Batch Id	PO #	Description	Vendor	Amount	Contract
10/16/14	PAL	14-01001	PROFESSIONAL SERVICES	00053	OLIWA & COMPANY	10,000.00
10/16/14	PAL	14-01063	4RD QUARTER TAXES - NOV 2014	P0071	POINT PLEASANT BEACH	7,300.00
10/16/14	PAL	14-01004	UNIFORMS	R0005	RED THE UNIFORM TAILOR INC	201.48
10/16/14	PAL	14-01024	UNIFORMS	R0005	RED THE UNIFORM TAILOR INC	394.00
10/16/14	PAL	14-00843	LEASE ON 340 DRUM POINT ROAD	R0050	RAJPRIYA, LLC	3,033.33
10/16/14	PAL	14-01020	JULY & AUGUST 2014	R0058	REPUBLIC SERVICES	17,520.00
10/16/14	PAL	14-01022	FIRE ARMS	R0059	ROCKWOOD CORPORATION	209.00
10/16/14	PAL	14-00878	HARDWARE	S0019	C & G SCREWS UNLIMITED, INC	5.12
10/16/14	PAL	14-00906	OFFICE SUPPLIES - MUNI CLERK	S0050	STAPLES ADVANTAGE	134.66
10/16/14	PAL	14-00927	OFFICE SUPPLIES - PD/OEM	S0050	STAPLES ADVANTAGE	146.61
10/16/14	PAL	14-01003	FUEL FOR BOAT	S0119	SABIR, INC.	753.22
10/16/14	PAL	14-01018	LEGAL ADS	T0002	THE COAST STAR NEWSPAPERS	40.36
10/16/14	PAL	14-00904	AUTO REPAIRS	T0003	TIRE CRAFT, INC	1,048.18
10/16/14	PAL	14-00958	SERVICE VEH-12 CHEVY TAHOE	T0003	TIRE CRAFT, INC	914.61
10/16/14	PAL	14-01007	AUTO MAINTENANCE	T0003	TIRE CRAFT, INC	27.76
10/16/14	PAL	14-01034	AUTO MAINTENANCE	T0003	TIRE CRAFT, INC	55.00
10/16/14	PAL	14-01043	AUTO MAINTENANCE	T0003	TIRE CRAFT, INC	1,201.99
10/16/14	PAL	14-01050	MARRIAGE LIC - 3RD QTR 2014	T0041	TREASURER, STATE OF NEW JERSEY	50.00
10/16/14	PAL	14-00937	REPAIR AND INSTALL LOCKS	T0069	TOP SECURITY LOCKSMITHS INC.	301.50
10/16/14	PAL	14-00881	RENT SAW	U0016	UNITED RENTALS	294.78
10/16/14	PAL	14-01000	8/13/14 - 9/12/14	V0013	VERIZON WIRELESS	500.68
10/16/14	PAL	14-00868	AUTO PARTS	V012	VAN WICKLE AUTO SUPPLY	39.48
10/16/14	PAL	14-00903	AUTO PARTS	V012	VAN WICKLE AUTO SUPPLY	86.11
10/16/14	PAL	14-00923	AUTO PARTS	V012	VAN WICKLE AUTO SUPPLY	56.87
10/16/14	PAL	14-00936	PURCHASE OF ANTI-FREEZE	V012	VAN WICKLE AUTO SUPPLY	19.38
10/16/14	PAL	14-00988	AUTO PARTS	V012	VAN WICKLE AUTO SUPPLY	74.93
10/16/14	PAL	14-01005	AUTO PARTS	V012	VAN WICKLE AUTO SUPPLY	11.99
10/16/14	PAL	14-01027	AUTO PARTS	V012	VAN WICKLE AUTO SUPPLY	34.93
10/16/14	PAL	14-00875	WATER DELIVERY - AUGUST 2014	W0028	WATCHUNG SPRING WATER	187.79
10/16/14	PAL	14-01009	WATER DELIVERY	W0028	WATCHUNG SPRING WATER	145.87
10/16/14	PAL	14-01068	FSA MONTHLY ADMN FEE	W0053	WAGE WORKS	50.00
10/16/14	PAL	14-00780	PX PHYSICAL - D.O.T.	W0057	WORKNET Occupational Medicine	75.00
					Total for Batch: PAL	1,430,554.30

Total for Date: 10/16/14      Total for All Batches: 1,430,554.30

10/17/14	PAL	14-01071	PROFESSIONAL ENGINEERING SRVS	K0004	HATCH MOTT MACDONALD I & E,LLC	82,316.74
					Total for Batch: PAL	82,316.74

Total for Date: 10/17/14      Total for All Batches: 82,316.74

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Batch Id	Batch Total
Total for Batch: PAL	1,512,871.04
Total of All Batches:	<u>1,512,871.04</u>

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Fund Description	Fund	Budget Total	Revenue Total
CURRENT FUND	4-01	1,465,421.57	0.00
	4-14	455.85	0.00
Year Total:		1,465,877.42	0.00
GENERAL CAPITAL IMPROVEMENT	C-04	8,889.57	0.00
TRUST OTHER FUND	T-13	38,104.05	0.00
Total of All Funds:		1,512,871.04	0.00

BOROUGH OF MANTOLOKING  
All Funds Cash Worksheet  
8/31/2014

<u>CURRENT FUND</u>	<u>RECONCILED BOOK BALANCE</u>	<u>BANK STATEMENT BALANCE</u>	<u>FUND BALANCE</u>
Checking Account	4,038,337.99	4,069,837.46	1,638,349.67
Cash Management Account	61,277.60	61,277.60	
<b>TOTAL</b>	<u>4,099,615.59</u>	<u>4,131,115.06</u>	
<u>GENERAL CAPITAL</u>			
General Capital	<u>1,280,860.47</u>	<u>1,288,667.78</u>	4,710,643.02
<u>ANIMAL CONTROL</u>			
Animal Control	<u>233.10</u>	<u>233.10</u>	233.10
<u>TRUST FUND</u>			
Cash Management Fund			
Unemployment	0.00	0.00	
Other Trust Funds	613,180.82	613,178.82	602,807.72
Payroll Account	21,320.06	44,968.05	22,169.17
Unemployment Account	22,625.00	22,625.00	22,265.00
Law Enforcement Trust	2,833.55	2,833.55	2,833.48
<b>Total</b>	<u>659,959.43</u>	<u>683,605.42</u>	
<b>TOTAL CASH</b>	6,040,668.59	6,103,621.36	
<b>APPROPRIATION BALANCE:</b>			
CURRENT YEAR	1,851,529.63		
RESERVE YEAR	253,114.13		

BOROUGH OF MANTOLOKING  
 CAPITAL IMPROVEMENTS  
 AS OF AUGUST 31, 2014

ORD # ORD NAME	BALANCE AS OF 1/1/2014	2014 AUTH/ CANCELLED	PAID AUGUST	PAID TO DATE	BALANCE	BAL FUNDED	BAL UNFUNDED
#518 FLAP VALVE	2,566.73	0.00	0.00	0.00	2,566.73	2,566.73	0.00
#534 BORO GARAGE	98,122.06	0.00	0.00	0.00	98,122.06	70,122.06	28,000.00
#551 SANITARY FORCE MA	12,462.94	0.00	0.00	0.00	12,462.94	0.00	12,462.94
#566 SOLAR PANELS	16,883.20	0.00	0.00	0.00	16,883.20	0.00	16,883.20
#569 SANITARY SEWERS	55,000.00	0.00	0.00	0.00	55,000.00	3,000.00	52,000.00
#581 BERGEN LAGOON LAN	147,444.68	0.00	0.00	0.00	147,444.68	0.00	147,444.68
#582 SANITARY FORCE MA	41,545.00	0.00	0.00	0.00	41,545.00	3,000.00	38,545.00
#583 STORM SEWER INSPEC	4,778.18	0.00	0.00	0.00	4,778.18	0.00	4,778.18
#585 FLAP VALVE PROGRA	11,000.00	0.00	0.00	0.00	11,000.00	1,000.00	10,000.00
#586 BERGEN CHANNEL	38,553.59	0.00	0.00	0.00	38,553.59	0.00	38,553.59
#595 OLD BRIDGE/BAY AVE	7,698.57	0.00	0.00	0.00	7,698.57	0.00	7,698.57
#597 FIREHOUSE APRON	5,664.08	0.00	0.00	0.00	5,664.08	664.08	5,000.00
#598 BTMUA IMPROVEMEN	6,545.98	0.00	0.00	0.00	6,545.98	0.00	6,545.98
#599 FLAP VALVE PROGRA	11,000.00	0.00	0.00	0.00	11,000.00	1,000.00	10,000.00
#600 ADA WALKWAY#4	23,913.77	0.00	407.80	7,396.12	16,517.65	986.00	15,531.65
#601 E.M. RADIOS	1,490.10	0.00	0.00	0.00	1,490.10	0.00	1,490.10

<b>ORD #</b> <b>ORD NAME</b>	<b>BALANCE AS OF</b> <b>1/1/2014</b>	<b>2014 AUTH/</b> <b>CANCELLED</b>	<b>PAID</b> <b>AUGUST</b>	<b>PAID TO</b> <b>DATE</b>	<b>BALANCE</b>	<b>BAL</b> <b>FUNDED</b>	<b>BAL</b> <b>UNFUNDED</b>
#607 OLD BRIDGE/BAY AVE	61,755.39	0.00	0.00	0.00	61,755.39	5,000.00	56,755.39
#608 REPLACE FIREHOUSE	15,758.00	0.00	0.00	0.00	15,758.00	2,000.00	13,758.00
#609 POLICE CAMERAS	68,338.97	0.00	0.00	0.00	68,338.97	4,000.00	64,338.97
#610 BAY AVE DRAINAGE	28,000.00	0.00	0.00	12,064.83	15,935.17	2,000.00	13,935.17
#611 WALKWAY #4	3,600.00	0.00	0.00	0.00	3,600.00	0.00	3,600.00
#612 LYMAN ST WALKWAY	80,060.47	0.00	0.00	0.00	80,060.47	5,000.00	75,060.47
#626 HERBERT ST PUMP ST.	1,174,733.88	0.00	38,659.25	72,836.73	1,101,897.15	60,000.00	1,041,897.15
#628 FIREHOUSE IMPROV	89,938.33	0.00	0.00	26,670.00	63,268.33	6,300.00	56,968.33
#634 STREET SWEEPER		7,500.00	0.00	0.00	7,500.00	7,500.00	0.00
#639 ROADS & SIDEWALK IMPROVEMENTS	697,000.00	0.00	10,001.48	10,001.48	686,998.52	33,191.00	653,807.52
#640 PRELIMINARY EXPEN: MUNICIPAL BLDG	300,000.00	0.00	2,900.72	2,900.72	297,099.28	14,286.00	282,813.28
<b>TOTAL</b>	<b>3,003,853.92</b>	<b>7,500.00</b>	<b>51,969.25</b>	<b>131,869.88</b>	<b>2,879,484.04</b>	<b>221,615.87</b>	<b>2,657,868.17</b>

BOROUGH OF MANTOLOKING  
CASH RECEIPTS  
August 31, 2014

<u>REVENUE SOURCE</u>	<u>J F M A M J J A S O N</u>						<u>REVENUE THIS</u>		<u>2014</u> <u>AMOUNT</u>	<u>% OF</u> <u>COLLECTION</u>
							<u>MONTH</u>	<u>YEAR TO DATE</u>		
SURPLUS	#	#	#	#	#	#	0.00	0.00	820,000.00	0.0%
MUNICIPAL COURT FINES	#	#	#	#	#	#	5,003.77	29,937.67	42,000.00	71.3%
INT & COST ON TAXES	#	#	#	#	#	#	1,243.33	9,352.04	13,000.00	71.9%
INT ON INVESTMENTS	#	#	#	#	#	#	159.76	2,442.67	3,000.00	81.4%
SEWER REVENUE	#	#	#	#	#	#	5,173.24	121,237.61	95,000.00	127.6%
<b>STATE AID:</b>										
LEG INT BLK GRANT	#	#	#	#	#	#	0.00	0.00	0.00	N/A
CMPTRA	#	#	#	#	#	#	0.00	0.00	0.00	N/A
ENERGY TAX	#	#	#	#	#	#	0.00	0.00	147,440.00	0.0%
SUPPL ENERGY TAX	#	#	#	#	#	#	63,398.25	69,953.25	0.00	N/A
FEMA	#	#	#	#	#	#	0.00	0.00	2,300,000.00	0.0%
HOMESTEAD REBATE	#	#	#	#	#	#	0.00	0.00	0.00	N/A
CONSTRUCTION CODE	#	#	#	#	#	#	9,428.00	187,427.00	160,000.00	117.1%
CONSTRUCTION CODE FIN	#	#	#	#	#	#	0.00	2,180.00		
DCA FEES	#	#	#	#	#	#	493.00	13,585.00		
ZONING	#	#	#	#	#	#	4,660.00	27,525.00		
BEACH BADGES	#	#	#	#	#	#	5,065.00	42,641.76	28,000.00	152.3%
	#	#	#	#	#	#	0.00			
<b>GRANTS:</b>										
RECYCLING TONNAGE	#	#	#	#	#	#	0.00	0.00	7,620.81	0.0%
DRUNK DRIVING ENF	#	#	#	#	#	#	0.00	0.00	0.00	N/A
CLEAN COMMUNITIES	#	#	#	#	#	#	0.00	4,000.00	0.00	#DIV/0!
BODY ARMOR	#	#	#	#	#	#	0.00	0.00	0.00	#DIV/0!
EMERGENCY MNGMT	#	#	#	#	#	#	0.00	0.00	0.00	N/A
ALC REHAB	#	#	#	#	#	#	0.00	768.04	369.42	207.9%
STORMWATER GRANT	#	#	#	#	#	#	0.00	0.00		
HOMELAND SECURITY	#	#	#	#	#	#	0.00	0.00	0.00	0.0%
DOT	#	#	#	#	#	#	0.00	0.00	406,000.00	0.0%
HAVA GRANT	#	#	#	#	#	#	0.00	0.00	0.00	0.0%
FEMA-CDL	#	#	#	#	#	#	0.00	0.00	0.00	#DIV/0!
FEMA-BEACH PUSH	#	#	#	#	#	#	0.00	0.00	0.00	#DIV/0!
BOARD OF ED	#	#	#	#	#	#	0.00	0.00	0.00	
CAPITAL SURPLUS	#	#	#	#	#	#	0.00	136,924.15	136,924.15	100.0%
PETTY CASH	#	#	#	#	#	#	0.00	0.00		N/A
RESERVE FOR PAYMENT OF BOND ANTIC NOTES	#	#	#	#	#	#	0.00	0.00	0.00	N/A
RESERVE FOR INSURANC	#	#	#	#	#	#	0.00	0.00	300,000.00	0.0%

BOROUGH OF MANTOLOKING  
CASH RECEIPTS  
August 31, 2014

REVENUE SOURCE	J	F	M	A	M	J	J	A	S	O	N	REVENUE THIS		2014	% OF
												MONTH	YEAR TO DATE		
RES FOR SALE OF MUN ASSETS														100,000.00	0.0%
RECEIPT FROM DELINQUENT TAXES	#	#	#	#	#	#	#	#	#	#	#	0.00	35,355.97	35,000.00	101.0%
CURRENT TAXES RECEIVED	#	#	#	#	#	#	#	#	#	#	#	1,902,009.94	5,200,226.18	0.00	N/A
VETS & SR	#	#	#	#	#	#	#	#	#	#	#	0.00	0.00	0.00	
PREPAID TAXES	#	#	#	#	#	#	#	#	#	#	#	55,523.35	55,523.35	0.00	
<b>M.R.N.A.:</b>															
COPIES	#	#	#	#	#	#	#	#	#	#	#	1.25	116.85	0.00	
CABLE TV FRANCHISE	#	#	#	#	#	#	#	#	#	#	#	0.00	1,866.20	0.00	
INSURANCE	#	#	#	#	#	#	#	#	#	#	#	0.00	1,991.00	0.00	
MISCELLANEOUS	#	#	#	#	#	#	#	#	#	#	#	505.00	3,187.80	0.00	
PLANNING	#	#	#	#	#	#	#	#	#	#	#	0.00	0.00	0.00	
FEES AND PERMITS	#	#	#	#	#	#	#	#	#	#	#	92.00	92.00	0.00	
BUDGET REFUNDS	#	#	#	#	#	#	#	#	#	#	#	12,637.81	98,117.80	0.00	
FLAGS	#	#	#	#	#	#	#	#	#	#	#	0.00	200.00	0.00	
POLICE	#	#	#	#	#	#	#	#	#	#	#	15.00	105.00	0.00	
SALE OF MUN ASSETS	#	#	#	#	#	#	#	#	#	#	#	777.00	13,941.98	0.00	
RECYCLING	#	#	#	#	#	#	#	#	#	#	#	0.00	6,354.40	0.00	
MAR LICENSE	#	#	#	#	#	#	#	#	#	#	#	0.00	56.00	0.00	
LEA	#	#	#	#	#	#	#	#	#	#	#	0.00	291.85	0.00	
RESERVE FOR PENSION	#	#	#	#	#	#	#	#	#	#	#	0.00	0.00	0.00	
MOTOR VEHICLE FINES	#	#	#	#	#	#	#	#	#	#	#	0.00	250.00	0.00	
OPRA	#	#	#	#	#	#	#	#	#	#	#	0.00	0.00	0.00	
INTERFUND	#	#	#	#	#	#	#	#	#	#	#	0.00	271.50	0.00	N/A
INVESTMENT	#	#	#	#	#	#	#	#	#	#	#	0.00	0.00	0.00	N/A
FEMA	#	#	#	#	#	#	#	#	#	#	#	15,385.50	883,183.45	0.00	#DIV/0!
FEMA-PPDR REIMBURSEMENT	#	#	#	#	#	#	#	#	#	#	#	0.00	0.00	0.00	
SPECIAL EMERGENCY NO	#	#	#	#	#	#	#	#	#	#	#	0.00	3,300,000.00	0.00	
<b>TOTAL REVENUE</b>	#	#	#	#	#	#	#	#	#	#	#	2,081,571.20	10,249,105.52	4,594,354.38	223.1%

BOROUGH OF MANTOLOKING

2014 CURRENT YEAR APPROPRIATIONS

AS OF AUGUST 31, 2014

<u>APPROP TITLE</u>	<u>2014 BUDGET</u>	<u>EXPENDED</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
MUNICIPAL CLERK					
SALARY & WAGES	149,500.00	95,715.89	0.00	53,784.11	0.64
OTHER EXPENSES	40,000.00	27,253.69	1,159.48	11,586.83	0.71
FINANCE					
SALARY & WAGES	117,000.00	77,916.32	0.00	39,083.68	0.67
OTHER EXPENSES	28,200.00	20,389.03	419.13	7,391.84	0.74
AUDITING					
OTHER EXPENSES	26,000.00	7,800.00	5,300.00	12,900.00	0.50
TAX COLLECTOR					
SALARY & WAGES	12,500.00	8,276.48	0.00	4,223.52	0.66
OTHER EXPENSES	1,200.00	0.00	187.09	1,012.91	0.16
TAX ASSESSOR					
SALARY & WAGES	15,000.00	9,966.72	0.00	5,033.28	0.66
OTHER EXPENSES	2,200.00	1,185.54	99.70	914.76	0.58
LEGAL					
OTHER EXPENSES	72,000.00	72,000.00	0.00	0.00	1.00
OE-OUTSIDE CAPS	120,000.00	21,295.67	0.00	98,704.33	0.18
ENGINEERING					
OTHER EXPENSES	150,000.00	89,762.88	0.00	60,237.12	0.60
PLANNING					
SALARY & WAGES	57,900.00	30,426.44	0.00	27,473.56	0.53
OTHER EXPENSES	16,000.00	2,633.09	0.00	13,366.91	0.16
OE-OUTSIDE CAPS	15,000.00	15,000.00	0.00	0.00	1.00
CONSTRUCTION					
SALARY & WAGES	59,500.00	40,555.75	0.00	18,944.25	0.68
S&W-OUTSIDE CAPS	60,000.00	17,615.10	0.00	42,384.90	0.29
OTHER EXPENSES	16,400.00	7,036.65	95.00	9,268.35	0.43
PLUMBING SUB-CODE					
SALARY & WAGES	5,080.00	0.00	0.00	5,080.00	0.00
S&W-OUTSIDE CAPS	8,360.00	0.00	0.00	8,360.00	0.00

<u>APPROP TITLE</u>	<u>2014 BUDGET</u>	<u>EXPENDED</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
FIRE SUB-CODE					
SALARY & WAGES	3,120.00	907.50	0.00	2,212.50	0.29
S&W-OUTSIDE CAP?	5,280.00	2,136.54	0.00	3,143.46	0.40
ELECTRICAL SUB-CODE					
SALARY & WAGES	5,080.00	642.89	0.00	4,437.11	0.13
S&W-OUTSIDE CAP?	8,360.00	0.00	0.00	8,360.00	0.00
LIABILITY INS					
OTHER EXPENSES	120,000.00	91,322.00	0.00	28,678.00	0.76
WORKMENS COMP					
OTHER EXPENSES	80,000.00	72,424.00	0.00	7,576.00	0.91
GROUP HEALTH					
OTHER EXPENSES	327,404.00	159,646.32	1,617.41	166,140.27	0.49
OUTSIDE CAPS	6,596.00	6,596.00	0.00	0.00	1.00
HEALTH WAIVERS	23,000.00	11,285.84	0.00	11,714.16	0.49
POLICE					
SALARY & WAGES	1,010,096.00	724,897.09	0.00	285,198.91	0.72
OTHER EXPENSES	84,100.00	44,896.41	946.61	38,256.98	0.55
EMERG MNGMT					
SALARY & WAGES	22,000.00	17,548.91	0.00	4,451.09	0.80
OTHER EXPENSES	4,500.00	1,032.93	49.00	3,418.07	0.24
FIRST AID					
OTHER EXPENSES	1,400.00	1,400.00	0.00	0.00	1.00
FIRE					
OTHER EXPENSES	26,000.00	13,000.00	0.00	13,000.00	0.50
UNIFORM FIRE SAFETY					
SALARY & WAGES	3,600.00	2,336.48	0.00	1,263.52	0.65
MUNICIPAL PROSECUTOR					
OTHER EXPENSES	9,500.00	4,110.00	550.00	4,840.00	0.49
ROAD REPAIR					
SALARY & WAGES	157,500.00	94,123.92	0.00	63,376.08	0.60
S&W-OUTSIDE	57,000.00	57,000.00	0.00	0.00	1.00
OTHER EXPENSES	36,000.00	11,246.29	608.14	24,145.57	0.33
GARBAGE					
OTHER EXPENSES	150,000.00	46,749.32	0.00	103,250.68	0.31
BLDGS & GROUNDS					
OTHER EXPENSES	36,000.00	12,957.15	4,343.75	18,699.10	0.48
OE-OUTSIDE	36,000.00	6,259.41	55.00	29,685.59	0.18

<u>APPROP TITLE</u>	<u>2014 BUDGET</u>	<u>EXPENDED</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
SEWER OTHER EXPENSES	33,000.00	9,471.71	236.64	23,291.65	0.29
BOARD OF HLTH SALARY & WAGES	200.00	99.96	0.00	100.04	0.50
DOG ACCOUNT OTHER EXPENSES	3,500.00	1,500.00	549.00	1,451.00	0.59
MUNICIPAL ALLIANCE OTHER EXPENSES	300.00	0.00	0.00	300.00	0.00
AID TO POINT HOSP OTHER EXPENSES	1,000.00	1,000.00	0.00	0.00	1.00
ADMIN OF BEACH ACCESS SALARY & WAGES	64,000.00	35,133.07	0.00	28,866.93	0.55
OTHER EXPENSES	4,000.00	1,768.60	0.00	2,231.40	0.44
BEACH MAINTENANCE OTHER EXPENSES	86,500.00	68,578.54	0.00	17,921.46	0.79
BEACH MAINT-O/CAP OTHER EXPENSES	14,000.00	14,000.00	0.00	0.00	1.00
<b>UTILITIES:</b>					
ELECTRIC	30,000.00	15,676.36	1,028.46	13,295.18	0.56
TELEPHONE	17,000.00	9,730.66	103.80	7,165.54	0.58
WATER	5,000.00	439.35	0.00	4,560.65	0.09
FIRE HYDRANT	30,000.00	16,786.00	0.00	13,214.00	0.56
NATURAL GAS	7,000.00	4,793.57	76.98	2,129.45	0.70
GASOLINE	45,000.00	18,396.69	14,466.35	12,136.96	0.73
GASOLINE-OUTSIDE	30,000.00	4,601.59	5,816.25	19,582.16	0.35
OC UTILITY AUTH OTHER EXPENSES	98,000.00	59,200.50	0.00	38,799.50	0.60
CONTINGENT	900.00	0.00	0.00	900.00	0.00
PERS	61,500.00	55,281.91	0.00	6,218.09	0.90
SOCIAL SECURITY	95,000.00	56,202.65	0.00	38,797.35	0.59
PFRS	182,800.00	170,938.00	0.00	11,862.00	0.94

<u>APPROP TITLE</u>	<u>2014 BUDGET</u>	<u>EXPENDED</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
<b>GRANTS:</b>					
BODY ARMOR	0.00	0.00	0.00	0.00	#DIV/0!
RECYCLING TONNAG	7,620.81	7,620.81	0.00	0.00	1.00
DRUNK DRIVING	0.00	0.00	0.00	0.00	#DIV/0!
CLEAN COMMUNITIE	0.00	0.00	0.00	0.00	#DIV/0!
EMERGENCY MNGMT	0.00	0.00	0.00	0.00	#DIV/0!
ALC REHAB	369.42	369.42	0.00	0.00	1.00
OCEAN CTY HAVA GI	0.00	0.00	0.00	0.00	#DIV/0!
DOT RT 35 STEEL SHE	406,000.00	203,225.31	0.00	202,774.69	0.50
BEACH PUSH-FEMA	0.00	0.00	0.00	0.00	
MUNICIPAL COURT					
SALARY & WAGES	40,800.00	26,029.46	0.00	14,770.54	0.64
OTHER EXPENSES	5,920.00	642.20	190.88	5,086.92	0.14
PUBLIC DEFENDER					
OTHER EXPENSES	3,300.00	0.00	0.00	3,300.00	0.00
CAPITAL IMPROVEMENT					
CAPITAL IMPR FUNI	23,000.00	23,000.00	0.00	0.00	1.00
BEACH REPLENISHM	0.00	0.00	0.00	0.00	#DIV/0!
BORO HALL IMPROVI	300,000.00	117,664.87	41,313.12	141,022.01	
<b>DEBT SERVICE:</b>					
NOTE PRINCIPAL	0.00	0.00	0.00	0.00	#DIV/0!
NOTE INTEREST	55,680.00	55,525.33	0.00	154.67	1.00
DEFERRED CHARGES					
ORD 581	4,480.29	4,480.29	0.00	0.00	1.00
ORD 586	17,446.41	17,446.41	0.00	0.00	1.00
ORD 595	50,301.43	50,301.43	0.00	0.00	1.00
ORD 596	24,000.00	24,000.00	0.00	0.00	
ORD 598	454.02	454.02	0.00	0.00	
ORD 601	10,000.00	10,000.00	0.00	0.00	
ORD 603	28,000.00	28,000.00	0.00	0.00	
ORD 608	2,242.00	2,242.00	0.00	0.00	
5 YEAR EMERGENCY	2,300,000.00	2,300,000.00	0.00	0.00	1.00
RESERVE FOR UNCOLLECTED TAX	282,711.58	282,711.58	0.00	0.00	1.00
<b>GRAND TOTAL</b>	<b>7,555,401.96</b>	<b>5,624,660.54</b>	<b>79,211.79</b>	<b>1,851,529.63</b>	<b>0.75</b>

BOROUGH OF MANTOLOKING

2013 RESERVE YEAR APPROPRIATIONS

FOR THE MONTH OF : AUGUST 31, 2014

<u>APPROP TITLE</u>	<u>2013 RESERVE BUDGET</u>	<u>EXPENDED YEAR TO DATE</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>
MUNICIPAL CLERK				
SALARY & WAGES	1,546.34	552.50	0.00	993.84
OTHER EXPENSES	4,112.69	3,914.19	0.00	198.50
FINANCE				
SALARY & WAGES	1,171.07	512.50	0.00	658.57
OTHER EXPENSES	344.15	279.84	0.00	64.31
AUDITING				
OTHER EXPENSES	500.00	500.00	0.00	0.00
TAX COLLECTOR				
SALARY & WAGES	128.88	0.00	0.00	128.88
OTHER EXPENSES	490.77	400.00	0.00	90.77
TAX ASSESSOR				
SALARY & WAGES	24.88	0.00	0.00	24.88
OTHER EXPENSES	515.09	500.00	0.00	15.09
LEGAL				
OTHER EXPENSES	55,358.39	40,728.52	0.00	14,629.87
ENGINEERING				
OTHER EXPENSES	768.99	-5,510.82	0.00	6,279.81
PLANNING				
SALARY & WAGES	2,570.30	0.00	0.00	2,570.30
OTHER EXPENSES	4,535.33	3,722.00	0.00	813.33
CONSTRUCTION				
SALARY & WAGES	1,645.31	0.00	0.00	1,645.31
OTHER EXPENSES	2,397.14	1,979.62	129.00	288.52
PLUMBING SUB-CODE				
SALARY & WAGES	2,402.50	2,000.00	0.00	402.50
OTHER EXPENSES	0.00	0.00	0.00	0.00
FIRE SUB-CODE				
SALARY & WAGES	1,015.00	52.50	0.00	962.50
OTHER EXPENSES	0.00	0.00	0.00	0.00

## BOROUGH OF MANTOLOKING

## 2013 RESERVE YEAR APPROPRIATIONS

FOR THE MONTH OF : AUGUST 31, 2014

<u>APPROP TITLE</u>	<u>2013 RESERVE BUDGET</u>	<u>EXPENDED YEAR TO DATE</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>
ELECTRICAL SUB-CODE				
SALARY & WAGES	450.00	245.00	0.00	205.00
LIABILITY INS				
OTHER EXPENSES	2,562.50	600.00	0.00	1,962.50
WORKMENS COMP				
OTHER EXPENSES	1,913.24	0.00	0.00	1,913.24
GROUP HEALTH				
OTHER EXPENSES	4,258.69	-15,667.54	0.00	19,926.23
GROUP HLTH WAIVERS	443.31	0.00	0.00	443.31
POLICE				
SALARY & WAGES	77,655.23	57,448.24	0.00	20,206.99
OTHER EXPENSES	8,938.10	7,277.82	51.88	1,608.40
EMERG MNGMT				
OTHER EXPENSES	3,088.43	164.98	0.00	2,923.45
FIRST AID				
OTHER EXPENSES	0.00	0.00	0.00	0.00
FIRE				
OTHER EXPENSES	2,051.98	2,051.98	0.00	0.00
UNIFORM FIRE SAFETY				
SALARY & WAGES	43.23	0.00	0.00	43.23
MUNICIPAL PROSECUTOR				
OTHER EXPENSES	3,925.00	1,942.50	0.00	1,982.50
ROAD REPAIR				
SALARY & WAGES	7,144.16	2,619.97	0.00	4,524.19
OTHER EXPENSES	3,211.37	1,887.63	0.00	1,323.74
GARBAGE				
OTHER EXPENSES	9,699.45	0.00	0.00	9,699.45
RECYCLING				
OTHER EXPENSES	0.00	0.00	0.00	0.00
BLDGS & GROUNDS				
OTHER EXPENSES	4,264.08	2,238.98	0.00	2,025.10
SEWER				
OTHER EXPENSES	6,232.19	4,776.00	0.00	1,456.19
BOARD OF HLTH				
SALARY & WAGES	0.08	0.00	0.00	0.08

BOROUGH OF MANTOLOKING

2013 RESERVE YEAR APPROPRIATIONS

FOR THE MONTH OF : AUGUST 31, 2014

<u>APPROP TITLE</u>	<u>2013 RESERVE BUDGET</u>	<u>EXPENDED YEAR TO DATE</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>
DOG ACCOUNT				
OTHER EXPENSE	501.00	500.00	0.00	1.00
MUNICIPAL ALLIANCE				
OTHER EXPENSES	300.00	0.00	0.00	300.00
AID TO POINT HOSP				
OTHER EXPENSES	0.00	0.00	0.00	0.00
ADMIN OF BEACH ACCESS				
SALARY & WAGES	431.06	0.00	0.00	431.06
OTHER EXPENSES	268.67	0.00	0.00	268.67
BEACH MAINTENANCE				
OTHER EXPENSES	7,234.02	5,818.96	0.00	1,415.06
BEACH MAINT-O/CAP				
OTHER EXPENSES	0.00	0.00	0.00	0.00
PUBLIC EVENTS	0.00	0.00	0.00	0.00
<b>UTILITIES:</b>				
ELECTRIC	14,579.54	8,313.04	0.00	6,266.50
TELEPHONE	1,764.95	934.12	0.00	830.83
WATER	3,393.73	31.23	0.00	3,362.50
FIRE HYDRANT	8,394.65	5,398.00	0.00	2,996.65
NATURAL GAS	5,569.34	1,605.77	0.00	3,963.57
GASOLINE	15,000.00	6,661.08	0.00	8,338.92
OC UTILITY AUTH				
OTHER EXPENSES	7,515.20	0.00	0.00	7,515.20
CONTINGENT	800.44	0.00	0.00	800.44
PERS	148.00	0.00	0.00	148.00
SOCIAL SECURITY	13,987.67	7,000.00	0.00	6,987.67
PFRS	77.00	0.00	0.00	77.00
JUDGEMENTS	0.00	0.00	0.00	0.00
<b>GRANTS:</b>				
ALCH REHAB	0.00	0.00	0.00	0.00
BODY ARMOR	0.00	0.00	0.00	0.00
RECYCLING TONNAGE	0.00	0.00	0.00	0.00
DRUNK DRIVING	0.00	0.00	0.00	0.00
CLEAN COMMUNITIES	0.00	0.00	0.00	0.00
FEMA-BEACH PUSH GR	102,000.00	0.00	0.00	102,000.00
STORM WATER REG	0.00	0.00	0.00	0.00

BOROUGH OF MANTOLOKING

2013 RESERVE YEAR APPROPRIATIONS

FOR THE MONTH OF : AUGUST 31, 2014

<u>APPROP TITLE</u>	<u>2013 RESERVE BUDGET</u>	<u>EXPENDED YEAR TO DATE</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>
MUNICIPAL COURT				
SALARY & WAGES	1,315.72	45.00	0.00	1,270.72
OTHER EXPENSES	3,809.38	152.62	0.00	3,656.76
PUBLIC DEFENDER				
OTHER EXPENSES	3,300.00	827.00	0.00	2,473.00
BEACH REPLENISHMENT				
OTHER EXPENSES	0.00	0.00	0.00	0.00
<b>DEBT SERVICE:</b>				
NOTE PRINCIPAL	0.00	0.00	0.00	0.00
NOTE INTEREST	0.00	0.00	0.00	0.00
SPECIAL EMERGENCY	0.00	0.00	0.00	0.00
RESERVE FOR UNCOLLECTED TAX	0.00	0.00	0.00	0.00
<b>GRAND TOTAL</b>	405,798.24	152,503.23	180.88	253,114.13

Best Practices Worksheet CY 2014/SFY2015

		<b>Mantoloking Borough (Ocean)</b>	
1519		<i>Please see Color Key at bottom of sheet for limits on answers</i>	
	Answer	Question	Comments
		<b>General Management - GM</b>	
1	Yes	<p>Sharing services has been promoted for many years as a means to control costs. In addition to sharing resources such as labor, facilities and equipment with a county or with neighboring communities, shared services include similar agreements with school boards, independent authorities and fire districts. Shared services do not include cooperative purchasing, cooperative pricing or commodity resale agreements. <u>Did your municipality actively negotiate (i.e. meet with representatives from a neighboring town, your county or another local unit) and/or enter into at least one new shared service agreement, or actively negotiate or enter into the renewal of at least one existing shared service agreement, in the preceding year?</u></p>	
2	Yes	<p>Traffic safety policies for utility and construction work should balance the interests of public safety with those of controlling costs. For example, uniformed police officers controlling a cul-de-sac may be excessive, while parking a policeman in a patrol car on a major highway to act in lieu of a "crash truck" may be insufficient and could endanger the officer. An appropriate traffic safety plan should include parameters governing when police officers, flag men and safety apparatus are used in different circumstances. <u>Has your municipality reviewed its policies and staffing requirements for providing traffic safety around utility and construction work, and implemented policies to assure that the most efficient and cost-effective approach is taken?</u></p>	
3	N/A	<p>Has your municipality adopted a vehicle use policy prohibiting personal use of municipal vehicles, and providing that employees authorized to use such vehicles for commuting to/from work have a fringe benefit value added to the gross income reported on the employee's W-2 (unless the vehicle meets the "qualified non-personal vehicle" criteria specified by the IRS)? <b>Only answer "N/A" if your municipality does not have any municipally-owned vehicles.</b></p>	<p>The Borough has no municipally owned vehicles that employees are permitted to take home.</p>
4	No	<p>Has the appropriate administrative official reviewed the <u>State Comptroller's June 25, 2013 Report</u> with respect to local government legal fees, and does your municipality follow the best practices outlined in the checklist annexed as an Appendix to the report?</p>	

<b>Mantoloking Borough (Ocean)</b>		
<i>Please see Color Key at bottom of sheet for limits on answers</i>		
1519	Answer	Question
		Comments
5	Yes	<p>Does your municipality maintain an up-to-date municipal website containing at minimum the following: past three years adopted budgets; the current year's proposed budget including the full adopted budget for current year when approved by governing body; most recent annual financial statement and audits; notification(s) for solicitation of bids and RFPs; easily accessible contact information for elected and appointed officials, municipal administrator or manager, municipal clerk, police chief, municipal court administrator and all department heads; and meeting dates, minutes and agendas for the governing body, planning board, board of adjustment and all commissions?</p>
6	No	<p>Does your municipality require its elected officials to attend on an annual basis at least one instructional course covering the responsibilities and obligations of elected officials (for example: ethics, municipal finance, labor relations, risk management, shared services, purchasing, land use administration, personnel, technology etcetera)? This item may be satisfied either through a course approved for continuing education credit by DLGS, or in-house education provided by a professional, vendor or staff member (provided they have significant expertise in their profession and routinely prepare public presentations).</p>

<b>Mantoloking Borough (Ocean)</b>		
<i>Please see Color Key at bottom of sheet for limits on answers</i>		
1519	Answer	Question
7	Yes	Comments
	Yes	With regard to your municipality's collective bargaining agreements that replaced contracts expiring on or after 1/1/11, is the overall impact of the aggregate economic costs limited to an average increase of 2% or less per year over the contract term? An example of such analysis can be found on the " <u>PERC Summary Form; Public Sector; Non-Police and Non-Fire; Section V Impact of Settlement</u> " and " <u>PERC Summary Form; Police and Fire; Section VII Impact of Settlement</u> "
	Yes	A municipality's participation in FEMA's <u>National Flood Insurance Program Community Rating System</u> can lead to significant flood insurance premium reductions for its homeowners. An explanation of the program may be found on FEMA's website at <a href="http://www.fema.gov/national-flood-insurance-program/national-flood-insurance-program-community-rating-system">http://www.fema.gov/national-flood-insurance-program/national-flood-insurance-program-community-rating-system</a> , and more information on how the NJDEP's statewide CRS coordinator can assist with improving your rating can be found at <a href="http://www.nj.gov/dep/floodcontrol/about.htm">http://www.nj.gov/dep/floodcontrol/about.htm</a> . Does your municipality have, or is your municipality in the process of attaining, a <u>Community Rating System ranking of at least Class 9?</u>
9	N/A	If the ratio of assessed values to market values in your municipality is presently less than 65%, is your municipality in the process of conducting a reassessment or revaluation?
	Yes	The Local Government Ethics Law, designed to ensure transparency in government, requires local government officers to file Financial Disclosure Forms. While far more local officials are required to file Financial Disclosure Forms than simply local elected officials, their compliance is particularly important. <u>Have all of your local elected officials filed their Financial Disclosure Form in 2014 that covers the 2013 calendar year?</u>
10	Yes	The Borough's current ratio is 102%

<b>Mantoloking Borough (Ocean)</b>			
<i>Please see Color Key at bottom of sheet for limits on answers</i>			
1519	Answer	Question	
		Comments	
11	N/A	<p>Many municipalities have created one or more authorities (including fire districts, utilities authorities, redevelopment authorities, housing authorities, port authorities, etc.) to provide greater focus and attention on addressing a public need, or to reduce governing body burdens. While creation of such an authority is often appropriate, and many authorities successfully and efficiently fulfil their missions, authorities with weak membership or insufficient local-level monitoring can become wasteful, inefficient and unresponsive to the public they serve. <u>N.J.S.A. 40A:5A-20</u> allows a local governing body to dissolve an authority subject to certain parameters and with Local Finance Board approval. Municipalities should at least annually assess the authority or authorities they created and publicly discuss their findings and conclusions. Findings and conclusions should address whether the authority's continued existence is appropriate, and whether the authority is appropriately and efficiently serving its residents. <u>Does the governing body meet at least once annually to discuss an assessment of the authority or authorities they have created?</u></p>	The Borough has no Authorities
<b>Finance &amp; Audit - FA</b>			
12	No	<p>Internal accounting control processes, procedures and authorizations are designed to safeguard assets and to limit the risk of loss or misstatement. <u>1) Are internal accounting control processes, procedures and authorizations documented and communicated to staff; and 2) Does your Administrator/Manager or CFO, as appropriate, evaluate and discuss risk assessment annually with your governing body or an appropriate subcommittee thereof (such as the Audit or Finance Committee) with a focus on developing and updating accounting control processes, procedures and authorizations? If you selected "yes", please state in the Comment section in the approximate date of the discussion and whether the discussion was with the governing body or, if with a subcommittee thereof, name the subcommittee.</u></p>	

Best Practices Worksheet CY 2014/SFY2015

<b>Mantoloking Borough (Ocean)</b>		
1519	<i>Please see Color Key at bottom of sheet for limits on answers</i>	
Answer	Question	Comments
13	Yes	<p>With respect to note sales (TANs, BANs, Emergency Notes and Special Emergency Notes), proper disclosure and communication with potential bidders can yield optimal results for a municipality. Knowing when to sell on a negotiated or competitive basis, aggregating note sales as much as possible, along with casting a "wide net" to attract the maximum number of bidders for a competitive note sale, is critical to achieving the lowest possible interest rate. <u>Is your municipality 1) marketing note sales beyond publishing the notice required by N.J.S.A. 40A:2-30, and beyond displaying a notice on your municipal website; and 2) issuing a prospectus, official statement or other document to potential lenders disclosing all material financial and budget information?</u></p>
14	Yes	<p>Does your municipality have a Finance Committee (or equivalent) made up of one or more members of the governing body and other appropriate personnel, as may be needed, that meets at least monthly and discusses all significant financial issues? <b>If you answer "Yes", phrase state in the Comment section the approximate date of your municipality's most recent Finance Committee meeting.</b></p>
15	Yes	<p>Audit findings address areas needing improvement. Ignoring these findings devalues the process; therefore, municipalities should correct noted deficiencies. Have all audit findings from the <u>2012</u> audit been 1) identified in the corrective action plan and 2) addressed such that they are not repeated in the <u>2013</u> audit? <b>If the answer is no, please list the repeat findings in the comments section. In the event your municipality wishes to appeal the result of this question, the Director shall determine based on the comment(s) whether the finding(s) is/are sufficiently material to warrant a "no" answer.</b></p>

**Mantoloking Borough (Ocean)**

*Please see Color Key at bottom of sheet for limits on answers*

1519	Answer	Question	Comments
16	Yes	<p>The CFO should be capable of preparing the annual financial statement, annual debt statement and budget schedules. Excessive auditor assistance on these documents could create a perception that the auditor is not truly independent of the client in auditing the client's financial statements. At a minimum, each CFO should prepare balanced and reconciled financial records including books of original entry, general ledgers, subsidiary ledgers and other computer reports that accurately analyze and reflect the municipality's financial position. These records should have sufficient detail for an accountant with sufficient knowledge of New Jersey's municipal accounting system to extract information necessary to prepare financial and debt statements. This requires that, within acceptable tolerance, all financial transactions (cash and non-cash) be posted in the general ledger and that all general ledger accounts be supported by subsidiary ledgers, reports, reconciliations or are otherwise analyzed. A "yes" answer is appropriate if 1) your CFO prepares the annual financial statement, annual debt statement and annual budget, or 2) your CFO presents balanced and reconciled financial records, or 3) you are retaining outside assistance to do so from an individual or entity separate from your municipality's audit firm. <i>Please note that item #2 cannot count as a "yes" answer if the Report of Audit contains comments and recommendations regarding the General Ledger or Cash Account balances not being reconciled.</i></p>	
17	Yes	<p>Grant programs can create a significant burden on a municipality's cash flow if program expenses are either not timely reimbursed or are charged to other operating accounts instead of to the grant. Are all grant revenues, along with their corresponding appropriations, reviewed at least quarterly to determine that all program expenses have 1) been filed for reimbursement and 2) have been properly charged to the grant, with follow up communication to grantor agencies in instances where payments are delayed?</p>	

<b>Mantoloking Borough (Ocean)</b>		
<i>Please see Color Key at bottom of sheet for limits on answers</i>		
1519	Answer	Question
18	Prospective	Question
		<p>N.J.S.A. 40A:5-4 requires municipalities to complete their annual audit for the preceding fiscal year within 6 months after the close of its fiscal year. Further, N.J.S.A. 40A:5-6 requires the municipality's auditor to submit a certified duplicate copy of the audit report and recommendations with the Division within 5 days after filing the original with the municipal clerk. Has your municipality received its completed audit for the preceding fiscal year within the statutory timeframe, and confirmed that your auditor has filed a certified duplicate copy of the audit report with the Division? <b>You may only answer this question "N/A" if the Director expressly granted an extension in response to a governing body resolution petitioning for same.</b></p>
19	Yes	<p>For its most recent audit period completed, has the municipality: 1) not had findings reported in the Schedule of Findings and Questioned Costs related to potential or actual questioned costs; or 2) not accrued a liability or made payment to a grantor for questioned costs or disallowed expenditures; or 3) not been notified of an amount that must be refunded to a grantor as a result of a contract audit or for any other reason?</p>
20	Yes	<p>Pursuant to <u>N.J.S.A. 40A: 2-40</u>, the chief financial officer each municipality shall, before the end of the first month of the fiscal year, file their Annual Debt Statement with the Division of Local Government Services. The annual debt statement must be filed electronically following the procedure described in Local Finance Notice 2013-3. <u>Did your municipality file its electronic Annual Debt Statement for the preceding fiscal year with the Division no later than January 31 (July 31 for SFY municipalities)?</u></p>
		Comments

Best Practices Worksheet CY 2014/SFY2015

<b>Mantoloking Borough (Ocean)</b>		
<i>Please see Color Key at bottom of sheet for limits on answers</i>		
1519	Answer	Question
		Comments
21	Yes	<p>Local Finance Notice 2014-09 contains important information about the need for municipalities that have certain outstanding debt to abide by requirements to annually disclose certain information with respect to financial conditions. The continuing financial disclosure obligations are required by federal law and local agreements executed as part of past issuances of debt. Failure to comply can result in penalties against local governments and individual officers responsible for various filings. Failure to comply can also result in a lack of access to capital markets. <u>Has your CFO done all of the following: (1) reviewed Local Finance Notice 2014-09; and (2) undertaken, or caused to be undertaken, a review of past compliance with such requirements?</u></p>
22	N/A	<p>Is your municipality up to date and fully compliant with continuing disclosure obligations as discussed in the previous question?</p> <p><b>Procurement - P</b></p>
23	No	<p>Municipalities and their agencies are allowed to prohibit the award of public contracts to business entities that have made certain campaign contributions exceeding \$300 and to limit the contributions that the holders of a contract can make during the term of a contract to \$300. A model ordinance concerning pay-to-play can be found at <a href="http://www.nj.gov/dea/divisions/dlgs/resources/muni_st_docs/pay_to_play_ordinance-contractor.doc">http://www.nj.gov/dea/divisions/dlgs/resources/muni_st_docs/pay_to_play_ordinance-contractor.doc</a>. <u>Has your municipality adopted a pay-to-play ordinance pursuant to N.J.S.A. 40A:11-51 that is more restrictive than state statutory requirements?</u></p>
24	No	<p>Changes in energy markets could potentially offer substantial savings for local governments. <u>Local Finance Notice 2012-12</u> provides important guidance on the competitive procurement of energy. <u>Has your CFO, head purchasing official or other appropriate municipal official evaluated and discussed with your governing body (or an appropriate subcommittee thereof) whether the cooperative or competitive procurement of energy would benefit your municipality? If you answer "Yes", please state in the comment section the approximate date of the discussion and whether the discussion was with the governing body or, if with a subcommittee thereof, name the subcommittee. You may only answer "N/A" if your municipality already participates in competitive energy procurement.</u></p>

<b>Mantoloking Borough (Ocean)</b>		
<i>Please see Color Key at bottom of sheet for limits on answers</i>		
1519	Answer	Comments
	Question	
25	No	
<p>The Local Finance Board recently adopted new rules, outlined in <u>Local Finance Notice 2013 17</u>, expanding municipalities' ability to purchase goods and services with procurement cards. The most significant change is the elimination of the prior per-transaction monetary limitation on P-Cards (15% of local unit's bid threshold) where a Qualified Purchasing Agent manages a local unit's P-Card program. Has your CEO, head purchasing official or other appropriate municipal official evaluated and discussed with your governing body (or an appropriate subcommittee thereof) how and whether a procurement card program could benefit the municipality or, if a procurement card program already exists, whether the program complies with the new regulations? <b>If you answered "Yes", please state in the Comment section in the approximate date of the discussion and whether the discussion was with the governing body or, if with a subcommittee thereof, name the subcommittee. If your municipality has a procurement card program, please name the vendor in the Comment section.</b></p>		
26	Yes	
<p>P.L. 2013, c. 37, known as the "Sandy Integrity Monitor Law", requires the State Treasurer to assign monitors to recovery and rebuilding-related contracts \$5 million or above, and grants the Treasurer discretion to assign monitors on contracts below \$5 million. Pursuant to authority granted under the law, all Sandy-related recovery and rebuilding contracts over \$2 million awarded by local governments must be reported to the State Department of Treasury. Please access Treasury's Sandy website at <a href="http://www.state.nj.us/treasury/news-sandy.shtml">http://www.state.nj.us/treasury/news-sandy.shtml</a> for more information on your municipality's responsibilities under the Sandy Integrity Monitor Law. Has your municipality reported all Superstorm Sandy-related contracts over \$2 million to the State Treasurer?</p>		

<b>Mantoloking Borough (Ocean)</b>		
1519	<i>Please see Color Key at bottom of sheet for limits on answers</i>	
Answer	Question	Comments
27	<p>Yes</p> <p>N.J.S.A. 40A:11-5 (a)(i) states that, if a municipality utilizes the professional services exemption from the Local Public Contracts Law, "The governing body shall in each instance state supporting reasons for its action in the resolution awarding each contract and shall forthwith cause to be printed once, in the official newspaper, a brief notice stating the nature, duration, service and amount of the contract, and that the resolution and contract are on file and available for public inspection in the office of the clerk of the [ ] municipality..." <u>With respect to the award of professional services contracts, is your municipality complying with the above referenced provision of the Local Public Contracts Law?</u></p>	
<b>Budget Preparation and Presentation - BP</b>		
28	<p>Yes</p> <p>In preparing your annual budget it is important for both the governing body and public to understand the concept of surplus and how it accumulates (or declines) over the years. A formal policy regarding surplus serves as a basis for decisions concerning future financial solvency, and the lack of a policy could lead bond rating agencies to downgrade your municipality's credit rating. In developing said surplus policy your CFO should analyze and explain at least a five-year trend of surplus; illustrating the factors causing each annual increase or decrease. A surplus policy with realistic and sustainable goals can then be determined. <u>Does your municipality have a written policy goal for the amount of surplus available in support of municipal operations, and is this goal evaluated annually?</u></p>	
29	<p>Yes</p> <p>In preparing your annual budget for the current year, it is important that the impact that current budgeting decisions may have on future years' budgets be presented, evaluated and considered before the governing body takes final action. Long term plans concerning revenue, appropriations, tax levy, tax levy cap and surplus are critical to sustaining (or achieving) a solid fiscal condition. <u>Are budget projections 1) factoring in the impact that the current year's budget may have on the future tax levy (as restricted by the levy cap) and future surplus balances for at least two future year's budgets, and 2) are these budget projections discussed with the governing body?</u></p>	

Best Practices Worksheet CY 2014/SFY2015

<b>Mantoloking Borough (Ocean)</b>		
1519	<i>Please see Color Key at bottom of sheet for limits on answers</i>	
Answer	Question	Comments
30	N/A <p>Certain municipalities have indirectly pledged prompt payment (i.e. issued a guarantee) of debt service with respect to debt issued by counties, independent authorities or developers. Bond Rating Agencies (e.g. Moody's, Fitch, Standard &amp; Poor's) have downgraded certain municipalities' bond ratings to below investment grade for lack of preparation in the event a lender calls in a debt guarantee. <u>If your municipality guarantees any debt, are direct service revenues that may be pledged against debt repayment monitored by the municipal CFO; and to the extent that cash flow from pledged revenue will not satisfy the debt repayment, are sufficient funds held in reserve to satisfy the guarantee or is an existing authorization in place to issue debt (e.g. a bond ordinance) in the event a lender calls in the guarantee?</u></p>	The Borough does not guarantee any debt.
31	Yes <p>Do elected officials receive a <b>written</b> status report at least quarterly on all budget revenues and appropriations as they correspond to the annual adopted budget?</p>	
32	Yes <p>In developing your multi-year capital plan, is your municipality dedicating sufficient revenues to fund maintenance, repair and eventual replacement of infrastructure such as roads, storm sewers, sanitary sewers and water systems?</p>	
33	Yes <p><u>N.J.S.A. 40A:4-5</u> requires that calendar year municipalities approve their introduced budgets no later than February 10, unless the Director sets forth a later date pursuant to <u>N.J.S.A. 40A:4-5.1</u>. Did your municipality approve its introduced current year budget no later than the date provided by law or as extended by the Director?</p>	
34	Yes <p><u>N.J.S.A. 40A:4-10</u> requires that calendar year municipalities adopt their budgets no later than March 20, unless the Director sets forth a later date pursuant to <u>N.J.S.A. 40A:4-5.1</u>. Did your municipality adopt its current year budget no later than the date provided by law or as extended by the Director? <b>This question may only be answered "N/A" if your municipality delayed its budget adoption because it awaited a Division determination concerning a grant award or Transitional Aid award.</b></p>	

<b>Mantoloking Borough (Ocean)</b>		
1519	<i>Please see Color Key at bottom of sheet for limits on answers</i>	
Answer	Question	Comments
	<b>Health Insurance - HI</b>	
35	Yes	
	<p>Does your municipality exclude from healthcare coverage part-time elected and appointed officials (less than 35 hours per week)? <b>Only answer "yes" if no part-time elected or appointed officials receive health benefits. If your municipality has part-time elected or appointed officials who elect to take State Health Benefits Program (SHBP) health benefits (or receive a waiver for not doing so) by virtue of serving in their position continuously since May 21, 2010, you must answer "No". If you answered "No", please list in the Comments section the name and title of each elected or appointed official receiving either health benefits or a waiver payment in lieu of health benefits.</b></p>	
36	Yes	
	<p>Does your municipality conduct a monthly review of health benefit covered lives itemized on health insurance invoices to determine that health insurance invoices do not include employees, former employees, spouses or dependents who should no longer be receiving coverage?</p>	
37	N/A	No Insurance Broker
	<p>Municipalities frequently contract with or designate insurance brokers to secure healthcare coverage from insurance carriers. Brokers are typically paid by third-party administrators (TPA's) hired to collect, review and pay healthcare bills. The municipality pays the TPA, who in turn pays the broker. Broker fees are often directly related to the amount of insurance premiums or fees paid by the municipality (i.e. the higher the premium, the larger the broker's commission). Thus, the municipality-broker-TPA arrangement is vulnerable to abuse because brokers could face conflicting incentives in seeking lower-cost insurance alternatives. <u>If your municipality contracts with or otherwise designates an insurance broker, is the structure for broker payments set at a flat-fee rather than on a commission basis (so as to mitigate the risk of brokers recommending more expensive insurance coverage to earn higher fees)?</u></p>	

**Mantoloking Borough (Ocean)**

*Please see Color Key at bottom of sheet for limits on answers*

1519	Question	Comments
<p>Answer</p>	<p>The State Health Benefits Program (SHBP) offers medical, prescription and dental coverage options for more than 850,000 participants, including employees, dependents and retirees. All plans have substantial networks of healthcare providers, and provide services nationwide. 62% of municipalities, and 33% of counties, within New Jersey participate in SHBP. <u>If your municipality has non-SHBP coverage, as your collective bargaining agreements come up for renegotiation, do your municipality's negotiation proposals seek contract provisions allowing its employees to be switched to SHBP or another non-SHBP plan of lesser cost?</u></p>	<p>The Borough has State Health Benefits</p>
<p>39</p>	<p><u>Prospective</u> take a health insurance benefit they can receive from another source has largely disappeared, because the cost of premium sharing will cause officers and employees to drop coverage if alternative coverage is available. <u>Has your municipality: (1) explored all necessary actions to end payments in lieu of health benefits (e.g. modifying collective bargaining agreements); and (2) either adopted or discussed at a public meeting a policy prohibiting payments in lieu of health benefits to officers and employees who are not contractually entitled to such payments? An answer of "N/A" is only applicable where there are no instances in the municipality of payments in lieu of health benefits.</u></p>	

<b>Mantoloking Borough (Ocean)</b>		
1519	<i>Please see Color Key at bottom of sheet for limits on answers</i>	
Answer	Question	Comments
	<b>Personnel - PE</b>	
40	Yes	<p>The Fair Labor Standards Act (FLSA) is a federal law that establishes minimum wage, overtime pay, recordkeeping, and child labor standards affecting full-time and part-time workers in the private sector and in Federal, State, and local governments. The law requires that overtime pay must be paid for all hours over 40 hours in a work week except for those employees classified as exempt and thus not entitled to overtime. Management employees such as elected officials, municipal managers/administrators, municipal clerks, CFOs, public works superintendents, police chiefs and other department heads are typically classified as having exempt status and are not entitled to overtime pay. Other municipal employees may also be classified as exempt under the FLSA (you should consult with your labor counsel for more detailed guidance). <u>Does your municipality refrain from paying overtime to employees who are classified as exempt under the FLSA? In answering this question, be aware that exempt status would also preclude overtime pay for time worked during emergencies, attendance at night meetings, participation in training sessions, and police "off-duty" assignments (a/k/a "jobs in Blue"). Also, please note that compensated leave time in lieu of cash payments is considered to be a form of overtime pay unless such leave is utilized in the same pay period.</u></p>
41	Yes	<p>N.J.S.A. 34:13A-8.2 requires public employers, including municipalities, to file with the Public Employment Relations Commission (PERC) a copy of all contracts negotiated with public employee representatives. This includes, but is not limited to, collective bargaining agreements, memoranda of understanding, contract amendments, and "side letter" or "side bar" agreements. Copies of same may be emailed to <a href="mailto:contracts@perc.state.nj.us">contracts@perc.state.nj.us</a>. <u>Has your municipality filed all current contracts with PERC?</u></p>
42	Yes	<p>Does your municipality make available to the public free of charge, either through an internet posting or on-site review, documents that show the current salaries of all personnel?</p>

**Mantoloking Borough (Ocean)**

*Please see Color Key at bottom of sheet for limits on answers*

1519	Answer	Comments
Question		
43	Yes	
44	Yes	

Accurate records of employee time are critical not only for financial accountability, but also effective management of your workforce. Is your municipality ensuring that 1) employees complete and file standardized forms, either electronically or by paper, to verify all employee time worked (e.g. time cards, electronic time keeping); 2) your personnel/human resources office maintains records accounting for all employee leave time earned and used; and 3) supervisors are reviewing and approving/denying employee time and attendance documentation before those records are submitted to management and, in the case of department heads, is such documentation reviewed and verified independently?

Has your municipality instituted a policy to not compensate employees for sick leave accumulated after a certain date?

<b>Mantoloking Borough (Ocean)</b>		
<i>Please see Color Key at bottom of sheet for limits on answers</i>		
1519	Answer	Question
45	No	Comments
45	No	<p>Does your municipality have a transitional duty program (light duty) to encourage employees out on workers compensation to return to work?</p> <p>The State Workers Compensation Law provides that, when an employee receives a work-related injury producing temporary disability, the employee is entitled to wage-continuation equal to 70% of the employee's weekly wages, subject to a maximum compensation as determined by the Commissioner of Labor. <u>Does your municipality limit benefits for work-related injuries to the above statutory benefit?</u> The answer to this question can be "prospective" if such a provision was imposed by an arbitrator in binding arbitration but the municipality is seeking to eliminate such a contractual obligation through collective bargaining.</p>
46	Yes	<p>The weekly benefit rate provided under the State Temporary Disability Law for a non-work-related injury is calculated on the basis of claimant's average weekly wage. Each claimant is paid 2/3 of their average weekly wage up to the maximum amount payable, which is \$595 for disabilities beginning on or after 1/1/13. <u>Does your municipality refrain from supplementing the Temporary Disability benefit?</u> The answer to this question can be "prospective" if such a provision was imposed by an arbitrator in binding arbitration but the municipality is seeking to eliminate such a contractual obligation through collective bargaining. <b>Only answer "N/A" if your municipality does not participate in the State Temporary Disability Program.</b></p>
47	Yes	<p>"prospective" if such a provision was imposed by an arbitrator in binding arbitration but the municipality is seeking to eliminate such a contractual obligation through collective bargaining. <b>Only answer "N/A" if your municipality does not participate in the State Temporary Disability Program.</b></p>
48	Yes	<p>Has your municipality adopted an ordinance, resolution, regulation or policy eliminating longevity awards, bonuses or payments for non-union employees?</p> <p>For any employees covered by a collective bargaining agreement, has your municipality eliminated longevity awards, bonuses or payments for employees hired on or after a specified date, and refrained from increasing longevity awards, bonuses or payments for employees hired before a specified date? The answer to this question can be "prospective" if such provisions were imposed by an arbitrator in binding arbitration but the municipality is seeking to eliminate such a contractual obligation through collective bargaining.</p>
49	Prospective	<p>For any employees covered by a collective bargaining agreement, has your municipality eliminated longevity awards, bonuses or payments for employees hired on or after a specified date, and refrained from increasing longevity awards, bonuses or payments for employees hired before a specified date? The answer to this question can be "prospective" if such provisions were imposed by an arbitrator in binding arbitration but the municipality is seeking to eliminate such a contractual obligation through collective bargaining.</p>

<b>Mantoloking Borough (Ocean)</b>		
1519	<i>Please see Color Key at bottom of sheet for limits on answers</i>	
Answer	Question	Comments
	Employee personnel manuals or handbooks serve as a valuable tool to convey a municipality's policies, procedures and benefits. Many insurance carriers encourage the adoption of such a document and offer discounted rates for their use. These publications should review employees' rights and obligations in areas ranging from discrimination, vehicles, smoking and political activity, among others. Has your municipality adopted or updated an employee personnel manual/handbook by resolution or ordinance within the last five years? If yes, please provide in the Comments section the date of the meeting during which the personnel manual was adopted.	
50	Prospective	
0	Select	
32	Yes	
7	No	
7	N/A	
4	Prospective	
50	<b>Total Answered:</b>	
43	Score (Yes + N/A + Prospective)	
86%	Score %	
0%	Percent Withheld	
	<b>Chief Administrative Officer's Certification</b>	
	I hereby certify that the information provided in this Best Practices Inventory is accurate to the best of my knowledge.	Certification #(s)
	<b>Name &amp; Title</b>	Date
	<b>Beverley Konopada, Acting Borough Clerk</b>	9/16/2014
	<b>Chief Financial Officer's Certification</b>	
	I hereby certify that the information provided in this Best Practices Inventory is accurate to the best of my knowledge.	Certification #(s)
	<b>Name</b>	Date
		#0387, T-8135
		Date

Best Practices Worksheet CY 2014/SFY2015

<b>Mantoloking Borough (Ocean)</b>		
1519	<i>Please see Color Key at bottom of sheet for limits on answers</i>	
Answer	Question	Comments
	<b>Michelle Swisher, CFO, Tax Collector</b>	<b>9/16/2014</b>
	<b>Municipal Clerk's Certification</b>	
	I hereby certify that the Governing Body of the Borough of Mantoloking in the County of	
	Ocean discussed/will discuss the CY 2014/SFY 2015 Best Practice Inventory as	
	completed herein at a public meeting on October 21, 2014, with the Inventory results, and the	
	certification thereof by the Chief Administrative and Chief Financial Officers, respectively, to	Certification #(s)
	be stated in the minutes of said public meeting.	
	<b>Name</b>	<b>Date</b>
	<b>Beverley Konopada, Acting Borough Clerk</b>	9/16/2014

**Mantoloking Borough (Ocean)**

*Please see Color Key at bottom of sheet for limits on answers*

**Question**

**Comments**

Red = Repeat Question; Prospective answers not permitted  
 Blue = Questions where neither "not applicable" nor "N/A" answers are permitted  
 Green = Repeat questions where neither "Prospective" nor "Not Applicable" are permitted  
 No Color = "Yes", "No", "Prospective" and "Not Applicable" are all permissible answers

# of Questions scored Yes, prospective, or "not applicable"	Amount of Aid Disbursed	Impact on final 5% aid payment/impact on total aid
41-50	100%	No penalty
33-40	80%	Lose 20% which equals 1% of total aid
25-32	60%	Lose 40% which equals 2% of total aid
17-24	40%	Lose 60% which equals 3% of total aid
9-16	20%	Lose 80% which equals 4% of total aid
0-8	0%	Lose 100% which equals 5% of total aid

**Question**

**Table of Weblinks**

4	<a href="http://nj.gov/comptroller/news/docs/press/local-government-legal-fees.pdf">http://nj.gov/comptroller/news/docs/press/local-government-legal-fees.pdf</a>	
7	<a href="http://www.state.nj.us/perc/Collective-Bargaining-Agreement-Summary-Form-Police-and-Fire-2012.04.02-Instructions-and-Example.pdf">http://www.state.nj.us/perc/Collective Bargaining Agreement Summary Form Police and Fire 2012.04.02 Instructions and Example .pdf</a>	
7	<a href="http://www.state.nj.us/perc/Collective-Bargaining-Agreement-Summary-Form-Non-Police-and-Non-Fire-2012.04.02-Instructions-and-Example.pdf">http://www.state.nj.us/perc/Collective Bargaining Agreement Summary Form Non-Police and Non-Fire 2012.04.02 Instructions and Example .pdf</a>	
8	<a href="http://www.fema.gov/national-flood-insurance-program/national-flood-insurance-program-community-rating-system">http://www.fema.gov/national-flood-insurance-program/national-flood-insurance-program-community-rating-system</a>	
8	<a href="http://www.nj.gov/dep/floodcontrol/about.htm">http://www.nj.gov/dep/floodcontrol/about.htm</a>	
20	<a href="http://www.nj.gov/dca/divisions/dlqs/ffns/13/2013-3.pdf">http://www.nj.gov/dca/divisions/dlqs/ffns/13/2013-3.pdf</a>	
21	<a href="http://www.nj.gov/dca/divisions/dlqs/ffns/14/2014-09.pdf">http://www.nj.gov/dca/divisions/dlqs/ffns/14/2014-09.pdf</a>	
23	<a href="http://www.nj.gov/dca/divisions/dlqs/resources/muni-st-docs/pay-to-play-ordinance-contractor.doc">http://www.nj.gov/dca/divisions/dlqs/resources/muni st docs/pay to play ordinance-contractor.doc</a>	
24	<a href="http://www.nj.gov/dca/divisions/dlqs/ffns/12/2012-12.pdf">http://www.nj.gov/dca/divisions/dlqs/ffns/12/2012-12.pdf</a>	
25	<a href="http://www.nj.gov/dca/divisions/dlqs/ffns/13/2013-17.pdf">http://www.nj.gov/dca/divisions/dlqs/ffns/13/2013-17.pdf</a>	
26	<a href="http://www.state.nj.us/treasury/news-sandy.shtml">http://www.state.nj.us/treasury/news-sandy.shtml</a>	



# BOROUGH OF MANTOLOKING

## OFFICE OF EMERGENCY MANAGEMENT

202 Downer Ave., Mantoloking NJ 08738  
732-295-1526 FAX : 732-295-1580  
oem@mantoloking.org



Mayor & Council,

10/15/2014

Emergency Management continues to focus on the recovery of the Borough of Mantoloking, below will give you the most current information.

### Financial Update:

- To date the town has received \$4,829,349.93 an additional \$48,189.45 is currently being processed for payment.
- We have just submitted a \$24,640 grant to the NJ DOT for pedestrian and bike safety.
- Hazard Mitigation (HMGP) – We have applied for \$183,860.79 which represents three projects; \$100,000 for an emergency generator for the Firehouse / Boro Hall / Police department building. \$39,410.65 for hurricane wind retrofit to the windows and impact resistant entry doors and garage doors for the Firehouse. \$44,450.14 to upgrade OEM / DPW to the same wind and impact resistant windows and doors.

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### Projects:

- **Rt. 35 reconstruction Project** – OEM, PD & DPW continue to have our bi-weekly NJ DOT meetings again. The traffic pattern is schedule to change on Friday 17<sup>th</sup> Lyman south will be switch to work being on the East side of the road way. Curbs, sidewalks and aprons have started to go in south of Albertson. Residents are asked to park on Runyon during the day and then on the highway on the East shoulder at night. Due to the numerous police incidents that have been generated by light malfunctions the State has mandated that the contractor add flaggers during work hours and a police officer to monitor the light during non-work hours. This will begin October 16<sup>th</sup> at 3:30 PM. Any one that has a NJ DOT Rt. 35 problem is encourage to all the hotline number at 732-230-7356 or email at [restore.nj35@dot.state.nj.us](mailto:restore.nj35@dot.state.nj.us).
- **ACOE Beach fill project** - The ACOE has requested that the Borough of Mantoloking provide 25 parking spots on the highway for the four walkways between Lyman and Herbert Street. The town has agreed and has drawn up plans accommodating this request. We in turn have asked that the NJ DOT reduce the speed limit in this area to 35 Mph down from 40 Mph, paint the parking spots and to put in marked and illuminated crosswalks. All of these requests will need to be approved on the state level before plans can be finalized. Parking on the highway will be unlimited from 5AM to 9 PM. 9 PM to 5AM no parking will be in effect.

- **The Beach Revetment (Sheet metal)** – OEM continues to meet with HMM, NJ DEP-BCE, EIC and Brick weekly to discuss the progress and issues related to the project every Thursday. Today October 15<sup>th</sup> EIC drove the last piece of steel in Mantoloking. The contractor will continue to move south into Brick, and crews in Mantoloking will continue installing the caps and fabric. The week of Oct. 27 the contractor plans on receiving rocks at Lyman to tie the two revetments together. Oct. 21<sup>st</sup> Mayor Nebel will be hosting a NJ DEP press conference along with the DEP Commissioner, Bricks Mayor and possibly the Governor. The press conference is scheduled for 11 AM, additional details are being worked out and will be released on the Borough Website by weeks end.
  
  - **Sidewalk repair & replacement FEMA PW # 3863** – Totoro Concrete has settled its outstanding insurance issues and is ready to begin work. Currently they are scheduled to start Thursday October 16<sup>th</sup>, however due to weather we may only see them mobilizing and handing out notices. Upon their arrival we will be meeting to discuss where they will be starting and then we will post an update every other day. Residents will be temporarily displaced from their driveways as work is being done in front of their home.
  
  - **Permanent Pump Station FEMA PW #4791**- HMM Brian Brach states that the Bid packages will be released next week with a return date of November 19<sup>th</sup> with a formal approval and award at the Nov. 25<sup>th</sup> council meeting.
  
  - **Ocean County / NJ DOT Bridge repairs** - On October 9, 2014 OEM, HMM, & DPW attended a pre-construction meeting in Toms River with OC engineers and Earle construction who will be performing the work. The contractor has a Right of Entry for Mr. Hughes property at 1200 Bay Ave. until Oct. 30<sup>th</sup>. Earle will be removing debris, driving steel, replacing pipe, repaving 200' feet of the East bound lane and repairing the curbs and sidewalk. The north end of Bay Ave. may be closed at times to allow for delivers and machines to be moved around. Traffic on the bridge may be shifted over onto the shoulder and or switch to alternating at times with police assistance.
  
  - **Long term Planning** - Mayor Nebel, Councilman McIntyre and Sgt. Stacy Ferris met with FEMA's Federal Disaster Recovery Lead on October 14<sup>th</sup> to discuss current and future issues that the Borough is and will be facing.
- 

**Respectfully submitted,**

**Sergeant Stacy Ferris  
OEM Operations Chief**



## MANTOLOKING POLICE DEPARTMENT COUNCIL REPORT SUMMARY



COUNCIL MEETING REPORT: 9/14/2014 - 10/14/2014  
For the Month Of: October

Motor Vehicle Summonses:	22		
Complaints Summonses:	1		
Borough Ordinance Violations:	0		
Arrests:	3		
Agency Assists:	18		
Alarms:	Burglary: 11	Fire: 0	

There were 251 Police related responses for the month.

### Administrative Duties:

Beware IRS Phone Scam Circulating: The Office of the Ocean County Prosecutor received almost a dozen calls from individuals who have received unsolicited calls from individuals demanding payment while fraudulently claiming to be from the IRS. Taxpayers should remember their first contact with the IRS will not be a call from out of the blue, but through official correspondence sent through the mail. If you know you do not owe taxes or have no reason to think that you owe any taxes (for example, you have never received a bill or the caller made some bogus threats as described above), then call and report the incident to the Mantoloking Police Department as well as Treasury Inspector General for Tax Administration (TIGTA) at 1.800.366.4484.

Officers are continuing to check the "Sandy Damages Homes" that are vacant. At this time we are checking on 21 homes that are not currently being worked on. To date we have no reported squatters or issues with those homes.

All the officers are still conducting strict traffic enforcement on Barnegat Lane. The traffic is still very heavy on Barnegat Lane due to the ongoing construction on RT 35. We strongly advise extreme caution while walking or biking in the area.

### Notes:

Please continue to send in your "We Care" forms, the more information you give the police department, the easier it will be to assist you in case of an emergency.



Lt. John D. Barcus #28  
Ranking Officer, Mantoloking Police Department

All Incidents Report for September, 2014

**Agency Assist**

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2014-1646	Sep 16, 2014	414 Main Ave	1902
2014-1711	Sep 23, 2014	Hinkley Marina	1902
2014-1743	Sep 27, 2014	Bridge Ave/Bay Ave/	1908
2014-1754	Sep 28, 2014	Cuddyhawk Ln. (Beach)	1902
2014-1759	Sep 28, 2014	Osborne Ave Bay Head	1902
2014-1784	Oct 01, 2014	Osborne & Ocean Ave	1904
2014-1785	Oct 01, 2014	124 Grove St.	1904
2014-1803	Oct 04, 2014	135 Squan Beach Dr	1902
2014-1821	Oct 06, 2014	Mount St	1904
2014-1842	Oct 08, 2014	140 Cranberry	1904
2014-1843	Oct 08, 2014	East Ave.	1908
2014-1849	Oct 09, 2014	Blodgett & St. Louis Ave	
2014-1850	Oct 09, 2014	266 Osborne Avenue	1904
2014-1851	Oct 09, 2014	112 Atlantic Motel	
2014-1872	Oct 10, 2014	308 East Ave	1902
2014-1887	Oct 12, 2014	Bridge Ave/Municipal Lot	1902
2014-1891	Oct 12, 2014	244 Osborn Ave	1902
2014-1892	Oct 12, 2014	55 Strickland Street	1904

Subtotal: 18

**Alarm, Burglary**

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2014-1624	Sep 14, 2014	1124 Barnegat Lane	1902
2014-1744	Sep 27, 2014	1512 Runyon Ln.	1908
2014-1746	Sep 27, 2014	1000 East Ave	1904
2014-1862	Oct 10, 2014	1049 Ocean Ave	1905
2014-1871	Oct 10, 2014	1026 Barnegat Lane	1902

Subtotal: 5

**Alarm, General**

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2014-1674	Sep 19, 2014	946 South Lagoon	1904
2014-1702	Sep 22, 2014	202 Channel	1905
2014-1729	Sep 25, 2014	1093 Ocean Ave.	1904
2014-1735	Sep 26, 2014	1027 Ocean Ave	1904
2014-1838	Oct 08, 2014	918 North Lagoon lane	1904



Mantoloking Police Department  
 All Incidents Report for September, 2014, Continued

*Building Check continued...*

2014-1649	Sep 17, 2014	1015 Barnegat Lane	
2014-1650	Sep 17, 2014	950 East Ave	1904
2014-1653	Sep 17, 2014	1041 Barnegat Lane	1908
2014-1655	Sep 17, 2014	969 Ocean Avenue	1905
2014-1656	Sep 17, 2014	1000 Ocean Avenue	
2014-1657	Sep 18, 2014	340 Drum Point Rd.	1902
2014-1659	Sep 18, 2014	965 Ocean Ave.	1902
2014-1660	Sep 18, 2014	969 Ocean Ave	1902
2014-1661	Sep 18, 2014	1074 Barnegat Lane	1905
2014-1662	Sep 18, 2014	959 East Ave	1904
2014-1663	Sep 18, 2014	1037 Barnegat Lane	1908
2014-1664	Sep 18, 2014	1050 Barnegat Lane	1905
2014-1665	Sep 18, 2014	1091 Barnegat Lane	1905
2014-1666	Sep 18, 2014	1002 Ocean Ave.	
2014-1668	Sep 19, 2014	1087 Ocean Ave	
2014-1669	Sep 25, 2014	340 Drum Point Rd.	
2014-1671	Sep 19, 2014	1530 Runyon Lane	1902
2014-1672	Sep 19, 2014	1063 Ocean Ave	1904
2014-1678	Sep 19, 2014	1535 Ocean Ave.	1904
2014-1679	Sep 20, 2014	340 Drum Point Rd.	
2014-1680	Sep 20, 2014	1340 Bay Ave	
2014-1681	Sep 20, 2014	965 Barnegat Lane	1902
2014-1682	Sep 20, 2014	1050 Barnegat Lane	1902
2014-1683	Sep 20, 2014	1074 Barnegat Lane	1904
2014-1690	Sep 21, 2014	932 Ocean Ave	1913
2014-1691	Sep 21, 2014	1552 Runyon Lane	
2014-1692	Sep 21, 2014	1000 Ocean	1902
2014-1694	Sep 21, 2014	1217 Ocean Ave.	1904
2014-1696	Sep 22, 2014	1221 Ocean Ave.	
2014-1697	Sep 22, 2014	340 Drum Point Rd.	1902
2014-1698	Sep 22, 2014	1001 Barnegat Lane	
2014-1699	Sep 22, 2014	1041 Barnegat Lane	1908
2014-1700	Sep 22, 2014	1037 Barnegat Lane	

Mantoloking Police Department  
 All Incidents Report for September, 2014, Continued

*Building Check continued...*

2014-1701	Sep 22, 2014	1015 Barnegat Lane	1905
2014-1705	Sep 23, 2014	Borough hall	1905
2014-1706	Sep 23, 2014	1091 Barnegat Ln.	1902
2014-1707	Sep 23, 2014	1037 Barnegat Lane	1908
2014-1708	Sep 23, 2014	1101 Barnegat Ln.	1902
2014-1710	Sep 23, 2014	1091 Barnegat Lane	1902
2014-1713	Sep 24, 2014	1552 Runyon	1908
2014-1714	Sep 24, 2014	Borough Hall	1913
2014-1715	Sep 24, 2014	1050 Barnegat Lane	1913
2014-1718	Sep 24, 2014	1221 Ocean Ave	1904
2014-1720	Sep 24, 2014	1050 Barnegat Ln.	1908
2014-1721	Sep 25, 2014	Borough Hall	
2014-1722	Sep 25, 2014	1087 Ocean Ave	1902
2014-1723	Sep 25, 2014	1063 Ocean Ave	1902
2014-1724	Sep 24, 2014	1015 Barnegat Lane	1905
2014-1726	Sep 25, 2014	965 Ocean Ave.	1902
2014-1728	Sep 25, 2014	1027 Ocean Ave	1904
2014-1730	Sep 25, 2014	Borough Hall	
2014-1731	Sep 26, 2014	1091 Barnegat Lane	
2014-1732	Sep 26, 2014	965 Ocean Avenue	1913
2014-1734	Sep 26, 2014	1015 Barnegat Ln/Lyman St.	1902
2014-1736	Sep 26, 2014	1041 Barnegat Lane	1908
2014-1739	Sep 27, 2014	1074 Barnegat Lane	1905
2014-1740	Sep 27, 2014	303 Downer Avenue	1905
2014-1741	Sep 27, 2014	1087 Ocean Avenue	1902
2014-1742	Sep 27, 2014	340 Drum Point Rd.	
2014-1745	Sep 27, 2014	1037 Barnegat Ln.	1908
2014-1749	Sep 28, 2014	1039 Barnegat Lane	1905
2014-1750	Sep 28, 2014	1041 Barnegat Lane	1905
2014-1753	Sep 28, 2014	Borough hall	
2014-1755	Sep 28, 2014	1050 Barnegat Ln.	1902
2014-1756	Sep 28, 2014	1015 Barnegat Lane	1904
2014-1757	Sep 28, 2014	1041 Barnegat Lane	1908

Mantoloking Police Department  
 All Incidents Report for September, 2014, Continued

**Building Check continued...**

2014-1760	Sep 29, 2014	340 Drum Point Rd.	
2014-1761	Sep 29, 2014	1063 Ocean Ave	
2014-1765	Sep 29, 2014	965 Barnegat Lane.	1904
2014-1769	Sep 30, 2014	340 Drum Point Rd.	
2014-1770	Sep 30, 2014	959 East Ave	
2014-1771	Sep 30, 2014	950 East Ave	
2014-1776	Sep 30, 2014	340 Drum Point Rd.	
2014-1778	Oct 01, 2014	1050 Barnegat Lane	1913
2014-1779	Oct 01, 2014	1027 Ocean Ave	
2014-1781	Oct 01, 2014	1037 Barnegat Lane	1902
2014-1782	Oct 01, 2014	1074 Barnegat Lane	1908
2014-1783	Oct 01, 2014	950 East Ave	
2014-1789	Oct 01, 2014	1552 Runyon	
2014-1790	Oct 02, 2014	1530 Runyon	
2014-1793	Oct 02, 2014	1101 Barnegat lane	1902
2014-1794	Oct 02, 2014	340 Drum Point Rd.	
2014-1798	Oct 03, 2014	1015 Barnegat Lane	1904
2014-1799	Oct 03, 2014	1101 Barnegat lane	1906
2014-1801	Oct 04, 2014	1087 Ocean Avenue	1904
2014-1802	Oct 04, 2014	Borough hall	1904
2014-1804	Oct 04, 2014	1063 Ocean Avenue	1913
2014-1805	Oct 04, 2014	965 Ocean Avenue	1904
2014-1806	Oct 04, 2014	969 Ocean Avenue	1904
2014-1811	Oct 04, 2014	1015 Barnegat Lane	
2014-1814	Oct 05, 2014	932 Ocean Avenue	1913
2014-1816	Oct 05, 2014	959 East Ave	1904
2014-1818	Oct 05, 2014	1101 Barnegat lane	1908
2014-1819	Oct 06, 2014	1027 Ocean Ave	
2014-1820	Oct 06, 2014	1221 Ocean Ave	1913
2014-1823	Oct 06, 2014	1063 Ocean Avenue	1908
2014-1824	Oct 06, 2014	950 East Ave	1904
2014-1827	Oct 07, 2014	1225 Ocean Avenue	1904
2014-1828	Oct 07, 2014	1074 Barnegat Lane	1904

Mantoloking Police Department  
 All Incidents Report for September, 2014, Continued

**Building Check continued...**

2014-1829	Oct 07, 2014	1050 Barnegat Lane	1904
2014-1830	Oct 07, 2014	Borough hall	1904
2014-1832	Oct 06, 2014	1037 Barnegat Lane	1902
2014-1833	Oct 07, 2014	1101 Barnegat lane	1908
2014-1834	Oct 07, 2014	1050 Barnegat Lane	1902
2014-1835	Oct 07, 2014	Borough hall	
2014-1836	Oct 07, 2014	1039 Barnegat Lane	1904
2014-1837	Oct 07, 2014	1041 Barnegat lane	
2014-1845	Oct 08, 2014	965 Barnegat Lane	1904
2014-1846	Oct 08, 2014	1217 Ocean Avenue	1904
2014-1847	Oct 08, 2014	959 East Ave	1902
2014-1848	Oct 08, 2014	Borough hall	
2014-1852	Oct 08, 2014	1535 Ocean Ave.	1902
2014-1853	Oct 09, 2014	1530 Runyon Lane	1902
2014-1856	Oct 09, 2014	1000 Ocean	1904
2014-1859	Oct 10, 2014	1552 Runyon Lane	
2014-1860	Oct 10, 2014	Borough hall	
2014-1861	Oct 10, 2014	1015 Barnegat Lane	1913
2014-1866	Oct 10, 2014	1050 Barnegat Lane	1902
2014-1868	Oct 10, 2014	1101 Barnegat lane	1908
2014-1873	Oct 11, 2014	965 Barnegat Lane	1902
2014-1874	Oct 11, 2014	1015 Barnegat Lane	1902
2014-1875	Oct 11, 2014	Borough Hall	1902
2014-1876	Oct 11, 2014	1041 Barnegat Lane	1908
2014-1879	Oct 11, 2014	1037 Barnegat Lane	1902
2014-1882	Oct 12, 2014	1552 Runyon	1902
2014-1883	Oct 12, 2014	1074 Barnegat Lane	1902
2014-1884	Oct 12, 2014	1039 Barnegat Lane	1904
2014-1888	Oct 12, 2014	965 Barnegat Lane	1902
2014-1889	Oct 12, 2014	932 Ocean Ave	1904
2014-1896	Oct 13, 2014	Borough Hall	1904
2014-1897	Oct 13, 2014	960 East Ave	1902
2014-1900	Oct 13, 2014	1217 Ocean Ave	1904

Mantoloking Police Department  
 All Incidents Report for September, 2014, Continued

***Building Check continued...***

2014-1903	Oct 13, 2014	1050 Barnegat Lane	
2014-1904	Oct 14, 2014	Borough Hall	1913
2014-1906	Oct 14, 2014	1027 Ocean Ave	
2014-1907	Oct 14, 2014	1000 Ocean	1902
2014-1908	Oct 14, 2014	965 Ocean	1904
			Subtotal: 154

**Crash General**

2014-1642	Sep 16, 2014	1106 Barnegat Lane	1904
2014-1651	Sep 17, 2014	Ocean Ave/ Herbert Street	1905
2014-1652	Sep 17, 2014	Ocean Ave / Stephens	
2014-1695	Sep 21, 2014	1109 Ocean Ave	1904
2014-1831	Oct 07, 2014	Herbert and Rt. 35	1904
2014-1857	Oct 09, 2014	1071 Barnegat Lane	1904
2014-1863	Oct 10, 2014	Downer & Bay	1904
2014-1870	Oct 10, 2014	Herbert & Ocean	1904
			Subtotal: 8

**Disable Vehicle**

2014-1688	Sep 20, 2014	1109 Ocean Ave	1902
			Subtotal: 1

**Domestic Violence**

2014-1893	Oct 12, 2014	Albertson St. & Route 35	1902	Yes
			Subtotal: 1	

**DWI**

2014-1813	Oct 05, 2014	Rt. 35 North	1902	Yes
			Subtotal: 1	

**First Aid Call**

2014-1747	Sep 27, 2014	1524 Ocean Ave	1904
			Subtotal: 1

**Gas Leak**

2014-1773	Sep 30, 2014	1067 Ocean Ave	1904
2014-1855	Oct 09, 2014	1551 Ocean Ave.	1902
			Subtotal: 2

**Motorist Assist**

2014-1725	Sep 25, 2014	Bay Ave and Herbert Street	1902
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Mantoloking Police Department  
 All Incidents Report for September, 2014, Continued

**Motorist Assist continued...**

2014-1738	Sep 26, 2014	Rt. 35 and Bergan	1902	
2014-1762	Sep 29, 2014	1063 Ocean Avenue	1904	
2014-1810	Oct 04, 2014	Bay Ave	1902	
2014-1854	Oct 09, 2014	RT 35 & RT 528	1902	
				Subtotal: 5

**Noise General**

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2014-1777	Sep 30, 2014	1019 Ocean Ave	1902	
				Subtotal: 1

**Open Doors / Windows**

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2014-1766	Sep 29, 2014	8 Carpenter Lane	1904	
2014-1786	Oct 01, 2014	225 Channel	1904	
2014-1839	Oct 08, 2014	1091 Ocean Ave	1902	
				Subtotal: 3

**Parking Complaints**

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2014-1673	Sep 19, 2014	Albertson St.	1904	
				Subtotal: 1

**Police Information**

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2014-1684	Sep 20, 2014	HQ	1904	
2014-1704	Sep 23, 2014	Ocean Avenue	1905	
2014-1901	Oct 13, 2014	900 Barnegat Lane	1904	
				Subtotal: 3

**Suspicious Condition**

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2014-1687	Sep 20, 2014	1208 Ocean Ave		
2014-1703	Sep 22, 2014	1237 Ocean Avenue	1905	
2014-1869	Oct 10, 2014	1050 Barnegat Ln.	1902	
				Subtotal: 3

**Suspicious Person/s**

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2014-1812	Oct 05, 2014	Rt 35 and Lyman	1902	
2014-1841	Oct 08, 2014	962 Barnegat Lane	1902	
2014-1881	Oct 12, 2014	981 East Ave	1904	
				Subtotal: 3

**Suspicious Vehicle/s**

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2014-1654	Sep 17, 2014	1038 Barnegat Lane	1905	
2014-1768	Sep 30, 2014	1007 East Avenue	1913	

Mantoloking Police Department  
 All Incidents Report for September, 2014, Continued

**Suspicious Vehicle/s continued...**

2014-1787	Oct 01, 2014	1126 Ocean	1904	
2014-1788	Oct 01, 2014	Omars Tents	1902	
				Subtotal: 4

**Theft**

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2014-1774	Sep 30, 2014	1225 Ocean Ave	1904	
				Subtotal: 1

**Time Card: Comp. Time**

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2014-1628	Sep 14, 2014	HQ		
2014-1636	Sep 15, 2014	Headquarters	1902	
2014-1644	Sep 16, 2014	Mantoloking		
2014-1709	Sep 23, 2014	HQ's		
2014-1727	Sep 25, 2014	Headquarters	1902	
2014-1748	Sep 27, 2014		1902	
2014-1780	Oct 01, 2014	HQ		
2014-1858	Oct 09, 2014	Mantoloking	1908	
				Subtotal: 8

**Time Card: Holiday Comp.**

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2014-1640	Sep 16, 2014	HQ	1902	
2014-1895	Oct 13, 2014			
2014-1898	Oct 13, 2014	Headquarters	1902	
2014-1902	Oct 13, 2014	Mantoloking	1908	
2014-1905	Oct 14, 2014	Mantoloking		
				Subtotal: 5

**Time Card: Outside / Road Job**

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2014-1627	Sep 14, 2014	954 Barnegat Lane	1905	
2014-1791	Oct 02, 2014	Barnegat Ln	1904	
2014-1796	Oct 05, 2014	966 Barnegat Ln	1907	
2014-1797	Oct 03, 2014	966 Barnegat Ln	1906	
2014-1822	Oct 06, 2014	West Lake Bay Head		
2014-1826	Oct 06, 2014	West Lake Avenue	1913	
2014-1844	Oct 08, 2014	1125 Barnegat Ln		
2014-1867	Oct 10, 2014	1125 Barnegat Lane	1906	
				Subtotal: 8

Mantoloking Police Department  
 All Incidents Report for September, 2014, Continued

*Time Card: Over Time continued...*

**Time Card: Over Time**

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2014-1658	Sep 18, 2014	Headquarters	1902
2014-1670	Sep 19, 2014	Headquarters	
2014-1716	Sep 24, 2014	HQ's	
2014-1764	Sep 29, 2014	HQ	
2014-1772	Sep 30, 2014	HQ	1908
2014-1795	Oct 03, 2014		1908
2014-1800	Oct 03, 2014	HQ	1902
2014-1809	Oct 04, 2014	HQ	1902
2014-1815	Oct 05, 2014		1908
2014-1894	Oct 13, 2014		
2014-1909	Oct 14, 2014	Agate	

Subtotal: 11

**Time Card: Sick Time**

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2014-1864	Oct 10, 2014		
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Subtotal: 1

**Time Card: Vacation/Personal**

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2014-1677	Sep 19, 2014	Headquarters	1902
2014-1737	Sep 26, 2014		1908
2014-1865	Oct 10, 2014		
2014-1877	Oct 11, 2014		
2014-1878	Oct 11, 2014		1908

Subtotal: 5

**Traffic Complaint**

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2014-1685	Sep 20, 2014	Barnegat Lane	1902
2014-1686	Sep 20, 2014	Ocean Ave	
2014-1693	Sep 21, 2014	Lyman & Rt 35	1902
2014-1717	Sep 24, 2014	Ocean Ave.	1904
2014-1719	Sep 24, 2014	Ocean Ave.	1904
2014-1807	Oct 04, 2014	1547 Ocean Avenue	1904

Subtotal: 6

**Traffic Control**

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2014-1645	Sep 16, 2014	1558 Ocean Ave	1904
2014-1733	Sep 26, 2014	Barnegat Ln/ Lyman St	1908

Mantoloking Police Department  
 All Incidents Report for September, 2014, Continued

**Traffic Control continued...**

2014-1763	Sep 29, 2014	Ocean Ave		
2014-1885	Oct 12, 2014	Ocean Ave/Lyman St.	1904	
				Subtotal: 4

**Traffic Enforcement**

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2014-1634	Sep 15, 2014	Rt. 35 South	1908	
2014-1689	Sep 20, 2014	Ocean & Herbert St	1902	
2014-1752	Sep 28, 2014	RT 35	1902	
2014-1880	Oct 12, 2014	Rt 35 North	1902	
				Subtotal: 4

**Traffic Related Services**

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2014-1643	Sep 16, 2014	Ocean Ave	1904	
2014-1808	Oct 04, 2014	1075 Ocean Avenue	1904	
2014-1840	Oct 08, 2014	Ocean and Albertson	1904	
2014-1890	Oct 12, 2014	Rt. 35	1902	
				Subtotal: 4

**Trespass**

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2014-1775	Sep 30, 2014	1200 Bay Ave	1902	
				Subtotal: 1

**Warrant Arrest**

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2014-1712	Sep 23, 2014	109 Fawnridge	1913	Yes
				Subtotal: 1

**Warrants**

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2014-1667	Sep 19, 2014	Asbury Park P.D.	1902	
2014-1758	Sep 28, 2014	HQ	1902	
				Subtotal: 2

**Total Incidents for Reporting Period:289**



# MANTOLOKING FIRE COMPANY No. 1

*Serving the*

Borough of Mantoloking  
Downer Avenue  
P.O. Box 213  
Mantoloking • New Jersey 08738

Mayor & Council Members

**September 2014**

During the month of September 2014, the Mantoloking Fire Company No. 1 responded to 15 fire calls, held 1 training drills, and our regularly scheduled business meeting. The table below provides a list of the fire calls.

Date	Time	Location	Town	Incident Type
9/1/2014	22:35	1538 Runyon Ln	Mantoloking	pole fire
9/1/2014	14:12	844 East Ave	Bay Head	Smoke Alarm
9/2/2014	15:57	1529 Ocean Ave	Mantoloking	fire Alarm
9/2/2014	10:33	242 East Ave	Bay Head	Fire Alarm
9/6/2014	18:25	1521 Ocean Ave	Mantoloking	Boater in distress
9/7/2014	7:27	1053 Barnegat Ln	Mantoloking	Haz. Condition
9/15/2014	9:41	333 East Ave	Bay Head	Fire Alarm
9/17/2014	10:16	425 East Ave.	Bay Head	Fire Alarm
9/23/2014	21:55	8 Caspian sea dr	brick	Fire Alarm
9/24/2014	8:11	Rt 35 & 7th Ave	brick	Gas Leak
9/25/2014	16:37	432 Bridge Ave	Bay Head	Fire Alarm
9/26/2014	14:07	1537 Ocean Ave	Mantoloking	Gas Leak
9/29/2014	17:21	276 Curtis pt dr.	brick	Fire Alarm
9/29/2014	18:22	458 Rt 35.	brick	Appiance fire
9/30/2014	11:55	1063 Ocean Ave	Mantoloking	Gas Leak

Respectfully Submitted

Laurence H Gilman  
Fire Chief

**OFFICE OF CONSTRUCTION OFFICIAL**

**Construction Permit Activity Report**

RANGE: 09/01/2014 To 09/30/2014

October 07, 2014 10:14:35AM

**SUMMARY**

<u>CONSTRUCTION COSTS</u>				<u>COUNT</u>	
Cost Of Construction:	\$10,034,643.00	Cubic Footage:	337925 Cu.ft	Permit Issued:	25
Cost Of Alteration:	\$791,430.00	Square Footage:	20168 Sq.ft	Updates Issued:	14
Cost Of Demolition:	\$38,500.00			All Fees Waived:	1
Total Cost:	\$10,864,573.00			Municipal Fees Waived:	0

<u>PERMIT FEES</u>		<u>ADMIN FEES</u>		<u>WAIVED FEES</u>		<u>TOTAL FEES</u>	
Building:	\$18,694.00	Building:	\$0.00	Building:	\$0.00	Building Fees:	\$18,694.00
Electrical:	\$3,800.00	Electrical:	\$0.00	Electrical:	\$70.00	Electrical Fees:	\$3,730.00
Fire :	\$1,450.00	Fire :	\$0.00	Fire :	\$50.00	Fire Fees:	\$1,400.00
Plumbing:	\$6,470.00	Plumbing:	\$0.00	Plumbing:	\$0.00	Plumbing Fees:	\$6,470.00
Elevator:	\$0.00	Elevator:	\$0.00	Elevator:	\$0.00	Elevator Fees:	\$0.00
Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$0.00
				* Total Waived:	\$120.00	Technical Fees:	\$30,294.00

<u>DCA</u>	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$1,134.00	\$0.00	\$1,134.00
Alteration Training Fee:	\$1,364.00	\$5.00	\$1,359.00
DCA Minimum Fee:	\$0.00	\$0.00	\$0.00
Sub total Training Fee:	\$2,498.00	\$5.00	\$2,493.00

**TECHNICAL ISSUES**

Building Technical:	22
Electrical Technical:	20
Fire Protection Technical:	14
Plumbing Technical:	17
Elevator Technical:	
Mechanical Technical:	

Certificate of Occupancy Fee:	\$1,050.00
Waived Certificate Fees:	\$0.00
Sub Total Certificate Fees:	\$1,050.00

PERMIT FEES:	\$30,294.00
FEES:	\$2,493.00
CERTIFICATE FEES:	\$1,050.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$33,837.00
PENALTIES COLLECTED:	\$300.00
CCO FEES:	\$0.00
OTHER FEES:	\$0.00
GRAND TOTAL FEES:	\$34,137.00

**CERTIFICATE ISSUES**

Certificate of Occupancy:	0
Certificate of Approval:	11
Certificate of Continued Occupancy:	0

\* By State law (see N.J.S. 52:27D-126c): \$120.00  
 \* By Municipality (see N.J.S. 52:27D-126b): \$0.00

# OFFICE OF CONSTRUCTION OFFICIAL

## Permit Activity Report

Brick

Range From 09/01/2014 To 09/30/2014

October 07, 2014 10:14:36AM

Permit #	Permit Date	Census	Control #	Updates	Description Of Work										AltFee	CoFee	Cubic Feet						
Block & Lot	Costs	Use Group	Waived Fees	Bldg	Elec	Fire	Plmb	Elev	Mech	MAdm	VAdm	Padm	Fadm	Ftdm	Ptdm	Vtdm	Mtdm	Mtdm	CoFee	CooFee	Square Feet		
Work Site	Minimum Fees	Btotl	Etotl	Ftotl	Ptotl	Vtotl	Mtotl	DCA Min.	TFTotl														
20140185	9/2/2014	101	5400	0	New Single-Family																		
41 5		\$2,038,000.00	R-5	\$2,911.00	\$675.00	\$100.00	\$1,085.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	\$150.00	100,410.00	3,149.00	
1517 Ocean Avenue		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Damelio, Frank - SUBSTANTIAL DAM.		\$0.00		\$2,911.00	\$675.00	\$100.00	\$1,085.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	\$150.00	\$5,291.00		
20140185	9/2/2014	101	5401	1	Mechanical, ductwork, a/c, boiler																		
41 5		\$21,500.00	R-5	\$45.00	\$0.00	\$150.00	\$455.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1517 Ocean Avenue		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Damelio, Frank - SUBSTANTIAL DAM.		\$0.00		\$45.00	\$0.00	\$150.00	\$455.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20140186	9/2/2014	434	5425	0	In-Ground Pool																		
20 13		\$37,500.00	U	\$150.00	\$200.00	\$0.00	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
963 LAGOON LANE		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Asplundh		\$0.00		\$150.00	\$200.00	\$0.00	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20130775	9/3/2014	434	5404	5	new gas piping and bath																		
19 11		\$4,500.00	R-5	\$0.00	\$0.00	\$0.00	\$135.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
950 LAGOON LANE		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Pamela Steenland		\$0.00		\$0.00	\$0.00	\$0.00	\$135.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20140187	9/3/2014	999	5442	0	Demolition Single Family																		
5 3		\$28,500.00	R-5	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1003 East Ave		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Gmelich, Justin and Victoria		\$0.00		\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20140188	9/4/2014	101	5411	0	New Single-Family																		
21 17		\$1,119,095.00	R-5	\$2,125.00	\$575.00	\$50.00	\$1,305.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	\$150.00	76,995.00	4,662.00	
966 Barnegeart LANE		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Van Duyne, Philip Jr		\$0.00		\$2,125.00	\$575.00	\$50.00	\$1,305.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	\$150.00	\$4,480.00		
20140188	9/4/2014	101	5412	1	Mechanical																		
21 17		\$1,000.00	R-5	\$0.00	\$0.00	\$225.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
966 Barnegeart LANE		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Van Duyne, Philip Jr		\$0.00		\$0.00	\$0.00	\$225.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Permit # Permit Date Census Control # Updates Description Of Work

Block & Lot	Work Site	Owner Name	Permit Date	Census	Control #	Updates	Description Of Work	Elec	Fire	Plmb	Elev	Mech	AlkFee	CoFee	Cubic Feet		
								Eadm	Fadm	Padm	VAdm	MAadm	VolFee	CcoFee	Square Feet		
								Etotl	Ftotl	Ptotl	Vtotl	Mtotl	TFTotl	CertTotl	Total Fee		
								DCA Min.									
20140052			9/5/2014	101	5453		3 Fireplace, wood burning & gas direct vent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
31 9	1310 Bay Ave			\$13,248.00	R-5			\$0.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	
				\$0.00				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	
				\$0.00				\$0.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	
				\$10,000.00	R-5		0 Demo and removal of single Family Home and detached Garage.	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	
				\$0.00				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	
				\$0.00				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	
				\$200.00				\$200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00	
				\$3,800.00	U		0 Garage	\$70.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$150.00	2,800.00		
				\$0.00				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00	\$0.00	360.00		
				\$0.00				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	\$301.00		
				\$29,700.00	R-5		2 convert screened porchi nto a 3 season room	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$51.00	\$0.00	0.00		
				\$0.00				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00		
				\$600.00				\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$51.00	\$0.00	\$651.00		
				\$500.00	R-5		0 Temporary Service	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$0.00	0.00		
				\$0.00				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00		
				\$0.00				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00		
				\$58,500.00	U		0 In-Ground Pool	\$150.00	\$215.00	\$0.00	\$0.00	\$0.00	\$102.00	\$0.00	0.00		
				\$0.00				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00		
				\$150.00				\$150.00	\$75.00	\$40.00	\$0.00	\$0.00	\$102.00	\$0.00	\$582.00		
				\$1,475.00	U		1 In-Ground Pool	\$0.00	\$0.00	\$95.00	\$0.00	\$0.00	\$3.00	\$0.00	0.00		
				\$0.00				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00		
				\$0.00				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00		
				\$5,030,300.00	R-5		0 New Single-Family	\$1,393.00	\$320.00	\$875.00	\$0.00	\$0.00	\$1.00	\$150.00	\$4,903.00		
				\$0.00				\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$184.00	\$0.00	3,090.00		
				\$1,393.00				\$1,393.00	\$50.00	\$875.00	\$0.00	\$0.00	\$185.00	\$150.00	\$2,973.00		
				\$0.00				\$0.00	\$50.00	\$875.00	\$0.00	\$0.00	\$185.00	\$150.00	\$2,973.00		



Permit #	Permit Date	Census	Control #	Updates	Description Of Work										AltFee	CoFee	Cubic Feet
Block & Lot	Costs	Use Group	Bldg	Elec	Fire	Plmb	Elev	Mech	CoFee	CcoFee	Square Feet	VolFee	CcoFee	Square Feet			
Work Site	Waived Fees	Badm	Eadm	Fadm	Padm	VAdm	MAadm	Mtadm	MAadm	Mtadm	MAadm	Mtadm	MAadm	Mtadm	MAadm	Mtadm	MAadm
Owner Name	Minimum Fees	Btotl	Etotl	Ftotl	Ptotl	Vtotl	Mtotl	TFTotl	CertTotl	Total Fee	DCA Min.						
20140200	9/12/2014	434	5440	0 Alterations, insulate & sheetrock													
34 1	\$1,000.00	R-2	\$45.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
<b>207 Downer Avenue Unit 3</b>	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
<b>High Hill Point LLC</b>	\$0.00		\$45.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2.00	\$0.00	\$0.00	\$0.00	\$0.00	\$47.00
20140201	9/12/2014	434	5409	0 Inground Pool													
24 49	\$22,000.00	U	\$150.00	\$115.00	\$0.00	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$38.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
<b>1116 OCEAN AVE</b>	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
<b>J.S. Contracting &amp; Developing Co., LLC</b>	\$0.00		\$150.00	\$115.00	\$0.00	\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$38.00	\$0.00	\$0.00	\$0.00	\$0.00	\$343.00
20140021	9/15/2014	101	5463	2 Temporary Service													
24 27	\$500.00	R-5	\$0.00	\$140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
<b>1073 BARNEGAT LANE</b>	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
<b>Scala, Robert and Angela - SUBSTANTI</b>	\$0.00		\$0.00	\$140.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$140.00
20140203	9/17/2014	434	5304	0 dock power													
22 54	\$2,000.00	U	\$0.00	\$70.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
<b>1124 BARNEGAT LA</b>	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
<b>Mario Fini</b>	\$0.00		\$0.00	\$70.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4.00	\$0.00	\$0.00	\$0.00	\$0.00	\$74.00
20140204	9/17/2014	434	5468	0 Deck, on grade wood decking from driveway to front steps and 3x24 on grade rear wood deck													
22 54	\$3,100.00	R-5	\$80.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
<b>1124 BARNEGAT LA</b>	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
<b>Mario Fini</b>	\$0.00		\$80.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6.00	\$0.00	\$0.00	\$0.00	\$0.00	\$86.00
20140205	9/18/2014	434	5472	0 Smoke Detectors													
27 30.01	\$2,400.00	B	\$0.00	\$70.00	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
<b>200 DOWNER AVE</b>	\$120.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
<b>MANTOLOKING FIRE HOUSE</b>	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
20140003	9/19/2014	434	5462	5 Interior Alteration for electrical work post house lift													
40 6.01	\$20,000.00	R-5	\$0.00	\$245.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
<b>1517 RUNYON LANE</b>	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
<b>DiRuggerio, Ralph and Susan</b>	\$0.00		\$0.00	\$245.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$34.00	\$0.00	\$0.00	\$0.00	\$0.00	\$279.00
20140206	9/19/2014	434	5422	0 House Lift, new foundation													
1.3 2.	\$353,675.00	R-5	\$4,484.00	\$245.00	\$50.00	\$485.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$603.00	\$150.00	\$0.00	\$0.00	\$0.00	0.00
<b>932 OCEAN AVENUE</b>	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00
<b>ANGOWSKI, RICHARD &amp; JOYCE</b>	\$0.00		\$4,484.00	\$245.00	\$50.00	\$485.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$603.00	\$150.00	\$0.00	\$0.00	\$0.00	\$6,017.00

Permit #	Block & Lot	Work Site	Permit Date	Census	Control #	Updates	Description Of Work											Total Fee
							Costs	Use Group	Bldg	Waived Fees	Badm	Elec	Fire	Plmb	Elev	Mech	AltFee	
Owner Name			Minimum Fees	Btotl	Etotl	Ftotl	Ptotl	Vtotl	Mtotl	DCA Min.	TFTotl	CertTotl	Total Fee					
20140206			434	5423	1	Mechanical												
13 2	932 OCEAN AVENUE		\$13,000.00	R-5	\$0.00	\$0.00	\$150.00	\$190.00	\$0.00	\$23.00	\$0.00	\$0.00	0.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00					
			\$0.00		\$0.00	\$150.00	\$190.00	\$0.00	\$0.00	\$23.00	\$0.00	\$0.00	\$363.00					
25 1	ANGOWSKI, RICHARD & JOYCE		\$277,700.00	R-5	\$697.00	\$185.00	\$75.00	\$405.00	\$0.00	\$26.00	\$150.00	\$150.00	15,876.00					
	1198 BAY AVE -FIREPLACE		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$54.00	\$0.00	\$0.00	1,984.00					
			\$0.00		\$0.00	\$150.00	\$190.00	\$0.00	\$0.00	\$23.00	\$0.00	\$0.00	\$363.00					
			\$0.00		\$0.00	\$185.00	\$405.00	\$0.00	\$0.00	\$26.00	\$150.00	\$150.00	15,876.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$54.00	\$0.00	\$0.00	1,984.00					
			\$0.00		\$0.00	\$75.00	\$405.00	\$0.00	\$0.00	\$80.00	\$150.00	\$150.00	\$1,592.00					
25 1	WAGNER, KENNETH - SUBSTANTIA		\$35,000.00	R-5	\$397.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	15,876.00					
	1198 BAY AVE -FIREPLACE		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$54.00	\$0.00	\$0.00	1,984.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$54.00	\$0.00	\$0.00	\$451.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$54.00	\$0.00	\$0.00	\$451.00					
25 1	WAGNER, KENNETH - SUBSTANTIA		\$11,000.00	R-5	\$220.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19.00	\$0.00	\$0.00	0.00					
	1198 BAY AVE -FIREPLACE		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19.00	\$0.00	\$0.00	\$239.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19.00	\$0.00	\$0.00	\$239.00					
40 18	1562 OCEAN AVENUE		\$26,580.00	R-5	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$46.00	\$0.00	\$0.00	0.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$46.00	\$0.00	\$0.00	\$586.00					
31 4	Paul & Nancy Tomaszewski		\$2,300.00	R-5	\$0.00	\$0.00	\$75.00	\$170.00	\$0.00	\$5.00	\$0.00	\$0.00	0.00					
	303 Downer		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$46.00	\$0.00	\$0.00	\$586.00					
			\$0.00		\$0.00	\$75.00	\$170.00	\$0.00	\$0.00	\$5.00	\$0.00	\$0.00	0.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00					
			\$0.00		\$0.00	\$75.00	\$170.00	\$0.00	\$0.00	\$5.00	\$0.00	\$0.00	\$250.00					
37 3	1410 OCEAN AVENUE		\$4,000.00	R-5	\$70.00	\$0.00	\$0.00	\$20.00	\$0.00	\$7.00	\$0.00	\$0.00	0.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7.00	\$0.00	\$0.00	0.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7.00	\$0.00	\$0.00	\$97.00					
23 34	NEBEL, GEORGE & NANCY-SUBST		\$1,664,300.00	R-5	\$4,077.00	\$275.00	\$100.00	\$865.00	\$0.00	\$255.00	\$150.00	\$150.00	71,065.00					
	1087 OCEAN AVE		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$238.00	\$0.00	\$0.00	4,939.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00					
			\$0.00		\$0.00	\$275.00	\$100.00	\$865.00	\$0.00	\$255.00	\$150.00	\$150.00	71,065.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$238.00	\$0.00	\$0.00	4,939.00					
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			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$238.00	\$0.00	\$0.00	4,939.00					
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			\$0.00		\$0.00	\$275.00	\$100.00	\$865.00	\$0.00	\$255.00	\$150.00	\$150.00	71,065.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$238.00	\$0.00	\$0.00	4,939.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00					
			\$0.00		\$0.00	\$275.00	\$100.00	\$865.00	\$0.00	\$255.00	\$150.00	\$150.00	71,065.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$238.00	\$0.00	\$0.00	4,939.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00					
			\$0.00		\$0.00	\$275.00	\$100.00	\$865.00	\$0.00	\$255.00	\$150.00	\$150.00	71,065.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$238.00	\$0.00	\$0.00	4,939.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00					
			\$0.00		\$0.00	\$275.00	\$100.00	\$865.00	\$0.00	\$255.00	\$150.00	\$150.00	71,065.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$238.00	\$0.00	\$0.00	4,939.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00					
			\$0.00		\$0.00	\$275.00	\$100.00	\$865.00	\$0.00	\$255.00	\$150.00	\$150.00	71,065.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$238.00	\$0.00	\$0.00	4,939.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00					
			\$0.00		\$0.00	\$275.00	\$100.00	\$865.00	\$0.00	\$255.00	\$150.00	\$150.00	71,065.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$238.00	\$0.00	\$0.00	4,939.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00					
			\$0.00		\$0.00	\$275.00	\$100.00	\$865.00	\$0.00	\$255.00	\$150.00	\$150.00	71,065.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$238.00	\$0.00	\$0.00	4,939.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00					
			\$0.00		\$0.00	\$275.00	\$100.00	\$865.00	\$0.00	\$255.00	\$150.00	\$150.00	71,065.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$238.00	\$0.00	\$0.00	4,939.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00					
			\$0.00		\$0.00	\$275.00	\$100.00	\$865.00	\$0.00	\$255.00	\$150.00	\$150.00	71,065.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$238.00	\$0.00	\$0.00	4,939.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00					
			\$0.00		\$0.00	\$275.00	\$100.00	\$865.00	\$0.00	\$255.00	\$150.00	\$150.00	71,065.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$238.00	\$0.00	\$0.00	4,939.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00					
			\$0.00		\$0.00	\$275.00	\$100.00	\$865.00	\$0.00	\$255.00	\$150.00	\$150.00	71,065.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$238.00	\$0.00	\$0.00	4,939.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00					
			\$0.00		\$0.00	\$275.00	\$100.00	\$865.00	\$0.00	\$255.00	\$150.00	\$150.00	71,065.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$238.00	\$0.00	\$0.00	4,939.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00					
			\$0.00		\$0.00	\$275.00	\$100.00	\$865.00	\$0.00	\$255.00	\$150.00	\$150.00	71,065.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$238.00	\$0.00	\$0.00	4,939.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00					
			\$0.00		\$0.00	\$275.00	\$100.00	\$865.00	\$0.00	\$255.00	\$150.00	\$150.00	71,065.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$238.00	\$0.00	\$0.00	4,939.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00					
			\$0.00		\$0.00	\$275.00	\$100.00	\$865.00	\$0.00	\$255.00	\$150.00	\$150.00	71,065.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$238.00	\$0.00	\$0.00	4,939.00					
			\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00					
			\$0.00		\$0.00	\$275.00	\$100.00	\$865.00	\$0.00	\$255.00	\$150.00	\$150.00	71,065.00					
			\$0.00		\$0.00	\$0.												

SUPERINTENDENT OF PUBLIC WORKS report for September 2014

1. Cleaned out and disconnected the badge checkers trailer so it could be removed.
2. Met with the BTM UA at 1018 E. Ave. to check out a backed up sewer line.
3. Marked out sewer laterals throughout town.
4. Responded to for fire calls during month.
5. Moved a lifeguard stand from the East end of Downer Avenue to the yacht club.
6. Closed Princeton Avenue beach access.
7. Cleaned all storm sewer inlets throughout town.
8. Cleared the growth around the generator by the police department and ran the generator at the police department for a test and all works well.
9. Had keys made up at Mr. Keyes for the borough Hall.
10. Cut a hole in Lyman Street to repair a damaged sewer lateral four 1018 E. Ave. and 1017 Ocean Ave.
11. Attended a meeting with the County on repair of the bridge.
12. Replace broken boards on the walkway at 1038 Barnegat Ln.
13. Installed new benches at 1038 and 1105 walkways to the Bay.
14. Met with the builder four 1073 and 1075 Barnegat Ln. about the sewer connection.
15. Set up the yacht club and broke down again for planning board.
16. Set up the yacht club for a Council meeting and broke down again.
17. Attended for sheathing meetings during the month.
18. Patched a sinkhole on the East side of Carrigan Street.
19. Took the public works gas keys to Point Pleasant Beach.
20. Larry and Scott met with the ISO inspector for the fire Department.
21. Help with a car accident at the corner of Herbert and Ocean Avenue.
22. Reported to Larry Plevier that the state was installing storm water inlets over our sanitary sewer main.
23. Pushed up sand that the state delivered to the beach between Downer and Herbert Street.

24. Attended a meeting for street lighting.
25. Help with the testing of firehose.
26. Worked on paperwork for Opera request.
27. Swept all the streets in town.
28. Ran Army truck and the Hummer to make sure they were ready for a storm.
29. Started to work on the Bobcat replaced the tracks that are badly worn.
30. Picked up five truck loads of salt from the County and stored in the in Bay Head public works.
31. Picked up a double sewer grate from garden state precast and installed it on Barnegat Lane close to Herbert Street.



Hatch Mott  
MacDonald

**Hatch Mott MacDonald**

3 Paragon Way  
Freehold, NJ 07728  
T 732.780.6565 www.hatchmott.com

October 15, 2014

Ms. Lynne Hazelet, Deputy Clerk  
Borough of Mantoloking  
340 Drum Point Road, 2<sup>nd</sup> Floor  
P.O. Box 4391  
Brick Township, New Jersey 08723

**RE: Payment Estimate No. 20  
Emergency Bypass Pumping System  
Contract No. 2013-01  
Borough of Mantoloking**

Dear Ms. Hazelet:

Please find enclosed three (3) original copies of Payment Estimate No. 20 for the above referenced emergency contract. Payment under this estimate is to compensate the Contractor, Municipal Maintenance Co., in the amount of \$7,227.50 for the operation of the bypass pumping system at the Herbert Street Pump Station for the 5-week period of Thursday, September 11<sup>th</sup> through Wednesday, October 15<sup>th</sup>.

Please execute each Payment Estimate document where indicated and return two (2) original copies of each to HMM for our records and further processing with the Contractor.

Should you have any questions regarding the enclosures provided herein, please do not hesitate to contact this office.

Very truly yours,  
Hatch Mott MacDonald

Larry Plevier, PE, CME  
Borough Engineer  
T 732.780.6565 F 732.577.0551  
larry.plevier@hatchmott.com

(w/ attachments)

cc: Honorable Mayor George C. Nebel  
Councilwoman Beth Nelson  
Michelle Swisher, Chief Financial Officer  
Edwin J. O'Malley, Jr. Esq., Borough Attorney  
Brian J. Brach, PE, CME, Hatch Mott MacDonald  
Thomas Guertler, Municipal Maintenance Co.



HATCH MOTT MACDONALD CONSULTING ENGINEERS FREEHOLD, NEW JERSEY					Application No. 20 DATE: 10/15/14	
BOROUGH OF MANTOLOKING						
CONTRACTOR'S APPLICATION AND CERTIFICATE FOR PAYMENT UNDER CONTRACT WITH						
CONTRACTOR: Municipal Maintenance Co.				CONTRACT DATED: January 2013		
FOR CONTRACT: Emergency Bypass Pumping System						
Item No.	Description	Est. Total Contract Quantity	Quantity Previously Completed	Quantity Completed To Date	Unit Price	Amount
1	FOR BYPASS PUMPING SYSTEM (COMPLETE AND OPERATIONAL)					
1a	Week 1 through Week 12	12 WK	12 WK	12 WK	\$2,800.00	\$33,600.00
1b	Week 13 through Week 24 (If Required)	12 WK	12 WK	12 WK	\$1,400.00	\$16,800.00
1c	Week 25 through Completion of Temporary Bypass Pumping (If Required)	76 WK <sup>*1,2,3</sup>	60 WK	65 WK	\$1,400.00	\$91,000.00
2	FOR INSTALLATION OF TEMPORARY ELECTRIC SERVICE AND FACILITIES					
2a	For Installation of Temporary Electric Service and Facilities by the Contractor	1 LS	1 LS	1 LS	\$7,000.00	\$7,000.00
3	FOR INSTALLATION OF TEMPORARY CHAIN LINK FENCING AND SECURITY MEASURES					
3a	Week 1 through Week 12	12 WK	12 WK	12 WK	\$250.00	\$3,000.00
3b	Week 13 through Week 24 (If Required)	12 WK	12 WK	12 WK	\$150.00	\$1,800.00
3c	Week 25 through Completion of Temporary Bypass Pumping (If Required)	76 WK <sup>*1,2,3</sup>	60 WK	65 WK	\$75.00	\$4,875.00
4	FOR SITE IMPROVEMENTS FOR BYPASS PUMPING SYSTEM	1 LS	1 LS	1 LS	\$3,000.00	\$3,000.00
5	ALLOWANCE FOR UTILITY EXPENSES					
5a	Allowance for Monthly Electric Utility Usage Costs	1 LS	0 LS	0 LS	\$10,000.00	\$0.00
5b	Allowance for Diesel Fuel Costs	1 LS	0 LS	0 LS	\$5,000.00	\$0.00
CO 1	For replacement of aluminum screen basket, hoist base, and davit hoist	1 LS	1 LS	1 LS	\$2,100.00	\$2,100.00
<b>TOTAL AMOUNT OF WORK COMPLETED TO DATE</b>						<b>\$163,175.00</b>
<b>LESS PREVIOUS PAYMENTS</b>						<b>\$152,684.00</b>
<b>LESS 2% RETAINAGE</b>						<b>\$3,263.50</b>
<b>TOTAL AMOUNT DUE THIS APPLICATION NO. 20</b>						<b>\$7,227.50</b>

\*1Quantities adjusted to reflect Change Order No. 2.

\*2Quantities adjusted to reflect Change Order No. 3.

\*3Quantities adjusted to reflect Change Order No. 4.



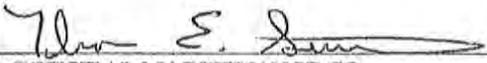
Hatch Mott  
MacDonald

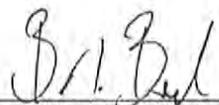
HATCH MOTT MACDONALD CONSULTING ENGINEERS FREEHOLD, NEW JERSEY	Application No. 20 DATE: 10/15/14
BOROUGH OF MANTOLOKING	
CONTRACTOR'S APPLICATION AND CERTIFICATE FOR PAYMENT UNDER CONTRACT WITH	
CONTRACTOR: Municipal Maintenance Co.	CONTRACT DATED: January 2013
FOR CONTRACT: Emergency Bypass Pumping System	

AMOUNT DUE THIS APPLICATION ----- \$7,227.50

CERTIFICATE OF CONTRACTOR

I certify that all items, units, quantities and prices of work and material shown in this Application for Payment are correct; that all work has been performed and materials supplied in full accordance with the terms of the Emergency Bypass Pumping System contract between the Borough of Mantoloking and Municipal Maintenance Co. and all authorized changes thereto; that the foregoing is a true and correct statement of the contract account up to and including the last day of the period covered by this application, and that no part of the stated amount due has been received.

BY:  10/14/14  
MUNICIPAL MAINTENANCE CO. DATE

RECOMMENDED:  10/15/14  
HATCH MOTT MACDONALD  
CONSTRUCTION SERVICE REPRESENTATIVE DATE

RECOMMENDED:  10-15-14  
HATCH MOTT MACDONALD DATE

APPROVED: \_\_\_\_\_  
BOROUGH OF MANTOLOKING DATE



Hatch Mott  
MacDonald

HATCH MOTT MACDONALD  
CONSULTING ENGINEERS  
FREEHOLD, NEW JERSEY

Application No. 20  
DATE: 10/15/14

MONTHLY PROGRESS REPORT

CONTRACT: Emergency Bypass Pumping System  
(Job Title)

UNDER CONSTRUCTION BY: Municipal Maintenance Co.  
(Contractor)

FOR: Borough of Mantoloking  
(Client)

1. WORK INCLUDED IN THIS PROGRESS REPORT

Under this estimate, the Contractor shall be compensated for the operation of the bypass pumping system for the 5-week period of Thursday, September 11<sup>th</sup> through Wednesday, October 15<sup>th</sup>.

2. CONDITIONS OF THE WORK

No days have been lost as a result of inclement weather.



Hatch Mott  
MacDonald

HATCH MOTT MACDONALD  
CONSULTING ENGINEERS  
FREEHOLD, NEW JERSEY

Application No. 20  
DATE: 10/15/14

MONTHLY PROGRESS REPORT

CONTRACT: Emergency Bypass Pumping System  
(Job Title)

UNDER CONSTRUCTION BY: Municipal Maintenance Co.  
(Contractor)

FOR: Borough of Mantoloking  
(Client)

3. APPLICATION OF THE AMOUNT AND VALUE OF  
THE WORK TO DATE UNDER THIS CONTRACT

The Contractor has completed work on the contract valued at \$163,175.00, which reflects approximately 83.9% completion of the Contract (note that the overall Contract price was raised to \$194,400 under Change Order No.4). The amount due the contractor under Payment Application No. 20, less retainage, is \$7,227.50.

4. REMARKS

The bypass pumping system has been in full operation over the past 5-week period of Thursday, September 11<sup>th</sup> through Wednesday, October 15<sup>th</sup>.

SUBMITTED BY:   
Hatch Mott MacDonald  
Construction Services Representative