

DRAFT # 1 01/07/2019

THE BOROUGH OF MANTOLOKING
MAYOR AND COUNCIL

MINUTES OF THE REORGANIZATION MEETING
January 3, 2019
MANTOLOKING FIREHOUSE
202 DOWNER AVENUE
MANTOLOKING, NEW JERSEY

The Reorganization Meeting of the Mayor and Council was held this day in the Mantoloking Fire House.

1. **CALL TO ORDER** Mayor White called the meeting to order at 5:30 p.m.
2. **OPEN PUBLIC MEETING STATEMENT:** Mayor White read the following statement

In compliance with the provisions of the New Jersey Open Public Meetings Act, adequate notice of this meeting of the Mantoloking Borough Council has been advertised in the manner provided by law.

3. **OATH OF OFFICE**

Borough Attorney, Jean Cipriani, administered the oath of office to:

<u>E. Laurence White</u>	Mayor	4 year term to expire 12/31/2022
<u>Evan S. Gillingham</u>	Councilman	3 year term to expire 12/31/2021
<u>F. Bradford Batcha</u>	Councilman	3 year term to expire 12/31/2021

4. **ROLL CALL**

<u>COUNCIL</u>	<u>PRESENT</u>	<u>ABSENT</u>	<u>LATE</u>	<u>DIAL -IN</u>
Council President Gillingham	X			
Councilman Batcha	X			
Councilman Amarante	X			
Councilman Nelson		X		
Councilman Rzemieniewski				X
Mayor E. Laurence White	X			
<u>ALSO PRESENT</u>				
Beverley A. Konopada, Borough Clerk	X			
Jean Cipriani, Borough Attorney	X			
Lynne Hazelet, Deputy Clerk	X			
April Yezzi, CFO, CTC, QPA	X			
Chief Stacy Ferris		X		

Clerk Konopada, advised the public that Councilman Donald Ness will be sworn into office the Regular Business Meeting on January 15, 2019.

5. PLEDGE OF ALLEGIANCE Mayor White led the assembly in the Pledge of Allegiance.

Mayor White thanked everyone for being at the meeting. He recognized former Mayor, George Nebel, Tony Vaz, Mayor of Seaside Heights, Dennis Shaning, Bay Head Councilman and also former Councilwoman Lynn O'Mealia.

Councilman Batcha said he is happy to join the council and looks forward to serving with the group. Mayor White said in October 2015 he ran for council as a write in candidate and now he is sitting as the new sworn in Mayor. He thanked the many people who supported him over the years. He will work hard every day to uphold the duties of Mayor. Council meetings are for enacting laws, opportune time for the governing body and residents to communicate. He highlighted that during the public comment period the audience should take advantage of this time to ask questions and make comments.

6. PRIVILEGE OF THE FLOOR: Mayor E. Laurence White opened the meeting for public comment and questions about the agenda.

No comments were made.

7. NEW BUSINESS:

NOMINATION OF 2019 COUNCIL PRESIDENT Mayor E. Laurence White requested nominations from the governing body members for the 2019 Council President.

Councilman Rzemieniewski motioned to nominate Councilman Steve Gillingham as President of the 2019 Council. Councilman Amarante seconded the motion and was approved by unanimous voice vote.

RESOLUTION NO. 2019-01:

AUTHORIZING THE NOMINATION AND THE 2019 COUNCIL PRESIDENT

WHEREAS, it is necessary that a member of Council be elected as **President** of said Council of the Borough of Mantoloking, County of Ocean, State of New Jersey to fulfill the duties of the Mayor during his absence for the year ending December 31, 2019.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Borough of Mantoloking, County of Ocean, State of New Jersey, that Councilman Steve Gillingham be and is hereby elected as "President" of said Council

Council President Gillingham moved the following eighteen resolutions.

RESOLUTION NO. 2019-02:

RATIFYING THE COMMITTEE APPOINTMENTS FOR 2019

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Mantoloking, County of Ocean, State of New Jersey, that the following committee appointments are ratified for 2019:

Mayor White told the public that there is one new committee. He thanked those who members who serve time and share their talents. He also notified the public that Barbara Woolley Dillon will be resigning. Mayor is happy for her and is sad to see her go. He thanked her for her 6 years of service and wishes her the very best.

ENVIRONMENTAL COMMITTEE

Meetings: Quarterly

Chairman will submit a report to the Mayor subsequent to meeting.

Chairman: Brad Batcha

Committee Members: Peter Flihan
Don Ness
Claudia Larsen

- Solid Waste/Recycling
- Barnegat Bay Estuary
Ann Elizabeth Nelson, Chairwoman
- Flood Strategy
- Flood Hazard Mitigation
Robert C. Mainberger, P.E.
Lawrence Plevier, P.E.
Francis X. Bruton
Todd Morgano, Construction Official
Scott Hulse, Public Work's Manager
Robert McIntyre
Don Redlinger
Bill Murray
Art D'Alessandro
Michael Winschuh

FINANCE COMMITTEE

Meetings: Monthly

Chairman will submit a report to the Mayor subsequent to meeting.

Chairman: **Anthony Amarante**

Committee Members: Harry O'Mealia

April Yezzi
E. Laurence White
Carl Beck
Joanne Lygas
Jack Snyder

- Budget
- Debt
- Taxes
- Insurance
- Grant Monitoring

PUBLIC SAFETY COMMITTEE

Meetings: Quarterly

Chairman will submit a report to the Mayor subsequent to meeting.

Chairman: **Steve Gillingham**

Committee Members: Chris Nelson
 Robert S. McIntyre
 Carl Beck

- Police
- Fire
- OEM
- Municipal Court Security

Judge James Liguori
Elizabeth L. Boettger
Chief Stacy Ferris
Steve Gillingham
Chris Nelson
Robert S. McIntyre

DUNE & BEACH COMMITTEE

Meetings: Quarterly

Chairman will submit a report to the Mayor subsequent to meeting.

Chairman: Christopher R. Nelson

Committee Member: Anthony Amarante
Gregory D'Alessandro
Carol Leone
Bud D'Avella
Connie Capp
Don Redlinger

- Beach Protection
- Beach Staffing Review
- Municipal Public Access Plan Committee

Jean Cipriani, Esq., Borough Attorney
Francis X. Bruton
Lawrence Plevier, P.E.
Robert C. Mainberger, P.E.
Scott Hulse, Public Works Manager
Stacy Ferris, Chief of Police
Chris Nelson

MUNICIPAL SERVICES COMMITTEE

Meetings: Quarterly

Chairman: E. Laurence White

Committee Members: Doug Popaca
Sandy Diehl
Jan O'Malley
Donald Ness

- Public Works, Construction & Zoning Committee
- Employee Relations
- Technology
- Archives and Records
- Mantoloking Website
- Long Range Planning
- Utility Services
- Block Grants
- Ocean County Block Grant Program
Lawrence Plevier, P.E., Local Representative
Barbara DeAmicis, Alternate
- Borough Hall Building Committee
Ann Elizabeth Nelson, Co-Chairwoman
Donald Ness, Co-Chairman
E. Laurence White
Pam Rew

Dan Rew
Bill Richardson
Carolyn Amarante
Monte Oeste

MUNICIPAL RELATIONS COMMITTEE

Meetings: Quarterly

Chairman will submit a report to the Mayor subsequent to meeting.

Chairman: **Hank Rzemieniewski**

Committee Members: John Tawgin
 Edward Smith
 Gary Sayia
 Donald Ness

- Welcome to Mantoloking
- Taxpayer
- Stakeholder Relations
- Regionalization & Shared Services
- League of Municipalities Liaison
- Historical
- Beautification

STRATEGIC PLANNING COMMITTEE

Meetings: Meetings: Quarterly

Chairman will submit a report to the Mayor subsequent to meeting.

Chairman: **Chris Nelson**

Committee Members: Michael Lucciola
 Sandy Diehl
 Don Redlinger
 Lance White

Mayor White explained that this new committee will improve the day to day workings in government.

RESOLUTION NO. 2019-03

AUTHORIZING MAYORAL APPOINTMENTS FOR 2019

BE IT RESOLVED, by the governing body of the Borough of Mantoloking, County of Ocean, State of New Jersey that:

BOARD	POSITION	TERM TO EXPIRE	2019 APPOINTMENTS
Planning Board	Class I (4 year term)	12/31/2022	Robert S. McIntyre, Jr.
Planning Board	Class II (1 year term)	12/31/2019	John Wesson
Planning Board	Class III (1 year term)	12/31/2019	Steve Gillingham
Planning Board	Class IV (4 year term)	12/31/2021	Denise Boughton
Planning Board	Class IV (4 year term)	12/31/2021	Beth Nelson
Planning Board	Class IV (4 year term)	12/31/2020	Jane White
Planning Board	Class IV (4 year term)	12/31/2022	Christine Beck
Planning Board	Class IV (4 year term)	12/31/2019	Susan Laymon
Planning Board	Class IV (4 year term)	12/31/2020	Betsy Nelson
Planning Board	Alternate #1 (2 year term)	12/31/2019	Joan Mattia
Planning Board	Alternate #2 (2 year term)	12/31/2021	John Conti
Planning Board	Board Attorney/Special Counsel	12/31/2019	Ben Montenegro
Planning Board	Planning Board Engineer	12/31/2019	Lawrence Plevier, P.E.
Board of Health	Chairman	12/31/2020	Dr. James Turro
Board of Health	Health Official (3 year term)	12/31/2021	Barbara DeAmicis
Board of Health	Health Official (3 year term)	12/31/2019	Sandra McIntyre
Board of Health	Health Official (3 year term)	12/31/2019	Barbara Turro
Board of Health	Health Official (3 year term)	12/31/2022	Priscilla Hiby
Board of Health	Health Official (3 year term)	12/31/2022	Peter Flihan
Environmental Commission	Chairwoman (3 year term)	12/31/2020	Claudia Larsen
Environmental Commission	Member (3 year term)	12/31/2021	Constance E. Pilling
Environmental Commission	Member (3 year term)	12/31/2021	Barbara Turro
Environmental Commission	Member (3 year term)	12/31/2020	Jan O'Malley
Environmental Commission	Member (3 year term)	12/31/2019	John G. Wesson
Environmental Commission	Member (3 year term)	12/31/2020	Denise Boughton
Environmental Commission	Member (3 year term)	12/31/2021	Doreen Duggan

are hereby appointed for the year 2019.

PROFESSIONAL SERVICE APPOINTMENTS 2019

RESOLUTION NO. 2019-04

BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING JEAN L. CIPRIANI, ESQUIRE, OF THE FIRM GILMORE AND MONAHAN AS BOROUGH ATTORNEY FOR THE BOROUGH OF MANTOLOKING

WHEREAS, there exists a need for legal services as Attorney for the Borough of Mantoloking as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, it has been determined and certified in writing that the anticipated value of the contract will exceed \$17,500; and

WHEREAS, the Mayor and governing body have reviewed the proposals submitted and recommended that Jean L. Cipriani, Esquire be appointed as Borough Attorney; and

WHEREAS, the performance of the services requires knowledge of an advanced type in a field of learning pursuant to N.J.S.A. 40A:11-2 and the Borough has determined that Jean L. Cipriani, Esquire has the ability and expertise to perform the legal services required by the Borough; and

WHEREAS, Jean L. Cipriani Esquire., of the firm of Gilmore and Monahan, has completed and submitted a Business Entity Disclosure Certification which certifies that neither he/she nor the firm have made any reportable contributions to a political or candidate committee in the Borough of Mantoloking in the previous one year, and that the contract will prohibit Jean L. Cipriani, Esquire, and the firm of Gilmore and Monahan, from making any reportable contributions to a political or candidate committee in the Borough of Mantoloking through the term of the contract; and

WHEREAS, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., authorizes the award of contracts for “Professional Services” and requires that the resolution and contract be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Mantoloking, County of Ocean, State of New Jersey, as follows:

1. That Jean L. Cipriani, Esquire, of the firm of Gilmore and Monahan, is hereby appointed as Borough Attorney for the Borough of Mantoloking for a term of one (1) year, commencing January 1, 2019, and ending December 31, 2020. Jean L. Cipriani, Esquire shall be compensated at the rate of \$150.00 Dollars per hour for services rendered to the Borough for the calendar year 2019. Jean L. Cipriani, Esquire and the firm Gilmore and Monahan, P.A., may perform additional legal services pursuant to the agreement attached hereto and incorporated herein as Schedule A.
2. That the Mayor is hereby authorized to execute and the Borough Clerk to attest to, respectively, the agreement with Gilmore and Monahan attached hereto and incorporated herein as Schedule A. in accordance with the provisions of this resolution.
3. That this contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts law

- because it is for services to be performed by a person or persons authorized by law to practice a recognized profession.
4. That the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
 5. That a notice of this action shall be printed once in the official newspaper of the Borough of Mantoloking.
 6. That a copy of the written determination of value by the Borough shall be placed on file with this resolution.
 7. That this resolution shall become effective immediately.
 8. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances which constitute the availability of funds for this contract: _____

 9. That a certified copy of this resolution, together with a copy of the Agreement, shall be forwarded to the Chief Financial Officer and Jean L. Cipriani, Esquire of Gilmore and Monahan, P.A.

RESOLUTION NO. 2019-05

BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY,
APPOINTING ROBERT OLIWA, OF THE FIRM OF OLIWA AND COMPANY AS
BOROUGH AUDITOR FOR THE BOROUGH OF MANTOLOKING

WHEREAS, there exists a need for auditing services as Auditor for the Borough of Mantoloking as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, it has been determined and certified in writing that the anticipated value of the contract will exceed \$17,500; and

WHEREAS, the Mayor and governing body have reviewed the proposals submitted and recommended that Robert S. Oliwa, CPA, RMA, be appointed as Borough Auditor; and

WHEREAS, the performance of the services requires knowledge of an advanced type in a field of learning pursuant to N.J.S.A. 40A:11-2 and the Borough has determined that Robert S. Oliwa, CPA, RMA, has the ability and expertise to perform the auditing services required by the Borough; and

WHEREAS, Robert S. Oliwa, CPA, RMA, of firm Oliwa and Company, CPA'S, has completed and submitted a Business Entity Disclosure Certification which certifies that neither he nor the firm have made any reportable contributions to a political or candidate committee in the Borough of Mantoloking in the previous one year, and that the contract will prohibit Robert S. Oliwa, CPA, RMA, and the firm of Oliwa and Company, from making any reportable contributions to a political or candidate committee in the Borough of Mantoloking through the term of the contract; and

WHEREAS, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, authorizes the award of contracts for "Professional Services" and requires that the resolution and contract be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Mantoloking, County of Ocean, State of New Jersey, as follows:

1. That Robert S. Oliwa, CPA, RMA, of the firm Oliwa and Company, CPA's, is hereby appointed as Borough Auditor for the Borough of Mantoloking for a term of one (1) year, commencing January 1, 2019, and ending December 31, 2020. Robert S. Oliwa, CPA, RMA, shall be compensated \$ 28,400.00 for services rendered to the Borough for the calendar year 2019. Robert S. Oliwa, CPA, RMA, and the Oliwa and Company, CPA's, may perform additional legal services pursuant to the agreement attached hereto and incorporated herein as Schedule A.
2. That the Mayor is hereby authorized to execute and the Borough Clerk to attest to, respectively, the agreement with Oliwa and Company, CPA's attached hereto and incorporated herein as Schedule A. in accordance with the provisions of this resolution.
3. That this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts law because it is for services to be performed by a person or persons authorized by law to practice a recognized profession.
4. That the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
5. That a notice of this action shall be printed once in the official newspaper of the Borough of Mantoloking.
6. That a copy of the written determination of value by the Borough shall be placed on file with this resolution.
7. That this resolution shall become effective immediately.
8. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances which constitute the availability of funds for this contract: _____

_____.
9. That a certified copy of this resolution, together with a copy of the Agreement, shall be forwarded to the Chief Financial Officer and Robert S. Oliwa, CPA, RMA, of Oliwa and Company, CPA's.

RESOLUTION NO. 2019-06

**BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW
JERSEY, AUTHORIZING THE PROFESSIONAL SERVICE APPOINTMENT OF
BOROUGH ENGINEERS**

WHEREAS, there exists a need for engineering services as Engineer for the Borough of Mantoloking as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, it has been determined and certified in writing that the anticipated value of the contract will exceed \$17,500; and

WHEREAS, the Mayor and governing body have reviewed the proposals submitted and recommended that Mott McDonald, be appointed as Borough Engineering firm; and

WHEREAS, the performance of the services requires knowledge of an advanced type in a field of learning pursuant to N.J.S.A. 40A:11-2 and the Borough has determined that Mott McDonald, has the ability and expertise to perform the engineering services required by the Borough; and

WHEREAS, Mott McDonald has completed and submitted a Business Entity Disclosure Certification which certifies that neither he nor the firm have made any reportable contributions to a political or candidate

committee in the Borough of Mantoloking in the previous one year, and that the contract will prohibit Mott McDonald and appointed engineers, from making any reportable contributions to a political or candidate committee in the Borough of Mantoloking through the term of the contract; and

WHEREAS, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., authorizes the award of contracts for “Professional Services” and requires that the resolution and contract be made available for public inspection.

WHEREAS, the following people are hereby appointed to the following positions:

Lawrence Plevier, P.E.- Borough Engineer, Joint Planning and Zoning Board Engineer, Stormwater Program Coordinator , Community Block Grant Representative and Preliminary Damage Assessment Officer

Robert C. Mainberger, P.E.- Assistant Engineer, Dune Inspector and Flood Plain Manager

Doug Gaffney, P.E.- Alternate Engineer, Dune Inspector and Flood Plain Manager

Francis X. Bruton- Assistant Community Rating System Coordinator and Assistant Dune Inspector

Jeremey Edinger, P.E- Assistant Engineer

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Mantoloking, County of Ocean, State of New Jersey, as follows:

1. That Lawrence Plevier, P.E, of the firm Mott McDonald, is hereby appointed as Borough Engineer for the Borough of Mantoloking for a term of one (1) year, commencing January 1, 2019, and ending December 31, 2019. Lawrence Plevier, P.E , shall be compensated at the rate of \$154.00 Dollars per hour for services rendered to the Borough for the calendar year 2019. Lawrence Plevier, P.E, and other appointed professional, may perform additional engineering services pursuant to the agreement attached hereto and incorporated herein as Schedule A.
2. That the Mayor is hereby authorized to execute and the Borough Clerk to attest to, respectively, the agreement with Mott McDonald attached hereto and incorporated herein as Schedule A.in accordance with the provisions of this resolution.
3. That this contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts law because it is for services to be performed by a person or persons authorized by law to practice a recognized profession.
4. That the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
5. That a notice of this action shall be printed once in the official newspaper of the Borough of Mantoloking.
6. That a copy of the written determination of value by the Borough shall be placed on file with this resolution.
7. That this resolution shall become effective immediately.
8. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances which constitute the availability of funds for this contract: _____

9. That a certified copy of this resolution, together with a copy of the Agreement, shall be forwarded to the Chief Financial Officer and Mott McDonald.

RESOLUTION NO. 2019-07

**BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY,
APPOINTING THE FIRM OF PORZIO, BROMBERG & NEWMAN P.C .AS
SPECIAL COUNSEL-PUBLIC EDUCATION FOR THE BOROUGH OF
MANTOLOKING**

WHEREAS, there exists a need for special counsel for public education services as for the Borough of Mantoloking as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and **WHEREAS**, it has been determined and certified in writing that the anticipated value of the contract will exceed \$17,500; and

WHEREAS, the Mayor and governing body have reviewed the proposals submitted and recommended that the firm Porzio, Bromberg and Newman P.C. be appointed as special counsel; and

WHEREAS, the performance of the services requires knowledge of an advanced type in a field of learning pursuant to N.J.S.A. 40A:11-2 and the Borough has determined that Porzio, Bromberg and Newman P.C , has the ability and expertise to perform the special counsel services for public education required by the Borough; and

WHEREAS, the firm Porzio, Bromberg and Newman P.C , has completed and submitted a Business Entity Disclosure Certification which certifies that neither he nor the firm have made any reportable contributions to a political or candidate committee in the Borough of Mantoloking in the previous one year, and that the contract will prohibit the firm of Porzio, Bromberg and Newman P.C , from making any reportable contributions to a political or candidate committee in the Borough of Mantoloking through the term of the contract; and

WHEREAS, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., authorizes the award of contracts for “Professional Services” and requires that the resolution and contract be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Mantoloking, County of Ocean, State of New Jersey, as follows:

1. That the firm Porzio, Bromberg and Newman P.C, is hereby appointed as Special Counsel for the Borough of Mantoloking for a term of one (1) year, commencing January 1, 2019, and ending December 31, 2019. Porzio, Bromberg and Newman P.C , shall be compensated at an hourly rate for principal and counsel \$365.00 and for associates and paralegals \$255.00 and \$145.00 for services rendered to the Borough for the calendar year 2019. Porzio, Bromberg and Newman P.C , may perform additional legal services pursuant to the agreement attached hereto and incorporated herein as Schedule A.
2. That the Mayor is hereby authorized to execute and the Borough Clerk to attest to, respectively, the agreement with Porzio, Bromberg and Newman P.C ,attached hereto

and incorporated herein as Schedule A.in accordance with the provisions of this resolution.

3. That this contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts law because it is for services to be performed by a person or persons authorized by law to practice a recognized profession.
4. That the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
5. That a notice of this action shall be printed once in the official newspaper of the Borough of Mantoloking.
6. That a copy of the written determination of value by the Borough shall be placed on file with this resolution.
7. That this resolution shall become effective immediately.
8. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances which constitute the availability of funds for this contract: _____

9. That a certified copy of this resolution, together with a copy of the Agreement, shall be forwarded to the Chief Financial Officer and Porzio, Bromberg and Newman P.C.

RESOLUTION NO. 2019-08

**BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY,
APPOINTING BONNIE R. PETERSON ESQ. AS MUNICIPAL PROSECUTOR FOR
THE BOROUGH OF MANTOLOKING**

WHEREAS, there exists a need for Municipal Prosecutor services for the Borough of Mantoloking as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Mayor and governing body have reviewed the proposals submitted and recommended that Bonnie R. Peterson Esq., be appointed as Municipal Prosecutor; and

WHEREAS, the performance of the services requires knowledge of an advanced type in a field of learning pursuant to N.J.S.A. 40A:11-2 and the Borough has determined that Bonnie R. Peterson Esq., has the ability and expertise to perform Prosecutor services required by the Borough; and

WHEREAS, Bonnie R. Peterson Esq. , has completed and submitted a Business Entity Disclosure Certification which certifies that neither he nor the firm have made any reportable contributions to a political or candidate committee in the Borough of Mantoloking in the previous one year, and that the contract will prohibit Bonnie R. Peterson Esq., from making any reportable contributions to a political or candidate committee in the Borough of Mantoloking through the term of the contract; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., authorizes the award of contracts for “Professional Services” and requires that the resolution and contract be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Mantoloking, County of Ocean, State of New Jersey, as follows:

1. That Bonnie R. Peterson Esq., is hereby appointed as Municipal Prosecutor for the Borough of Mantoloking for a term of one (1) year, commencing January 1, 2019, and ending December 31, 2019. Bonnie R. Peterson Esq., shall be compensated at an

- annual rate of \$6,600.00 per year, payable at \$550.00 per month for services rendered to the Borough for the calendar year 2019.
2. That the Mayor is hereby authorized to execute and the Borough Clerk to attest to, respectively, the agreement with Bonnie R. Peterson Esq. attached hereto and incorporated herein as Schedule A. in accordance with the provisions of this resolution.
 3. That this contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts law because it is for services to be performed by a person or persons authorized by law to practice a recognized profession.
 4. That the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
 5. That a notice of this action shall be printed once in the official newspaper of the Borough of Mantoloking.
 6. That a copy of the written determination of value by the Borough shall be placed on file with this resolution.
 7. That this resolution shall become effective immediately.
 8. That a certified copy of this resolution, together with a copy of the Agreement, shall be forwarded to the Chief Financial Officer and Bonnie R. Peterson.

RESOLUTION NO. 2019-09

**BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY,
APPOINTING MARGARIE M. HERLIHY ESQ., OF THE FIRM HERLIHY, YOUNG
AND NIEMIEC AS MUNICIPAL PUBLIC DEFENDER FOR THE BOROUGH OF
MANTOLOKING**

WHEREAS, there exists a need for Public Defender services for the Borough of Mantoloking as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Mayor and governing body have reviewed the proposals submitted and recommended that Margarie M. Herlihy Esq. be appointed as Public Defender; and

WHEREAS, the performance of the services requires knowledge of an advanced type in a field of learning pursuant to N.J.S.A. 40A:11-2 and the Borough has determined that Margarie M. Herlihy Esq., has the ability and expertise to perform the services required by the Borough; and

WHEREAS, Margarie M. Herlihy Esq. , of firm Herlihy, Young and Niemiec, has completed and submitted a Business Entity Disclosure Certification which certifies that neither he nor the firm have made any reportable contributions to a political or candidate committee in the Borough of Mantoloking in the previous one year, and that the contract will prohibit Margarie M. Herlihy Esq, and the firm of Herlihy, Young and Niemiec, from making any reportable contributions to a political or candidate committee in the Borough of Mantoloking through the term of the contract; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., authorizes the award of contracts for “Professional Services” and requires that the resolution and contract be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Mantoloking, County of Ocean, State of New Jersey, as follows:

1. That Margarie M. Herlihy Esq., of the firm Herlihy, Young and Niemiec , is hereby appointed as Public Defender for the Borough of Mantoloking for a term of one (1) year, commencing January 1, 2019, and ending December 31, 2019. Margarie M. Herlihy Esq., shall be compensated \$300.00 per case for services rendered to the Borough for the calendar year 2019. Margarie M. Herlihy Esq. , and the firm Herlihy, Young and Niemiec, may perform additional legal services pursuant to the agreement attached hereto and incorporated herein as Schedule A.
2. That the Mayor is hereby authorized to execute and the Borough Clerk to attest to, respectively, the agreement with Margarie M. Herlihy Esq. attached hereto and incorporated herein as Schedule A. in accordance with the provisions of this resolution.
3. That this contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts law because it is for services to be performed by a person or persons authorized by law to practice a recognized profession.
4. That the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
5. That a notice of this action shall be printed once in the official newspaper of the Borough of Mantoloking.
6. That a copy of the written determination of value by the Borough shall be placed on file with this resolution.
7. That this resolution shall become effective immediately.
8. That a certified copy of this resolution, together with a copy of the Agreement, shall be forwarded to the Chief Financial Officer and Margarie M. Herlihy Esq.

SERVICES, SUPPLIES AND MAINTENANCE CONTRACTS

RESOLUTION NO. 2019-10

RESOLUTION AUTHORIZING MISCELLANEOUS SUPPLY, SERVICE AND MAINTENANCE CONTRACTS FOR 2019

WHEREAS, the award of contracts for services, supplies and maintenance of Borough facilities, equipment and personnel obligations enumerated in this resolution is necessary and in the public interest to provide for the efficient operation of the Borough; and

WHEREAS, A Certificate of Funds Availability has been filed with the Borough Clerk; now, therefore, be it

RESOLVED by the Mayor and Council of the Borough of Mantoloking as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute service and maintenance agreements in accordance with the following list, which identifies the services and providers thereof. Said contracts are to be executed following approval, as to form, by the Borough Attorney and Purchasing

Agent. Copies of the contracts are available for inspection at the Clerk’s office during regular business hours.

<u>SERVICE</u>	<u>PROVIDER</u>	<u>CONTRACT AMOUNT</u>
Construction Official Computer Software	Mitchell Humphrey & Co.	\$2,480.00 Annual
Computer Software Main	Edmunds & Associates, Inc.	\$7,829.00 Annual – Support of third party products not included in contract min. hourly rate \$150.00
Financial Consultant	Phoenix Advisors	Fee for bonds: \$1.00 per \$1,000 issued Minimum \$12,500 Fee for Notes: \$0.25 per \$1,000 issued Minimum of \$2,500
Animal Control Services	Muskrat Jack	\$300.00 per month
Website Maintenance	Osprey Technology, LLC	\$140/per month + \$75 Misc. serv.
Police Physician	Dr. Hitesh B. Patel	Billed through medical insurance for each officer
Police Physician- Psychological	Dr. Mark White	\$550.00 plus scoring fee \$70.00 \$200.00 per hour for Supervisor-Imposed Fitness-for-Duty Referral
IT Support and Maintenance	Executive Computers	\$575.00 per month
Recycling Coordinator	Joy Bragen-Edly	\$1,750.00/per year (4 quarterly payments)

RESOLUTION NO. 2019-11

**BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE APPOINTMENT OF BEVERLEY KONOPADA AS PUBLIC AGENCY
COMPLIANCE OFFICER**

WHEREAS, in accordance with the N.J.A.C. 17:27-3.2, each public agency shall designate an individual to serve as its Public Agency Compliance Officer (P.A.C.O.); and
WHEREAS, the P.A.C.O. is the liason between the Division and the Public Agency and is the point of contact for all matters concerning implementation and administration of the statute, administration of contracting procedures pertaining to equal employment opportunity regarding both Public Agency and the service providers; and

WHEREAS, each year, all Public Agencies are required submit their P.A.C.O. designation; and
WHEREAS, it is the desire of the Mayor to appoint Beverley Konopada to as Public Agency Compliance Officer and shall serve without compensation for a period commencing January 1, 2019 through December 31, 2019.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Mantoloking, County of Ocean, State of New Jersey that the appointment is confirmed.

RESOLUTION NO. 2019-12

**BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE APPOINTMENT OF FUND COMMISSIONER AND ALTERNATE**

WHEREAS, membership in the fund provides for the appointment of a Fund Commissioner and Alternate to represent the interests of the Borough; and

WHEREAS, it is the desire of the Mayor with the advice and consent of Council to fill said positions.

NOW THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Mantoloking, County of Ocean, State of New Jersey, hereby appoints Beverley Konopada as Fund Commissioner and Lynne Hazelet as Alternate to the New Jersey Intergovernmental Insurance Fund.

RESOLUTION NO. 2019-13

**BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE APPOINTMENT OF ADA COORDINATOR**

WHEREAS, there is a need to appoint an ADA Coordinator to comply with and carry out its responsibilities under the Americans Disability Act; and

WHEREAS, the ADA Coordinator will assist any member of the public who requires an auxiliary aid or service for effective communication, a modification of policies or procedures to participate in a Borough program, service or activity

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Mantoloking, County of Ocean, State of New Jersey, hereby appoints **Beverley Konopada** to the position of ADA Coordinator and shall serve without compensation for a period commencing January 1, 2019 through December 31, 2019.

RESOLUTION NO. 2019-14

**BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY,
AUTHORIZING THE FOLLOWING APPOINTMENT FOR 2019**

BE IT RESOLVED that the Governing Body of the Borough of Mantoloking hereby appoints the following members as for a one year term; expiring December 31, 2019:

Assessment Search Officer	1 year	Beverley Konopada
Tax Search Officer	1 year	April Yezzi

RESOLUTION NO. 2019-15

THE 2019 DESIGNATION OF OFFICIAL NEWSPAPERS

WHEREAS, Section 3(d) of the Open Public Meeting Act, Chapter 231, P.L. 1975, requires that certain notice of meetings be submitted to any two (2) newspapers, one of which shall be the official newspaper; and

WHEREAS, the second newspaper designated by this body must be one which has the greatest likelihood of informing the public within the jurisdictional boundaries of this body of such meeting.

WHEREAS, publication of public notices as required by law, are to posted on the Borough of Mantoloking official web site; and

WHEREAS, to facilitate the timely publication of public notices as required by law, and in the interest of the public, the Borough Council desires to avail itself of the services of newspapers of general circulation in the community and the Borough web site for the year 2018.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Mantoloking, County of Ocean, State of New Jersey, as follows:

1. The Ocean Star, Point Pleasant Beach, is hereby designated as the official newspaper of the Borough of Mantoloking as required under the Open Public Meetings Act.
2. The Asbury Park Press, Neptune is designated to receive notices of meetings and solicitations for proposals, when necessary, as required under the Open Public Meetings Act.
3. The Borough of Mantoloking official web site, www.mantoloking.org is designated to receive notices of meetings and solicitations for proposals, when necessary, as required under the Open Public Meetings Act.

RESOLUTION NO. 2019-16

TAX APPEAL AGENTS

WHEREAS, from time to time, the Tax Assessor discovers an error in calculation, transposing, measurement, or typographical errors in the tax assessments on the tax list after the time the County Board of Taxation has certified the tax rates for the tax year, or a property becomes subject to a rollback assessment; and

WHEREAS, the governing body of the Taxing District of the Borough of Mantoloking is desirous that every taxpayer pays his fair share of taxes; and

WHEREAS, if the above discovered errors are not corrected or a rollback assessment not applied, the taxpayers affected would not be paying their fair share of taxes; and

WHEREAS, the method of correcting such errors is to file a Petition of Appeal or Complaint with the Ocean County Board of Taxation.

IT IS NOW, THEREFORE, Resolved by the Mayor and Council of the Borough of Mantoloking as follows:

1. That the Tax Assessor or Municipal Attorney is hereby authorized to act as the agent for the Taxing District during the year of 2019 and file a Petition of Appeal or Complaint with the Ocean County Board of Taxation to correct such assessments to the property value and that a copy of any Petition of Appeal or Complaint filed with the Ocean County Board of Taxation under this Resolution be filed with the Municipal Clerk.

2. That the Tax Assessor or Municipal Attorney is hereby authorized to execute stipulations of settlement on any tax appeal or complaint filed by the taxing district or by a taxpayer in the tax year 2019.
3. That a certified copy of this Resolution be forwarded to the Ocean County Board of Taxation with any such Petition of Appeal.

RESOLUTION NO.2019-17

NAMING OFFICIAL DEPOSITORIES 2019

WHEREAS, N.J.S.A. 40A:5-14 mandates that the governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this state;

NOW, THEREFORE, BE IT RESOLVED on the 3rd day of January, 2019, by the Council of the Borough of Mantoloking, County of Ocean, State of New Jersey, that:

TD Bank
Sovereign Bank
Bank of New York
Ocean First
PNC Bank
Amboy National Bank
First Washington State Bank
Bank of America
Chase
Valley National Bank
Provident Bank
Capital One Bank
New Jersey Cash Management
Municipal Investors Service Corp (MBIA)
Crown Bank
Manasquan Savings Bank
Investor Savings
JP Morgan-Chase Bank

Be and are hereby designated as official depositories for the Borough of Mantoloking for the year 2019.

Prior to the deposit of any municipal funds in the above-mentioned depositories, said bank shall file with the Chief Financial Officer a statement indicating that the bank is covered under the Government Units Deposit Protection Act (R.S. 17:9-41).

RESOLUTION NO. 2019-18

BOROUGH OF MANTOLOKING
MAYOR AND COUNCIL
NOTICE

ESTABLISHING THE BOROUGH HOLIDAYS FOR 2019

BE IT RESOLVED, by the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey, that the calendar of employee holidays for the year of 2019 be adopted as follows:

New Year's Day	Tuesday	January 1, 2019
Martin King Day	Monday	January 21, 2019
President's Day	Monday	February 18, 2019
Good Friday	Friday	April 19, 2019
Memorial Day	Monday	May 27, 2019
Independence Day	Thursday	July 4, 2019
Labor Day	Monday	September 2, 2019
Columbus Day	Monday	October 14, 2019
Election Day	Tuesday	November 5, 2019
Veteran's Day	Monday	November 11, 2019
Thanksgiving Day	Thursday	November 28, 2019
Post Thanksgiving Day	Friday	November 29, 2019
Christmas Day	Wednesday	December 25, 2019
Post Christmas Day	Thursday	December 26, 2019

BE IT FURTHER RESOLVED, that holidays falling on Saturday shall be observed on Friday and those holidays falling on Sunday shall be observed on Monday.

RESOLUTION NO. 2019-19

ESTABLISHING THE BOROUGH COUNCIL MEETING DATES FOR 2019 AND ORGANIZATION MEETING FOR 2020

BE IT RESOLVED, by the Mayor and Council of the Borough of Mantoloking, pursuant to N.J.S.A. 10:4-6 et seq. that the following schedule of Council Agenda Setting Meetings, Council Regular Business Meetings for 2019 and Organization Meeting 2020 are as follows:

COUNCIL AGENDA SETTING
MEETINGS 5:30 P.M.

COUNCIL REGULAR BUSINESS
MEETINGS 5:30 P.M.

Location for January meetings:

Mantoloking Firehouse
202 Downer Avenue
Mantoloking, NJ 08738

Tuesday, January 8, 2019

Tuesday, January 15, 2019

Location for all remaining meetings:

Mantoloking Borough Hall
202 Downer Avenue
Mantoloking, NJ 08738

Tuesday, February 12, 2019
Tuesday, March 12, 2019
Tuesday, April 9, 2019
Tuesday, May 14, 2019
Tuesday, June 11, 2019
Tuesday, July 9, 2019
Tuesday, August 13, 2019
Tuesday, September 10, 2019
Tuesday, October 8, 2019
Tuesday, November 12, 2019
Tuesday, December 10, 2019

Tuesday, February 19, 2019
Tuesday, March 19, 2019
Tuesday April 16, 2019
Tuesday, May 21, 2019
Tuesday, June 18, 2019
Tuesday, July 16, 2019
Tuesday, August 20, 2019
Tuesday, September 17, 2019
Tuesday, October 15, 2019
Tuesday, November 19, 2019
Tuesday, December 17, 2019

ORGANIZATION MEETING 2020

Thursday, January 2, 2020

BE IT FURTHER RESOLVED, that action may be taken at any of the meetings as listed herein.

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT	RECUS
Council President Gillingham	X		X				
Councilman Batcha			X				
Councilman Amarante		X	X				
Councilman Nelson						X	
Councilman Rzemieniewski			X				
Mayor White- TIE ONLY		VOTE:	4	0			

8. FINANCE COMMITTEE, Councilman Amarante moved the following six resolutions.

RESOLUTION NO. 2019-20

SETTING THE TEMPORARY BUDGET FOR THE 2019 BUDGET YEAR

WHEREAS, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2018 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of January, 2019; and

WHEREAS, the total appropriations in the 2018 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is the sum of \$4,637,286.01; and

WHEREAS, 26.25% of the total appropriations in 2018 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2018 budget is the sum of \$1,217,287.58;

NOW, THEREFORE, BE IT RESOLVED that the following appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for the records:

TEMPORARY APPROPRIATIONS – 2019

	<u>SALARY & WAGES</u>	<u>OTHER EXPENSES</u>
Municipal Clerk	\$36,000.00	\$17,000.00
Finance	30,000.00	14,000.00
Audit		15,000.00
Tax Collector		1,000.00
Tax Assessor	5,000.00	1,000.00
Legal		65,000.00
Engineering		35,000.00
Planning	12,000.00	5,000.00
Construction	30,000.00	4,000.00
Sub-code Plumbing	3,000.00	
Sub-code Fire	3,000.00	
Electrical Sub-code	3,000.00	
Liability Insurance		75,000.00
Workmens Comp Ins		65,000.00
Group Health Ins		60,000.00
Police	150,500.00	63,000.00
Emergency Management		2,000.00
First Aid		
Fire		7,000.00
Uniform Fire Safety	2,500.00	
Municipal Prosecutor		3,000.00
Road Repairs	35,000.00	6,000.00
Garbage		40,000.00

Buildings & Grounds	15,000.00
Sewer System	7,500.00
Dog	2,500.00
Aid to Hospital	
Beach Maintenance	15,000.00

	<u>SALARY & WAGES</u>	<u>OTHER EXPENSES</u>
Beach Access		2,000.00
Electricity		5,000.00
Telephone		6,000.00
Water		2,000.00
Fire Hydrant		7,500.00
Natural Gas		4,500.00
Gasoline		5,000.00
Ocean Cty Utility Authority		30,000.00
PERS		59,357.00
Social Security		10,000.00
PFRS		243,780.00
DCRP		2,000.00
Court	10,000.00	1,000.00
Public Defender		1,000.00
Capital Improvement		
TOTAL	\$320,000.00	\$ 897,137.00
GRAND TOTAL		<u>\$1,217,137.00</u>

RESOLUTION NO. 2019-21

DELINQUENT TAX COLLECTION

RESOLVED, that the Tax Collector of the Borough of Mantoloking is hereby directed to charge and collect interest at eight percent (8%) per annum on the first \$1,500 of any delinquency, and eighteen percent (18%) per annum on any amount in excess of \$1,500, to be calculated from the date the tax was payable to the date of actual payment.

RESOLVED, that the Tax Collector of the Borough of Mantoloking is hereby directed to charge and collect an additional penalty at the rate of six percent (6%) of the amount of delinquency from each taxpayer with a delinquency in excess of \$10,000 who shall fail to pay that delinquency prior to the end of the calendar year.

FURTHER RESOLVED, that the interest on any delinquency shall be computed from the date the monies are due or become delinquent, except that no interest shall be charged on any installment payment if payment of said installment is made within ten (10) days after the date upon which same becomes payable.

RESOLUTION NO. 2019-22

ADOPTION OF A CASH MANAGEMENT PLAN

WHEREAS, P.L. 1983, Chapter 8, approved January 18, 1983, amending N.J.S.A. 40A:5-2 and N.J.S.A. 40A:5-14, mandate that each local governmental unit shall adopt a Cash Management Plan; and
WHEREAS, the Borough Council (Finance Committee) with the assistance of the Borough's Chief Financial Officer, has, pursuant to the law, generated a proposed Cash Management Plan.
IT IS, NOW THEREFORE, this 3rd day of January, 2018, **RESOLVED** by the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey, as follows:

1. The attached document entitled "Cash Management Plan of the Borough of Mantoloking, Ocean County, New Jersey" dated March 18, 1996, (Amended: January 3, 2005) is hereby adopted and approved as the Cash Management Plan of the Borough.
2. The Chief Financial Officer, with the advice of the Chairman of the Council's Finance Committee, shall have the authority and responsibility to make deposits and investments of municipal funds.

**CASH MANAGEMENT PLAN OF THE BOROUGH OF MANTOLOKING
OCEAN COUNTY, NEW JERSEY
MARCH 18, 1996
(AMENDED: JANUARY 3, 2005)**

Definitions

1. Fiscal year shall mean the twelve months ending December thirty-one.
2. Cash Management Plan shall mean the plan as approved by this Resolution.

Designation of Depositories

At the Borough's reorganization meeting, the governing body shall by resolution designate the depositories and the methods of transferring funds for investment purposes for the Borough of Mantoloking in accordance with N.J.S.A. 40A:5-14.

Audit Requirement

The Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-4.

Authority to Invest

The governing body shall pass a resolution at its annual reorganization meeting designating the Borough Official(s) who shall make and be responsible for municipal deposits and investments,

Investment Instruments

The designated Borough Official(s) shall invest at his discretion in any investment instrument as approved by the State of New Jersey in accordance with N.J.S.A. 40A:5-15.1. Rate of return shall not be the only consideration, safety and liquidity shall be considered along with rate of return.

Records and Reports

The Chief Financial Officer shall report all investments in accordance with N.J.S.A. 40A:5-15.2.

At a minimum the Chief Financial Officer shall:

1. Keep a record of all investments.
2. Confirm investments with the governing body at the next regularly scheduled meeting.
3. Report monthly to the governing body as to the status of cash balances in all bank accounts, revenue collection, interest rates and interest earned.

Cash Flow

1. The Chief Financial Officer shall ensure that the accounting system provides regular information concerning the cash position and investment performance.
2. All monies, shall be turned over to the Chief Financial Officer and deposited in accordance with N.J.S.A. 40A:5-15.
3. The Chief Financial Officer is authorized and directed to invest surplus funds of the Borough of Mantoloking as the availability of the funds permit. In addition, it shall be the responsibility of the Chief Financial Officer to minimize the possibility of idle cash by depositing the monies in interest bearing accounts whenever practical and in the best interest of the Borough of Mantoloking.
4. The Chief Financial Officer shall ensure that the funds are borrowed for Capital Projects in a timely fashion.

RESOLUTION NO. 2019-23

DESIGNATED SIGNATORIES ON BOROUGH BANK ACCOUNTS (THREE SIGNATURES REQUIRED)

WHEREAS, it is necessary to designate and authorize persons to sign Borough checks; and **WHEREAS**, the following officers and alternates be designated as authorized signatories (all checks drawn upon Borough owned bank accounts shall be signed by three (3) authorized signatories):

1. Mayor or Council President; and
2. Borough Clerk or Deputy Borough Clerk; and
3. Chief Financial Officer or Councilman Anthony M. Amarante

IT IS NOW, THEREFORE, this 3rd day of January, 2019, **RESOLVED** by the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey, that the above officials and alternates are designated as authorized signatories (all checks drawn upon Borough owned bank accounts shall be signed by three (3) authorized signatories).

RESOLUTION NO. 2019-24

APPROVING THE CANCELLATION OF TAX AND SEWER OVER PAYMENTS OR DELINQUENT AMOUNTS LESS THAN \$10.00

WHEREAS, N.J.S.A. 40A:5-17 allows for the cancellation of sewer or property tax refunds or delinquent amounts in the amounts of less than \$10.00; and,

WHEREAS, the governing body may authorize a municipal employee chosen by said body to process, without further action on their part, any cancellation of property tax refunds or delinquencies of less than \$10.00.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Mantoloking, County of Ocean, State of New Jersey, hereby authorize the Tax Collector to cancel said tax amounts as deemed necessary.

BE IT FINALLY RESOLVED, that a certified copy of the Resolution be forwarded to the Tax Collector.

RESOLUTION NO. 2019-25

PAYMENT OF BILLS

RESOLVED, that the payment of routine or recurring accounts allowing discounts or other payments in the year 2019 requiring urgency be paid by the Chief Financial Officer on order of the Mayor and attested by the Municipal Clerk. All such payments to be presented to the Council at the next succeeding meeting for confirmation.

ROLL CALL VOTE

COUNCIL	MOTION	SECOND	AYES	NAYS	ABSTAIN	ABSENT	RECUS
Council President Gillingham			X				
Councilman Batcha			X				
Councilman Amarante	X		X				
Councilman Nelson						X	
Councilman Rzemieniewski		X	X				
Mayor Nebel- TIE ONLY		VOTE:	4	0			

9. **PUBLIC SAFETY COMMITTEE** Councilman Gillingham moved the following resolution. The motion was seconded by Councilman Amarante and approved by unanimous voice vote.

RESOLUTION NO. 2019-26

ADOPTION OF THE 2019 LOCAL EMERGENCY PLANNING COMMITTEE

BE IT RESOLVED that the following named persons are hereby appointed as members of the Borough of Mantoloking Local Emergency Planning Committee (LEPC) for the year 2019. The Coordinator is appointed for a term of three (3) years:

Robert S. McIntyre, Emergency Management Coordinator	Term to Expire 12/31/2021
Stacy Ferris, Chief of Police	Deputy Emergency Management Coordinator
Council President	
Beverley Konopada, Borough Clerk	
Scott Hulse, Borough Public Works Manager	
Board of Health Official, Dr. James Turro	
Sandra McIntyre, Board of Health Member	
Denise Boughton, C.A.R.T. Coordinator	
Lawrence Plevier, P.E., Borough Engineer	
Damage Assessment Officer	
Ocean County Department of Social Services	
Christopher D'Alessandro, Community Group	
Jean Cipriani, Esq., Borough Attorney	

Edwin C. O'Malley, Ocean County Amateur Radio
April Yezzi, Chief Financial Officer /CTC/QPA
Emergency Services
Michael Duggan
Jan O'Malley- OEM RACES/SkyWarn
Perrie White

BE IT FURTHER RESOLVED that the Borough Coordinator of Emergency Management is authorized, upon adoption of this Resolution, to call necessary meetings, arrange for appropriate training sessions, and to set deadlines for responses in writing of the various sections of the Emergency Operations Plan as well as any further related requirements.

10. MAYOR AND COUNCIL COMMENTS

Mayor White advised the public that he had consulted Robert Mainberger, Mott McDonald, regarding an issue on the beach. North of Lyman Street we have sink holes. Everyone needs to be very careful. An Army Corp. worker fell in a hole up to his waste. They are sending people in and we will be monitoring the beach. Be careful.

11. PUBLIC COMMENT PERIOD

Jim Brown, 985 Barnegat Lane , said that the sink hole has been there for 5 years and that nothing had been done about it.

Mayor White thanks Mr. Brown for bringing this to his attention.

Valerie McDowall, 1122 Barnegat Lane, wanted to know if the sink whole was fenced off.

Mayor White explained that the Army Corp will try to figure that out.

Borough Attorney, Jean Cipriani, advised that hazardous conditions will be marked.

**12. NEXT MEETING: Council Agenda Setting Meeting, Tuesday, January 8, 2019
Mantoloking Fire House, 202 Downer Avenue, Mantoloking, NJ 08738**

13. ADJOURNMENT:

There being no further business for this meeting, it was motioned by Councilman Rzemieniewski to adjourn. The motion was seconded by Councilman Amarante and approved by unanimous voice vote at 5:58 p.m.

Respectfully submitted,

Beverley A. Konopada
Borough Clerk