

DRAFT # 1 1/3/2020

**THE BOROUGH OF MANTOLOKING**  
**MAYOR AND COUNCIL**

**MINUTES OF THE REORGANIZATION MEETING**  
**January 2, 2020**  
**5:30 p.m.**  
**MANTOLOKING BOROUGH HALL**  
**202 DOWNER AVENUE**  
**MANTOLOKING, NEW JERSEY**

The Reorganization Meeting of the Mayor and Council was held this day in the Mantoloking Borough Hall.

1. **CALL TO ORDER** Mayor E. Laurence White called the meeting to order at 5:30 p.m.
  
2. **OPEN PUBLIC MEETING STATEMENT:** Mayor E. Laurence White read the following statement  
  
In compliance with the provisions of the New Jersey Open Public Meetings Act, adequate notice of this meeting of the Mantoloking Borough Council has been advertised in the manner provided by law.
  
3. **ROLL CALL**  
  
**Present:** Mayor E. Laurence White, Councilman Amarante, Councilman Gillingham, Councilwoman O’Mealia  
**Dialed in:** Councilman Batcha  
**Absent:** Councilman Nelson, Councilwoman Green  
**Also Present:** Beverley A. Konopada, Borough Clerk, Jean Cipriani, Borough Attorney, Lynne Hazelet, Deputy Clerk
  
4. **PLEDGE OF ALLEGIANCE** Mayor E. Laurence White led the assembly in the Pledge of Allegiance.  
  
Mayor White invited Bill Richardson to come up and hold the bible for Councilwoman O’Mealia while she is sworn in by Borough Attorney Cipriani.  
  
Mayor White explained to the public that Councilwoman D’Arcy Green would not be at the meeting due to a health issue.
  
5. **OATH OF OFFICE**  
  
Borough Attorney Cipriani administered the oath of office to:  
  
Lynn O’Mealia Councilwoman 3 year term to expire 12/31/2022

Mayor spoke about Councilwoman O’Mealia. He was excited to have her back on Council. She is a person who serves with diligence and compassion and is a hard working person and we are very fortunate to have her back.

Mayor White recognized Mayor Bill Curtis from Bay Head in the audience and thanked him for being at the meeting. Mayor White attended the Bay Head reorganization meeting and reported that Mayor Curtis runs a smooth and efficient meeting.

The Flood Strategy Committee was part of the Environmental Committee. It will now be a standalone committee comprised of a tremendous group of people under the direction of Councilwoman O’Mealia.

Flooding has become a major issue. Councilwoman O’Mealia will work to form a coalition with neighbors and work together.

Long Range Planning Committee Chairman, Sandy Diehl, has been watchful, thoughtful and proactive. He will lead the Borough to where it needs to be in 3 to 5 years.

Mayor White read the following:

“2020 beginning a new decade.

Significant changes since hurricane Sandy have taken place:

- Prior to super storm sandy 521 residential properties with homes, and just 36 vacant lots in Mantoloking. 92.7 of all real estate were residential, just 6.9% were vacant land
- After super storm sandy there were just 439 residential properties (77.6%) in the borough and 122 vacant lots (21.6%)
- In 2012 the aggregate assessed valuation was \$1.612 billion. Reduced to \$1.084 billion due to the storm’s destruction. This figure should climb to \$1.45 billion in 2020. The borough will be approximate 90% of its aggregate assessed valuation prior to the storm.
- In 2020 there are presently forty- eight (48) buildable lots in the borough upon which there is no construction project currently ongoing.
- In 2020 the municipality has twenty-two construction projects in which new homes are being built, seven projects are at least 90% completed.

We need to maintain the character and tradition and continue to be Mantoloking. This is a very important part of what we need to do in moving ahead”.

6. **PRIVILEGE OF THE FLOOR:** Mayor E. Laurence White opened the meeting for public comment and questions about the agenda.

No comments were made.

7. **NEW BUSINESS:**

**NOMINATION OF 2020 COUNCIL PRESIDENT** Mayor E. Laurence White requested nominations from the governing body members for the 2020 Council President.

**ROLL CALL VOTE:**

Councilman Amarante motioned to nominated Councilman Gillingham as Council President for 2020. Councilwoman O’Mealia seconded the motion and was approved by unanimous voice vote.

Mayor White said a few words about Councilman Gillingham. He has been on council for 23 years and has done more for this town than people realize. He served as Chairperson on the Finance, Public Safety, Public Works, Garbage and Recycling, Beautification and Beach Access Committees and as a member of others. He has directed negotiations with the Policemen’s Benevolent Association since 1997. He conducted two searches for Chief Financial Officers, negotiated the terms for separation of two police Chiefs and participated in the highly structured selection of our current police Chief, Stacy Ferris.

**A. RESOLUTION NO. 2020-1**

**RESOLUTION AUTHORIZING THE NOMINATION AND THE 2020 COUNCIL PRESIDENT**

**WHEREAS**, it is necessary that a member of Council be elected as **President** of said Council of the Borough of Mantoloking, County of Ocean, State of New Jersey to fulfill the duties of the Mayor during his absence for the year ending December 31, 2020.

**NOW, THEREFORE, BE IT RESOLVED** that the governing body of the Borough of Mantoloking, County of Ocean, State of New Jersey, that Councilman Gillingham be and is hereby elected as “President” of said Council.

Council President Gillingham moved the following resolutions

**B. RESOLUTION NO. 2020-2**

**RESOLUTION RATIFYING THE COMMITTEE APPOINTMENTS FOR 2020**

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Mantoloking, County of Ocean, State of New Jersey, that the following committee appointments are ratified for 2020:

**ENVIRONMENTAL COMMITTEE**

Meetings: Quarterly

Chairman will submit a report to the Mayor subsequent to meeting.

**Chairwoman:** D’Arcy Green

**Committee Members:** Brad Batcha  
Peter Flihan  
Claudia Larsen

- Solid Waste/Recycling
- Barnegat Bay Estuary

Ann Elizabeth Nelson, Chairwoman

**FLOOD STRATEGY COMMITTEE**

Meetings: Quarterly

Chairman will submit a report to the Mayor subsequent to meeting.

**Chairwoman: Lynn O'Mealia**

Committee Members: Brad Batcha  
Barbara Turro  
Richard Kender  
Priscilla Hiby

- Flood Hazard Mitigation
  - Robert C. Mainberger, P.E.
  - Lawrence Plevier, P.E.
  - Francis X. Bruton
  - Todd Morgano, Construction Official
  - Scott Hulse, Public Work's Manager
  - Robert McIntyre
  - Don Redlinger
  - Bill Murray
  - Art D'Alessandro
  - Michael Winschuh

**FINANCE COMMITTEE**

Meetings: Monthly

Chairman will submit a report to the Mayor subsequent to meeting.

**Chairman: Anthony Amarante**

Committee Members: Steve Gillingham  
Harry O'Mealia  
April Yezzi  
E. Laurence White  
Carl Beck  
Joanne Lygas  
Jack Snyder

- Budget
- Debt
- Taxes
- Insurance
- Grant Monitoring

**PUBLIC SAFETY COMMITTEE**

Meetings: Quarterly

Chairman will submit a report to the Mayor subsequent to meeting.

**Chairman:**                **Steve Gillingham**

Committee Members: Chris Nelson  
Robert S. McIntyre  
Carl Beck

- Police
- Fire
- OEM
- Municipal Court Security

Judge James Liguori  
Elizabeth L. Boettger  
Chief Stacy Ferris  
Steve Gillingham  
Chris Nelson  
Robert S. McIntyre

**DUNE & BEACH COMMITTEE**

Meetings: Quarterly

Chairman will submit a report to the Mayor subsequent to meeting.

**Co-Chairmen:**            **Christopher R. Nelson**  
**Brad Batcha**

Committee Member: Anthony Amarante  
Gregory D'Alessandro  
Carol Leone  
Bud D'Avella  
Connie Capp  
Don Redlinger  
Denise Boughton

- Beach Protection
- Beach Staffing Review
- Municipal Public Access Plan Committee

Jean Cipriani, Esq., Borough Attorney  
Francis X. Bruton  
Lawrence Plevier, P.E.  
Robert C. Mainberger, P.E.  
Scott Hulse, Public Works Manager  
Stacy Ferris, Chief of Police  
Chris Nelson

**MUNICIPAL SERVICES COMMITTEE**

Meetings: Quarterly

**Chairman:** E. Laurence White

Committee Members: Doug Popaca  
Jan O'Malley  
Tony Amarante

- Public Works, Construction & Zoning Committee
- Employee Relations
- Technology
- Archives and Records
- Mantoloking Website
- Utility Services
- Block Grants
- Ocean County Block Grant Program  
Lawrence Plevier, P.E., Local Representative  
Barbara DeAmicis, Alternate

**LONG RANGE PLANNING COMMITTEE**

Meetings: Quarterly

Chairman will submit a report to the Mayor subsequent to meeting.

**Chairman:** Sandy Diehl  
**Council Liaison:** Lynn O'Mealia

Committee Members: Peter Fasolo  
Denise Boughton  
Jan O'Malley  
Ann Beth Stebbins  
Michael Lucciola  
Garrett Vreeland  
Debbie Patterson  
Frank Giammattei

**MUNICIPAL RELATIONS COMMITTEE**

Meetings: Quarterly

Chairman will submit a report to the Mayor subsequent to meeting.

**Chairwoman:** Lynn O'Mealia

Committee Members: John Tawgin  
Edward Smith  
Gary Sayia

- Welcome to Mantoloking
- Taxpayer and Non Voter
- Stakeholder Relations
- Regionalization & Shared Services
- League of Municipalities Liaison
- Historical
- Beautification
- 

**STRATEGIC PLANNING COMMITTEE**

Meetings: Meetings: Quarterly

Chairman will submit a report to the Mayor subsequent to meeting.

**Co-Chairman: Chris Nelson**  
**Co-Chairwoman: Lynn O’Mealia**

Committee Members: Michael Lucciola  
 Sandy Diehl  
 Don Redlinger  
 Lance White

**C. RESOLUTION NO. 2020-3**  
**RESOLUTION AUTHORIZING MAYORAL APPOINTMENTS FOR 2020**

**BE IT RESOLVED**, by the governing body of the Borough of Mantoloking, County of Ocean, State of New Jersey that:

<b>BOARD</b>	<b>POSITION</b>	<b>TERM TO EXPIRE</b>	<b>2020 APPOINTMENTS</b>
Planning Board	Class I (4 year term)	12/31/2022	Robert S. McIntyre, Jr.
Planning Board	Class II (1 year term)	12/31/2020	Steve Gillingham
Planning Board	Class III (1 year term)	12/31/2020	John Wesson
Planning Board	Class IV (4 year term)	12/31/2021	Denise Boughton
Planning Board	Class IV (4 year term)	12/31/2021	Beth Nelson
Planning Board	Class IV (4 year term)	12/31/2020	Jane White
Planning Board	Class IV (4 year term)	12/31/2022	Christine Beck
Planning Board	Class IV (4 year term)	12/31/2023	Susan Laymon
Planning Board	Class IV (4 year term)	12/31/2020	Betsy Nelson
Planning Board	Alternate #1 (2 year term)	12/31/2021	Joan Mattia
Planning Board	Alternate #2 (2 year term)	12/31/2021	John Conti
Planning Board	Board Attorney/Special Counsel	12/31/2020	Joseph D. Coronato, Sr.
Planning Board	Planning Board Engineer	12/31/2020	Lawrence Plevier, P.E.

Board of Health	Chairman	12/31/2020	Dr. James Turro
Board of Health	Health Official (3 year term)	12/31/2021	Barbara DeAmicis
Board of Health	Health Official (3 year term)	12/31/2022	Sandra McIntyre
Board of Health	Health Official (3 year term)	12/31/2022	Barbara Turro
Board of Health	Health Official (3 year term)	12/31/2021	Priscilla Hiby
Board of Health	Health Official (3 year term)	12/31/2021	Peter Flihan
Environmental Commission	Chairwoman (3 year term)	12/31/2020	Barbara Benz
Environmental Commission	Member (3 year term)	12/31/2021	Constance E. Pilling
Environmental Commission	Member (3 year term)	12/31/2021	Barbara Turro
Environmental Commission	Member (3 year term)	12/31/2020	Beth Nelson
Environmental Commission	Member (3 year term)	12/31/2022	John G. Wesson
Environmental Commission	Member (3 year term)	12/31/2020	Denise Boughton

Are hereby appointed for the year 2020.

Clerk Konopada read the titles of the following resolutions into the record.

**PROFESSIONAL SERVICE APPOINTMENTS 2020**

**D. RESOLUTION NO. 2020-4**

**RESOLUTION OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING JEAN L. CIPRIANI, ESQUIRE, OF THE FIRM ROTHSTEIN, MANDELL, STROHM, HALM & CIPRIANI, P.A. AS BOROUGH ATTORNEY FOR THE BOROUGH OF MANTOLOKING**

**WHEREAS**, there exists a need for legal services as Attorney for the Borough of Mantoloking as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, it has been determined and certified in writing that the anticipated value of the contract will exceed \$17,500; and

**WHEREAS**, the Mayor and governing body have reviewed the proposals submitted and recommended that Jean L. Cipriani, Esquire be appointed as Borough Attorney; and

**WHEREAS**, the performance of the services requires knowledge of an advanced type in a field of learning pursuant to N.J.S.A. 40A:11-2 and the Borough has determined that Jean L. Cipriani, Esquire has the ability and expertise to perform the legal services required by the Borough; and

**WHEREAS**, Jean L. Cipriani Esquire., of the firm of Rothstein, Mandell, Strohm, Halm & Cipriani, P.A., has completed and submitted a Business Entity Disclosure Certification which certifies that neither he/she nor the firm have made any reportable contributions to a political or candidate committee in the Borough of Mantoloking in the previous one year, and that the contract will prohibit Jean L. Cipriani, Esquire, and the firm of Rothstein, Mandell, Strohm, Halm & Cipriani, P.A., from making any reportable contributions to a political or candidate committee in the Borough of Mantoloking through the term of the contract; and

**WHEREAS**, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and

**WHEREAS**, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.*, authorizes the award of contracts for “Professional Services” and requires that the resolution and contract be made available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Mantoloking, County of Ocean, State of New Jersey, as follows:

1. That Jean L. Cipriani, Esquire, of the firm of Rothstein, Mandell, Strohm, Halm & Cipriani, P.A., is hereby appointed as Borough Attorney for the Borough of Mantoloking for a term of one (1) year, commencing January 1, 2020, and ending December 31, 2020. Jean L. Cipriani, Esquire shall be compensated at the rate of \$150.00 Dollars per hour for services rendered to the Borough for the calendar year 2020. Jean L. Cipriani, Esquire and the firm Rothstein, Mandell, Strohm, Halm & Cipriani, P.A., may perform additional legal services pursuant to the agreement attached hereto and incorporated herein as Schedule A.
2. That the Mayor is hereby authorized to execute and the Borough Clerk to attest to, respectively, the agreement with Rothstein, Mandell, Strohm, Halm & Cipriani, P.A., attached hereto and incorporated herein as Schedule A. in accordance with the provisions of this resolution.
3. That this contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts law because it is for services to be performed by a person or persons authorized by law to practice a recognized profession.
4. That the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
5. That a notice of this action shall be printed once in the official newspaper of the Borough of Mantoloking.
6. That a copy of the written determination of value by the Borough shall be placed on file with this resolution.
7. That this resolution shall become effective immediately.
8. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances which constitute the availability of funds for this contract: Legal Other Expenses 0-01-20-155-001-201.
9. That a certified copy of this resolution, together with a copy of the Agreement, shall be forwarded to the Chief Financial Officer and Jean L. Cipriani, Esquire of Rothstein, Mandell, Strohm, Halm & Cipriani, P.A.

**E. RESOLUTION NO. 2020-5**

**RESOLUTION OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING ROBERT OLIWA, OF THE FIRM OF OLIWA AND COMPANY AS BOROUGH AUDITOR FOR THE BOROUGH OF MANTOLOKING**

**WHEREAS**, there exists a need for auditing services as Auditor for the Borough of Mantoloking as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, it has been determined and certified in writing that the anticipated value of the contract will exceed \$17,500; and

**WHEREAS**, the Mayor and governing body have reviewed the proposals submitted and recommended that Robert S. Oliwa, CPA, RMA, be appointed as Borough Auditor; and

**WHEREAS**, the performance of the services requires knowledge of an advanced type in a field of learning pursuant to N.J.S.A. 40A:11-2 and the Borough has determined that Robert S. Oliwa, CPA, RMA, has the ability and expertise to perform the auditing services required by the Borough; and

**WHEREAS**, Robert S. Oliwa, CPA, RMA, of firm Oliwa and Company, CPA'S, has completed and submitted a Business Entity Disclosure Certification which certifies that neither he nor the firm have made any reportable contributions to a political or candidate committee in the Borough of Mantoloking in the previous one year, and that the contract will prohibit Robert S. Oliwa, CPA, RMA, and the firm of Oliwa and Company, from making any reportable contributions to a political or candidate committee in the Borough of Mantoloking through the term of the contract; and

**WHEREAS**, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and

**WHEREAS**, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., authorizes the award of contracts for "Professional Services" and requires that the resolution and contract be made available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Mantoloking, County of Ocean, State of New Jersey, as follows:

1. That Robert S. Oliwa, CPA, RMA, of the firm Oliwa and Company, CPA's, is hereby appointed as Borough Auditor for the Borough of Mantoloking for a term of one (1) year, commencing January 1, 2020, and ending December 31, 2020. Robert S. Oliwa, CPA, RMA, shall be compensated \$ 28,400.00 for services rendered to the Borough for the calendar year 2020. Robert S. Oliwa, CPA, RMA, and the Oliwa and Company, CPA's, may perform additional legal services pursuant to the agreement attached hereto and incorporated herein as Schedule A.
2. That the Mayor is hereby authorized to execute and the Borough Clerk to attest to, respectively, the agreement with Oliwa and Company, CPA's attached hereto and incorporated herein as Schedule A. in accordance with the provisions of this resolution.
3. That this contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts law because it is for services to be performed by a person or persons authorized by law to practice a recognized profession.
4. That the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
5. That a notice of this action shall be printed once in the official newspaper of the Borough of Mantoloking.
6. That a copy of the written determination of value by the Borough shall be placed on file with this resolution.
7. That this resolution shall become effective immediately.
8. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances which constitute the availability of funds for this contract: Auditing Other Expenses 0-01-20-135-001-200.
9. That a certified copy of this resolution, together with a copy of the Agreement, shall be forwarded to the Chief Financial Officer and Robert S. Oliwa, CPA, RMA, of Oliwa and Company, CPA's.

**F. RESOLUTION NO. 2020-6**

**RESOLUTION OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN,  
STATE OF NEW JERSEY, AUTHORIZING THE PROFESSIONAL SERVICE  
APPOINTMENT OF BOROUGH ENGINEERS**

**WHEREAS**, there exists a need for engineering services as Engineer for the Borough of Mantoloking as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and  
**WHEREAS**, it has been determined and certified in writing that the anticipated value of the contract will exceed \$17,500; and  
**WHEREAS**, the Mayor and governing body have reviewed the proposals submitted and recommended that Mott McDonald, be appointed as Borough Engineering firm; and  
**WHEREAS**, the performance of the services requires knowledge of an advanced type in a field of learning pursuant to N.J.S.A. 40A:11-2 and the Borough has determined that Mott McDonald, has the ability and expertise to perform the engineering services required by the Borough; and  
**WHEREAS**, Mott McDonald has completed and submitted a Business Entity Disclosure Certification which certifies that neither he nor the firm have made any reportable contributions to a political or candidate committee in the Borough of Mantoloking in the previous one year, and that the contract will prohibit Mott McDonald and appointed engineers, from making any reportable contributions to a political or candidate committee in the Borough of Mantoloking through the term of the contract; and  
**WHEREAS**, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and  
**WHEREAS**, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., authorizes the award of contracts for “Professional Services” and requires that the resolution and contract be made available for public inspection.  
**WHEREAS**, the following people are hereby appointed to the following positions:

**Lawrence Plevier, P.E.**- Borough Engineer, Joint Planning and Zoning Board Engineer, Stormwater Program Coordinator, Community Block Grant Representative and Preliminary Damage Assessment Officer

**Robert C. Mainberger, P.E.**- Assistant Engineer, Dune Inspector and Flood Plain Manager

**Doug Gaffney, P.E.**- Alternate Engineer, Dune Inspector and Flood Plain Manager

**Francis X. Bruton**- Assistant Community Rating System Coordinator and Assistant Dune Inspector

**Jeremey Edinger**, P.E.- Assistant Engineer

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Mantoloking, County of Ocean, State of New Jersey, as follows:

1. That Lawrence Plevier, P.E, of the firm Mott McDonald, is hereby appointed as Borough Engineer for the Borough of Mantoloking for a term of one (1) year, commencing January 1, 2020, and ending December 31, 2020. Lawrence Plevier, P.E., shall be compensated at the rate of \$158.00 Dollars per hour for services rendered to the Borough for the calendar year 2020. Lawrence Plevier, P.E, and other appointed professional, may perform additional engineering services pursuant to the agreement attached hereto and incorporated herein as Schedule A.

2. That the Mayor is hereby authorized to execute and the Borough Clerk to attest to, respectively, the agreement with Mott McDonald attached hereto and incorporated herein as Schedule A. in accordance with the provisions of this resolution.
3. That this contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts law because it is for services to be performed by a person or persons authorized by law to practice a recognized profession.
4. That the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
5. That a notice of this action shall be printed once in the official newspaper of the Borough of Mantoloking.
6. That a copy of the written determination of value by the Borough shall be placed on file with this resolution.
7. That this resolution shall become effective immediately.
8. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances which constitute the availability of funds for this contract: Engineering Other Expenses 0-01-20-165-001-200.
9. That a certified copy of this resolution, together with a copy of the Agreement, shall be forwarded to the Chief Financial Officer and Mott McDonald.

**G. RESOLUTION NO. 2020-7**

**RESOLUTION OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING THE FIRM OF PORZIO, BROMBERG & NEWMAN P.C. AS SPECIAL COUNSEL-PUBLIC EDUCATION FOR THE BOROUGH OF MANTOLOKING**

**WHEREAS**, there exists a need for special counsel for public education services as for the Borough of Mantoloking as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and **WHEREAS**, it has been determined and certified in writing that the anticipated value of the contract will exceed \$17,500; and

**WHEREAS**, the Mayor and governing body have reviewed the proposals submitted and recommended that the firm Porzio, Bromberg and Newman P.C. be appointed as special counsel; and

**WHEREAS**, the performance of the services requires knowledge of an advanced type in a field of learning pursuant to N.J.S.A. 40A:11-2 and the Borough has determined that Porzio, Bromberg and Newman P.C. , has the ability and expertise to perform the special counsel services for public education required by the Borough; and

**WHEREAS**, the firm Porzio, Bromberg and Newman P.C. , has completed and submitted a Business Entity Disclosure Certification which certifies that neither he nor the firm have made any reportable contributions to a political or candidate committee in the Borough of Mantoloking in the previous one year, and that the contract will prohibit the firm of Porzio, Bromberg and Newman P.C. , from making any reportable contributions to a political or candidate committee in the Borough of Mantoloking through the term of the contract; and

**WHEREAS**, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and

**WHEREAS**, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., authorizes the award of contracts for “Professional Services” and requires that the resolution and contract be made available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Mantoloking, County of Ocean, State of New Jersey, as follows:

1. That the firm Porzio, Bromberg and Newman P.C., is hereby appointed as Special Counsel for the Borough of Mantoloking for a term of one (1) year, commencing January 1, 2020, and ending December 31, 2020. Porzio, Bromberg and Newman P.C., shall be compensated at an hourly rate for principal and counsel \$385.00 and for associates and paralegals \$255.00 and \$145.00 for services rendered to the Borough for the calendar year 2020. Porzio, Bromberg and Newman P.C. , may perform additional legal services pursuant to the agreement attached hereto and incorporated herein as Schedule A.
2. That the Mayor is hereby authorized to execute and the Borough Clerk to attest to, respectively, the agreement with Porzio, Bromberg and Newman P.C., attached hereto and incorporated herein as Schedule A.in accordance with the provisions of this resolution.
3. That this contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts law because it is for services to be performed by a person or persons authorized by law to practice a recognized profession.
4. That the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
5. That a notice of this action shall be printed once in the official newspaper of the Borough of Mantoloking.
6. That a copy of the written determination of value by the Borough shall be placed on file with this resolution.
7. That this resolution shall become effective immediately.
8. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. The following are the line item appropriations or ordinances which constitute the availability of funds for this contract: Legal Expenses – Special Counsel 0-01-20-155-001-203
9. That a certified copy of this resolution, together with a copy of the Agreement, shall be forwarded to the Chief Financial Officer and Porzio, Bromberg and Newman P.C.

**H. RESOLUTION NO. 2020-8**

**RESOLUTION OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN,  
STATE OF NEW JERSEY, APPOINTING BONNIE R. PETERSON ESQ. AS  
MUNICIPAL PROSECUTOR FOR THE BOROUGH OF MANTOLOKING**

**WHEREAS**, there exists a need for Municipal Prosecutor services for the Borough of Mantoloking as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Mayor and governing body have reviewed the proposals submitted and recommended that Bonnie R. Peterson Esq., be appointed as Municipal Prosecutor; and

**WHEREAS**, the performance of the services requires knowledge of an advanced type in a field of learning pursuant to N.J.S.A. 40A:11-2 and the Borough has determined that Bonnie R. Peterson Esq., has the ability and expertise to perform Prosecutor services required by the Borough; and

**WHEREAS**, Bonnie R. Peterson Esq. , has completed and submitted a Business Entity Disclosure Certification which certifies that neither he nor the firm have made any reportable contributions to a political or candidate committee in the Borough of Mantoloking in the previous one year, and that the contract will

prohibit Bonnie R. Peterson Esq., from making any reportable contributions to a political or candidate committee in the Borough of Mantoloking through the term of the contract; and

**WHEREAS**, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., authorizes the award of contracts for “Professional Services” and requires that the resolution and contract be made available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Mantoloking, County of Ocean, State of New Jersey, as follows:

1. That Bonnie R. Peterson Esq., is hereby appointed as Municipal Prosecutor for the Borough of Mantoloking for a term of one (1) year, commencing January 1, 2020, and ending December 31, 2020. Bonnie R. Peterson Esq., shall be compensated at an annual rate of \$7,500.00 per year, payable at \$625.00 per month for services rendered to the Borough for the calendar year 2020.
2. That the Mayor is hereby authorized to execute and the Borough Clerk to attest to, respectively, the agreement with Bonnie R. Peterson Esq. attached hereto and incorporated herein as Schedule A. in accordance with the provisions of this resolution.
3. That this contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts law because it is for services to be performed by a person or persons authorized by law to practice a recognized profession.
4. That the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
5. That a notice of this action shall be printed once in the official newspaper of the Borough of Mantoloking.
6. That a copy of the written determination of value by the Borough shall be placed on file with this resolution.
7. That this resolution shall become effective immediately.
8. That a certified copy of this resolution, together with a copy of the Agreement, shall be forwarded to the Chief Financial Officer and Bonnie R. Peterson.

**I. RESOLUTION NO. 2020-9**

**RESOLUTION OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING MARGARIE M. HERLIHY ESQ., OF THE FIRM HERLIHY, YOUNG AND NIEMIEC AS MUNICIPAL PUBLIC DEFENDER FOR THE BOROUGH OF MANTOLOKING**

**WHEREAS**, there exists a need for Public Defender services for the Borough of Mantoloking as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Mayor and governing body have reviewed the proposals submitted and recommended that Margarie M. Herlihy Esq. be appointed as Public Defender; and

**WHEREAS**, the performance of the services requires knowledge of an advanced type in a field of learning pursuant to N.J.S.A. 40A:11-2 and the Borough has determined that Margarie M. Herlihy Esq., has the ability and expertise to perform the services required by the Borough; and

**WHEREAS**, Margarie M. Herlihy Esq. , of firm Herlihy, Young and Niemiec, has completed and submitted a Business Entity Disclosure Certification which certifies that neither he nor the firm have made any reportable contributions to a political or candidate committee in the Borough of Mantoloking in the previous one year, and that the contract will prohibit Margarie M. Herlihy Esq, and the firm of Herlihy, Young and

Niemiec, from making any reportable contributions to a political or candidate committee in the Borough of Mantoloking through the term of the contract; and

**WHEREAS**, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., authorizes the award of contracts for “Professional Services” and requires that the resolution and contract be made available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Mantoloking, County of Ocean, State of New Jersey, as follows:

1. That Margarie M. Herlihy Esq., of the firm Herlihy, Young and Niemiec , is hereby appointed as Public Defender for the Borough of Mantoloking for a term of one (1) year, commencing January 1, 2020, and ending December 31, 2020. Margarie M. Herlihy Esq., shall be compensated \$300.00 per case for services rendered to the Borough for the calendar year 2020. Margarie M. Herlihy Esq. , and the firm Herlihy, Young and Niemiec, may perform additional legal services pursuant to the agreement attached hereto and incorporated herein as Schedule A.
2. That the Mayor is hereby authorized to execute and the Borough Clerk to attest to, respectively, the agreement with Margarie M. Herlihy Esq. attached hereto and incorporated herein as Schedule A. in accordance with the provisions of this resolution.
3. That this contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts law because it is for services to be performed by a person or persons authorized by law to practice a recognized profession.
4. That the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
5. That a notice of this action shall be printed once in the official newspaper of the Borough of Mantoloking.
6. That a copy of the written determination of value by the Borough shall be placed on file with this resolution.
7. That this resolution shall become effective immediately.
8. That a certified copy of this resolution, together with a copy of the Agreement, shall be forwarded to the Chief Financial Officer and Margarie M. Herlihy Esq.

**J. RESOLUTION NO. 2020-10**

**RESOLUTION OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING MEGHAN BENNETT CLARK, OF THE FIRM GLUCKWALRATH, LLP. AS BOND COUNSEL FOR THE BOROUGH OF MANTOLOKING**

**WHEREAS**, there exists a need for Bond Counsel for the Borough of Mantoloking as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, it has been determined and certified in writing that the anticipated value of the contract will exceed \$17,500; and

**WHEREAS**, the Mayor and governing body have reviewed the proposals submitted and recommended that Meghan Bennett Clark, be appointed as Bond Counsel; and

**WHEREAS**, the performance of the services requires knowledge of an advanced type in a field of learning pursuant to N.J.S.A. 40A:11-2 and the Borough has determined that Meghan Bennett Clark , has the ability and expertise to perform the Bond Counsel Services required by the Borough; and

**WHEREAS**, Meghan Bennett Clark , of firm Gluckwalrath, LLP., has completed and submitted a Business Entity Disclosure Certification which certifies that neither he nor the firm have made any reportable contributions to a political or candidate committee in the Borough of Mantoloking in the previous one year, and that the contract will prohibit , Meghan Bennett Clark, and the firm of Gluckwalrath, LLP, from making any reportable contributions to a political or candidate committee in the Borough of Mantoloking through the term of the contract; and

**WHEREAS**, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and

**WHEREAS**, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., authorizes the award of contracts for “Professional Services” and requires that the resolution and contract be made available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Mantoloking, County of Ocean, State of New Jersey, as follows:

1. That Meghan Bennett Clark , of the firm Gluckwalrath, LLP, is hereby appointed as Bond Counsel for the Borough of Mantoloking for a term of one (1) year, commencing January 1, 2020, and ending December 31, 2020. Meghan Bennett Clark , shall be compensated services rendered to the Borough for the calendar year 2020. Meghan Bennett Clark , and the firm Gluckwalrath, LLP, may perform additional legal services pursuant to the agreement attached hereto and incorporated herein as Schedule A.
2. That the Mayor is hereby authorized to execute and the Borough Clerk to attest to, respectively, the agreement with Meghan Bennett Clark attached hereto and incorporated herein as Schedule A.in accordance with the provisions of this resolution.
3. That this contract is awarded without competitive bidding as a “Professional Service” in accordance with N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts law because it is for services to be performed by a person or persons authorized by law to practice a recognized profession.
4. That the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
5. That a notice of this action shall be printed once in the official newspaper of the Borough of Mantoloking.
6. That a copy of the written determination of value by the Borough shall be placed on file with this resolution.
7. That this resolution shall become effective immediately.
8. That a certified copy of this resolution, together with a copy of the Agreement, shall be forwarded to the Chief Financial Officer and Meghan Bennett Clark .
9. That a certificate of availability of funds executed by the Chief Financial Officer is annexed hereto. Legal Expenses – Special Counsel 0-01-20-155-001-203

### **SERVICES, SUPPLIES AND MAINTENANCE CONTRACTS**

#### **K. RESOLUTION NO. 2020-11**

#### **AUTHORIZED MISCELLANEOUS SUPPLY, SERVICE AND MAINTENANCE CONTRACTS FOR 2020**

**WHEREAS**, the award of contracts for services, supplies and maintenance of Borough facilities, equipment and personnel obligations enumerated in this resolution is necessary and in the public interest to provide for the efficient operation of the Borough; and

**WHEREAS**, A Certificate of Funds Availability has been filed with the Borough Clerk; now, therefore, be it

**RESOLVED** by the Mayor and Council of the Borough of Mantoloking as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute service and maintenance agreements in accordance with the following list, which identifies the services and providers thereof. Said contracts are to be executed following approval, as to form, by the Borough Attorney and Purchasing Agent. Copies of the contracts are available for inspection at the Clerk’s office during regular business hours.

<b>SERVICE</b>	<b>PROVIDER</b>	<b>CONTRACT AMOUNT</b>
Construction Official Computer Software	Mitchell Humphrey & Co.	\$2,480.00 Annual
Computer Software Main	Edmunds & Associates, Inc.	\$8,075.00 Annual – Support of third party products not included in contract min. hourly rate \$150.00
Financial Consultant	Phoenix Advisors	\$1,050 Base fee (up to 3 Outstanding issues, plus \$100.00 for additional outstanding obligation. Set up Fee \$450.00, discounted to \$200.00 if they serve as Municipal Advisor.
Animal Control Services	Muskrat Jack	\$300.00 per month
Website Maintenance	Osprey Technology, LLC	\$140/per month + \$75 Misc. serv.
Police Physician	Dr. Hitesh B. Patel	Billed through medical insurance for each officer
Police Physician- Psychological	Dr. Mark White	\$550.00 plus scoring fee \$70.00 \$200.00 per hour for Supervisor-Imposed Fitness-for-Duty Referral
Recycling Coordinator	Joy Bragen-Edly	\$1,750.00/per year (4 quarterly payments)

**L. RESOLUTION NO. 2020-12**

**RESOLUTION: OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY, ACCEPTING THE PROPOSAL OF AND AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH DR. STEWART FARRELL AND THE STOCKTON UNIVERSITY COASTAL RESEARCH CENTER**

**WHEREAS**, the Borough of Mantoloking is in receipt of a proposal from Dr. Stewart Farrell of the Stockton University Coastal Research Center for the continuance of work for the Borough monitoring the shoreline and for the appointment of Dr. Farrell as the municipal dune consultant; and

**WHEREAS**, under the terms of the proposal AND AT THE DIRECTION OF MAYOR OR DESIGNEE, the Center will attend either on-site or remotely, meetings regarding any aspect of coastal work, dune development and utilization of the shorefront; provide the services of the Dune Consultant; and conduct a survey of the 5 profile location sites to provide the Borough a comparison of the completed beach fill project with historical beach conditions; and

**WHEREAS**, the Borough hereby accepts the proposal of the Stockton University Coastal Research Center, attached hereto as Schedule A, and authorizes the execution of an Agreement with the Stockton University Coastal Research Center, subject to the approval of the Borough Attorney, in accordance therewith.

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Borough of Mantoloking, County of Ocean, State of New Jersey, as follows:

1. That the proposal of the Stockton University Coastal Research Center, attached hereto as Schedule A, is hereby accepted.
2. That the Mayor is hereby authorized to execute, and the Borough Clerk to attest to an Agreement with the Stockton University Coastal Research Center in accordance with its proposal.

**M. RESOLUTION NO. 2020-13**

**RESOLUTION OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE APPOINTMENT OF BEVERLEY KONOPADA AS PUBLIC AGENCY COMPLIANCE OFFICER**

**WHEREAS**, in accordance with the N.J.A.C. 17:27-3.2, each public agency shall designate an individual to serve as its Public Agency Compliance Officer (P.A.C.O.); and

**WHEREAS**, the P.A.C.O. is the liason between the Division and the Public Agency and is the point of contact for all matters concerning implementation and administration of the statute, administration of contracting procedures pertaining to equal employment opportunity regarding both Public Agency and the service providers; and

**WHEREAS**, each year, all Public Agencies are required submit their P.A.C.O. designation; and

**WHEREAS**, it is the desire of the Mayor to appoint Beverley Konopada to as Public Agency Compliance Officer and shall serve without compensation for a period commencing January 1, 2020 through December 31, 2020.

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Borough of Mantoloking, County of Ocean, State of New Jersey that the appointment is confirmed.

**N. RESOLUTION NO. 2020-14**

**RESOLUTION OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE APPOINTMENT OF FUND COMMISSIONER AND ALTERNATE**

**WHEREAS**, membership in the fund provides for the appointment of a Fund Commissioner and Alternate to represent the interests of the Borough; and

**WHEREAS**, it is the desire of the Mayor with the advice and consent of Council to fill said positions.

**NOW THEREFORE, BE IT RESOLVED**, by the governing body of the Borough of Mantoloking, County of Ocean, State of New Jersey, hereby appoints Beverley Konopada as Fund Commissioner and Lynne Hazelet as Alternate to the New Jersey Intergovernmental Insurance Fund.

**O. RESOLUTION NO. 2020-15**

**RESOLUTION OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE APPOINTMENT OF ADA COORDINATOR**

**WHEREAS**, there is a need to appoint an ADA Coordinator to comply with and carry out its responsibilities under the Americans Disability Act; and

**WHEREAS**, the ADA Coordinator will assist any member of the public who requires an auxiliary aid or service for effective communication, a modification of policies or procedures to participate in a Borough program, service or activity

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Borough of Mantoloking, County of Ocean, State of New Jersey, hereby appoints **Beverley Konopada** to the position of ADA Coordinator and shall serve without compensation for a period commencing January 1, 2020 through December 31, 2020.

**P. RESOLUTION NO. 2020-16**

**RESOLUTION OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE FOLLOWING APPOINTMENT FOR 2020**

**BE IT RESOLVED** that the Governing Body of the Borough of Mantoloking hereby appoints the following members as for a one year term; expiring December 31, 2020:

Assessment Search Officer	1 year	Beverley Konopada
Tax Search Officer	1 year	April Yezzi

**Q. RESOLUTION NO. 2020-17**

**RESOLUTION: THE 2020 DESIGNATION OF OFFICIAL NEWSPAPERS**

**WHEREAS**, Section 3(d) of the Open Public Meeting Act, Chapter 231, P.L. 1975, requires that certain notice of meetings be submitted to any two (2) newspapers, one of which shall be the official newspaper; and

**WHEREAS**, the second newspaper designated by this body must be one which has the greatest likelihood of informing the public within the jurisdictional boundaries of this body of such meeting.

**WHEREAS**, publication of public notices as required by law, are to posted on the Borough of Mantoloking official web site; and

**WHEREAS**, to facilitate the timely publication of public notices as required by law, and in the interest of the public, the Borough Council desires to avail itself of the services of newspapers of general circulation in the community and the Borough web site for the year 2020.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Mantoloking, County of Ocean, State of New Jersey, as follows:

1. The Ocean Star, Point Pleasant Beach, is hereby designated as the official newspaper of the Borough of Mantoloking as required under the Open Public Meetings Act.

2. The Asbury Park Press, Neptune is designated to receive notices of meetings and solicitations for proposals, when necessary, as required under the Open Public Meetings Act.
3. The Borough of Mantoloking official web site, [www.mantoloking.org](http://www.mantoloking.org) is designated to receive notices of meetings and solicitations for proposals, when necessary, as required under the Open Public Meetings Act.

**RESOLUTION NO. 2020-18**

**R. RESOLUTION: TAX APPEAL AGENTS**

**WHEREAS**, from time to time, the Tax Assessor discovers an error in calculation, transposing, measurement, or typographical errors in the tax assessments on the tax list after the time the County Board of Taxation has certified the tax rates for the tax year, or a property becomes subject to a rollback assessment; and

**WHEREAS**, the governing body of the Taxing District of the Borough of Mantoloking is desirous that every taxpayer pays his fair share of taxes; and

**WHEREAS**, if the above discovered errors are not corrected or a rollback assessment not applied, the taxpayers affected would not be paying their fair share of taxes; and

**WHEREAS**, the method of correcting such errors is to file a Petition of Appeal or Complaint with the Ocean County Board of Taxation.

**IT IS NOW, THEREFORE**, Resolved by the Mayor and Council of the Borough of Mantoloking as follows:

1. That the Tax Assessor or Municipal Attorney is hereby authorized to act as the agent for the Taxing District during the year of 2020 and file a Petition of Appeal or Complaint with the Ocean County Board of Taxation to correct such assessments to the property value and that a copy of any Petition of Appeal or Complaint filed with the Ocean County Board of Taxation under this Resolution be filed with the Municipal Clerk.
2. That the Tax Assessor or Municipal Attorney is hereby authorized to execute stipulations of settlement on any tax appeal or complaint filed by the taxing district or by a taxpayer in the tax year 2020.
3. That a certified copy of this Resolution be forwarded to the Ocean County Board of Taxation with any such Petition of Appeal.

**S. RESOLUTION NO. 2020-19**

**RESOLUTION: NAMING OFFICIAL DEPOSITORIES 2020**

**WHEREAS**, N.J.S.A. 40A:5-14 mandates that the governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this state;

**NOW, THEREFORE, BE IT RESOLVED** on the 2nd day of January, 2020, by the Council of the Borough of Mantoloking, County of Ocean, State of New Jersey, that:

TD Bank  
Sovereign Bank  
Bank of New York  
Ocean First  
PNC Bank  
Amboy National Bank

First Washington State Bank  
Bank of America  
Chase  
Valley National Bank  
Provident Bank  
Capital One Bank  
New Jersey Cash Management  
Municipal Investors Service Corp (MBIA)  
Crown Bank  
Manasquan Savings Bank  
Investor Savings  
JP Morgan-Chase Bank  
Wells Fargo Bank

Be and are hereby designated as official depositories for the Borough of Mantoloking for the year 2020.

Prior to the deposit of any municipal funds in the above-mentioned depositories, said bank shall file with the Chief Financial Officer a statement indicating that the bank is covered under the Government Units Deposit Protection Act (R.S. 17:9-41).

**T. RESOLUTION NO. 2020-20**

**RESOLUTION: ESTABLISHING THE BOROUGH HOLIDAYS FOR 2020**

**BOROUGH OF MANTOLOKING  
MAYOR AND COUNCIL  
NOTICE  
ESTABLISHING THE BOROUGH HOLIDAYS FOR 2020**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey, that the calendar of employee holidays for the year of 2020 be adopted as follows:

New Year's Day	Tuesday	January 1, 2020
Martin Luther King Day	Monday	January 20, 2020
President's Day	Monday	February 17, 2020
Good Friday	Friday	April 10, 2020
Memorial Day	Monday	May 25, 2020
Independence Day	Friday	July 3, 2020
Labor Day	Monday	September 7, 2020
Columbus Day	Monday	October 12, 2020
Election Day	Tuesday	November 3, 2020
Veteran's Day	Wednesday	November 11, 2020
Thanksgiving Day	Thursday	November 26, 2020

Post Thanksgiving Day	Friday	November 27, 2020
Christmas Day	Friday	December 25, 2020
Post Christmas Day	Monday	December 28, 2020

**BE IT FURTHER RESOLVED**, that holidays falling on Saturday shall be observed on Friday and those holidays falling on Sunday shall be observed on Monday.

**U. RESOLUTION NO. 2020-21**

**RESOLUTION ESTABLISHING THE BOROUGH COUNCIL MEETING DATES FOR 2020 AND ORGANIZATION MEETING FOR 2021**

**BOROUGH OF MANTOLOKING  
MAYOR AND COUNCIL  
NOTICE**

**ESTABLISHING THE BOROUGH COUNCIL MEETING DATES FOR 2020 AND REORGANIZATION MEETING FOR 2021**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Mantoloking, pursuant to N.J.S.A. 10:4-6 et seq. that the following schedule of Caucus/ Regular Business Meetings for 2020 and Organization Meeting 2021 are as follows:

Mantoloking Borough Hall  
202 Downer Avenue  
Mantoloking, NJ 08738  
5:30 p.m.

Tuesday, January 21, 2020  
Tuesday, February 18, 2020  
Tuesday, March 17, 2020  
Tuesday, April 21, 2020  
Tuesday, May 19, 2020  
Tuesday, June 16, 2020  
Tuesday, July 21, 2020  
Tuesday, August 18, 2020  
Tuesday, September 15, 2020  
Tuesday, October 20, 2020  
Tuesday, November 17, 2020  
Tuesday, December 15, 2020

**REORGANIZATION MEETING 2021**

Tuesday, January 5, 2021

**BE IT FURTHER RESOLVED**, that action may be taken at any of the meetings as listed herein.

8. **FINANCE COMMITTEE**, Councilman Amarante

A. **RESOLUTION NO. 2020-22**  
**RESOLUTION SETTING THE TEMPORARY BUDGET FOR THE 2020**  
**BUDGET YEAR**

**WHEREAS**, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2020 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

**WHEREAS**, the date of this resolution is within the first thirty days of January, 2020; and

**WHEREAS**, the total appropriations in the 2019 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance, is the sum of \$4,908,747.00; and

**WHEREAS**, 26.25% of the total appropriations in 2019 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and public assistance in said 2019 budget is the sum of \$1,288,546.09;

**NOW, THEREFORE, BE IT RESOLVED** that the following appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for the records:

**TEMPORARY APPROPRIATIONS – 2020**

	<b><u>SALARY &amp; WAGES</u></b>	<b><u>OTHER EXPENSES</u></b>
Municipal Clerk	\$36,000.00	\$15,000.00
Finance	36,000.00	15,000.00
Audit		10,000.00
Tax Collector		1,000.00
Tax Assessor	5,000.00	1,000.00
Legal		60,000.00
Engineering		35,000.00
Planning	15,000.00	4,000.00
Construction	30,000.00	3,000.00
Sub-code Plumbing	3,500.00	
Sub-code Fire	3,500.00	
Electrical Sub-code	3,500.00	

Liability Insurance		75,000.00
Workmens Comp Ins		65,000.00
Group Health Ins		60,000.00
Police	185,500.00	50,000.00
Emergency Management		2,000.00
First Aid		
Fire		7,000.00
Uniform Fire Safety	3,000.00	
Municipal Prosecutor		3,000.00
Road Repairs	50,000.00	7,500.00
Garbage		40,000.00
Buildings & Grounds		15,000.00
Sewer System		7,500.00

**SALARY  
& WAGES**

**OTHER  
EXPENSES**

Dog		2,500.00
Aid to Hospital		
Beach Maintenance		15,000.00
Beach Access		2,000.00
Electricity		5,000.00
Telephone		6,000.00
Water		3,500.00
Fire Hydrant		7,500.00
Natural Gas		6,000.00
Gasoline		3,500.00
Ocean County Utility Authority		35,000.00
PERS		70,846.00
Social Security		10,000.00
PFRS		256,078.00
DCRP		2,000.00
Court	10,000.00	1,000.00
Public Defender		1,000.00
Capital Improvement		

TOTAL	\$381,000.00	\$ 902,924.00
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GRAND TOTAL		<u>\$1,283,924.00</u>
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**B. RESOLUTION NO. 2020-23**  
**RESOLUTION: DELINQUENT TAX COLLECTION - 2020**

**RESOLVED**, that the Tax Collector of the Borough of Mantoloking is hereby directed to charge and collect interest at eight percent (8%) per annum on the first \$1,500 of any delinquency, and eighteen percent (18%) per annum on any amount in excess of \$1,500, to be calculated from the date the tax was payable to the date of actual payment.

**RESOLVED**, that the Tax Collector of the Borough of Mantoloking is hereby directed to charge and collect an additional penalty at the rate of six percent (6%) of the amount of delinquency from each taxpayer with a delinquency in excess of \$10,000 who shall fail to pay that delinquency prior to the end of the calendar year.

**FURTHER RESOLVED**, that the interest on any delinquency shall be computed from the date the monies are due or become delinquent, except that no interest shall be charged on any installment payment if payment of said installment is made within ten (10) days after the date upon which same becomes payable.

**C. RESOLUTION NO. 2020-24**

**RESOLUTION: ADOPTION OF A CASH MANAGEMENT PLAN - 2020**

**WHEREAS**, P.L. 1983, Chapter 8, approved January 18, 1983, amending N.J.S.A. 40A:5-2 and N.J.S.A. 40A:5-14, mandate that each local governmental unit shall adopt a Cash Management Plan; and

**WHEREAS**, the Borough Council (Finance Committee) with the assistance of the Borough's Chief Financial Officer, has, pursuant to the law, generated a proposed Cash Management Plan.

**IT IS, NOW THEREFORE**, this 2nd day of January, 2020, **RESOLVED** by the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey, as follows:

1. The attached document entitled "Cash Management Plan of the Borough of Mantoloking, Ocean County, New Jersey" dated March 18, 1996, (Amended: January 3, 2005) is hereby adopted and approved as the Cash Management Plan of the Borough.
2. The Chief Financial Officer, with the advice of the Chairman of the Council's Finance Committee, shall have the authority and responsibility to make deposits and investments of municipal funds.

**CASH MANAGEMENT PLAN OF THE BOROUGH OF MANTOLOKING  
OCEAN COUNTY, NEW JERSEY  
MARCH 18, 1996  
(AMENDED: JANUARY 3, 2005)**

**Definitions**

1. Fiscal year shall mean the twelve months ending December thirty-one.
2. Cash Management Plan shall mean the plan as approved by this Resolution.

**Designation of Depositories**

At the Borough's reorganization meeting, the governing body shall by resolution designate the depositories and the methods of transferring funds for investment purposes for the Borough of Mantoloking in accordance with N.J.S.A. 40A:5-14.

**Audit Requirement**

The Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-4.

**Authority to Invest**

The governing body shall pass a resolution at its annual reorganization meeting designating the Borough Official(s) who shall make and be responsible for municipal deposits and investments,

**Investment Instruments**

The designated Borough Official(s) shall invest at his discretion in any investment instrument as approved by the State of New Jersey in accordance with N.J.S.A. 40A:5-15.1. Rate of return shall not be the only consideration, safety and liquidity shall be considered along with rate of return.

**Records and Reports**

The Chief Financial Officer shall report all investments in accordance with N.J.S.A 40A:5-15.2.

At a minimum the Chief Financial Officer shall:

1. Keep a record of all investments.
2. Confirm investments with the governing body at the next regularly scheduled meeting.
3. Report monthly to the governing body as to the status of cash balances in all bank accounts, revenue collection, interest rates and interest earned.

**Cash Flow**

1. The Chief Financial Officer shall ensure that the accounting system provides regular information concerning the cash position and investment performance.
2. All monies, shall be turned over to the Chief Financial Officer and deposited in accordance with N.J.S.A. 40A:5-15.
3. The Chief Financial Officer is authorized and directed to invest surplus funds of the Borough of Mantoloking as the availability of the funds permit. In addition, it shall be the responsibility of the Chief Financial Officer to minimize the possibility of idle cash by depositing the monies in interest bearing accounts whenever practical and in the best interest of the Borough of Mantoloking.
4. The Chief Financial Officer shall ensure that the funds are borrowed for Capital Projects in a timely fashion.

**D. RESOLUTION NO. 2020-25**

**RESOLUTION: DESIGNATED SIGNATORIES ON BOROUGH BANK ACCOUNTS (THREE SIGNATURES REQUIRED)**

**WHEREAS**, it is necessary to designate and authorize persons to sign Borough checks; and **WHEREAS**, the following officers and alternates be designated as authorized signatories (all checks drawn upon Borough owned bank accounts shall be signed by three (3) authorized signatories):

1. Mayor or Council President; and
2. Borough Clerk or Deputy Borough Clerk; and
3. Chief Financial Officer or Councilman Anthony M. Amarante

**IT IS NOW, THEREFORE**, this 2nd day of January, 2020, **RESOLVED** by the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey, that the above officials and alternates are designated as authorized signatories (all checks drawn upon Borough owned bank accounts shall be signed by three (3) authorized signatories).

**E. RESOLUTION NO. 2020-26**

**RESOLUTION: APPROVING THE CANCELLATION OF TAX AND SEWER OVER PAYMENTS OR DELINQUENT AMOUNTS LESS THAN \$10.00 - 2020**

**WHEREAS**, N.J.S.A. 40A:5-17 allows for the cancellation of sewer or property tax refunds or delinquent amounts in the amounts of less than \$10.00; and,

**WHEREAS**, the governing body may authorize a municipal employee chosen by said body to process, without further action on their part, any cancellation of property tax refunds or delinquencies of less than \$10.00.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Mantoloking, County of Ocean, State of New Jersey, hereby authorize the Tax Collector to cancel said tax amounts as deemed necessary.

**BE IT FINALLY RESOLVED**, that a certified copy of the Resolution be forwarded to the Tax Collector.

**F. RESOLUTION NO. 2020-27**  
**RESOLUTION: PAYMENT OF BILLS - 2020**

**RESOLVED**, that the payment of routine or recurring accounts allowing discounts or other payments in the year 2020 requiring urgency be paid by the Chief Financial Officer on order of the Mayor and attested by the Municipal Clerk. All such payments to be presented to the Council at the next succeeding meeting for confirmation.

**9. PUBLIC SAFETY COMMITTEE Councilman Gillingham**

**A. RESOLUTION NO. 2020-28**  
**RESOLUTION: ADOPTION OF THE 2020 LOCAL EMERGENCY PLANNING COMMITTEE**

**BE IT RESOLVED** that the following named persons are hereby appointed as members of the Borough of Mantoloking Local Emergency Planning Committee (LEPC) for the year 2020. The Coordinator is appointed for a term of three (3) years:

Robert S. McIntyre, Emergency Management Coordinator	Term to Expire 12/31/2021
Stacy Ferris, Chief of Police	Deputy Emergency Management Coordinator
Council President	
Beverley Konopada, Borough Clerk	
Scott Hulse, Borough Public Works Manager	
Board of Health Official, Dr. James Turro	
Sandra McIntyre, Board of Health Member	
Denise Boughton, C.A.R.T. Coordinator	
Lawrence Plevier, P.E., Borough Engineer	
Damage Assessment Officer	
Ocean County Department of Social Services	
Christopher D'Alessandro, Community Group	
Jean Cipriani, Esq., Borough Attorney	
Edwin C. O'Malley, Ocean County Amateur Radio	
April Yezzi, Chief Financial Officer /CTC/QPA	
Emergency Services	
RACES/SkyWarn	

**BE IT FURTHER RESOLVED** that the Borough Coordinator of Emergency Management is authorized, upon adoption of this Resolution, to call necessary meetings, arrange for appropriate training sessions, and to set deadlines for responses in writing of the various sections of the Emergency Operations Plan as well as any further related requirements.

**ROLL CALL VOTE RESOLUTION NOS. 2020-2 - 2020-28**

Moved by Council President Gillingham, seconded by Councilwoman O’Mealia and approved by unanimous roll call vote.

**10. MAYOR AND COUNCIL COMMENTS**

Councilwoman O’Mealia thanked the audience for coming to the meeting and for their support. She discussed her three 3 areas of interest

1. Flood Strategy Program
2. Competitive, Consistent Salary Guide
3. Long range vision for Mantoloking

She appreciates the resident’s trust and looks forward to working for the Borough for the next 3 years. Councilwoman O’Mealia sought clarification regarding the Caucus Meeting. Borough Attorney Cipriani, explained the Caucus Meeting is to discuss agenda items, future projects then go into the regular agenda. The meetings will start at 5:30 p.m.

**11. PUBLIC COMMENT PERIOD**

Linda Flihan, 1105 Barnegat Lane, wanted to know why the photographer was not at the meeting. Mayor Bill Curtis is looking forward to working with Councilwoman O’Mealia regarding flooding issues. He thanked Mayor White for allowing him to sit in on the meeting.

**12. NEXT MEETING: Council Regular Business Meeting, Tuesday, January 21, 2020  
Mantoloking Borough Hall, 202 Downer Avenue, Mantoloking, NJ 08738**

**13. ADJOURNMENT:**

There being no further business for the meeting, it was motioned by Council President Gillingham, seconded by Councilman Amarante and approved by unanimous voice vote to adjourn the meeting at 6:55P.M.

Respectfully submitted,

Beverley A. Konopada  
Borough Clerk

