

BOROUGH OF MANTOLOKING  
 MONTH END SUMMARY  
 October 31, 2016

<u>ACCOUNT</u>	<u>ORIGINAL BUDGET</u>	<u>2016 ADOPTED BUDGET</u>	<u>EXPENDED YEAR TO DATE</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>
2016 CURRENT YR APPROPRIATION ADOPTED BUDGET		5,794,080.20	4,817,995.11	113,478.53	862,606.56
2015 APPROPRIATION RESERVE	5,683,083.23	402,537.39	54,244.56	44,713.72	303,579.11
2012 EMERGENCY APPROPRIATION					
SANDY EMERGENCY #1	2,000,000.00				
SANDY EMERGENCY #2	2,000,000.00				
SANDY EMERGENCY #3	3,100,000.00				
SUB-TOTAL SANDY EMERGENCY		<u>834,812.90</u>	<u>178,199.26</u>	<u>5,818.00</u>	<u>650,795.64</u>
TOTAL 2012 EMERGENCY APPROPRIATION		834,812.90	178,199.26	5,818.00	650,795.64
CAPITAL		8,212,309.40	1,157,186.51	0.00	7,055,122.89
CASH RECEIPTS		<u>REVENUE THIS MONTH</u>	<u>REVENUE YEAR TO DATE</u>		
		965,024.46	10,676,984.87		

BOROUGH OF MANTOLOKING  
 All Funds Cash Worksheet  
 OCTOBER 31, 2016

<u>CURRENT FUND</u>	RECONCILED <u>BOOK BALANCE</u>	BANK STATEMENT <u>BALANCE</u>	<u>FUND BALANCE</u>
Checking Account	2,699,179.48	3,940,585.96	968,238.22
Cash Management Account	61,354.87	61,354.87	
<b>TOTAL</b>	<u>2,760,534.35</u>	<u>4,001,940.83</u>	
 <u>GENERAL CAPITAL</u>			
General Capital	<u>2,175,715.71</u>	<u>2,175,715.71</u>	2,755,000.00
 <u>ANIMAL CONTROL</u>			
Animal Control	<u>111.10</u>	<u>111.10</u>	111.10
 <u>TRUST FUND</u>			
Cash Management Fund			
Unemployment	0.00	0.00	
Other Trust Funds	479,487.47	483,673.47	479,487.47
Payroll Account	94,620.27	109,054.42	94,620.27
Unemployment Account	10,013.78	10,013.78	10,013.78
Law Enforcement Trust	2,835.07	2,835.07	2,835.07
<b>Total</b>	<u>586,956.59</u>	<u>605,576.74</u>	
 <b>TOTAL CASH</b>	<b>5,523,317.75</b>	<b>6,783,344.38</b>	
 <b>APPROPRIATION BALANCE:</b>			
CURRENT YEAR	862,606.56		
RESERVE YEAR	303,579.11		

BOROUGH OF MANTOLOKING  
CASH RECEIPTS  
October 2016

<u>REVENUE SOURCE</u>	<u>REVENUE THIS MONTH</u>	<u>YEAR TO DATE</u>	<u>2016 AMOUNT</u>
SURPLUS	0.00	0.00	700,000.00
MUNICIPAL COURT FINES	7,554.29	38,268.71 0.00	36,302.00
INT & COST ON TAXES	249.77	18,189.37	23,236.00
INT ON INVESTMENTS	160.52	1,688.12	1,911.00
SEWER REVENUE	1,812.00	130,770.32	133,371.00
<b>STATE AID:</b>			
LEG INT BLK GRANT		0.00	0.00
CMPTRA		0.00	0.00
ENERGY TAX		133,351.50	147,440.00
SUPL ENERGY TAX		0.00	0.00
FEMA		0.00	
HOMESTEAD REBATE		17,032.31	0.00
CONSTRUCTION CODE	8,142.00	129,541.00	247,825.00
CONSTRUCTION CODE FINES		0.00	
DCA FEES	638.00	10,070.00	
ZONING	740.00	18,234.00	
BEACH BADGES		69,165.00	48,254.00
<b>GRANTS:</b>			
RECYCLING TONNAGE		4,282.92	0.00
DRUNK DRIVING ENF		0.00	0.00
CLEAN COMMUNITIES		4,000.00	4,000.00
BODY ARMOR		1,141.59	2,276.85
SEA WALL GRANT (STATE AGREEMENT)		202,157.61	0.00
ALC REHAB		725.18	176.80
NJ TRANS TRUST-BAY AVE FLOOD MITIGATION		0.00	200,000.00
CLICK OR TICKET		0.00	5,000.00
DOT		0.00	0.00
CDBG GRANT		0.00	0.00
FEDERAL VEST PROGRAM		0.00	2,155.00
FEMA-BEACH PUSH		0.00	0.00
DRIVE SOBER OR GET PULLED OVER-HOLIDAY	4,500.00	12,200.00	0.00
PEDESTRIAN SAFETY GRANT		20,616.55	
RT 35 RESTORATION		25,154.53	0.00
CAPITAL SURPLUS		0.00	0.00
PETTY CASH		0.00	
RESERVE FOR PAYMENT OF BOND ANTIC NOTES		0.00	0.00

BOROUGH OF MANTOLOKING  
CASH RECEIPTS  
October 2016

<u>REVENUE SOURCE</u>	<u>REVENUE THIS MONTH</u>	<u>YEAR TO DATE</u>	<u>2016 AMOUNT</u>
RESERVE FOR INSURANCE PROCEEDS		0.00	20,873.00
RES FOR SALE OF MUN ASSETS			0.00
RECEIPT FROM DELINQUENT TAXES		84,448.26	66,000.00
CURRENT TAXES RECEIVABLE VETS & SR	940,890.16	7,556,190.31	3,259,372.00
		0.00	0.00
PREPAID TAXES		64,383.72	0.00
<b>M.R.N.A.:</b>			
COPIES	15.00	50.20	0.00
CABLE TV FRANCHISE		0.00	3,512.00
INSURANCE		4,790.70	0.00
MISC.		1,350.75	0.00
PLANNING		0.00	0.00
FEES AND PERMITS	23.50	1,146.85	0.00
BUDGET REFUNDS	185.72	66,232.81	0.00
FLAGS		200.00	0.00
POLICE	67.50	392.50	0.00
SALE OF MUN ASSETS		0.00	0.00
RECYCLING	46.00	577.54	375.00
MAR LICENSE		155.00	0.00
LEA		291.85	0.00
RESERVE FOR PENSION		0.00	0.00
RESERVE-FEMA REIMBURSE		98,080.00	890,000.00
MOTOR VEHICLE FINES		0.00	0.00
OPRA		13.21	0.00
			0.00
INTERFUND		125,738.77	0.00
INVESTMENT		0.00	0.00
FEMA		732,910.73	0.00
FEMA-PPDR REIMBURSEMENT		0.00	0.00
SPECIAL EMRGENCY NOTE		1,103,442.96	0.00
TOTAL REVENUE	965,024.46	10,676,984.87	5,792,079.65

BOROUGH OF MANTOLOKING  
 CAPITAL IMPROVEMENTS  
 AS OF OCTOBER 31, 2016

ORD # ORD NAME	BALANCE AS OF 1/1/2016	2014 AUTH/ CANCELLED	PAID	PAID TO DATE	BALANCE	BAL FUNDED	BAL UNFUNDED
#518 FLAP VALVE	66.73	0.00	0.00	0.00	66.73	66.73	0.00
#534 BORO GARAGE	93,991.29	0.00	0.00	10.38	93,980.91	-2,780.62	96,761.53
#551 SANITARY FORCE MAI	12,462.94	0.00	0.00	0.00	12,462.94	0.00	12,462.94
#566 SOLAR PANELS	16,883.20	0.00	0.00	0.00	16,883.20	0.00	16,883.20
#569 SANITARY SEWERS	54,671.12	0.00	0.00	19.27	54,651.85	3,000.00	51,651.85
#581 BERGEN LAGOON LAN	146,513.86	0.00	0.00	69.01	146,444.85	0.00	146,444.85
#582 SANITARY FORCE MAI	41,298.33	0.00	0.00	0.00	41,298.33	3,000.00	38,298.33
#583 STORM SEWER INSPEC	4,778.18	0.00	0.00	0.00	4,778.18	0.00	4,778.18
#585 FLAP VALVE PROGRAI	11,000.00	0.00	0.00	0.00	11,000.00	1,000.00	10,000.00
#586 BERGEN CHANNEL	38,309.75	0.00	0.00	14.29	38,295.46	0.00	38,295.46
#595 OLD BRIDGE/BAY AVE	7,649.88	0.00	0.00	52.85	7,597.03	0.00	7,597.03
#597 FIREHOUSE APRON	5,632.45	0.00	0.00	0.00	5,632.45	814.08	4,818.37
#598 BTMUA IMPROVEMEN	6,504.58	0.00	0.00	0.00	6,504.58	0.00	6,504.58
#599 FLAP VALVE PROGRAI	10,936.75	0.00	0.00	0.00	10,936.75	1,000.00	9,936.75
#600 ADA WALKWAY#4	16,517.65	0.00	0.00	0.00	16,517.65	986.00	15,531.65
#601 E.M. RADIOS	1,490.10	0.00	0.00	0.00	1,490.10	0.00	1,490.10

ORD # ORD NAME	BALANCE AS OF 1/1/2016	2014 AUTH/ CANCELLED	PAID	PAID TO DATE	BALANCE	BAL FUNDED	BAL UNFUNDED
#607 OLD BRIDGE/BAY AVE	61,364.81	0.00	0.00	0.00	61,364.81	5,000.00	56,364.81
#608 REPLACE FIREHOUSE I	15,658.34	0.00	0.00	0.00	15,658.34	2,000.00	13,658.34
#609 POLICE CAMERAS	33,031.75	0.00	0.00	6,113.75	26,918.00	4,000.00	22,918.00
#610 BAY AVE DRAINAGE	15,834.38	0.00	0.00	3,000.00	12,834.38	2,000.00	10,834.38
#611 WALKWAY #4	3,600.00	0.00	0.00	0.00	3,600.00	0.00	3,600.00
#612 LYMAN ST WALKWAY	79,554.50	0.00	0.00	0.00	79,554.50	5,000.00	74,554.50
#626 HERBERT ST PUMP ST.	215,430.46	0.00	0.00	5,850.57	209,579.89	60,000.00	149,579.89
#628 FIREHOUSE IMPROV	50,898.22	0.00	0.00	0.00	50,898.22	1,374.93	49,523.29
#634 STREET SWEEPER		0.00	0.00	0.00	0.00	0.00	0.00
#639 ROADS & SIDEWALK IMPROVEMENTS	533,216.63	0.00	0.00	533,216.63	0.00	33,191.00	-33,191.00
#640 PRELIMINARY EXPENS MUNICIPAL BLDG	273,995.72	0.00	11,328.59	249,877.20	24,118.52	14,286.00	9,832.52
#643 POLICE SPORTS UTILITIES VEHICLES	3,645.78	0.00	2,682.58	2,682.58	963.20	95,235.00	4,765.00
#644 VARIOUS CAPITAL IMPROVEMENTS	67,872.00	0.00	0.00	66,930.00	942.00	120,412.00	6,338.00
#654 BEACH PROTECTION	200,000.00	0.00	0.00	168,110.41	31,889.59	200,000.00	0.00
#655 CONSTR. MUNI BLDG	5,500,000.00	0.00	0.00	0.00	5,500,000.00		5,500,000.00
#659 BEACH REPLEN.	200,000.00	0.00	0.00	52,884.00	147,116.00		200,000.00
#658							

ORD #	BALANCE AS OF	2014 AUTH/	PAID	PAID TO		BAL	BAL
ORD NAME	1/1/2016	CANCELLED		DATE	BALANCE	FUNDED	UNFUNDED
VARIOUS CAP IMPROV	489,500.00	0.00	0.00	68,355.57	421,144.43		200,000.00
<b>TOTAL</b>	8,212,309.40	0.00	0.00	1,157,186.51	7,055,122.89	549,585.12	6,330,232.55

## BOROUGH OF MANTOLOKING

## 2015 RESERVE YEAR APPROPRIATIONS

FOR THE MONTH OF : OCTOBER 31, 2016

<u>APPROP TITLE</u>	<u>2015 RESERVE BUDGET</u>	<u>EXPENDED YEAR TO DATE</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>
MUNICIPAL CLERK				
SALARY & WAGES	10,277.02	6,000.00	0.00	4,277.02
OTHER EXPENSES	7,830.02	3,735.10	3,909.91	185.01
FINANCE				
SALARY & WAGES	2,229.45	0.00	0.00	2,229.45
OTHER EXPENSES	2,493.27	1,377.08	936.28	179.91
AUDITING				
OTHER EXPENSES	0.00	0.00	0.00	0.00
TAX COLLECTOR				
SALARY & WAGES	100.00	0.00	0.00	100.00
OTHER EXPENSES	123.00	0.00	0.00	123.00
TAX ASSESSOR				
SALARY & WAGES	48.92	0.00	0.00	48.92
OTHER EXPENSES	952.37	575.00	0.00	377.37
LEGAL				
OTHER EXPENSES	1,584.92	1,452.50	0.00	132.42
LEGAL OE OUTSIDE CA	75,412.72	25,995.83	0.00	49,416.89
ENGINEERING				
OTHER EXPENSES	30,093.03	2,591.45	0.00	27,501.58
PLANNING				
SALARY & WAGES	11,724.90	-32,970.08	0.00	44,694.98
OTHER EXPENSES	163.68	-731.16	0.00	894.84
CONSTRUCTION				
SALARY & WAGES	1,674.66	1,000.00	0.00	674.66
CONSTRUCTION				
SALARY & WAGES O/S	8,735.75	7,619.62	0.00	1,116.13
OTHER EXPENSES	4,543.92	285.23	136.44	4,122.25

BOROUGH OF MANTOLOKING

2015 RESERVE YEAR APPROPRIATIONS

FOR THE MONTH OF : OCTOBER 31, 2016

<u>APPROP TITLE</u>	<u>2015 RESERVE BUDGET</u>	<u>EXPENDED YEAR TO DATE</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>
PLUMBING SUB-CODE				
SALARY & WAGES	3,000.00	0.00	3,000.00	0.00
PLUMBING SUB-CODE				
SALARY & WAGE O/S	1,587.50	0.00	0.00	1,587.50
OTHER EXPENSES	0.00	0.00	0.00	0.00
FIRE SUB-CODE				
SALARY & WAGES	307.50	0.00	0.00	307.50
SALARY & WAGE O/S	1,807.50	0.00	0.00	1,807.50
OTHER EXPENSES	0.00	0.00	0.00	0.00
ELECTRICAL SUB-CODE				
SALARY & WAGES	305.00	0.00	0.00	305.00
SALARY & WAGES O/S	1,517.50	0.00	0.00	1,517.50
LIABILITY INS				
OTHER EXPENSES	205.50	0.00	0.00	205.50
WORKMENS COMP				
OTHER EXPENSES	3,749.00	3,500.00	0.00	249.00
GROUP HEALTH				
OTHER EXPENSES	24,624.57	5,000.00	0.00	19,624.57
O/S CAP	6,801.19	0.00	0.00	6,801.19
GROUP HLTH WAIVERS	5,872.00	0.00	0.00	5,872.00
POLICE				
SALARY & WAGES	22,331.74	-294.02	0.00	22,625.76
OTHER EXPENSES	27,956.87	-16,902.44	31,035.14	13,824.17
EMERG MNGMT				
SALARY & WAGE	0.00	0.00	0.00	0.00
EMERG MNGMT				
OTHER EXPENSES	3,775.56	2,500.00	0.00	1,275.56

## BOROUGH OF MANTOLOKING

## 2015 RESERVE YEAR APPROPRIATIONS

FOR THE MONTH OF : OCTOBER 31, 2016

<u>APPROP TITLE</u>	<u>2015 RESERVE BUDGET</u>	<u>EXPENDED YEAR TO DATE</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>
FIRST AID				
OTHER EXPENSES	450.00	0.00	0.00	450.00
FIRE				
OTHER EXPENSES	6,417.49	0.00	0.00	6,417.49
UNIFORM FIRE SAFETY				
SALARY & WAGES	24.98	0.00	0.00	24.98
MUNICIPAL PROSECUTOR				
OTHER EXPENSES	140.00	-70.00	0.00	210.00
ROAD REPAIR				
SALARY & WAGES	165.74	0.00	0.00	165.74
OTHER EXPENSES	14,410.39	4,608.61	5,692.97	4,108.81
O/S CAPS	12,491.17	0.00	0.00	12,491.17
GARBAGE				
OTHER EXPENSES	1,933.09	0.00	0.00	1,933.09
RECYCLING				
OTHER EXPENSES	0.00	0.00	0.00	0.00
BLDGS & GROUNDS				
OTHER EXPENSES	15,476.05	5,264.00	2.98	10,209.07
OTHER EXP O/S CAP	9,711.06	9,711.06	0.00	0.00
SEWER				
OTHER EXPENSES	235.05	0.00	0.00	235.05
BOARD OF HLTH				
SALARY & WAGES	200.00	0.00	0.00	200.00
DOG ACCOUNT				
OTHER EXPENSE	801.00	0.00	0.00	801.00
MUNICIPAL ALLIANCE				
OTHER EXPENSES	300.00	0.00	0.00	300.00

BOROUGH OF MANTOLOKING

2015 RESERVE YEAR APPROPRIATIONS

FOR THE MONTH OF : OCTOBER 31, 2016

<u>APPROP TITLE</u>	<u>2015 RESERVE BUDGET</u>	<u>EXPENDED YEAR TO DATE</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>
AID TO POINT HOSP OTHER EXPENSES	0.00	0.00	0.00	0.00
ADMIN OF BEACH ACCESS				
SALARY & WAGES	5,556.00	0.00	0.00	5,556.00
OTHER EXPENSES	896.57	0.00	0.00	896.57
BEACH MAINTENANCE				
OTHER EXPENSES	309.70	-1,997.04	0.00	2,306.74
BEACH MAINT-O/CAP				
OTHER EXPENSES	0.00	0.00	0.00	0.00
PUBLIC EVENTS	0.00	0.00	0.00	0.00
<b>UTILITIES:</b>				
ELECTRIC	10,947.69	10,062.49	0.00	885.20
TELEPHONE	1,659.18	19.95	0.00	1,639.23
WATER	2,460.55	2,400.00	0.00	60.55
FIRE HYDRANT	3,052.34	13.60	0.00	3,038.74
NATURAL GAS	2,262.13	0.00	0.00	2,262.13
GASOLINE	2,672.98	0.00	0.00	2,672.98
GASOLINE O/S CAP	21,595.73	1,867.12	0.00	19,728.61
OC UTILITY AUTH				
OTHER EXPENSES	86.00	0.00	0.00	86.00
CONTINGENT	0.00	0.00	0.00	0.00
PERS	5,200.00	0.00	0.00	5,200.00
SOCIAL SECURITY	11,653.65	10,695.00	0.00	958.65
PFRS	4,200.00	0.00	0.00	4,200.00
JUDGEMENTS	0.00	0.00	0.00	0.00
<b>GRANTS:</b>				
ALCH REHAB	0.00	0.00	0.00	0.00
BODY ARMOR	0.00	0.00	0.00	0.00

BOROUGH OF MANTOLOKING  
 2015 RESERVE YEAR APPROPRIATIONS  
 FOR THE MONTH OF : OCTOBER 31, 2016

<u>APPROP TITLE</u>	<u>2015 RESERVE BUDGET</u>	<u>EXPENDED YEAR TO DATE</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>
RECYCLING TONNAGE	0.00	0.00	0.00	0.00
DRUNK DRIVING	0.00	0.00	0.00	0.00
CLEAN COMMUNITIES	0.00	0.00	0.00	0.00
FEMA-BEACH PUSH GR	0.00	0.00	0.00	0.00
DOT RT 35 SHEETING PI	0.00	0.00	0.00	0.00
MUNICIPAL COURT				
SALARY & WAGES	1.18	0.00	0.00	1.18
OTHER EXPENSES	3,098.61	185.66	0.00	2,912.95
PUBLIC DEFENDER				
OTHER EXPENSES	2,300.00	750.00	0.00	1,550.00
BORO HALL IMPROVE				
OTHER EXPENSES	0.00	0.00	0.00	0.00
<b>DEBT SERVICE:</b>				
NOTE PRINCIPAL	0.00	0.00	0.00	0.00
NOTE INTEREST	0.00	0.00	0.00	0.00
SPECIAL EMERGENCY	0.00	0.00	0.00	0.00
RESERVE FOR UNCOLLECTED TAX	0.00	0.00	0.00	0.00
<b>GRAND TOTAL</b>	<b>402,537.39</b>	<b>54,244.56</b>	<b>44,713.72</b>	<b>303,579.11</b>

## BOROUGH OF MANTOLOKING

## 2016 CURRENT YEAR APPROPRIATIONS

AS OF OCTOBER 31, 2016

<u>APPROP TITLE</u>	<u>2016 ADOPTED BUDGET</u>	<u>EXPENDED</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
MUNICIPAL CLERK					
SALARY & WAGES	131,596.00	114,672.30	0.00	16,923.70	0.87
OTHER EXPENSES	46,614.00	34,076.74	3,919.20	8,618.06	0.82
FINANCE					
SALARY & WAGES	122,055.00	95,688.41	0.00	26,366.59	0.78
OTHER EXPENSES	33,700.00	27,078.35	1,015.46	5,606.19	0.83
AUDITING					
OTHER EXPENSES	27,000.00	25,460.00	0.00	1,540.00	0.94
TAX COLLECTOR					
SALARY & WAGES	0.00	0.00	0.00	0.00	0.00
OTHER EXPENSES	1,500.00	1,249.50	237.70	12.80	0.99
TAX ASSESSOR					
SALARY & WAGES	14,999.00	12,458.40	0.00	2,540.60	0.83
OTHER EXPENSES	1,500.00	792.03	53.50	654.47	0.56
LEGAL					
OTHER EXPENSES	165,000.00	104,569.46	-1,448.85	61,879.39	0.62
OE-OUTSIDE CAPS	24,000.00	22,355.23	0.00	1,644.77	0.00
ENGINEERING					
OTHER EXPENSES	160,000.00	115,712.43	14,013.62	30,273.95	0.81
PLANNING					
SALARY & WAGES	49,071.00	16,892.08	0.00	32,178.92	0.34
OTHER EXPENSES	85,000.00	12,495.48	525.00	71,979.52	0.15
SW-OUTSIDE CAPS	10,000.00	10,000.00	0.00	0.00	0.00
CONSTRUCTION					
SALARY & WAGES	64,655.00	57,484.63	0.00	7,170.37	0.89
S&W-OUTSIDE CAPS	22,000.00	14,885.96	0.00	7,114.04	0.00
OTHER EXPENSES	10,000.00	7,263.12	15.80	2,721.08	0.73
PLUMBING SUB-CODE					
SALARY & WAGES	6,991.00	5,670.00	0.00	1,321.00	0.81
S&W-OUTSIDE CAPS	0.00	0.00	0.00	0.00	0.00

<u>APPROP TITLE</u>	<u>ADOPTED BUDGET</u>	<u>EXPENDED</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
FIRE SUB-CODE					
SALARY & WAGES	6,991.00	5,480.00	0.00	1,511.00	0.78
S&W-OUTSIDE CAPS	0.00	0.00	0.00	0.00	0.00
ELECTRICAL SUB-CODE					
SALARY & WAGES	6,991.00	4,725.00	0.00	2,266.00	0.68
S&W-OUTSIDE CAPS	0.00	0.00	0.00	0.00	0.00
LIABILITY INS					
OTHER EXPENSES	91,000.00	90,485.35	0.00	514.65	0.99
WORKMENS COMP					
OTHER EXPENSES	75,000.00	72,359.00	0.00	2,641.00	0.96
GROUP HEALTH					
OTHER EXPENSES	330,716.00	292,894.69	28,778.57	9,042.74	0.97
OUTSIDE CAPS	5,284.00	0.00	0.00	5,284.00	0.00
HEALTH WAIVERS	10,000.00	5,000.00	0.00	5,000.00	0.00
POLICE					
SALARY & WAGES	1,104,066.00	883,767.52	0.00	220,298.48	0.80
OTHER EXPENSES	130,250.00	65,442.91	32,725.02	32,082.07	0.75
EMERG MNGMT					
SALARY & WAGES	0.00	0.00	0.00	0.00	0.00
OTHER EXPENSES	2,000.00	0.00	182.56	1,817.44	0.09
FIRST AID					
OTHER EXPENSES	1,500.00	0.00	0.00	1,500.00	0.00
FIRE					
OTHER EXPENSES	26,000.00	0.00	0.00	26,000.00	0.00
UNIFORM FIRE SAFETY					
SALARY & WAGES	3,600.00	3,068.58	0.00	531.42	0.85
MUNICIPAL PROSECUTOR					
OTHER EXPENSES	7,000.00	4,350.00	0.00	2,650.00	0.62
ROAD REPAIR					
SALARY & WAGES	192,342.00	176,380.98	0.00	15,961.02	0.92
S&W-OUTSIDE	17,000.00	17,000.00	0.00	0.00	0.00
OTHER EXPENSES	37,800.00	14,822.69	915.98	22,061.33	0.42
GARBAGE					
OTHER EXPENSES	135,000.00	110,381.30	0.00	24,618.70	0.82
BLDGS & GROUNDS					
OTHER EXPENSES	34,000.00	10,038.53	3,174.21	20,787.26	0.39
OE-OUTSIDE	2,000.00	0.00	39.97	1,960.03	0.00

<u>APPROP TITLE</u>	<u>ADOPTED BUDGET</u>	<u>EXPENDED</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
SEWER OTHER EXPENSES	29,500.00	12,132.91	0.00	17,367.09	0.41
BOARD OF HLTH SALARY & WAGES	0.00	0.00	0.00	0.00	#DIV/0!
DOG ACCOUNT OTHER EXPENSES	6,600.00	3,000.00	609.00	2,991.00	0.55
MUNICIPAL ALLIANCE OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00
AID TO POINT HOSP OTHER EXPENSES	0.00	0.00	0.00	0.00	0.00
ADMIN OF BEACH ACCESS SALARY & WAGES	70,056.00	59,359.25	0.00	10,696.75	0.00
OTHER EXPENSES	3,200.00	2,845.00	0.00	355.00	0.89
BEACH MAINTENANCE OTHER EXPENSES	151,000.00	125,096.05	3,175.25	22,728.70	0.85
BEACH MAINT-O/CAP OTHER EXPENSES	14,000.00	0.00	0.00	14,000.00	0.00
<b>UTILITIES:</b>					
ELECTRIC	33,000.00	19,491.61	1,540.25	11,968.14	0.64
TELEPHONE	17,000.00	13,027.54	1,220.35	2,752.11	0.84
WATER	2,500.00	141.84	21.18	2,336.98	0.07
FIRE HYDRANT	32,000.00	25,351.96	0.00	6,648.04	0.79
NATURAL GAS	8,000.00	3,671.78	138.91	4,189.31	0.48
GASOLINE	40,000.00	14,924.12	2,643.15	22,432.73	0.44
GASOLINE-OUTSIDE CAPS	5,000.00	0.00	5,000.00	0.00	0.00
OC UTILITY AUTH OTHER EXPENSES	110,000.00	73,952.10	14,945.70	21,102.20	0.81
CONTINGENT	0.00	0.00	0.00	0.00	0.00
PERS	71,710.00	71,709.26	0.00	0.74	1.00
SOCIAL SECURITY	100,000.00	71,969.91	0.00	28,030.09	0.72
PFRS	222,465.00	222,463.01	0.00	1.99	1.00
UNEMPLOYMENT INSURANC	10,000.00	10,000.00	0.00	0.00	0.00

<u>APPROP TITLE</u>	<u>ADOPTED BUDGET</u>	<u>EXPENDED</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>	<u>% EXPEND</u>
<b>GRANTS:</b>					
BODY ARMOR	2,276.85	2,276.85	0.00	0.00	0.00
RECYCLING TONNAGE	0.00	0.00	0.00	0.00	0.00
DRUNK DRIVING	0.00	0.00	0.00	0.00	0.00
CLEAN COMMUNITIES	4,000.00	4,000.00	0.00	0.00	0.00
EMERGENCY MNGMT	0.00	0.00	0.00	0.00	0.00
ALC REHAB	176.80	176.80	0.00	0.00	0.00
CLICK IT OR TICKET	5,000.00	4,375.00	0.00	625.00	0.00
2015 PEDESTRIAN SAFETY	0.00	0.00	0.00	0.00	0.00
DRIVE SOBER	5,000.00	5,000.00	0.00	0.00	0.00
NJ DOT TRUST	200,000.00	200,000.00	0.00	0.00	0.00
POLICE VEST GRANT	2,154.55	2,154.55	0.00	0.00	0.00
<b>MUNICIPAL COURT</b>					
SALARY & WAGES	38,101.00	30,509.02	0.00	7,591.98	0.80
OTHER EXPENSES	8,000.00	507.40	37.00	7,455.60	0.07
<b>PUBLIC DEFENDER</b>					
OTHER EXPENSES	1,000.00	0.00	0.00	1,000.00	0.00
<b>CAPITAL IMPROVEMENT</b>					
CAPITAL IMPR FUND	100.00	100.00	0.00	0.00	0.00
BEACH REPLENISHMENT	0.00	0.00	0.00	0.00	0.00
BORO HALL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
<b>DEBT SERVICE:</b>					
NOTE PRINCIPAL	0.00	0.00	0.00	0.00	0.00
NOTE INTEREST	33,550.00	33,289.48	0.00	3,260.52	0.09
<b>DEFERRED CHARGES</b>					
ORD 607	0.00	0.00	0.00	0.00	0.00
ORD 610	0.00	0.00	0.00	0.00	0.00
ORD 626	0.00	0.00	0.00	0.00	0.00
ORD 608	0.00	0.00	0.00	0.00	0.00
ORD 598			0.00	0.00	0.00
ORD 601			0.00	0.00	0.00
ORD 603			0.00	0.00	0.00
ORD 608			0.00	0.00	0.00
5 YEAR EMERGENCY	1,126,667.00	1,126,667.00	0.00	0.00	0.00
RESERVE FOR UNCOLLECTED TAX	247,802.00	247,802.00	0.00	0.00	0.00
<b>GRAND TOTAL</b>	<b>5,794,080.20</b>	<b>4,817,995.11</b>	<b>113,478.53</b>	<b>862,606.56</b>	<b>0.85</b>

BOROUGH OF MANTOLOKING  
BILL LIST  
December 20, 2016

INVOICES PAID THROUGH THE MEETING

	<u>AMOUNT</u>
2015 CURRENT FUND RESERVE	0.00
2016 CURRENT FUND	252,551.12
ANIMAL CONTROL ACCOUNT	0.00
PAYROLL ACCOUNT	377.35
GENERAL CAPITAL	15,122.50
TRUST OTHER	2,590.75
UNEMPLOYMENT TRUST	0.00
DEVELOPERS TRUST	0.00
INSURANCE PROCEEDS-CURRENT FUND REVENUE	0.00
TOTAL ALL FUNDS	270,641.72

MANUAL CHECKS

<u>VENDOR</u>	<u>DATE</u>	<u>CK#</u>	<u>AMOUNT</u>
PAYROLL - NOVEMBER 30, 2016	11/30/2016	WIRE	67,476.75
PAYROLL - DECEMBER 15, 2016	12/15/2016	WIRE	72,658.99
PAYROLL - APRIL YEZZI	12/8/2016	2220	3,129.50
CURRENT FUND - WIRE STATE OF NJ-GRP HEALTH	12/16/2016	WIRE	25,969.60
CURRENT FUND - McKIRDY & RISKIN, PA	11/29/2016	28761	2,215.94
CURRENT FUND - BERRY FRESH	11/30/2016	28762	125.00
CURRENT FUND - MANTOLOKING FIRE CO #1	11/30/2016	28763	13,000.00
CURRENT FUND - POINT PLEASANT BEACH BOE	12/2/2016	28764	22,863.00
CURRENT FUND - GILMAN, LARRY	12/8/2016	28765	30.00
CURRENT FUND - HULSE, SCOTT P.	12/8/2016	28766	125.00
CURRENT FUND - KONOPADA, BEVERLEY	12/8/2016	28767	280.78
CURRENT FUND - RAJPRIYA, LLC	12/14/2016	28768	6,933.32
TOTAL			214,807.88
<u>GRAND TOTAL</u>			485,449.60

P.O. Type: All  
Range: First to Last  
Format: Condensed

Open: N Paid: N Void: N  
Rcvd: Y Held: Y Aprv: N  
Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
15-00262	01/01/16	S0138	SIBILIA CONSTRUCTION SRVS, LLC AGREEMENT FOR PROF CONTRACT	Open	15,122.50	0.00	B
15-00515	07/05/16	L0061	BOROUGH OF LAVALLETTE MONTHLY LEASE PAYMENTS	Open	580.00	0.00	B
15-00764	09/07/16	N0081	NADLER MOBILE LLC OCT-DEC 2016 LEASE EXTENSION	Open	875.00	0.00	B
15-00903	10/20/16	M0027	MGL PRINTING SOLUTIONS 1099 MISC LASER COPY	Open	174.60	0.00	
15-00904	10/20/16	M0027	MGL PRINTING SOLUTIONS 2016 DOG TAGS, LINKS, 3PT BOOK	Open	309.00	0.00	
15-00947	11/02/16	W0059	WB MASON NOVEMBER 2016 POLICE SUPPLIES	Open	724.23	0.00	
15-00976	11/10/16	O0038	OCEAN COUNTY RECYCLING CTR INC RECYCLING	Open	27.50	0.00	
15-00981	11/14/16	W0059	WB MASON	Open	204.25	0.00	
15-00982	11/14/16	S01040	STRAIGHT EDGE STRIPING LLC LINE STRIPING	Open	2,485.00	0.00	
15-00983	11/16/16	L0030	LOWES LAR ACCOUNT REFRIGERATOR	Open	474.05	0.00	
15-00984	11/16/16	C0090	COPI-RITE, INC. COPIER SERVICE	Open	131.37	0.00	
15-00985	11/16/16	J0003	JCP&L ELECTRIC SERVICE	Open	20.96	0.00	
15-00986	11/16/16	W0059	WB MASON OFFICE SUPPLIES	Open	119.94	0.00	
15-00987	11/16/16	N0005	NJ NATURAL GAS CO GAS SERVICE	Open	277.19	0.00	
15-00989	11/16/16	T0003	TIRE CRAFT, INC VEHICLE SERVICE	Open	1,129.20	0.00	
15-00990	11/17/16	C0002	COSTCO COMPANY SUPPLIES	Open	391.28	0.00	
15-00991	11/18/16	P0007	POINT PLEASANT BCH FIRST AID 2016 DONATION	Open	1,500.00	0.00	
15-00993	11/21/16	B0008	BRICK TOWNSHIP MUA SEWER	Open	5,380.83	0.00	
15-00995	11/21/16	R0005	RED THE UNIFORM TAILOR INC POLICE UNIFORM SUPPLIES	Open	426.25	0.00	
15-00996	11/21/16	B0042	BOLLINGER, INC. - DENTAL DENTAL PREMIUM	Open	1,619.67	0.00	
15-00997	11/21/16	W0028	WATCHUNG SPRING WATER WATER DELIVERY	Open	192.62	0.00	
15-00998	11/21/16	N0010	NEW JERSEY STATE ASSOCIATION SUPPLIES/BOOKS	Open	250.00	0.00	
15-00999	11/21/16	J0003	JCP&L ELECTRIC SERVICE	Open	579.69	0.00	
15-01000	11/21/16	C0124	COLONIAL HARDWARE CORPORATION CAMERA REPAIR	Open	840.00	0.00	
15-01001	11/22/16	A0207	APRIL YEZZI REIMBURSE 11/14, 11/15 & 11/16	Open	550.00	0.00	
15-01003	11/22/16	J0003	JCP&L ELECTRIC SERVICE	Open	204.51	0.00	
15-01004	11/22/16	N0004	VERIZON PHONE SERVICE	Open	123.42	0.00	
15-01005	11/22/16	N0005	NJ NATURAL GAS CO GAS SERVICE	Open	97.03	0.00	
15-01007	11/22/16	L0010	NEW JERSEY STATE LEAGUE PROFESSIONAL DEVELOPMENT	Open	90.00	0.00	
15-01008	11/22/16	V012	VAN WICKLE AUTO SUPPLY VEHICLE SUPPLIES	Open	7.59	0.00	
15-01010	11/22/16	J0025	JAEGER LUMBER SUPPLIES	Open	7.22	0.00	
15-01011	11/22/16	A0032	ACTION DATA SERVICES, INC PAYROLL SERVICES	Open	276.42	0.00	
15-01012	11/22/16	V0013	VERIZON WIRELESS WIRELESS SERVICES	Open	362.66	0.00	
15-01018	11/23/16	W0059	WB MASON OFFICE SUPPLIES	Open	143.10	0.00	
15-01023	11/30/16	P0066	PETERSON, BONNIE PROFESSIONAL SERVICES	Open	500.00	0.00	
15-01024	11/30/16	J0044	JCP&L - MASTER BILL ACCT ELECTRIC SERVICE	Open	194.33	0.00	
15-01025	11/30/16	B0008	BRICK TOWNSHIP MUA WATER/SEWER	Open	190.86	0.00	
15-01026	11/30/16	C0094	CERTIFIED SPEEDOMETER SERVICE POLICE VEHICLE CALIBRATION	Open	185.00	0.00	
15-01027	12/01/16	M0021	MANTOLOKING MUNICIPAL COURT CREDIT CARD FEES	Open	25.44	0.00	
15-01028	12/01/16	O0038	OCEAN COUNTY RECYCLING CTR INC RECYCLING	Open	66.54	0.00	
15-01029	12/01/16	J0045	JCP&L - STREET LIGHTING ELECTRIC SERVICE	Open	585.90	0.00	
15-01030	12/01/16	B0001	BEAVER DAM HARDWARE, INC SUPPLIES	Open	202.95	0.00	
15-01031	12/01/16	O0013	OSPREY TECHNOLOGY MONTHLY WEB MAINT NOV 2016	Open	140.00	0.00	
15-01032	12/01/16	M0139	MCMANIMON SCOTLAND & BAUMANN PROFESSIONAL SERVICES	Open	3,488.77	0.00	
15-01034	12/05/16	H0065	HIERING, GANNON & MC KENNA PROFESSIONAL SERVICES	Open	441.00	0.00	
15-01035	12/06/16	V012	VAN WICKLE AUTO SUPPLY VEHICLE SUPPLIES	Open	10.74	0.00	
15-01036	12/06/16	G0014	GRAINGER FUEL TRANSFER PUMP	Open	442.80	0.00	
15-01037	12/06/16	N0003	NEW JERSEY AMERICAN WATER CO PUBLIC HYDRANT SERVICE CHARGE	Open	2,525.60	0.00	
15-01038	12/06/16	R0058	REPUBLIC SERVICES RESIDENTIAL WASTE SVC DEC 2016	Open	11,038.13	0.00	
15-01039	12/06/16	A0053	AFLAC - CV190 INSURANCE	Open	377.35	0.00	

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type	
16-01040	12/06/16	D0060	DE LAGE LANDEN	COPIER SERVICES DEC 2016	Open	586.20	0.00	
16-01041	12/07/16	L0049	LARSON FORD, INC	UTILITY TRUCK MAINTENANCE	Open	109.95	0.00	
16-01043	12/07/16	HC054	HAMPTONTEL TELECOMMUNICATIONS	COMMUNICATIONS SERVICES	Open	274.00	0.00	
16-01044	12/07/16	TC003	TIRE CRAFT, INC	VEHICLE MAINTENANCE	Open	1,391.66	0.00	
16-01045	12/07/16	C0090	COPI-RITE, INC.	COPIER SERVICES	Open	98.42	0.00	
16-01046	12/07/16	M0148	MOTT MacDONALD LLC	PROFESSIONAL SERVICES	Open	14,826.16	0.00	
16-01048	12/09/15	C0118	COMCAST	XFINITY TV POLICE	Open	9.96	0.00	
16-01050	12/09/15	N0004	VERIZON	TELEPHONE SERVICES	Open	396.81	0.00	
16-01051	12/09/16	T0003	TIRE CRAFT, INC	VEHICLE SERVICES	Open	64.56	0.00	
16-01055	12/09/16	C0118	COMCAST	INTERNET SERVICES	Open	439.62	0.00	
16-01056	12/09/16	RC005	RED THE UNIFORM TAILOR INC	POLICE UNIFORMS	Open	202.40	0.00	
16-01057	12/09/16	A0032	ACTION DATA SERVICES, INC	PAYROLL SERVICES	Open	266.38	0.00	
16-01058	12/09/16	T0084	TRAINING UNLIMITED, LLC	EDUCATIONAL SEMINARS	Open	288.00	0.00	
16-01060	12/12/16	P0027	BOROUGH OF PT PLEASANT BEACH	GASOLINE	Open	2,935.83	0.00	
16-01061	12/12/16	S0022	RICHARD STOCKTON COLLEGE OF NJ	2016 MANTOLOKING BEACH PROJECT	Open	6,938.64	0.00	
16-01064	12/13/16	M0050	MANTOLOKING FIRE CO #1	2ND HALF 2016 REIMBURSEMENT	Open	13,000.00	0.00	
16-01065	12/13/16	RC005	RED THE UNIFORM TAILOR INC	POLICE UNIFORMS	Open	187.82	0.00	
16-01066	12/13/16	B0042	BOLLINGER, INC. - DENTAL	DENTAL PREMIUM	Open	1,619.67	0.00	
16-01067	12/13/16	D0076	DAVID BEATON & SONS	POLICE BOAT MAINTENANCE	Open	2,590.75	0.00	
16-01068	12/13/16	S0062	STATE TOXICOLOGY LABORATORY	RANDOM DRUG TESTING	Open	90.00	0.00	
16-01069	12/13/16	A0199	AT&T	ONE NET SERVICE	Open	3.08	0.00	
16-01070	12/13/16	T0085	TREASURER, STATE OF NEW JERSEY	OVERPAYMENT PW #922	Open	27,829.41	0.00	
16-01071	12/13/16	T0085	TREASURER, STATE OF NEW JERSEY	OVERPAYMENT PW #49	Open	83,837.20	0.00	
16-01072	12/13/16	T0085	TREASURER, STATE OF NEW JERSEY	OVERPAYMENT PW #1408	Open	29,365.04	0.00	
16-01073	12/13/16	N0003	NEW JERSEY AMERICAN WATER CO	203 DOWNER AVE GARAGE	Open	51.19	0.00	
16-01074	12/13/16	N0003	NEW JERSEY AMERICAN WATER CO	HERBERT STREET SEWER STATION	Open	4.63	0.00	
16-01075	12/13/16	T0009	TCTA of NJ	2017 MEMBERSHIP APPLICATION	Open	100.00	0.00	
16-01077	12/14/16	L0010	NEW JERSEY STATE LEAGUE	EDUCATIONAL SEMINAR	Open	65.00	0.00	
16-01078	12/14/16	P0071	PCINT PLEASANT BEACH	DECEMBER PAYMENT	Open	7,624.00	0.00	
16-01079	12/14/16	B0095	BOUGHTON, DENISE	TREE LIGHTING	Open	189.02	0.00	
16-01080	12/14/16	R0050	RAJPRIYA, LLC	DECEMBER 2016 RENT	Open	3,466.66	0.00	
16-01081	12/14/16	O0004	O'MALLEY, SURMAN & MICHELINI	NOVEMBER & DECEMBER 2016 BILLS	Open	15,377.17	0.00	
16-01082	12/14/16	M0144	MUSKRAT JACK ANIMAL SERVICES	ANIMAL SERVICES JANUARY 2017	Open	300.00	0.00	
Total Purchase Orders:		83	Total P.O. Line Items:	0	Total List Amount:	270,641.72	Total Void Amount:	0.00

Totals by Year-Fund							
Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	6-01	252,551.12	0.00	252,551.12	0.00	0.00	252,551.12
	6-14	377.35	0.00	377.35	0.00	0.00	377.35
	Year Total:	252,928.47	0.00	252,928.47	0.00	0.00	252,928.47
GENERAL CAPITAL I	C-04	15,122.50	0.00	15,122.50	0.00	0.00	15,122.50
TRUST OTHER FUND	T-13	2,590.75	0.00	2,590.75	0.00	0.00	2,590.75
Total of All Funds:		270,641.72	0.00	270,641.72	0.00	0.00	270,641.72

## PUBLIC WORKS REPORT FOR NOVEMBER 2016

Mayor and council

Listed below are the major tasks undertaken by DPW during the month of November 2016

1. Worked with BTMUA on sewer cleaning, in the area of the pump station.
2. DPW took delivery of the replacement sweeper.
3. Painted fence behind DPW with wood sealer
4. Swept streets
5. Removed equipment from old sweeper.
6. Took delivery of office furniture from LESO for new town hall
7. Set up brine system for pretreatment of the roads during storm season
8. Built benches for OEM rescue truck.
9. NJLM conference in Atlantic City for school.
10. Stripping contractor installed crosswalks and handicap spaces in town
11. Opened Princeton beach Access
12. Started pushing Sand, to cover wall.
13. Started Hanging Christmas decorations and picked up Christmas tree.

## GOALS FOR THE MONTH OF DECEMBER 2016

1. To list old dozers and sweeper, and sell them.
2. Receive bid specs. Back from town lawyer and put truck out to bid.
3. Push as much sand as possible before the holidays.

Respectfully Submitted



**OFFICE OF CONSTRUCTION OFFICIAL**

**Construction Permit Activity Report**

RANGE: 11/01/2016 To 11/30/2016

December 05, 2016 11:04:48AM

**SUMMARY**

**CONSTRUCTION COSTS**

**COUNT**

Cost Of Construction:	\$1,103,100.00	Cubic Footage:	78240 Cu.ft	Permit Issued:	17
Cost Of Alteration:	\$722,065.00	Square Footage:	7773 Sq.ft	Updates Issued:	7
Cost Of Demolition:	\$0.00			All Fees Waived:	0
Total Cost:	\$1,825,165.00			Municipal Fees Waived:	0

**PERMIT FEES**

**ADMIN FEES**

**WAIVED FEES**

**TOTAL FEES**

Building:	\$11,362.00	Building:	\$0.00	Building:	\$0.00	Building Fees:	\$11,362.00
Electrical:	\$3,395.00	Electrical:	\$0.00	Electrical:	\$0.00	Electrical Fees:	\$3,395.00
Fire :	\$1,765.00	Fire :	\$0.00	Fire :	\$0.00	Fire Fees:	\$1,765.00
Plumbing:	\$3,648.00	Plumbing:	\$0.00	Plumbing:	\$0.00	Plumbing Fees:	\$3,648.00
Elevator:	\$0.00	Elevator:	\$0.00	Elevator:	\$0.00	Elevator Fees:	\$0.00
Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$0.00
				* Total Waived:	\$0.00	Technical Fees:	\$20,170.00

**DCA**

	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$292.00	\$0.00	\$292.00
Alteration Training Fee:	\$1,385.00	\$0.00	\$1,385.00
DCA Minimum Fee:	\$0.00	\$0.00	\$0.00
Sub total Training Fee:	\$1,677.00	\$0.00	\$1,677.00

**TECHNICAL ISSUES**

Building Technical:	10
Electrical Technical:	16
Fire Protection Technical:	10
Plumbing Technical:	13
Elevator Technical:	
Mechanical Technical:	

Certificate of Occupancy Fee:	\$450.00
Waived Certificate Fees:	\$0.00
Sub Total Certificate Fees:	\$450.00

PERMIT FEES:	\$20,170.00
FEES:	\$1,677.00
CERTIFICATE FEES:	\$450.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$22,297.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$0.00
OTHER FEES:	\$0.00
GRAND TOTAL FEES:	\$22,297.00

**CERTIFICATE ISSUES**

Certificate of Occupancy:	2
Certificate of Approval:	5
Certificate of Continued Occupancy:	0

\* By State law (see N.J.S. 52:27D-126c): \$0.00

\* By Municipality (see N.J.S. 52:27D-126b): \$0.00



Permit #	Permit Date	Census	Control #	Updates	Description Of Work										Total Fee
Block & Lot	Costs	Use Group	Waived Fees	Bldg	Elec	Fire	Plumb	Elev	Mech	AltFee	CoFee	Cubic Feet			
Work Site	Minimum Fees	Btdm	Eadm	Fadm	Padm	Vadm	MAdm	VolFee	CooFee	Square Feet					
Owner Name	Btdm	Eadm	Fadm	Padm	Vadm	MAdm	VolFee	CooFee	Square Feet						
20160136	11/14/2016	434	6388	0	In-Ground Pool										
14 42		\$47,000.00	U	\$200.00	\$215.00	\$0.00	\$60.00	\$0.00	\$0.00	\$90.00	\$0.00	0.00			
1101 BARNEGAT LANE		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00			
Guarino, Steven & Holck, Lisa	11/14/2016	434	6387	\$200.00	\$215.00	\$0.00	\$60.00	\$0.00	\$0.00	\$90.00	\$0.00	\$565.00			
20160137		\$40,500.00	U	\$200.00	\$200.00	\$0.00	\$60.00	\$0.00	\$0.00	\$78.00	\$0.00	0.00			
073 Ocean Avenue		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00			
1073 Ocean Ave LLC	11/14/2016	434	6390	\$200.00	\$200.00	\$0.00	\$60.00	\$0.00	\$0.00	\$78.00	\$0.00	\$538.00			
20160138		\$1,120,000.00	R-5	\$6,790.00	\$1,795.00	\$0.00	\$1,035.00	\$0.00	\$0.00	\$950.00	\$150.00	7,004.00			
307 OCEAN AVE		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$26.00	\$0.00	3,512.00			
egan, Robert	11/14/2016	434	6391	\$6,790.00	\$1,795.00	\$0.00	\$1,035.00	\$0.00	\$0.00	\$976.00	\$150.00	\$10,746.00			
20160139		\$55,000.00	R-5	\$660.00	\$0.00	\$450.00	\$570.00	\$0.00	\$0.00	\$105.00	\$0.00	0.00			
307 OCEAN AVE		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00			
egan, Robert	11/17/2016	101	6086	\$660.00	\$0.00	\$450.00	\$570.00	\$0.00	\$0.00	\$105.00	\$0.00	\$1,785.00			
20150122		\$500.00	R-5	\$0.00	\$60.00	\$225.00	\$285.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00			
004 BARNEGAT LANE		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00			
JOYLE, MICHAEL - SUBSTANTIAL I	11/17/2016	434	6410	\$0.00	\$60.00	\$225.00	\$285.00	\$0.00	\$0.00	\$0.00	\$0.00	\$570.00			
20160140		\$600.00	R-5	\$0.00	\$70.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2.00	\$0.00	0.00			
085 BARNEGAT LANE		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00			
JURGIO	11/17/2016	434	6411	\$0.00	\$70.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2.00	\$0.00	\$72.00			
20160141		\$500.00	R-5	\$0.00	\$70.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$0.00	0.00			
01 Barnegeat Lane		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00			
astore, Debbie	11/21/2016	434	6416	\$0.00	\$70.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1.00	\$0.00	\$71.00			
20160142		\$2,675.00	R-5	\$60.00	\$0.00	\$0.00	\$60.00	\$0.00	\$0.00	\$6.00	\$0.00	0.00			
07 Princeton		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00			
07 Princeton Ave LLC		\$0.00		\$60.00	\$0.00	\$0.00	\$60.00	\$0.00	\$0.00	\$6.00	\$0.00	\$126.00			



Permit #	Permit Date	Census	Control #	Updates	Description Of Work										CertTotl	Total Fee		
Block & Lot	Costs	Use Group	Waived Fees	Bldg	Bldm	Elec	Fire	Plmb	Elev	Mech	AlthFee	CoFee	Cubic Feet					
Work Site					Padm	Eadm	Fadm	Padm	Vadm	Madm	VolFee	CcoFee	Square Feet					
Owner Name	Minimum Fees Btotl				Etotl		Ftotl		Ptotl		Vtotl		Mtotl		DCA Min.		TFTotl	
20160147	11/28/2016	999	6407	0	Addition & dormers													
7 6		\$89,500.00	R-5	\$89.00	\$85.00	\$60.00	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	3,289.00					
973 OCEAN AVENUE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13.00	\$0.00	119.00					
CAPUTO, JOHN		\$0.00	\$0.00	\$89.00	\$85.00	\$60.00	\$100.00	\$0.00	\$0.00	\$0.00	\$13.00	\$150.00	\$497.00					
Grand Total		\$1,825,165.00	\$0.00	\$11,362.00	\$3,395.00	\$1,765.00	\$3,648.00	\$0.00	\$0.00	\$0.00	\$1,677.00	\$450.00	\$22,297.00					

Mantoloking Municipal Court  
PO Box 4391  
Brick, NJ 08723  
1-732-475-7398

James A. Liguori  
Municipal Court Judge

Elizabeth L. Boettger  
Court Administrator

TO: Mayor Nebel  
Chief Ferris  
Borough Clerk

**Court Activity for the Month of November 2016**

**CRIMINAL COMPLAINTS FILED**

**TRAFFIC COMPLAINTS FILED**

Indictable Offenses	0	Driving Under the Influence	0
Disorderly Persons	1	Traffic (Moving)	10
Special Complaints/	1	Parking	16

Tickets issued in the month of Nov 28

**COMPARISON OF COURT RECEIPTS**

	TO BOROUGH	TO ALL AGENCIES
2016 year to date receipts—TOTAL	\$41,888.40	\$73,385.10
2015 year to date receipts—TOTAL	\$35,773.77	\$72,266.29
<b>Difference Total Receipts Payable</b>	\$6,114.63	\$1,118.81



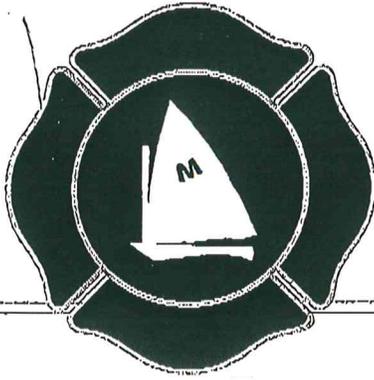


**MANTOLOKING  
2016 ACTIVITY REPORT  
COMPLAINTS FILED COMPARISON  
CRIMINAL OFFENSES    TRAFFIC OFFENSES**

	INDICTABLE OFFENSES	DISORDERLY PERSONS	BOROUGH ORDINANCES	DWI TICKETS	TRAFFIC TICKETS	PARKING TICKETS	MONTHLY TOTALS
January	0	0	0	0	6	2	8
February	0	0	0	0	12	2	14
March	0	0	0	0	12	3	15
April	1	0	0	1	16	4	22
May	9	3	3	2	21	0	38
June	0	0	3	1	84	84	172
July	0	1	5	3	64	196	269
August	0	2	10	0	58	178	248
September	1	3	7	3	22	36	72
October	0	0	6	0	11	5	22
November	0	1	1	0	10	16	28
December	0	0	0	0	0	b	0

<b>TOTAL 2016</b>	<b>11</b>	<b>10</b>	<b>35</b>	<b>10</b>	<b>316</b>	<b>526</b>	<b>908</b>
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TOTAL 2015	1	11	30	19	460	310	831
TOTAL 2014	10	20	22	11	394	241	698
TOTAL 2013	2	56	75	21	743	486	1383
TOTAL 2012	24	31	44	14	574	287	974
TOTAL 2011	31	27	55	20	706	180	1019
TOTAL 2010	6	11	79	21	636	210	963
TOTAL 2007	72	24	64	39	901	241	1341
TOTAL 2006	4	23	53	46	783	326	1235
TOTAL 2005	6	18	43	53	1002	279	1401
TOTAL 2004	4	11	36	32	696	228	1007
TOTAL 2003	2	21	48	17	588	198	874
TOTAL 2002	9	13	48	13	478	182	743
TOTAL 2001	1	10	25	13	569	269	887
TOTAL 2000	2	16	37	22	700	249	1026
TOTAL 1999	4	13	64	42	1119	356	1598
TOTAL 1998	7	9	130	29	811	475	1461



# MANTOLOKING FIRE COMPANY NO. 1

*Serving the*  
 Borough of Mantoloking  
 Downer Avenue  
 P.O. Box 213  
 Mantoloking • New Jersey 08738

Mayor & Council

November 2016

During the Month of November, the Mantoloking Fire Company No. 1 responded to 15 fire calls, held 1 training drill, and held our regularly scheduled business meeting. The table below provides a list of fire calls

Date	Time	Location	Town	Incident Type
11/2/16	19:53	137 Grove Street	Bay Head	Fire Alarm
11/5/16	13:24	513 East Ave	Bay Head	Fire Alarm
11/8/16	15:06	482 Bara St.	Brick	Structure fire
11/21/16	03:42	1071 Ocean Ave	Mantoloking	Fire Alarm
11/21/16	07:16	1071 Ocean Ave	Mantoloking	Fire Alarm
11/21/16	11:54	1124 Barnegat Ln	Mantoloking	Gas Leak
11/24/16	09:11	1551 Ocean Ave	Mantoloking	Fire Alarm
11/24/16	09:50	309 Dutchmans Point Rd	Brick	Oven fire
11/24/16	17:30	341 Tide Pond Rd.	Brick	Fire Alarm
11/24/16	21:42	2 Bridge Ave	Bay Head	Gas Leak
11/25/16	17:45	208 Albertson St.	Mantoloking	Fire Alarm
11/27/16	03:35	1071 Ocean Ave	Mantoloking	Fire Alarm
11/27/16	18:28	1097 Barnegat	Mantoloking	Co Alarm
11/28/16	07:27	1200 Bay Ave	Mantoloking	Smoke Invest
11/30/16	00:30	1622 Bay Ave	Bay Head	Fire Alarm

Respectfully Submitted

Laurence Gilman

BOROUGH of MANTOLOKING  
POLICE DEPARTMENT EMPLOYEES



BOROUGH of MANTOLOKING  
OCEAN COUNTY, NEW JERSEY

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**BOROUGH OF MANTOLOKING  
OCEAN COUNTY, NEW JERSEY**

**and**

**BOROUGH OF MANTOLOKING  
POLICE DEPARTMENT EMPLOYEES  
ASSOCIATION**

**AGREEMENT**

This Agreement, made as of the 1st day of January, 2016 (the "Dated Date") by and between the BOROUGH OF MANTOLOKING, a municipality in the County of Ocean, State of New Jersey (hereinafter referred to as the "Borough") and the BOROUGH OF MANTOLOKING POLICE DEPARTMENT EMPLOYEES ASSOCIATION (hereinafter referred to as the "Association").

**WITNESSETH**

WHEREAS, it is the intent and purpose of the parties hereto to promote and improve the harmonious and economic relations between the Borough and the employees of the Borough recognized by the Borough of Mantoloking Police Department (each, an "Employee" and, collectively, the "Employees"), and to establish a basic understanding relative to rates of pay, hours of work and other conditions of employment, consistent with the law and established practices not modified by this Agreement.

NOW, THEREFORE, in consideration of the promises and mutual covenants herein contained, the parties hereto agree with each other with respect to the Employees, as follows:

**ARTICLE I**  
**COLLECTIVE BARGAINING PROCEDURE**

A. This Agreement shall set forth the rates of pay, hours of work and all other conditions of employment for all Employees holding the positions of patrol officer, sergeant, or lieutenant.

B. Collective bargaining with respect to rates of pay, hours of work and all other conditions of employment as set forth and made a part of this Agreement shall be conducted by the duly authorized bargaining unit of each of the parties.

C. A copy of this Agreement shall be issued to each Employee within three (3) weeks after the completion of negotiation of this Agreement.

**ARTICLE II**  
**SAVINGS CLAUSE**

In the event that any Federal or State legislation, governmental regulation (including Internal Revenue Service determinations) or court decision, causes invalidation of any Article or Section of this Agreement, all other Articles and Sections not so invalidated shall remain in full force and effect, and the parties shall renegotiate any such invalidated provisions.

**ARTICLE III**  
**GRIEVANCE PROCEDURE**

A. The purpose of this procedure is to secure, at the lowest possible level, an equitable solution to the problems which may arise affecting the terms and conditions of employment under this Agreement.

B. Nothing herein shall be construed as limiting the right of any Employee having a grievance to discuss the matter informally with any appropriate member of the Borough of Mantoloking Police Department (the "Department").

C. 1. The term "grievance" as used herein means an appeal by an individual Employee or the Association on behalf of an individual Employee or group of Employees,

from the interpretation, application, or violation of this Agreement, policies, rules and regulations or administrative decision affecting an Employee or the Association.

2. No grievance may proceed beyond Step 2 herein unless it constitutes a controversy arising over the interpretation, application, or alleged violation of the terms and conditions of this Agreement. Disputes concerning terms and conditions of employment controlled by statute or administrative regulation, incorporated by reference in this Agreement either expressly or by operation of law, shall not be processed beyond Step 2 herein.

D. The following constitutes the sole and exclusive method for resolving grievances between the parties covered by this Agreement, and shall be followed in its entirety unless any step is waived by mutual consent.

**STEP 1:**

The aggrieved Employee or the Association shall institute action under the provisions herein within ten (10) calendar days after the event giving rise to the grievance has occurred, and an earnest effort shall be made to settle the differences between the aggrieved Employee and the Chief of Police for the purpose of resolving the matter informally. The Chief of Police shall report all grievances to the Borough Council of the Borough (the "Governing Body"), and no grievance shall be settled where the settlement will affect the interpretation of this Agreement without approval of the Governing Body. Failure to act within said ten (10) calendar days shall be deemed to constitute an abandonment of the grievance.

**STEP 2:**

If no agreement can be reached orally within five (5) calendar days of the initial discussion with the Chief of Police, the aggrieved Employee or the Association may present the grievance in writing within ten (10) calendar days thereafter to the Governing Body or its designee. The written grievance at this Step 2 shall contain the relevant facts and a summary of the preceding oral discussion, the applicable section of the Agreement violated, and the remedy requested by the grievant. The Governing Body or its designee will answer the grievance in writing within twenty (20) calendar days of receipt of the written grievance.

**STEP 3:**

If the grievance is not settled through Steps 1 and 2, either party shall have the right to submit the dispute to arbitration pursuant to the rules and regulations of the Public

Employment Relations Commission. The costs for the services of the arbitrator shall be borne equally by the Borough and the Association. Any other expenses, including but not limited to the presentation of witnesses, shall be paid by the parties incurring same.

1. The parties shall direct the arbitrator to decide, as a preliminary question, whether he has jurisdiction to hear and decide the matter in dispute.

2. The arbitrator shall be bound by the provisions of this Agreement and the constitution and laws of the State of New Jersey (the "State"), and be restricted to the application of the facts presented to him involved in the grievance. The arbitrator shall not have the authority to add to, modify, detract from or alter in any way the provisions of this Agreement, or any amendment or supplement hereto. The decision of the arbitrator shall be final and binding.

3. The parties agree that only one (1) issue shall be placed before one (1) arbitrator at any time. An arbitrator will be permitted to hear multiple issues only upon the mutual agreement of the parties.

The time limits expressed herein shall be strictly adhered to. If any grievance has not been initiated within the time limits specified, then the grievance shall be deemed to have been abandoned. If any grievance is not processed to the next succeeding step in the grievance procedure within the time limits prescribed hereunder, then the disposition of the grievance at the last preceding step shall be deemed to be conclusive. If a decision is not rendered within the time limits prescribed for decision at any step in the grievance procedure, then the grievance shall be deemed to have been denied. Nothing herein shall prevent the parties from mutually agreeing to extend or contract the time limits for processing the grievance at any step in the grievance procedure.

#### **ARTICLE IV**

##### **WAGES**

A. During the period beginning on January 1, 2016 and ending on December 31, 2018, each officer will be paid an annual salary made up of three components. These components are:

- a. An Annual Base Wage;
- b. Longevity Pay; and

c. Holiday Pay.

These amounts, when totaled, constitute the annual salary.

B. The Annual Base Wage for the term of this Agreement for all officers, except for Officer Popaca and Officer Brunas, is set forth below:

Annual Base Wage:

	2016	2017	2018
<b>Step 1</b>	\$ 42,000	\$ 42,630	\$ 43,269
<b>Step 2</b>	\$ 46,000	\$ 46,690	\$ 47,390
<b>Step 3</b>	\$ 50,893	\$ 51,656	\$ 52,431
<b>Step 4</b>	\$ 55,786	\$ 56,623	\$ 57,472
<b>Step 5</b>	\$ 60,679	\$ 61,589	\$ 62,513
<b>Step 6</b>	\$ 65,572	\$ 66,556	\$ 67,554
<b>Step 7</b>	\$ 70,465	\$ 71,522	\$ 72,595
<b>Step 8</b>	\$ 75,358	\$ 76,488	\$ 77,636
<b>Step 9</b>	\$ 80,251	\$ 81,455	\$ 82,677
<b>Step 10</b>	\$ 85,144	\$ 86,421	\$ 87,717
<b>Step 11</b>	\$ 90,037	\$ 91,388	\$ 92,758
<b>Step 12</b>	\$ 96,126	\$ 98,049	\$ 100,010
<b>Sgt</b>	\$ 102,771	\$ 104,826	\$ 106,923
<b>Lt</b>	\$ 109,881	\$ 112,079	\$ 114,320

1. All officers hired on or after the Dated Date shall advance on the twelve (12) step salary guide by moving one step per year on their anniversary date of hire.

2. All personnel hired by the Borough for the position of Patrolman that are certified by the New Jersey Police Training Commission as having successfully completed the Policeman's Basic Training Course and are eligible to be hired as a full time Police Officer in the State shall begin employment on Step Two (2) of the twelve (12) step salary guide.

3. For the calendar year 2016, Officer Brunas and Officer Popaca shall be paid a base wage that is not commensurate with any specific step on the twelve (12) step salary guide.

i. Officer Popaca shall receive an annual salary of eighty thousand six hundred seventy dollars (\$80,670.00), inclusive of Longevity Pay and Holiday Pay. Officer Popaca's hourly rate of pay for 2016 is deemed to be thirty eight dollars and seventy eight cents (\$38.78). For record keeping

purposes, Officer Popaca shall be deemed to be on Step Nine (9) of the twelve (12) step salary guide on January 1, 2016 and shall advance to Step Ten (10) on his anniversary date of November 8, 2016. Officer Popaca's anniversary date of hire, November 8, 2012, shall remain constant for purposes of calculating longevity and job classification seniority.

ii. Officer Brunas shall receive an annual salary of sixty six thousand one hundred sixty eight dollars (\$66,168.00), inclusive of Longevity Pay and Holiday Pay. Officer Brunas' hourly rate of pay for 2016 is deemed to be thirty one dollars and eighty one cents (\$31.81). For record keeping purposes, Officer Brunas shall be deemed to be on Step Six (6) of the twelve (12) step salary guide on January 1, 2016 and shall advance to Step Seven (7) on his anniversary date of February 11, 2016. Officer Brunas' anniversary date of hire, February 11, 2015, shall remain constant for purposes of calculating longevity and job classification seniority.

4. For the calendar year 2017, Officer Brunas and Officer Popaca shall be paid a base wage that is not commensurate with any specific step on the twelve (12) step salary guide.

i. Officer Popaca shall receive an annual salary of eighty five thousand eight hundred fifty three dollars (\$85,853.00), inclusive of Longevity Pay and Holiday Pay. Officer Popaca's hourly rate of pay for 2017 is deemed to be forty one dollars and twenty eight cents (\$41.28). For record keeping purposes, Officer Popaca shall be deemed to be on Step Ten (10) of the twelve (12) step salary guide on January 1, 2017 and shall advance to Step Eleven (11) on his anniversary date of November 8, 2017. Officer Popaca's anniversary date of hire, November 8, 2012, shall remain constant for purposes of calculating longevity and job classification seniority.

ii. Officer Brunas shall receive an annual salary of seventy one thousand five hundred sixty three dollars (\$71,563.00), inclusive of Longevity Pay and Holiday Pay. Officer Brunas' hourly rate of pay for 2017 is deemed to be thirty four dollars and forty one cents (\$34.41). For record keeping purposes, Officer Brunas shall be deemed to be on Step Seven (7) of the twelve (12) step salary guide on January 1, 2017 and shall advance to Step

Eight (8) on his anniversary date of February 11, 2017. Officer Brunas' anniversary date of hire, February 11, 2015, shall remain constant for purposes of calculating longevity and job classification seniority.

5. For the calendar year 2018, Officer Brunas and Officer Popaca shall be paid a base wage that is not commensurate with any specific step on the twelve (12) step salary guide.

i. Officer Popaca shall receive an annual salary of ninety two thousand five hundred sixty one dollars (\$92,561.00), inclusive of Longevity Pay and Holiday Pay. Officer Popaca's hourly rate of pay for 2018 is deemed to be forty four dollars and fifty cents (\$44.50). For record keeping purposes, Officer Popaca shall be deemed to be on Step Eleven (11) of the twelve (12) step salary guide on January 1, 2018 and shall advance to Step Twelve (12) on his anniversary date of November 8, 2018. Officer Popaca's anniversary date of hire, November 8, 2012, shall remain constant for purposes of calculating longevity and job classification seniority.

ii. Officer Brunas shall receive an annual salary of seventy eight thousand fifteen dollars (\$78,015.00), inclusive of Longevity Pay and Holiday Pay. Officer Brunas' hourly rate of pay for 2018 is deemed to be thirty seven dollars and fifty one cents (\$37.51). For record keeping purposes, Officer Brunas shall be deemed to be on Step Eight (8) of the twelve (12) step salary guide on January 1, 2018 and shall advance to Step Nine (9) on his anniversary date of February 11, 2018. Officer Brunas' anniversary date of hire, February 11, 2015, shall remain constant for purposes of calculating longevity and job classification seniority. It is the specific intent of the parties that Officer Brunas shall continue to advance through the twelve (12) step salary guide subsequent to the expiration of this Agreement on December 31, 2018 as follows:

1. Officer Brunas shall advance from Step Nine (9) to Step Ten (10) on his anniversary date of hire, February 11, 2019;
2. Officer Brunas shall advance from Step Ten (10) to Step Eleven (11) on his anniversary date of hire, February 11, 2020; and
3. Officer Brunas shall advance from Step Eleven (11) to Step

Twelve (12) on his anniversary date of hire, February 11, 2021.

C. Longevity Pay according to the schedule set forth below ("Longevity Pay"):

Year	% of Annual Base Wage	Year	% of Annual Base Wage
8	4	17	8
9	4	18	8
10	4	19	8
11	6	20	9
12	6	21	9
13	6	22	9
14	7	23	10
15	7	24	10
16	7	25	10

Employees covered by this Agreement shall move to the next level of Longevity Pay on the anniversary date of their employment. The longevity percentage shall be applied to the member's base pay.

D. Holiday pay, computed as follows: 5.4% of the aggregate of the Annual Base Wage plus Longevity Pay ("Holiday Pay"). Holiday Pay is paid in recognition of and representing full compensation for the 14 paid holidays on which police officers, by the 24/7 nature of their profession, may be required to work. Holiday Pay is based on the following: Fourteen (14) paid holidays is 5.4% of the traditional 260 day work year. One hundred twelve (112) hours is 5.4% of the traditional 2,080 hour work year.

Note: Notwithstanding any shift configurations and/or variations which may be implemented by the Chief of Police, any and all conversions of annual salary to hourly or daily pay rates shall be based on a traditional 260 day, 2,080 hour work year. Specifically, an officer's base hourly rate shall be 1/2,080 of the aggregate of Annual Base Wage plus Longevity Pay plus Holiday Pay, and for Officers Popaca and Brunas, shall, in each applicable year, be the respective amounts computed in Sections (B)(3), (4) and (5) above.

## ARTICLE V

### OVERTIME

A. Each Employee shall be paid overtime compensation at the rate of one and one-half (1.5) times his regular base rate of pay (time and one-half) for work performed in excess of forty (40) hours in any consecutive one week period.

B. All such overtime is to be authorized by the Chief of Police.

**ARTICLE VI**  
**CALL OUT TIME**

A. A minimum of four (4) hours will be paid on call out time and at the rate of one and one-half (1.5) times his regular rate of pay when such time is not immediately prior or subsequent to an officer's regularly scheduled shift.

B. When a call out is immediately prior or subsequent to an officer's regularly scheduled shift, the Employee shall be paid for the time worked at the rate of one and one-half (1.5) times his regular base rate of pay.

**ARTICLE VII**  
**MUNICIPAL COURT TIME**

All Employees are subject to attendance at municipal court. It is acknowledged that, from time to time, required court appearances may occur during off duty hours. The sum of Five Hundred dollars (\$500.00) has been included in the annual base wage of each officer to provide the agreed compensation to the officers for up to twelve (12) hours per year of off duty court time.

In the event that an officer shall expend more than twelve (12) hours of off duty court time, he shall be compensated at a rate of one and one-half (1.5) times the officer's base hourly rate for such excess time.

The members of the department shall, in all events, on a "best efforts" basis, attempt to schedule court appearances during duty hours.

Each Employee will be entitled to be compensated for "call-out" time of not less than three (3) hours per court session if called to appear in off duty hours.

The excess court time will be aggregated and paid on the first pay day of December of each year.

An officer may elect to request compensatory time off in lieu of payment for excess off duty court time. Grant of such compensatory time shall be subject to the discretion of the Chief.

**ARTICLE VIII**  
**PRIVATE TRAFFIC DUTY**

A. The Borough shall supervise the employment of any Employee for private traffic duty performed within the Borough. Requests for Employees to perform traffic control outside the regular course of their duties shall be reviewed and approved by the Chief of Police. Any organization or individual making such a request shall make payment to the Borough. The Borough shall compensate Employees at the rate agreed upon in this agreement.

B. Employees who perform private traffic duty shall be paid eighty five dollars (\$85.00) per hour.

C. Any Employee performing private traffic duty pursuant to this policy shall be covered by the Borough's insurance as if he were serving in the regular course of his duties.

**ARTICLE IX**  
**VACATIONS**

A. Employees will be entitled to vacation in accordance with the following schedule:

<b>YEARS OF SERVICE</b>	<b>HOURS OF VACATION</b>
First year	Four per month of service
Upon completion of 1st full year	54
Upon completion of 2 years*	90
Upon completion of 6 years*	108
Upon completion of 7 years*	126
Upon completion of 8 years*	144
Upon completion of 9 years*	162
Upon completion of 10 years*	180
Upon completion of 16 years*	189
Upon completion of 18 years*	198
Upon completion of 20 years*	207
Upon completion of 22 years*	216
Upon completion of 24 years*	225

**ARTICLE X**  
**HOLIDAYS**

A. Each Employee shall be allowed fourteen (14) paid holidays (112 hours), annually, without regard to whether or not the holiday shall occur on a scheduled duty day for the Employee. Holiday pay will be added to base pay according to Article IV, Section D of this Agreement.

B. If an Employee shall work on a holiday, he shall receive compensation, straight time, or, at his election, a compensatory day off, without additional pay.

C. To clarify time off and pay compensation on holidays, the following options will be practiced by all officers who work or take time off on the fourteen (14) recognized holidays as per this Agreement:

1. If an officer is scheduled to work on a holiday, he/she can take a holiday compensatory day off elsewhere in the schedule.
2. If an officer elects to take a holiday off, he/she will not be charged for any time off.
3. If an officer elects to work on a holiday and is not schedule, he/she can receive a compensatory day off, or, at their election, take straight time pay hours divided by 1.5 for overtime pay.
4. When an officer works for another on a holiday, he/she will fill out a time card and explain whether they want comp time or pay. Officers will log the amount of hours worked on the time card as well.

**HOLIDAYS**

New Year's Day	Labor Day
Martin Luther King Day	Columbus Day
President's Day	Election Day
Good Friday	Veterans Day
Easter Day	Thanksgiving Day
Memorial Day	Christmas Day
Independence Day	Day After Christmas Day

**ARTICLE XI**  
**SICK LEAVE**

A. Members of the Department shall be entitled to continuance of compensation for up to a maximum of one (1) year in the event of duty related illness or injury, in a sum sufficient to provide gross income equal to that which the Employee would be receiving in the absence of such illness or injury. The Borough is to receive credit for any such disability income or similar insurance benefits provided by the Borough.

B. Each Employee shall be allowed 135 hours sick leave annually for each full year of service, accumulative to a maximum of 1,800 hours. In the event that the Employee serves only part of the final year, the sick leave for that year shall be prorated.

**ARTICLE XII**  
**TERMINAL LEAVE**

A. All Members of the Department hired before January 1, 1997, who shall retire under the Police and Fire Retirement System ("PFRS") shall be paid for their unused accumulated sick leave pursuant to Article XI, Section B. The maximum amount of sick time which may be accumulated is 1,800 hours. All Members of the Department hired on or after January 1, 1997, shall be paid, upon retirement under the PFRS, for no more than fifty percent (50%) of their unused accumulated sick leave. Payment to any Member of the Department shall be computed upon the Employee's base rate of pay at the time of retirement.

B. In order for an Employee to be eligible for the benefits enumerated in section A of this Article XII, the Employee must have completed twenty (20) years of employment and be eligible for full retirement under the PFRS or be eligible for disability retirement under the PFRS.

C. An Employee terminating his employment for any reason other than retirement under the PFRS shall not be reimbursed for any unused accrued sick leave.

D. By mutual agreement, terminal leave for any Member shall be paid either in one (1) lump sum upon retirement or over a one (1), two (2) or three (3) year period in

annual installments. Employees are required to inform the Chief of Police of the intent to retire not later than November 15th of the year preceding retirement. Failure to so notify may result in a delay of commencement of payment to the year following retirement.

**ARTICLE XIII**  
**PERSONAL LEAVE**

A. Each Employee is entitled to forty (40) hours of personal leave each year without reduction from any other leave time permitted.

B. Except in the case of personal leave taken for bereavement or illness in the family, notice must be given to the Chief of Police at least three (3) days in advance of the requested day.

**ARTICLE XIV**  
**UNIFORM ALLOWANCE**

The Borough hereby agrees to include within the Police Department's Budget for uniforms, the sum of One Thousand Two Hundred dollars (\$1,200) per year, per Employee, to be disbursed at the discretion of the Chief of Police. Receipts are required for reimbursement.

**ARTICLE XV**  
**EDUCATION INCENTIVE**

A. The Borough will reimburse expenditures paid by the Employee, for tuition, college fees, and necessary textbooks upon the successful completion of any college course directly related to police science or part of a regular baccalaureate program in which the Employee is enrolled, up to a maximum of \$5,000 per Employee, per year.

B. Officers holding college degrees will be compensated as follows:

Associate Degree: \$500 per year

Bachelor's Degree \$1,000 per year

Master's Degree \$1,500 per year

**ARTICLE XVI**  
**HOSPITAL AND MEDICAL INSURANCE**

A. Borough-approved hospital and medical insurance premiums for full-time Employees shall be assumed by the Borough and will include coverages as provided under New Jersey State Health Benefits Program.

B. Alternate coverage, equal to or better than present coverage, may be substituted upon mutual agreement.

C. The Borough shall also provide Five Hundred dollars (\$500.00) per year, per Employee, toward the cost of group dental insurance.

**ARTICLE XVII**  
**ASSISTANCE TO FIRE COMPANY AND FIRST AID SQUAD**

If, in the regular course of their duties, any Employees of the Department is requested to provide assistance to the Borough's fire company or first aid squad or to a fire company or first aid squad with which the Borough has a mutual aid arrangement, the Borough hereby directs all Employees to provide such assistance as may be necessary, as part of the duties performed pursuant to this Agreement.

**ARTICLE XVIII**  
**MANAGEMENT RIGHTS**

A. The Borough hereby retains and reserves unto itself without limitation all powers, rights, authority, duties and responsibilities conferred upon and vested in it prior to the signing of this Agreement by the laws and constitution of the State and of the United States.

B. All actions which shall be taken against any Employee shall be with just cause and according to applicable law.

C. Nothing contained herein shall be construed to deny or restrict the Borough of its rights, responsibilities and authority under Titles 11A and 40A of the New Jersey Statutes, or under any other national, State, county or local laws or ordinances.

## ARTICLE XIX

### DEDUCTION OF MEMBERSHIP DUES AND AGENCY SHOP

A. Upon receipt of written voluntary authorization and assignment of an Employee covered by this Agreement on a form agreed upon between the Borough and the Association, the Borough agrees to deduct membership dues in such amounts as shall be fixed during the full term of this Agreement and other extension or renewal thereof. The Borough shall promptly remit, bi-annually, any and all amounts so deducted with a list of such deductions to the Association.

B. The Borough agrees to deduct the fair share fee from the earnings of those Employees who elect not to become members of the Association and to transmit the fee to the majority representative.

C. The deduction shall commence for each Employee who elects not to become a member of the Association on the first of the month following thirty (30) days written notice from the Association of the amount of the fair share assessment. A copy of the written notice of the amount of the fair share assessment must also be furnished to the New Jersey Public Employment Relations Commission. The deduction shall commence for each new Employee on the first of the month following SIXTY (60) days of employment.

D. The fair share fee for services rendered by the Association shall be in an amount equal to the regular membership dues, initiation fees and assessments of the Association, less the cost of benefits financed through the dues available only to members of the Association, but in no event shall the fee exceed eighty-five percent (85%) of the regular membership dues, fees and assessments.

E. The Association shall establish and maintain a procedure whereby any Employee can challenge the assessment as computed by the Association. This appeal procedure shall in no way involve the Borough or require the Borough to take any action other than to hold the fee in escrow pending resolution of the appeal.

F. The Association agrees to indemnify, defend and save the Borough harmless against any and all claims, demands, suits or other forms of liability which may arise out of or by reason of action taken by the Borough's complying with the provisions of this Article XIX, provided that: (1) the Borough gives the Association timely notice, in writing, of any claim, demand, suit or other form of liability in regard to which it will seek to implement this Section F, and (2) if the Association so requests, in writing, the Borough will transfer to it the full responsibility of the defense of such claims, suit or other form of liability.

## **ARTICLE XX**

### **DURATION**

A. This Agreement shall commence as of January 1, 2016, and shall expire at 12:00 a.m. on December 31, 2018, unless modified by mutual agreement pursuant to Section B of this Article XX.

B. This Agreement shall continue in full force and effect until one party or the other gives notice, in writing, no sooner than one hundred fifty (150) days, nor later than one hundred twenty (120) days prior to the expiration of this Agreement, of a desire to change, modify or terminate this Agreement.

## **ARTICLE XXI**

### **ENTIRE AGREEMENT**

This Agreement shall constitute the entire employment agreement between the Association and the Borough for the period January 1, 2016 through December 31, 2018.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals at the Borough of Mantoloking, New Jersey, on this \_\_\_\_ day of December, 2016.

**ATTEST:**

**BOROUGH OF MANTOLOKING, IN THE  
COUNTY OF OCEAN, NEW JERSEY**

\_\_\_\_\_  
**Beverley A. Konopada,  
Borough Clerk**

\_\_\_\_\_  
**George C. Nebel, Mayor**

**WITNESS:**

**BOROUGH OF MANTOLOKING POLICE  
DEPARTMENT EMPLOYEES  
ASSOCIATION**

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