

DRAFT NO. 2–3/16/2020

**THE BOROUGH OF MANTOLOKING**  
**MAYOR AND COUNCIL**

**AGENDA – CAUCUS AND REGULAR BUSINESS MEETING**

**March 17, 2020**

**5:30 P.M.**

**MANTOLOKING VIRTUAL MEETING**

**CALL: 605-313-5156**

**ACCESS CODE: 231051**

**CAUCUS MEETING**

**CALL TO ORDER:**

**OPEN PUBLIC MEETING STATEMENT:** Mayor White will read the following statement:

In compliance with the provisions of the New Jersey Open Public Meetings Act, adequate notice of this meeting of the Mantoloking Borough Council has been advertised in the manner provided by law.

**ROLL CALL:**

- A. REVIEW OF REGULAR MEETING AGENDA**
- B. BOROUGH COUNCIL DISCUSSION ITEMS, IF ANY.**

<u>Finance Committee:</u>	Councilman Amarante
<u>Public Safety Committee:</u>	Councilman Gillingham
<u>Dune and Beach Committee:</u>	Councilman Batcha
<u>Municipal Services Committee:</u>	Mayor White
<u>Municipal Relations Committee:</u>	Councilwoman O’Mealia
<u>Strategic Planning Committee:</u>	Councilwoman O’Mealia
<u>Environmental Committee:</u>	Councilwoman Green
<u>Long Range Planning Committee</u>	Councilwoman O’Mealia
<u>Flood Strategy Committee</u>	Councilwoman O’Mealia

**C. PUBLIC COMMENT PERIOD**

**ADJOURN CAUCUS MEETING:**

MOTION: \_\_\_\_\_  
SECOND: \_\_\_\_\_  
ALL IN FAVOR: \_\_\_\_\_

**REGULAR BUSINESS MEETING**

**1. CALL TO ORDER:**

**2. OPEN PUBLIC MEETING STATEMENT:** Mayor White will read the following statement:

In compliance with the provisions of the New Jersey Open Public Meetings Act, adequate notice of this meeting of the Mantoloking Borough Council has been advertised in the manner provided by law.

**3. ROLL CALL:**

**4. PLEDGE OF ALLEGIANCE:** Mayor White will lead the assembly in the Pledge of Allegiance.

**RESOLUTION NO. 2020-56**

**RESOLUTION OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING \_\_\_\_\_ TO THE SEAT ON THE BOROUGH COUNCIL LEFT VACANT BY THE RESIGNATION OF COUNCILMAN CHRISTOPHER NELSON**

**WHEREAS**, Councilman Christopher Nelson was elected as Councilman for the Borough of Mantoloking in the General Election held on November 7, 2017; and

**WHEREAS** Councilman Nelson resigned from the position of Councilman for the Borough of Mantoloking, effective February 21, 2020, leaving a vacant seat on Borough Council; and

**WHEREAS**, N.J.S.A. 40A:16-5 establishes that when a vacancy occurs on the governing body of a municipality, the governing body may, by a majority vote of the remaining members of the governing body, fill the vacancy temporarily by appointment until the next general election; and

**WHEREAS**, pursuant to N.J.S.A. 40A:16-11, the appropriate partisan organization has submitted three names for consideration by the governing body for appointment to the vacant seat on the Borough Council; and

**WHEREAS**, after review of the three nominees submitted, the Borough Council believes that it is in the best interests of the Borough of Mantoloking to select \_\_\_\_\_ as the individual to fill the vacant governing body seat for the unexpired term in accordance with N.J.S.A. 40A:16-5(a).

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Borough of Mantoloking, County of Ocean, State of New Jersey, as follows:

1. That \_\_\_\_\_ is hereby appointed to the vacant seat on Borough Council pursuant to N.J.S.A. 40A:16-1 et seq.
2. That \_\_\_\_\_ shall hold office for the unexpired term of Councilman Christopher Nelson expiring December 31, 2020 pursuant to the provisions of N.J.S.A. 40A:16-5(a).

**OATH OF OFFICE-** Borough Attorney Jean Cipriani will administer the Oath office to \_\_\_\_\_

**ROLL CALL VOTE RESOLUTION 2020-56**

**RESOLUTION NO- 2020-69**

**RESOLUTION OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN,  
STATE OF NEW JERSEY DECLARING STATE OF EMERGENCY FOR THE  
BOROUGH OF MANTOLOKING**

**WHEREAS**, on March 9, 2020, Governor Phil Murphy issued Executive Order 103 declaring a State of Emergency in response to the COVID-19 viral outbreak; and

**WHEREAS**, the State of Emergency is intended to contain the spread of COVID-19 as the number of cases in the State continues to grow; and

**WHEREAS**, Executive Order 103 stated, “This Order shall take effect immediately and shall remain in effect until such time as it is determined by me that an emergency no longer exists“ and the State of Emergency has not yet been lifted; and

**WHEREAS**, the Borough Council of the Borough of Mantoloking wishes to confirm that a State of Emergency currently exists within the Borough of Mantoloking, and is necessary to ensure the continued provision of essential services to our residents during this emergency; and

**WHEREAS**, that the State of Emergency shall exist until it is lifted by the Governor for the State of New Jersey.

**IT IS THEREFORE RESOLVED** by the Borough Council of the Borough of Mantoloking as follows:

1. That a State of Emergency currently exists within the Borough of Mantoloking and that the State of Emergency shall exist until the Governor lifts the State of Emergency for the State of New Jersey.
2. That this Resolution shall be forwarded to the Chief of Police and the OEM Coordinator, Robert S. McIntyre.

**ROLL CALL VOTE RESOLUTION 2020-69**

**5. RESOLUTION NO. 2020-57**

**RESOLUTION: MINUTES OF PREVIOUS MEETINGS**

Regular Business Meeting Minutes- February 18, 2020

**RESOLVED**, the Mantoloking Borough Council approves the following minutes as distributed.

**ROLL CALL VOTE RESOLUTION 2020-57**

6. **PRIVILEGE OF THE FLOOR:** Mayor White will open the meeting for public comment and questions about the agenda.

7. **FINANCE COMMITTEE:** Councilman Amarante will present the monthly finance report.

**RESOLUTION NO. 2020-58**

**RESOLUTION THE REPORT OF THE MUNICIPAL FINANCE OFFICER**

<b>BOROUGH OF MANTOLOKING</b>					
<b>Financial Report for the Month of January 31, 2020</b>					
<b>Status of the Budget on January 31, 2020</b>					
<b>FUND</b>	<b>APPROPRIATIONS</b>	<b>CURRENT BALANCE</b>	<b>EXPENDED DURING MONTH</b>	<b>EXPENDED DURING YEAR</b>	<b>APPROPRIATION BALANCE</b>
2020 TEMPORARY BUDGET	\$1,283,924	\$1,283,924	\$165,376	\$6,919	\$1,111,629
2019 RESERVE BUDGET- CURRENT	\$656,271	\$656,271	\$95,472	\$88,596	\$472,203
2020 CAPITAL FUND ( <b>NOTE 1</b> )	\$1,543,000	\$1,543,000	\$339,975	\$0	\$1,203,024
SANDY EMERGENCY FUNDS	\$146,568	\$146,568	\$6,600	\$0	\$139,968
<b>(Subcategory of Capital Fund)</b>					
Construction-Municipal Building ( <b>NOTE 1</b> )	\$890,832	\$890,832	\$277,946	\$0	\$612,886
<b>TOTAL</b>	<b>\$3,236,672</b>	<b>\$3,236,672</b>	<b>\$719,994</b>	<b>\$88,596</b>	<b>\$2,428,081</b>
<b>Receipts, Disbursements and Changes in Cash Balance During the Month of January 31, 2020</b>					
<b>FUND</b>	<b>CASH BALANCE JANUARY 1, 2020</b>	<b>CASH BALANCE BEGINNING OF MONTH</b>	<b>CASH RECEIVED</b>	<b>CASH DISBURSED</b>	<b>CASH BALANCE END OF MONTH</b>
2019 CURRENT FUND	\$3,326,063	\$3,326,063	\$1,240,716	(\$252,258)	\$4,314,521
CAPITAL FUND	\$2,567,262	\$2,567,262	\$0	\$0	\$2,567,262
ANIMAL CONTROL FUND	\$223	\$223	\$13	\$0	\$237
OTHER TRUST FUNDS	\$524,694	\$524,694	\$6	\$0	\$524,700
PAYROLL ACCOUNT	\$56,176	\$56,176	\$252,258	(\$247,552)	\$60,882
UNEMPLOYMENT ACCOUNT	\$34,091	\$34,091	\$7	\$0	\$34,098
LAW ENFORCEMENT TRUST	\$2,848	\$2,848	\$1	\$0	\$2,849
<b>TOTAL</b>	<b>\$6,511,358</b>	<b>\$6,511,358</b>	<b>\$1,493,001</b>	<b>(\$499,810)</b>	<b>\$7,504,548</b>
<b>NOTE 1: THE BALANCE OF \$339,975.45 IN THE CAPITAL FUND AND THE BALANCE OF \$277,946 IN THE CONSTRUCTION-MUNICIPAL BUILDING WILL EITHER BE PAID OUT OR CANCELED OUT DURING THE COURSE OF THE YEAR.</b>					

**RESOLUTION NO. 2020-59**

**RESOLUTION: PAYMENT OF BILLS**

WHEREAS, the municipal finance officer has presented

- A list of bills in the amount of \$342,904.30 with the recommendation they be paid, and
- A list of bills in the amount of \$149,220.30 that have been paid with the approval of the municipal clerk and the mayor, now, therefore, be it

RESOLVED, the council approves the payment of all the bills and directs that a copy of these lists be attached to and made part of the minutes of this meeting.

**RESOLUTION NO. 2020-60**

**RESOLUTION TO ADOPT TEMPORARY EMERGENCY APPROPRIATIONS #2**

**WHEREAS**, N.J.S.A. 40A: 4-20 provides that an addition to temporary appropriations necessary for the period prior to the adoption of the budget and regular appropriations, the Governing Body may, by resolution adopted by 2/3 vote of the full membership thereof, make emergency temporary appropriations for any purpose for which the appropriations may lawfully be made for the period between the beginning of the current fiscal year and the date of the adoption of the budget for said year.

**WHEREAS**, the total emergency temporary resolutions adopted in the year 2020 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A: 4-20) including this resolution total \$1,717,924.00.

**NOW THEREFORE BE IT RESOLVED** by the Governing Body of the Borough of Mantoloking, that in accordance with the provisions of N.J.S.A. 40A: 4-20, the Chief Financial Officer be authorized to make the following emergency temporary budget appropriations in the 2020 current fund temporary budget and that said amounts be included under the correct headings in the municipal budget as adopted.

**BE IT FURTHER RESOLVED** that one certified copy of this resolution be filed with the Director of the Division of Local Government Services and one certified copy with the Chief Financial Officer.

<u>DEPARTMENT</u>	<u>S&amp;W</u>	<u>OE</u>
Municipal Clerk	\$15,000.00	\$ 10,000.00
Finance	\$15,000.00	
Legal		\$ 30,000.00
Construction	\$10,000.00	
Insurance-Group Health		\$ 70,000.00
Police	\$150,000.00	
Emergency Management		\$ 2,500.00
Garbage		\$ 25,000.00
Buildings & Grounds		\$ 5,000.00
Sewer Systems		\$ 5,000.00
Telephone		\$ 5,000.00
Electricity		\$ 5,000.00
Fire Hydrant		\$ 5,000.00
Natural Gas		\$ 5,000.00
<b>TOTAL</b>	<b>\$ 190,000.00</b>	<b>\$167,500.00</b>
<b>GRAND TOTAL</b>	<b>\$ 357,500.00</b>	

**RESOLUTION NO. 2020-61**

**RESOLUTION APPROVING OF ITEMS OF REVENUE AND APPROPRIATION N.J.S.A. 40A:4- 87**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such

item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for equal amount, **NOW, THEREFORE, BE IT RESOLVED**, that the Council of the Borough of Mantoloking in the County of Ocean, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2020 in the sum of \$1,096.80, which is now available from the Sustainable Jersey Small Grants Program;

**BE IT FURTHER RESOLVED**, that the like sum of \$1,096.80 is hereby appropriated under the caption of, 2020 Sustainable Jersey Small Grants Fund, and shall be applied in compliance with the terms and conditions as set forth in the grant.

**BE IT FURTHER RESOLVED**, that the Mayor and Clerk are authorized to execute the grant agreement.

**ROLL CALL VOTE RESOLUTIONS 2020-58 THROUGH 2020-61**

**INTRODUCTION TO ORDINANCE NO. 702**

**AN ORDINANCE OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING THE BOROUGH CODE OF THE BOROUGH OF MANTOLOKING, SO AS TO AMEND CHAPTER 20, ENTITLED “SEWERS” SO AS TO UPDATE SEWER FEES**

**BE IT ORDAINED** by the Mayor and Borough Council of the Borough of Mantoloking, County of Ocean, and State of New Jersey, as follows:

**SECTION 1.** Section 20-3 of Chapter 20 of the Borough Code of the Borough of Mantoloking, entitled, “Sewers” is hereby amended and supplemented so as to read in its entirety as follows:

**20-2.3 Connection Fees and Costs.**

- a. All costs shall be borne by the owner of the premises served.
- b. The fee for connecting to the sanitary sewerage system shall be **one hundred (\$100.00)** dollars. This fee includes the fee for inspection of this connection.

**SECTION 2.** Section 20-5 of Chapter 20 of the Borough Code of the Borough of Mantoloking, entitled, “Sewers” is hereby amended and supplemented so as to read in its entirety as follows:

**20-2.5 User Rates and Charges.**

- a. All owners of improved premises subject to connection and who have not connected and paid shall pay a pro rated annual sewer charge. The pro rated charge shall be due and payable from the expiration of the six (6) month period and shall be paid in full not later than seven (7) months from the announcement of availability of connection.
- b.1. There are hereby established the following annual rates and charges to be imposed by the Borough for the use and service of the sanitary sewerage system:

The minimum charge per unit shall be **two hundred forty-two dollars and fifty-two cents (\$242.52)** annually. In addition to the minimum charge each user shall pay a fee of **\$13.53 (thirteen dollars and fifty-three cents)** per fixture for all fixtures over four (4) exclusive of the laundry facility and one (1)

dishwasher.

2. The annual sewer charge based on the type of property shall be as follows: ("X" indicates one (1) unit)

	Annual <u>Rental Charge</u>
(a) Single-family dwelling, apartment unit, (an apartment unit will be deemed any living unit having cooking facilities)	1X
(b) Commercial Establishments-Retail stores	1X
(c) Churches	1X
(d) Yacht Clubs	1.5

3. In addition to the foregoing charges, any user who discharges toxic pollutants into the system which causes increased operations and maintenance costs shall be responsible for such increased operation and maintenance costs.

c. Each user shall be provided with an annual statement of the sewer charges. The annual sewer charges shall be due and payable on May 1st of each year and shall become delinquent unless paid on or before the expiration of the grace period allowed for payment of third quarter property taxes. Failure to timely pay the sewer charges will expose the property to a municipal lien sale. Delinquent sewer accounts shall accrue interest at the rate of twelve (12%) percent per annum.

**SECTION 3.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

**SECTION 4.** If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

**SECTION 5.** This ordinance shall take effect after second reading and publication as required by law.

**ROLL CALL VOTE ORDINANCE NO. 702**

8. **PUBLIC SAFETY COMMITTEE**: Councilman Gillingham will present the monthly reports of the Police Department, Municipal Court, Fire Company and Emergency Management.

**RESOLUTION NO. 2020-62**

**RESOLUTION: IN SUPPORT OF THE MULTIPLE SCLEROSIS SOCIETY'S NEW JERSEY METRO CHAPTER AND THE "COAST THE COAST" BIKE MS RIDE**

**WHEREAS**, the Multiple Sclerosis Society, have requested permission to pass through the Borough utilizing Barnegat Lane north, Lyman Street and Route 35 in conjunction with the "Coast the Coast" Bike MS Ride, on Saturday, May 9, 2020 and Sunday May 10, 2020; and

**WHEREAS**, the Mayor and Council wish to endorse and support the Multiple Sclerosis Society New Jersey Metro Chapter and the "Coast the Coast" Bike MS Ride.

**IT IS NOW, THEREFORE**, this 17<sup>th</sup> day of March, 2020,

**RESOLVED** by the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey, as follows:

1. Have requested permission to pass through the Borough utilizing Barnegat Lane, Lyman Street and State Highway Route 35 in conjunction with the "Coast the Coast" Bike MS Ride, on Saturday, May 9, 2020 and Sunday May 10, 2020; and is hereby granted subject only to endorsement by the Chief of Police.
2. Upon endorsement by the Chief, a copy of this Resolution shall be forwarded to Multiple Sclerosis Society, Attention: Michael Franken
3. This approval and endorsement is subject to such conditions, if any, as shall be established by the Chief.

**RESOLUTION NO. 2020-63**

**RESOLUTION: IN SUPPORT OF THE KATE SHEA FOUNDATION ANNUAL BAY HEAD 5 K MEMORY RUN**

**WHEREAS**, the Kate Shea Foundation, have requested permission to utilize roadways in the Borough in conjunction with the Annual Bay Head 5K Memory Run, on Saturday, May 16, 2020; and

**WHEREAS**, the Mayor and Council wish to endorse and support the Kate Shea Foundation and the Annual Head 5K Memory Run.

**IT IS NOW, THEREFORE**, this 17<sup>th</sup> day of March, 2020,

**RESOLVED** by the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey, as follows:

1. The request to utilize East Avenue, Lyman Street, and Barnegat Lane, is hereby granted subject only to endorsement by the Chief of Police.
2. Upon endorsement by the Chief, a copy of this Resolution shall be forwarded to The Kate Shea Foundation, Attention: Edward Shea Event Director
3. This approval and endorsement is subject to such conditions, if any, as shall be established by the Chief.

**RESOLUTION NO. 2020-64**

**RESOLUTION: APPOINTMENT OF PERSONNEL – SEASONAL PART TIME HELP**

**RESOLVED**, the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey approves the following appointments with the terms and conditions indicated:

<b>Name</b>	<b>Position</b>	<b>Effective Date</b>	<b>Salary</b>
Aidan Hendricks	SLEO I	3/17/2020	\$13.50
Zachary Zambella	SLEO I	3/17/2020	\$13.50
Taylor Gilman	Administrative Assistant	3/17/2020 - 4/21/2020	\$20.00

**ROLL CALL VOTE RESOLUTIONS 2020-62 THROUGH 2020-64**

**INTRODUCTION OF ORDINANCE 703**

**AN ORDINANCE OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY, AMENDING AND SUPPLEMENTING THE BOROUGH CODE OF THE BOROUGH OF MANTOLOKING, SO AS TO AMEND CHAPTER 7 ENTITLED “TRAFFIC”**

**NOW, THEREFORE, BE IT ORDAINED**, by the governing body of the Boroug of Mantoloking, County of Ocean, State of New Jersey, as follows:

**SECTION 1.** The Borough Code of the Borough of Mantoloking is hereby amended and supplemented so as to amend Chapter 7, entitled “Traffic,” so as to amend §7-12 entitled “Parking time limited on certain streets” so as to amend the provisions applicable to Lyman Street, so as to amend the third line applicable to Lyman Street and to add another line applicable to Lyman Street so that they shall read as follows:

<i>Name of Street</i>	<i>Sides</i>	<i>Time Limit</i>	<i>Hours</i>	<i>Location</i>
Lyman Street*	South	4 hours	Between 9:00am and 5:00pm	East of Route NJ 35 (Ocean Avenue); the entire length
Lyman Street*	North	No Parking	NA	West of East Avenue

**SECTION 2.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

**SECTION 3.** If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

**SECTION 4.** This ordinance shall take effect after second reading and publication as required by law.

**ROLL CALL VOTE ORDINANCE NO. 703**

9. **DUNE & BEACH COMMITTEE**: Councilman Batcha will present the reports of the Dune & Beach Committee and Ocean County Block Grant Program.

**RESOLUTION NO. 2020-65**

**RESOLUTION OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A MEMORANDUM OF AGREEMENT WITH THE US DEPARTMENT OF THE INTERIOR FISH AND WILDLIFE SERVICE AND THE DEPARTMENT OF ENVIRONMENTAL PROTECTION**

**WHEREAS**, pursuant to the terms of the State Aid Agreement with the New Jersey Department of Environmental Protection (“NJDEP”) concerning the construction and maintenance of the replenishment project, the Borough was required to develop and implement a beach species management plan; and

**WHEREAS**, the Memorandum of Agreement with the U.S. Department of the Interior, Fish and Wildlife Service (USFWS) and the New Jersey Department of Environmental Protection (NJDEP), attached hereto as Schedule A, affirms the management plan that was developed addressing the management of certain threatened and endangered species, as well as species of special concern and was developed jointly by the parties to define and describe the roles and responsibilities of the Borough, the NJDEP and the USFWS in the protection and management of the listed species within the Borough; and

**WHEREAS**, the Borough Council wishes to authorize the execution of the Memorandum of Agreement.

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Borough of Mantoloking, County of Ocean, State of New Jersey, that the Mayor is hereby authorized to execute, and the Borough Clerk to attest to the Memorandum of Agreement Between the United States Department of the Interior, Fish and Wildlife Service, the New Jersey Department of Environmental Protection and the Borough of Mantoloking for the Beach Species Management Plan.

**ROLL CALL VOTE RESOLUTIONS 2020-65**

10. **MUNICIPAL SERVICES COMMITTEE**: Mayor White will present the monthly reports from the Public Works Superintendent, Construction Official, Land Use Officer and Building Committee.
11. **MUNICIPAL RELATIONS COMMITTEE**: Councilwoman O’Mealia will present the report of the Mantoloking Relations Committee.

**RESOLUTION NO. 2020- 66**

**RESOLUTION OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF MANTOLOKING AND BOROUGH OF BAY HEAD FOR REGISTRAR SERVICES**

**WHEREAS**, the Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes the Borough of Mantoloking to enter into a contract for the provision of certain governmental services with the County of Ocean; and

**WHEREAS**, N.J.S.A. 40A:65-5 requires that such a contract be authorized by resolution; and

**WHEREAS**, the Boroughs of Bay Head and Mantoloking desire to formally join together and share the use of the Registrar services in emergency situations; and

**WHEREAS**, the Borough of Bay Head has the skill and ability to provide Registrar services for the Borough of Mantoloking in the event the Mantoloking’s Registrar is unavailable; and

**WHEREAS**, the Borough of Mantoloking has the skill and ability to provide Registrar services for the Borough of Bay Head in the event the Bay Head’s Registrar is unavailable; and

**WHEREAS**, it is the desire of the governing body to authorize the execution of a Shared Services Agreement with the Borough of Bay Head for Registrar Services.

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Borough of Mantoloking, County of Ocean, State of New Jersey as follows:

1. That the governing body does hereby authorize the execution of a Shared Services Agreement with the Borough of Bay Head for Registrar Services, in accordance with the terms of said agreement attached hereto and made a part hereof as Schedule A. The form of said agreement is subject to the approval of the Borough Attorney.
2. That the Mayor is hereby authorized to execute and the Borough Clerk to attest to the Shared Services Agreement, and any other documents necessary to effectuate the terms of this resolution.
3. That a copy of the agreement referenced herein shall be kept on file and made available for public inspection at the Borough Clerk’s Office during normal business hours.
4. That a certified copy of this resolution, together with a copy of the agreement, shall be forwarded to the Borough of Bay Head Administrator, Borough of Bay Head Registrar, Syrette Chase, NJ Department of Health and Vincent Caffarello, New Jersey Department of Health.

#### **ROLL CALL VOTE RESOLUTION 2020-66**

12. **STRATEGIC PLANNING COMMITTEE**: Councilwoman O’Mealia will present the report of the Strategic Planning Committee.

13. **ENVIRONMENTAL COMMITTEE**: Councilwoman Green will present the report of the Environmental Committee.

#### **RESOLUTION NO. 2020-67**

#### **RESOLUTION OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY, SUPPORTING PARTICIPATION IN THE SUSTAINABLE JERSEY® MUNICIPAL CERTIFICATION PROGRAM**

**WHEREAS**, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

**WHEREAS**, the Borough of Mantoloking strives to assure clean land, air and water, improve working and living environments as steps to building a sustainable community that will thrive well into the new century; and

**WHEREAS**, the Borough of Mantoloking hereby acknowledges that the residents of Mantoloking desire a stable, sustainable future for themselves and future generations; and

**WHEREAS**, the Borough of Mantoloking wishes to support a model of government which benefits our residents now and far into the future by exploring and adopting sustainable, economically-sound practices; and

**WHEREAS**, by endorsing a sustainable path the Borough of Mantoloking is pledging to educate itself and community members further about sustainable activities and to develop initiatives supporting sustainable

practices; and

**WHEREAS**, as elected representatives of the Borough of Mantoloking we have a significant responsibility to provide leadership which will seek community-based sustainable solutions to strengthen our community:

**NOW THEREFORE BE IT RESOLVED**, by the governing body of the Borough of Mantoloking, County of Ocean, State of New Jersey, that to focus attention and effort within the Borough of Mantoloking on matters of sustainability, the Borough Council wishes to pursue local initiatives and actions that will lead to Sustainable Jersey Municipal Certification.

**BE IT FURTHER RESOLVED**, by the Borough Council of Mantoloking that we do hereby authorize the Environmental Committee/Green Team Members to serve as Mantoloking’s agents for the Sustainable Jersey Municipal Certification process and authorize them to complete the Municipal Registration on behalf Mantoloking.

**RESOLUTION NO. 2020-68**

**RESOLUTION OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY, PROVIDING FOR CONFIRMATION OF THE APPOINTMENT OF HALEY KARDEK TO THE ENVIRONMENTAL COMMISSION**

**WHEREAS**, a vacancy exists in the Environmental Commission; and

**WHEREAS**, the Chairwoman of the Environmental Commission has recommended, Haley Kardek; and

**WHEREAS**, the Mayor has nominated Haley Kardek to serve on the Environmental Commission with a term ending December 31, 2022.

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Borough of Mantoloking, County of Ocean, State of New Jersey, that the appointment of Haley Kardak as an Environmental Commission member is hereby confirmed.

**ROLL CALL VOTE RESOLUTIONS 2020-67 and 2020-68**

14. **LONG RANGE PLANNING COMMITTEE**: Councilwoman O’Mealia will present the report of the Long Range Planning Committee
  
15. **FLOOD STRATEGY COMMITTEE**: Councilwoman O’Mealia will present to report of the Flood Strategy Committee
  
16. **MAYOR AND COUNCIL COMMENTS**:
  
17. **PUBLIC COMMENTS PERIOD**:
  
18. **NEXT MEETING**: Caucus and Regular Business Meeting, Tuesday April 21, 2020 format of the meeting to be determined.
  
19. **ADJOURNMENT**: