

DRAFT NO. 1-1/28/2019 **THE BOROUGH OF MANTOLOKING**
MAYOR AND COUNCIL

AGENDA OF THE REGULAR BUSINESS MEETING

February 19, 2019
5:30 p.m.
Mantoloking Firehouse
202 Downer Avenue
Mantoloking, New Jersey

The Regular Business Meeting of the Mayor and Council will be held this day in the Mantoloking Firehouse.

1. **CALL TO ORDER:** **TIME:**

2. **OPEN PUBLIC MEETING STATEMENT:** Mayor White will read the following statement:

In compliance with the provisions of the New Jersey Open Public Meetings Act, adequate notice of this meeting of the Mantoloking Borough Council has been advertised in the manner provided by law.

3. **ROLL CALL:**

4. **PLEDGE OF ALLEGIANCE:** Mayor White will lead the assembly in the Pledge of Allegiance.

5. **RESOLUTION 2019-40: MINUTES OF PREVIOUS MEETINGS**

RESOLVED, the Mantoloking Borough Council approves the following minutes as printed and distributed.

Council Agenda Setting Meeting- December 11, 2018
Executive Session- December 11, 2018
Council Regular Business Meeting- December 18, 2018
Reorganization Meeting- January 3, 2019
ROLL CALL VOTE

Council Agenda Setting Meeting- January 8, 2019
Council Regular Business Meeting- January 15, 2019
ROLL CALL VOTE

6. **PRIVILEGE OF THE FLOOR:** Mayor White will open the meeting for public comment and questions about the agenda.

7. **FINANCE COMMITTEE**, Councilman Amarante will present the monthly finance report and moves the following resolutions.

RESOLUTION NO. 2019 -41

RESOLUTION THE REPORT OF THE MUNICIPAL FINANCE OFFICER

Financial Report for the Month of December 31, 2018					
Status of the Budget on December 31, 2018					
FUND	APPROPRIATION	CURRENT BALANCE	EXPENDED DURING MONTH	ENCUMBERED DURING MONTH	APPROPRIATION BALANCE
2019 TEMPORARY BUDGET	\$1,217,137	\$1,217,137	\$214,208	\$245,627	\$757,301
2018 ADOPTED BUDGET- CURRENT	\$6,324,802	\$1,054,195	\$598,475	\$199,900	\$255,821
2018 CAPITAL FUND	\$4,563,899	\$1,494,915	\$126,195	\$0	\$1,368,720
2017 Appropriation Reserves	\$525,079	\$294,069	\$5,000	\$2,648	\$286,421
SANDY EMERGENCY FUNDS	\$198,091	\$146,568	\$0	\$0	\$146,568
(Subcategory of Capital Fund)					
Construction-Municipal Building	\$5,072,712	\$124,287	\$0	(\$16,743)	\$141,030
TOTAL	\$16,684,582	\$3,114,034	\$729,670	\$185,804	\$2,198,560
Receipts, Disbursements and Changes in Cash Balance During the Month of December 31, 2018					
FUND	CASH BALANCE JANUARY 1, 2018	CASH BALANCE BEGINNING OF MONTH	CASH RECEIVED	CASH DISBURSED	CASH BALANCE END OF MONTH
2018 CURRENT FUND	\$6,057,796	\$2,787,827	\$238,048	(\$438,955)	\$2,586,920
CAPITAL FUND	\$4,862,225	\$3,468,931	\$0	(\$147,049)	\$3,321,882
ANIMAL CONTROL FUND	\$139	\$185	\$0	(\$1)	\$183
OTHER TRUST FUNDS	\$501,673	\$511,101	\$32	\$0	\$511,133
PAYROLL ACCOUNT	\$14,240	\$33,576	\$178,414	(\$172,343)	\$39,647
UNEMPLOYMENT ACCOUNT	\$29,756	\$25,528	\$5	\$0	\$25,533
LAW ENFORCEMENT TRUST	\$2,837	\$2,840	\$1	\$0	\$2,841
TOTAL	\$11,468,666	\$6,829,987	\$416,500	(\$758,349)	\$6,488,139
(a) Balances encumbered were cancelled thereby increasing the available balance.					
(b) This information is specific to Ordinance #656 Construction of Municipal Building.					
The encumbrance amount is not paid but reserved for future payment based on contractual obligations.					
Please note the balance available increased from \$124,287 to \$141,030 due to adjustments within expenses and encumbrances.					

RESOLUTION NO. 2019 -42

RESOLUTION: PAYMENT OF BILLS

WHEREAS, the municipal finance officer has presented

- A list of bills in the amount of \$262,234.68 with the recommendation they be paid, and
- A list of bills in the amount of \$1,666,413.60.16 that have been paid with the approval of the municipal clerk and the mayor, now, therefore, be it

RESOLVED, the council approves the payment of all the bills and directs that a copy of these lists be attached to and made part of the minutes of this meeting.

RESOLUTION NO. 2019 - 43

RESOLUTION: TO ADOPT APPROPRIATION RESERVE TRANSFER #2

WHEREAS, N.J.S.A. 40A: 4-59 provides that in the first 3 months of the fiscal year, the amount of any appropriation reserve for the immediately preceding fiscal year is insufficient to pay the claims authorized or incurred during said preceding year which were chargeable to said appropriation, and there shall be an excess in

any appropriation reserves over and above the amount deemed to be necessary to fulfill its purpose, the governing body may, by resolution adopted by not less than a 2/3 vote of the full membership thereof, transfer the amount of such excess to an appropriation reserve or an appropriation in the prior budget deemed to be insufficient to fulfill its purpose or for which no reserve was provided.

WHEREAS, the Chief Financial Officer has advised the Mayor and Council of the Borough of Mantoloking that the need for certain transfers within the 2018 Appropriation Reserves exists; and

WHEREAS, it is recommended that these appropriation reserve transfers be made;

NOW, THEREFORE BE IT RESOLVED by the governing body of the Borough of Mantoloking that the following budget transfers be made for the 2018 Appropriation Reserve balances

<u>DEPARTMENT</u>		<u>TO</u>	<u>FROM</u>
Engineering	OE	\$ 7,500.00	
Group Health Insurance	OE		\$14,250.00
Road Repairs	OE		5,000.00
Beach Maintenance	OE	5,000.00	
Electricity	OE	750.00	
Natural Gas	OE	500.00	
Ocean County Utilities Authority	OE	5,500.00	
Total		\$ 19,250.00	\$19,250.00

RESOLUTION NO. 2019 -44

RESOLUTION: TO ADOPT TEMPORARY EMERGENCY APPROPRIATION # 1

WHEREAS, N.J.S.A. 40A: 4-20 provides that an addition to temporary appropriations necessary for the period prior to the adoption of the budget and regular appropriations, the Governing Body may, by resolution adopted by 2/3 vote of the full membership thereof, make emergency temporary appropriations for any purpose for which the appropriations may lawfully be made for the period between the beginning of the current fiscal year and the date of the adoption of the budget for said year.

WHEREAS, the total emergency temporary resolutions adopted in the year 2019 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A: 4-20) including this resolution total \$1,673,727.58.

NOW THEREFORE BE IT RESOLVED by the Governing Body of the Borough of Mantoloking, that in accordance with the provisions of N.J.S.A. 40A: 4-20, the Chief Financial Officer be authorized to make the following emergency temporary budget appropriations in the 2019 current fund temporary budget and that said amounts be included under the correct headings in the municipal budget as adopted.

BE IT FURTHER RESOLVED that one certified copy of this resolution be filed with the Director of the Division of Local Government Services and one certified copy with the Chief Financial Officer.

<u>DEPARTMENT</u>	<u>S&W</u>	<u>OE</u>
Municipal Clerk	\$20,000.00	\$ 22,690.00
Finance	\$10,000.00	\$ 15,500.00
Tax Assessor	\$ 2,000.00	
Engineering		\$ 25,000.00
Planning	\$ 3,000.00	\$ 7,000.00
Construction	\$10,000.00	\$ 3,000.00
Insurance-Group Health		\$ 30,000.00
Police	\$90,000.00	\$ 10,000.00
Municipal Prosecutor		\$ 2,500.00
Road Repair	\$35,000.00	\$ 12,500.00
Garbage		\$ 25,000.00
Buildings & Grounds		\$ 10,000.00
Sewer Systems		\$ 10,000.00
Dog		\$ 500.00
Beach Access		\$ 7,000.00
Beach Maintenance		\$ 20,000.00
Electricity		\$ 2,000.00
Fire Hydrant		\$ 5,000.00
Gasoline		\$ 5,000.00
Ocean County Utilities Authority		\$ 30,000.00
Municipal Court	\$ 5,000.00	\$ 1,650.00
Capital Improvement		\$ 100.00
Social Security		\$ 20,000.00
Court	\$15,000.00	\$ 2,000.00
TOTAL	\$ 190,000.00	\$266,440.00
GRAND TOTAL	\$ 456,440.00	

ROLL CALL VOTE

8. **PUBLIC SAFETY COMMITTEE**, Councilman Gillingham will present the monthly reports of the Police Department, Municipal Court, Fire Company, and Emergency Management.

RESOLUTION NO. 2019-45

RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF MANTOLOKING AUTHORIZING POLICE OFFICER GREGORY POPACA AS ADDITIONAL POWER OF ATTORNEY TO EXECUTE DOCUMENTS WITH THE NEW JERSEY MOTOR VEHICLE COMMISSION FOR THE TITLING OF VEHICLES FOR THE BOROUGH

WHEREAS, the Borough of Mantoloking regularly purchase new vehicles for departments of the Borough; and

WHEREAS, said vehicles must be titled in the name of the Borough and as a result several legal documents must be filed with the New Jersey Motor Vehicle Commission; and

WHEREAS, in order to execute and file the required documents with the Motor Vehicle Commission in an efficient manner, the Borough finds it necessary and appropriate to authorize Gregory Popaca to act as an additional power of attorney for the Borough for said purposes.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Mantoloking, County of Ocean, State of New Jersey as follows:

1. Gregory Popaca, Police Officer of the Borough of Mantoloking is hereby authorized to act power of attorney for the Borough to execute and file any required documents with the New Jersey Motor Vehicle Commission related to the sale, purchase, and/or registration of vehicles owned, purchased, or sold by the Borough.
2. That the Mayor is hereby authorized to execute and the Borough Clerk to attest to, respectively, a power of attorney in accordance with the provisions of this resolution.
3. That this resolution shall take effect immediately.

RESOLUTION NO. 2019-46

RESOLUTION: IN SUPPORT OF THE 13TH ANNUAL BAY HEAD SHARK RUN 5K

WHEREAS, the Bay Head Home & School Association, have requested permission to utilize roadways in the Borough in conjunction with the 13th Annual Bay Head Shark Run 5K, on Saturday, September 21, 2019; and

WHEREAS, the Mayor and Council wish to endorse and support the Bay Head Home & School Association and the 13th Annual Bay Head Shark Run 5K

IT IS NOW, THEREFORE, this 19th day of February, 2019, **RESOLVED** by the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey, as follows:

1. The request to utilize East Avenue to Lyman Street and Barnegat Lane, is hereby granted subject only to endorsement by the Chief of Police.
2. Upon endorsement by the Chief, a copy of this Resolution shall be forwarded to The Bay Head Home & School Association, Attention: Jenny Hunziker Kelber Acting Race Director.
3. This approval and endorsement is subject to such conditions, if any, as shall be established by the Chief.

RESOLUTION NO. 2019-47

RESOLUTION: APPLICATION FOR MEMBERSHIP-MANTOLOKING FIRE COMPANY NO.1

WHEREAS, John Patrick Boyle has applied for membership in the Mantoloking Fire Company No. 1; and

WHEREAS, the fire company has approved the applications; and

WHEREAS, pursuant to the provisions of the By-Laws of the Mantoloking Fire Company No. 1, all applications are also subject to approval of Council.

IT IS NOW, THEREFORE, this 19th day of February, 2019, **RESOLVED** by the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey, that the application of John Patrick Boyle is hereby approved, subject to receipt of satisfactory physical examination report.

ROLL CALL VOTE

9. **DUNE & BEACH COMMITTEE:** Councilman Nelson will present the reports of the Dune & Beach Committee and Ocean County Block Grant Program and moves the following resolution.

RESOLUTION NO. 2019-48

RESOLUTION: OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY, ACCEPTING THE PROPOSAL OF AND AUTHORIZING THE EXECUTION AN AGREEMENT WITH DR. STEWART FARRELL AND THE STOCKTON UNIVERSITY COASTAL RESEARCH CENTER

WHEREAS, the Borough of Mantoloking is in receipt of a proposal from Dr. Stewart Farrell of the Stockton University Coastal Research Center for the continuance of work for the Borough monitoring the shoreline and for the appointment of Dr. Farrell as the municipal dune consultant; and

WHEREAS, under the terms of the proposal AND AT THE DIRECTION OF MAYOR OR DESIGNEE, the Center will attend either on-site or remotely, meetings regarding any aspect of coastal work, dune development and utilization of the shoreline; provide the services of the Dune Consultant; and conduct a survey of the 5 profile location sites to provide the Borough a comparison of the completed beach fill project with historical beach conditions; and

WHEREAS, the Borough hereby accepts the proposal of the Stockton University Coastal Research Center, attached hereto as Schedule A, and authorizes the execution of an Agreement with the Stockton University Coastal Research Center, subject to the approval of the Borough Attorney, in accordance therewith.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Mantoloking, County of Ocean, State of New Jersey, as follows:

1. That the proposal of the Stockton University Coastal Research Center, attached hereto as Schedule A, is hereby accepted.
2. **That** the Mayor is hereby authorized to execute, and the Borough Clerk to attest to an Agreement with the Stockton University Coastal Research Center in accordance with its proposal

ORDINANCE NO. 683

AN ORDINANCE OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING THE BOROUGH CODE OF THE BOROUGH OF MANTOLOKING, SO AS TO AMEND CHAPTER 10, ENTITLED “BEACH REGULATIONS” SO AS TO REMOVE SUNSET PROVISION PERTAINING TO PROVIDING LIFEGUARDS AND ADJUST DATES AND FEES FOR BEACH BADGE SALES

BE IT ORDAINED by the Mayor and Borough Council of the Borough of Mantoloking, County of Ocean, and State of New Jersey, as follows:

SECTION 1. Section 10-1.2 of Chapter 10 of the Borough Code of the Borough of Mantoloking, entitled, “Beach Regulations” is hereby amended and supplemented so as to read in its entirety as follows:

10-1.2 Findings, Declaration and Purpose.

This chapter is declared to be an exercise of the Police power in the interest of safety and welfare for the protection of persons and of property.

Access to the Atlantic Ocean beaches within and abutting the Borough of Mantoloking has, with increased population and improved transportation, become a matter of public concern. The character and quality of the access and use of the beach under the Public Trust Doctrine, as applied in New Jersey and proclaimed in various decisions of our Courts, necessitates that each community bordering on the Atlantic Ocean continuously review its policies, facilities, and procedures, together with an evaluation of the use and demand for use of beaches within the community by members of the public. The Borough is a small, fully developed, single-family, tranquil, noncommercial resort and year-round residential community on a very narrow portion of the barrier beach. Except for certain public access routes, the oceanfront at Mantoloking is privately owned, dedicated and restricted to residential use, up to the mean highwater line. These private property rights are, of course, subject to the rights of the public under the Public Trust Doctrine.

The Borough of Mantoloking recognizes its obligation to provide public access to the ocean under the Public Trust Doctrine. In furtherance of this obligation, the Borough will provide lifeguarding services at a limited number of locations ~~for the summer of 2018~~, Persons utilizing the beach for bathing or swimming at unguarded areas or when lifeguards are not present do so at their own risk. Persons using the beach for surfing, kayaking or any other recreational use are strongly cautioned that they perform such activities at their own risk.

In order to evaluate and implement such participation by the Borough as is deemed appropriate, the Borough has acquired and will continue to acquire relevant data concerning the use of the beaches by requiring those who use the ocean beaches to apply for a seasonal beach badge. Beaches within the Borough are receiving increased use by members of the public who do not reside in the Borough and who may, therefore, not be familiar with local conditions and beach regulations. Further, the increased utilization of the beach by surfers and kayakers necessitates specific regulation of these activities. Surfing presents inherent risks to its participants and to others; surfers and bathers cannot safely co-exist in close proximity to each other. It is, therefore, deemed necessary to control and regulate surfing so that, to the extent reasonably possible, the interests of all persons using the ocean may be reasonably accommodated.

The Borough of Mantoloking does, by the adoption of this chapter, express its continuing intention to establish and maintain a viable and balanced response to judicial determinations concerning rights, both public and private, to the utilization and enjoyment of the ocean and bay beaches. The procedures, rules and regulations, as set forth and authorized herein, are deemed necessary and appropriate to provide for the health, safety and welfare of all concerned.

This chapter is not intended to be administered, enforced or interpreted in any manner that will expand public rights upon private property within the Borough, but rather to provide for access by the public pursuant to the Public Trust Doctrine and to exercise the Borough's general Police power over areas within its jurisdiction.

SECTION 2. Section 10-3 of Chapter 10 of the Borough Code of the Borough of Mantoloking, entitled, “Beach Regulations” is hereby amended and supplemented so as to read in its entirety as follows:

10-3 BEACH BADGES.

10-3.1 When Required.

Beach badges are required for persons **over** twelve (12) years of age, from **the third Saturday of June** to Labor Day of each year, inclusive, between the hours of 10:00 a.m. and **6:00** p.m.

SECTION 3. Section 10-3.2 of Chapter 10 of the Borough Code of the Borough of Mantoloking, entitled, “Beach Regulations” is hereby amended and supplemented so as to read in its entirety as follows:

10-3.2 Application and Fee.

Badges may be purchased at the municipal facilities on Downer Avenue, or such other location(s) as may be advertised, from 10:00 a.m. and **6:00 p.m.** **Individuals desiring to purchase a seasonal beach badge shall be required to pay a fee of \$75.00 if said badge is purchased between April 1st and close of business on Memorial Day. If the seasonal beach badge is purchased after Memorial Day and on or before Labor Day, the cost of such seasonal beach badge shall be \$85.00.** The beach badge shall be valid for the entire summer season of the year it is issued. Half season badges will be available starting the first Saturday in August for \$50.00. Daily badges will be sold for \$10.00 dollars per badge. No replacement badges will be issued without payment of the entire, then current, badge fee.

SECTION 4. Section 10-4.3 of Chapter 10 of the Borough Code of the Borough of Mantoloking, entitled, “Beach Regulations” is hereby amended and supplemented so as to read in its entirety as follows:

10-4.3 Beach Badges.

Display of Badge. All persons upon the beach and access ways or in or upon adjacent waters, as the case may be, shall wear and prominently display an approved current badge which has been registered in the name of that person, or in the name of that person's household.

Enforcement. All persons upon the beach and access ways or in or upon adjacent water during the hours of 10:00 a.m. to **6 p.m. commencing the third Saturday in June of June 15th** through Labor Day shall, if not in immediate possession of an appropriate beach badge, promptly leave the beach upon the request of authorized enforcement personnel

SECTION 5. Section 10-4.18 of Chapter 10 of the Borough Code of the Borough of Mantoloking, entitled, “Beach Regulations” is hereby amended and supplemented so as to amend and replace subsection b. in its entirety so that it shall read follows:

b. In accordance with the terms of the “New Jersey Smoke Free Air Act,” N.J.S.A. 26:3D-56 et seq., smoking of tobacco products and the use of electronic smoking devices is prohibited at all beaches and accessways within the Borough that are open and available to the public.

SECTION 6. All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

SECTION 7. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

SECTION 8. This ordinance shall take effect after second reading and publication as required by law.

ROLL CALL VOTE

10. **MUNICIPAL SERVICES COMMITTEE**, Mayor White will present the monthly reports from the Public Works Superintendent, Construction Official, Land Use Officer and Building Committee and Councilman President Gillingham will move the following resolutions.

RESOLUTION NO. 2019-49

RESOLUTION OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH OSTERGAARD ACOUSTICAL ASSOCIATES FOR POST CONSTRUCTION NOISE MEASUREMENTS

WHEREAS, there exists a need for post-construction noise measurements for the New Mantoloking Borough Hall; and

WHEREAS, Ostergaard Acoustical Associates submitted a proposal indicating it will provide the Borough Acoustical Consulting Services needed, said proposal being \$2,850.00; and

WHEREAS, the Borough has determined that Ostergaard Acoustical Associates has the ability and expertise to perform the specialized acoustical services required by the Borough in connection with post-construction noise measurements for the New Mantoloking Borough Hall; and

WHEREAS, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and

WHEREAS, it is the desire of the governing body to authorize a contract with Ostergaard Acoustical Associates for post-construction noise measurements for the New Mantoloking Borough Hall.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Mantoloking, County of Ocean, State of New Jersey, as follows:

1. That the governing body does hereby award a contract for post-construction noise measurements for the New Mantoloking Borough Hall for a term of one year to Ostergaard Acoustical Associates, at a cost of \$2,850.00.

2. That the Mayor and Municipal Clerk are hereby authorized to execute a contract, in a form acceptable to the Borough Attorney, with Ostergaard Acoustical Associates, in accordance with the proposal submitted by Ostergaard Acoustical Associates.

4. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances which constitute the availability of funds for this contract: Ordinance # 656 Construction of Municipal Building.

C-04-55-939-001-801.

5. That a certified copy of this resolution, together with a copy of the contract between the parties, shall be provided by the Municipal Clerk to the Chief Financial Officer, Bob Sibilia and Ostergaard Acoustical Associates.

CERTIFICATION

I, BEVERLEY A. KONOPADA, Municipal Clerk of the Borough of Mantoloking do hereby certify that the foregoing resolution was duly adopted by the governing body of the Borough of Mantoloking at a meeting held on the _____ day of _____, **2018**.

BEVERLEY A. KONOPADA, RMC, Borough Clerk
Borough of Mantoloking

CERTIFICATE OF AVAILABILITY OF FUNDS

I, APRIL J. YEZZI, Chief Financial Officer for the Borough of Mantoloking, do hereby certify that adequate funds are available for a contract with Ostergaard Acoustical Associates for post-construction noise measurements for the New Mantoloking Borough Hall in the amount not to exceed \$2,850.00.

The funds which are available for this contract are found in the following line item appropriations or ordinances: Ordinance #656 Construction of Municipal Building

C-04-55-939-001-801

APRIL J. YEZZI, Chief Financial Officer

11. **MUNICIPAL RELATIONS COMMITTEE** Councilman Rzemieniewski will present the report of the Mantoloking Relations Committee.
12. **STRATEGIC PLANNING COMMITTEE** Councilman Nelson will present the report of the Strategic Planning Committee.
13. **ENVIRONMENTAL COMMITTEE** Councilman Batcha will present the report of the Environmental Committee
14. **MAYOR AND COUNCIL COMMENTS**
15. **PUBLIC COMMENTS PERIOD**
16. **NEXT MEETING:**

Agenda Setting Meeting , Tuesday March 12, 2019 at 5:30 p.m. at the Mantoloking Borough Hall, 202 Downer Avenue, Mantoloking, NJ, 08738
17. **ADJOURNMENT**