

DRAFT NO.1-7/22/2020

THE BOROUGH OF MANTOLOKING
MAYOR AND COUNCIL

MINUTES – CAUCUS AND REGULAR BUSINESS MEETING

July 21, 2020

5:30 P.M.

MANTOLOKING VIRTUAL MEETING

CALL: 605-313-5156

ACCESS CODE: 231051

CAUCUS MEETING

CALL TO ORDER: Mayor E. Laurence White called the meeting to order at 5:30 p.m.

OPEN PUBLIC MEETING STATEMENT: Mayor White read the following statement:

In compliance with the provisions of the New Jersey Open Public Meetings Act, adequate notice of this meeting of the Mantoloking Borough Council has been advertised in the manner provided by law.

ROLL CALL:

Present: Mayor E. Laurence White, Councilman Gillingham, Councilman Nelson
Dialed in: Councilman Amarante, Councilman Batcha, Councilwoman O’Mealia,
Absent: Councilwoman Green
Also Present: Beverley A. Konopada, Borough Clerk, Jean Cipriani, Borough Attorney, Lynne Hazelet, Deputy Clerk, April Yezzi, CFO, CTC, QPA, Stacy Ferris, Police Chief and Scott Hulse, Public Works Manager

A. REVIEW OF REGULAR MEETING AGENDA

B. BOROUGH COUNCIL DISCUSSION ITEMS FOR NEXT MONTHS AGENDA.

- Mayor and Council Stipends- some residents looking to compensate the governing body for their time.
- Parking/Traffic Ordinance- 4 hour parking restriction

<u>Finance Committee:</u>	Councilman Amarante
<u>Public Safety Committee:</u>	Councilman Gillingham
<u>Dune and Beach Committee:</u>	Councilman Batcha
<u>Municipal Services Committee:</u>	Mayor White
<u>Municipal Relations Committee:</u>	Councilwoman O’Mealia
<u>Strategic Planning Committee:</u>	Councilwoman O’Mealia
<u>Environmental Committee:</u>	Councilwoman Green
<u>Long Range Planning Committee</u>	Councilwoman O’Mealia
<u>Flood Strategy Committee</u>	Councilwoman O’Mealia

C. PUBLIC COMMENT PERIOD- State your name and address for the record. Once you have finished speaking, please place your phone on mute.

Mayor White explained that the discussion portion of the caucus may never come to a vote, however, it allows for information sharing.

Pricilla Hiby, 907 Barnegat Lane, discussed Mayor and Council Stipends and the fact that the Mayor spends many hours in his position and the council as well and should be compensated. She shared some compensation figures from comparable towns:

Beach Haven	Mayor \$3,000	Council \$1,000	Administrator \$50,000
Bay Head	Mayor \$3,000	Council \$1,000	Administrator – not audible
Pt. Borough	Mayor \$4,200	Council \$3,200	Administrator \$120,000
Lavallette	Mayor \$7,500	Council \$5,000	Administrator \$82,000

Carl Beck, 988 Barnegat Lane, asked if municipalities have term limits.

Barbara Benz, 1012 East Avenue, supports the compensation recommendation.

Carol Leone, 1019 Ocean Avenue, believes the compensation recommendation is an excellent idea.

Councilwoman O'Mealia commented that comparisons are accurate for the towns around us. The difference is that the borough does not have a business administrator. Mayor White is performing many duties and holding together the administration of the borough. It would be best to separate those responsibilities and do what the other municipalities in and around us are doing, having a professional business administrator. There is a profound difference between a professional who has experience in business administration in a municipality and the considerable duties that the mayor performs on a daily basis for the borough.

Personally, as a member of council, I see no need for any stipend for myself. I appreciate your thoughts. I do understand at the moment Mayor White is performing many duties and wearing many hats. The borough would be best served by the separation of duties with a professional business administrator and Mayor and Council.

Priscilla Hiby, 907 Barnegat Lane, a good solution down the road. We should address the first matter of compensation and then a business administrator.

Joann Lygas, 970 Barnegat Lane, salary vs. stipend. Salary from Ms. Lygas's perspective means benefits.

Borough Attorney Cipriani, salary is a phrase usually used for employees who receive benefits. Under the statute, part time governing body members including mayors do not receive additional benefits. Exception for full time mayors not in the borough form sometimes see this in the Faulkner Mayor and Council form, there are additional benefits that do accrue.

Salary and compensation for governing body would be an ordinance, a two month process. You could create a two tiered form of compensation for mayor with no administrator and compensation for the mayor where there is an administrator hired. This is an option. Look at 2020 budgetary impact. You could create an ordinance in 2021.

Jim Brown, 985 Barnegat Lane, agrees with Joann Lygas. What you are doing is worth thousands of dollars. You have a very hard job.

Councilman Amarante explained that there are reports forth coming from Long Range and Strategic committees. The borough should not make a rushed decision. Mayor and Council knew when they decided to run for these positions there were no renumerations and ran to support the town. Councilman Amarante futher explained that he does not see the urgency or need for major renumerations.

Priscilla Hiby, 907 Barnegat Lane, this has become a full time job for the Mayor.

Tony Grella, 1431 Ocean Avenue, agreed with Councilman Armarante. Everyone knew what they were signing on for when they ran for these positions. Put it out for a vote to the entire town rather than a few people attending the meetings.

Borough Attorney Cipriani noted that in the borough form, you can have a non-binding referendum, there is no binding referendum.

Carol Leone, 1019 Ocean Avenue, wanted to know how the borough goes about doing this. Borough Attorney Cipriani explained that establishing of compensation for governing body must be done by ordinance. Bay Head did an ordinance, they did not have a townwide referendum.

Councilman Nelson advised that Councilman Amarante brought up a good point regarding having a long range plan and how best to move forward. The plan should be the frame work that we look at, not only stipends but how the work is divided up in the town. An administrator makes a lot of sense to Councilwoman O’Mealia’s point. You need a framework to discuss all these topics and move forward logically. I support what Councilman Amarante said that we look at the long range plan and what Councilwoman O’Mealia said to look at administrators and look at it in its entirety instead of a short term fix.

Mayor White moved forward with the second discussion item – Parking

Borough Attorney Cipriani, discussed the change in format to the caucus. Which was developed in part due to the elimination of the precouncil meeting, but also wanting to make sure significant items do not appear on agenda without the opportunity for public comment, public involvement and council to discuss in public setting. The Parking ordinance is not an action item. It was presented at last meeting and this is about the removal of proposed 4 hour parking. She reminded everyone that this is a public meeting and all comments made become part of the public meeting and everything is being recorded. There will be minutes and recording of the meeting. Public Trust Doctrin - municipalities may not create barriers to access the beach for non residents. It extends the entire replenishment area. The borough needs to follow the State Aid and Municipal access plan as well.

Mayor White opens floor up to anybody to present thoughts about this. Removing 4 hour restriction and going to unlimited parking.

Councilman Batcha has received a lot of feedback regarding parking. We can talk about exactly what the ordinance is intending to do. There has been alot of misinformation about the change. A question received was why did the ordinance come out of the beach committee. We

need to let people stay the whole day that is the purpose. We are not creating anything different than we already have, very small tweak. We are doing this as our responsibilities under the Public Trust Doctrine, NJDEP and State Aid Agreements. We have an unreasonable fear of the unknown and people misunderstood the intent. The only restrictions are during the day limiting to 4 hrs a day right now that seems to be unreasonable. Jean could speak to this and Robert Mainberger could weigh in and hear public comments as well.

Councilwoman O'Mealia asked Councilman Batcha if he could be more specific on the legal aspects being unreasonable. Councilman Batcha responded that Jean Cipriani wrote a memo on it and he looked at it as an attorney, DEP specifically said it was unreasonable.

Councilwoman O'Mealia responded haven't seen anything from Jean Cipriani with comments and asked for more specifics.

Mayor White added that all the Council received a red lined memo copy, page 17 or 18, appendix 3, where comments from the DEP were made regarding parking.

Borough Attorney Cipriani said the memo was sent to all council on 7/1/20, including Councilwoman O'Mealia.

Councilman Amarante thought the comment from the DEP was only a comment not a requirement. Renourishment changed the parking from 2 hours to 4 hours why was it reasonable then but not now.

Look at parking situation townwide in general and do a more comprehensive study. Another situation where something is trying to be rushed through.

Barbara Benz, 1012 East Avenue, thanked Councilman Amarante for his comments and proposed a parking advisory committee be put together that can look at townwide perspective, taking into consideration security, safety, and the law as dictated by Jean Cipriani and the access plan negotiated by Robert Mainberger. Consider ideas. It should be comprised of 4 to 5 residents that represent different sections of Mantoloking. Hope this is something the Mayor and Council put in place.

Mr. Goldman added that we have not heard why we should do this. An advisory group would be good.

Jan O'Malley, 1231 Bay Avenue, supports Councilman Amarante and Barbara Benz. There should be some sort of an advisory committee to take a broader look at the ordinance, issues in each neighborhood of the town. A more global view of the town.

Mayor White said it will be important to have at least one member of council, Chief Ferris, and Scott Hulse included.

Borough Attorney Cipriani advised that to create this committee by resolution could be done at the August meeting. If you would be interested to be on this committee email Clerk Konopada.

Virginia Sigety, 1320 Bay Avenue, reported that there were at least twenty coolers lined up on the beach at the snow fence.

Carol Leone, 1019 Ocean Avenue, discussed badges for out of towners with limited parking. When she was at the beach, the coolers were also lined up. There are more people staying all day.

Mayor White advised that the borough will be reducing daily badges to 300 at this point. With this kind of heat in terms of coolers, we have to make some changes and let people access water. We have to allow things we don't normally do.

Chief Ferris spoke about people passing the staff more frequently, porta potties required by the Ocean County Board of Health, everywhere you have lifeguards you need to have a porta potty. This is a very unusual year. Traffic today is just like a Saturday or Sunday. Emergency proclamation in place to close beach down at 9 pm.

Barbara Benz, 1012 East Avenue, has witnessed door dash coming to beach access points and making food deliveries.

Joann Lygas, 970 Barnegat Lane, agreed with Councilman Amarante and Barbara Benz. A significant study townwide should be done. Different areas have different issues. Councilman Batcha mentioned overnight parking throughout the town. If you make changes in the ordinance you need to have some consistencies.

Mayor White advised if we do some studying about parking, it needs to be kept totally separate from beach issues. He also said those interested in the parking study in town should email Clerk Konopada.

Borough Attorney Cipriani said the beach rules regarding food and coolers are a separate issue. You can't look at parking in Mantoloking without reference to the beach.

Councilwoman O'Mealia asked Clerk Konopada how many people were on the phone. Clerk Konopada replied with Council - 18 total.

Councilwoman O'Mealia suggested in order to engage the community, we need to put in this in the Blogtrotter and Reporter where it will be communicated to a larger audience if they want to participate.

Mayor White reported that the tax bills were sent out 25 days before they are due. There have been mail issues in town. Payments needs to be in the office by August 10th.

Virginia Sigety, 1320 Bay Avenue, requested an update on water company lot regarding landscaping and fencing.

Mayor White discussed the truck noise concerns in the morning. Larry Plevier, Borough Engineer, talked to the company and is hoping to hear back within a week.

Barbara Benz, 1012 East Avenue, reported that she had not received mail delivery for at least 4 days last week.

Mayor White responded that this is a problem throughout the town. Post offices across the county and here are slammed. There are a couple of issues at Brick. Brick sends us all of our mail. Hopefully this can be fixed.

Jan O'Malley, 1231 Bay Avenue, had a question regarding resolution 2020-111 approving contract to Civic Plus website redesign. How will they be getting input and requirements from the various parts most specifically the Environmental Commission and Green Team, since that is what I have been involved in.

Mayor White responded that Clerk Konopada is the point of contact for the website. She will be reaching out to people and that will include you. Civic Plus have really good websites it will be a big upgrade. She will be reaching out to people over time to make sure we cover all grounds.

ADJOURN CAUCUS MEETING:

MOTION: Countilman Nelson
SECOND: Councilman Gillingham
ALL IN FAVOR: Aye

REGULAR BUSINESS MEETING

1. **CALL TO ORDER:** Mayor E. Laurence White called the meeting to order at 6:00 p.m.
2. **OPEN PUBLIC MEETING STATEMENT:** Mayor White read the following statement:

In compliance with the provisions of the New Jersey Open Public Meetings Act, adequate notice of this meeting of the Mantoloking Borough Council has been advertised in the manner provided by law.

3. **ROLL CALL:**

Present: Mayor E. Laurence White, Councilman Gillingham, Councilman Nelson
Dialed in: Councilman Amarante, Councilman Batcha, Councilwoman O'Mealia,
Absent: Councilwoman Green
Also Present: Beverley A. Konopada, Borough Clerk, Jean Cipriani, Borough Attorney, Lynne Hazelet, Deputy Clerk, April Yezzi, CFO, CTC, QPA, Stacy Ferris, Police Chief and Scott Hulse, Public Works Manager

4. **PLEDGE OF ALLEGIANCE:** Mayor White led the assembly in the Pledge of Allegiance.

5. **RESOLUTION NO. 2020-102**

RESOLUTION: MINUTES OF PREVIOUS MEETINGS

Regular Business Meeting Minutes- June 16, 2020

RESOLVED, the Mantoloking Borough Council approved the following minutes as distributed.

Councilman Amarante requested a correction be made on page 12.

ROLL CALL VOTE RESOLUTION 2020-102

Moved by Councilman Amarante, seconded by Councilman Nelson and approved by unanimous roll call vote.

6. **PRIVILEGE OF THE FLOOR:** Mayor White opened the meeting for public comment and questions about the agenda. State your name and address for the record. Once you have finished speaking, please place your phone on mute.

No comments were made.

7. **FINANCE COMMITTEE:** Councilman Amarante presented the monthly finance report.

RESOLUTION NO. 2020-103

RESOLUTION THE REPORT OF THE MUNICIPAL FINANCE OFFICER

**BOROUGH OF MANTOLOKING
Financial Report for the Month of May 31, 2020**

Status of the Budget on May 31, 2020

FUND	APPROPRIATION	CURRENT BALANCE	EXPENDED DURING MONTH	EXPENDED YEAR TO DATE	ENCUMBERED BALANCE	APPROPRIATION BALANCE
2020 TEMPORARY BUDGET	\$692,200	\$2,954,624	\$307,206	\$1,535,201	\$672,530	\$746,893
2019 RESERVE BUDGET - CURRENT	\$5,283,897	\$656,271	\$0	\$293,030	\$3,839	\$359,403
2020 CAPITAL FUND	\$1,543,000	\$1,543,000	\$1,525	\$255,727	\$160,897	\$1,126,376
SANDY EMERGENCY FUNDS	\$146,568	\$139,968	\$0	\$0	\$0	\$139,968
TOTAL	\$7,665,665	\$5,293,863	\$308,731	\$2,083,957	\$837,266	\$2,372,640

(Subcategory of Capital Fund)	APPROPRIATION	CURRENT BALANCE	EXPENDED DURING MONTH	EXPENDED YEAR TO DATE	ENCUMBERED BALANCE	APPROPRIATION BALANCE
Construction-Municipal Building	\$890,832	\$890,832	\$0	\$135,500	\$149,946	\$605,386

Receipts, Disbursements and Changes in Cash Balance During the Month of May 31, 2020

FUND	CASH BALANCE JANUARY 1, 2020	CASH BALANCE BEGINNING OF MONTH	CASH RECEIVED	CASH DISBURSED	CASH BALANCE END OF MONTH
2019 CURRENT FUND	\$3,326,063	\$1,842,499	\$1,534,337	(\$318,491)	\$3,058,344
CAPITAL FUND	\$2,567,262	\$2,313,060	\$0	(\$10,760)	\$2,302,300
ANIMAL CONTROL FUND	\$223	\$235	\$0	\$0	\$235
OTHER TRUST FUNDS	\$524,694	\$561,328	\$261	(\$1,103)	\$560,487
PAYROLL ACCOUNT	\$56,176	\$53,135	\$186,263	(\$175,260)	\$64,137
UNEMPLOYMENT ACCOUNT	\$34,091	\$34,111	\$1	\$0	\$34,113
LAW ENFORCEMENT TRUST	\$2,848	\$2,850	\$0	\$0	\$2,850
TOTAL	\$6,511,358	\$4,807,219	\$1,720,862	(\$505,614)	\$6,022,466

RESOLUTION NO. 2020-104

RESOLUTION: PAYMENT OF BILLS

WHEREAS, the municipal finance officer has presented

- A list of bills in the amount of \$1,931,675.02 with the recommendation they be paid, and
- A list of bills in the amount of \$103,483.36 that have been paid with the approval of the municipal clerk and the mayor, now, therefore, be it

RESOLVED, the council approves the payment of all the bills and directs that a copy of these lists be attached to and made part of the minutes of this meeting.

RESOLUTION NO. 2020-105

RESOLUTION REQUESTING A SEWER REFUND OF OVERPAYMENT OF 2020 SEWER BILLINGS DUE TO OVER BILLING OF SEWER ACCOUNT FOR PROPERTY KNOWN AS BLOCK 34, LOT 10.01 AKA 201 DOWNER AVENUE, MANTOLOKING BOROUGH, OCEAN COUNTY, NEW JERSEY

WHEREAS, there was an overpayment on the sewer account for the 2020 annual sewer billing on property owned by Henry E. and Debra A. Rzemieniewski known as 201 Downer Avenue, Mantoloking, Borough, Ocean County, New Jersey; and,

WHEREAS, such payment has resulted in an overpayment of 2020 sewer billing in the amount of \$162.36 and said property owner is requesting a refund of this overpayment in a total refund amount of \$162.36,

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Mantoloking, County of Ocean, State of New Jersey, that the Chief Financial Officer be hereby authorized to issue a check in the amount of \$162.36 for said overpayment for the property known as Block 34, Lot 10.01 aka 201 Downer Avenue, Mantoloking, New Jersey to Henry E. and Debra A. Rzemieniewski, 201 Downer Avenue, Mantoloking, New Jersey as property owner.

BE IT FINALLY RESOLVED, that a certified copy of this Resolution be forwarded to the Tax Collector, Chief Financial Officer and property owner.

RESOLUTION NO. 2020-106

RESOLUTION APPROVING OF ITEMS OF REVENUE AND APPROPRIATION N.J.S.A. 40A:4- 87

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount;

NOW, THEREFORE, BE IT RESOLVED, that the Council of the Borough of Mantoloking in the County of Ocean, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2020 in the sum of \$1,096.80, which is now available from the Sustainable Jersey Small Grants Program;

BE IT FURTHER RESOLVED, that the like sum of \$1,096.80 is hereby appropriated under the caption of, 2020 Sustainable Jersey Small Grants Fund, and shall be applied in compliance with the terms and conditions as set forth in the grant.

BE IT FURTHER RESOLVED, that the Mayor and Clerk are authorized to execute the grant agreement.

RESOLUTION NO. 2020-107:

RESOLUTION OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE FINAL PAYMENT TO WALLACE BROTHERS FOR PROPOSED MANTOLOKING MUNICIPAL BUILDING

WHEREAS, the Borough and Wallace Brothers previously entered into a contract for the construction of the Proposed Mantoloking Municipal Building dated September 7, 2016; and

WHEREAS, a contractual dispute exists between the parties concerning certain aspects of the work done by contractor and/or done by others; and

WHEREAS, On August 20, 2019, Wallace Brothers Inc., entered into a Settlement Agreement and Release with the Borough of Mantoloking, to resolve disputes existing between the two parties concerning certain aspects of the work done by the contractor and/or done by others in the total amount of \$163,105.92; and

WHEREAS, pursuant to the abovementioned settlement, the parties had the following obligations:

- (A) Upon completion of agreed-upon punch list to the satisfaction of the Director of Public Works, Wallace Brothers will be paid \$75,000.00.
- (B) Upon presentation to the Borough of close out documentation including warranties, and as built to the satisfaction of the Borough Attorney, Chief Financial Officer and Director of Public Works, Wallace Brothers shall be paid the sum of \$53,000.00, which funds shall appear on the bills list at the next borough council action meeting following presentation and approval, but in no case in less than 60 days from the date of this agreement. A request by Wallace for partial payment of this item maybe presented to the governing body for approval if such request for partial payment of this item is deemed reasonable by the Mayor.
- (C) Upon Wallace Brothers installation of two Stair A interior satisfying the specifications in all regarding including a window and frame system which is 60-minute rated and complies with ASTM E199 for resistance to heat transfer to the satisfaction of the Project Architect, Wallace Brothers shall be paid the final \$35,105.92.
- (D) The performance bond shall be released when all bonded improvements are completed and a maintenance bond in compliance with contract and legal requirements has been provided; and

WHEREAS, the Borough has previously issued payments to Wallace Brothers in the amount of \$75,000.00 and \$53,000.00 in accordance subsection A and B of the settlement agreement; and

WHEREAS, it is the desire of the governing body to authorize the final payment to Wallace Brothers, Inc. in the amount of \$35,105.92 in accordance with subsection c of the agreement.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Mantoloking as follows,

1. That the governing body does hereby approve and authorize the final payment to Wallace Brothers, Inc in the amount of \$35,105.92 in accordance with subsection c of the Settlement Agreement.
2. A copy of this resolution shall be provided to Wallace Brothers, Inc. and the Chief Financial Officer.

RESOLUTION NO. 2020-112

RESOLUTION OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF THE OCCARES GRANT PROGRAM AGREEMENT WITH THE COUNTY OF OCEAN

WHEREAS, on January 30, 2020, the World Health Organization designated the novel coronavirus outbreak, COVID-19, as a Public Health Emergency of International Concern; and

WHEREAS, on January 31, 2020, the United States Health and Human Services Secretary declared a public health emergency for the entire United States to aid the nation's healthcare community in responding to COVID-19; and

WHEREAS, on March 9, 2020, the Governor of the State of New Jersey declared the concurrent invocation of both a State of Emergency pursuant to N.J.S.A. App.A.:9-33 et seq. and a Public Health Emergency as contemplated by N.J.S.A. 26:13-1 et seq., which invoked the authority and powers contemplated by N.J.S.A. 26:13-3, the Emergency Health Powers Act, and remains in effect; and

WHEREAS, on March 13, 2020, the President of the United States declared COVID-19 a national emergency; and

WHEREAS, on March 27, 2020, the Coronavirus Aid Relief and Economic Security Act (“CARES Act”) became law and was enacted, amongst other purposes, to combat the economic damages caused to the States and the political subdivisions under them; and

WHEREAS, the County of Ocean (the “County”) has received CARES Act funds from the United States Treasury to be used to reimburse the County, its agencies and municipalities within its boundaries, for economic damage attributed to the COVID-19 pandemic and the State of Emergency/Public Health Emergency; and

WHEREAS, for this municipality to receive funding from the County as reimbursement for COVID-19 related costs and expense, it must execute an Agreement with the County as a condition of the OCCARES Grant program;

WHEREAS, it is the desire of the governing body to execute the OCCARES Grant Agreement with the County so that it may seek reimbursement for COVID-19 related costs and expenses.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Mantoloking, County of Ocean, State of New Jersey, as follows:

1. That the governing body does hereby authorize the execution of the OCCARES Grant Agreement with the County of Ocean, in a form acceptable to the Borough Attorney.
2. That the governing body further authorizes the Chief Financial Officer to take whatever action is necessary to effectuate the terms of the OCCARES Grant Agreement.
3. That the Mayor is hereby authorized to execute and the Borough Clerk to attest to, respectively, the OCCARES Grant Agreement with the County of Ocean.
4. That a certified copy of this resolution shall be forwarded to the Chief Financial Officer, the Borough Administrator, the County Administrator and the County Comptroller/CFO, Julie N. Tarrant.

ROLL CALL VOTE RESOLUTIONS 2020- 103 - 2020- 107 and 2020-112

Moved by Councilman Amarante, seconded by Councilman Nelson and approved by unanimous roll call vote.

8. **PUBLIC SAFETY COMMITTEE**: Councilman Gillingham presented the monthly reports of the Police Department, Municipal Court, Fire Company and Emergency Management.

RESOLUTION NO. 2020-108

RESOLUTION OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING JAMES J. GLUCK AS MUNICIPAL COURT JUDGE

WHEREAS, due to the retirement of the Honorable James A. Liguori, there exists a need to appoint a Municipal Court Judge for the unexpired term ending on December 31, 2022; and

WHEREAS, James J. Gluck, Esq. has submitted his credentials and is duly qualified for the position of Judge of the Municipal Court of the Borough of Mantoloking; and

WHEREAS, the Governing Body desires to appoint James J. Gluck, Esq. as Judge of the Municipal Court of the Borough of Mantoloking in accordance with the provisions of N.J.S.A. 2B:12-4 for the unexpired term.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Mantoloking,

County of Ocean, State of New Jersey, as follows:

1. That the governing body does hereby appoint James J. Gluck, Esq. as Judge of the Municipal Court of the Borough of Mantoloking for the unexpired term commencing August 1, 2020 ending on December 31, 2022 or until a qualified successor is appointed.
2. That the appointment of James J. Gluck, Esq. as Judge of the Municipal Court of the Borough of Mantoloking is made in accordance with the provisions of N.J.S.A. 2B:12-4 and that James J. Gluck, Esq. shall be compensated \$1,600.00 per court session which is subject to the same annual percentage increase provided to all borough administrative staff.
3. That a certified copy of this resolution shall be forwarded to Appointee, Municipal Court Administrator and Borough Chief Financial Officer.

RESOLUTION NO. 2020-109

**RESOLUTION OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN,
STATE OF NEW JERSEY, APPOINTING SEASONAL PERSONNEL**

WHEREAS, there exists a need for various seasonal personnel to be appointed within the Borough; and

WHEREAS, the Chief of Police has recommended the appointment of individuals listed in Schedule A attached hereto and make a part hereof to serve as various seasonal personnel; and

WHEREAS, it is the desire of the governing body to appoint the individuals listed in Schedule A to serve as various seasonal personnel.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Mantoloking, County of Ocean, State of New Jersey, as follows:

1. That the governing body does hereby appoint the individuals listed in Schedule A attached hereto and made a part hereof as various seasonal personnel effective from date shown with the term ending September 15, 2020.
2. The appointees shall be paid the corresponding amount per hour as listed on Schedule A in accordance with the current salary ordinance.
3. That a certified copy of this resolution shall be forwarded to the Borough Chief of Police, Borough Chief Financial Officer and the individuals listed in Schedule A.

SCHEDULE A

Name	Position	Effective Date	Hourly Wage
Kenneth Blake	Badge Checker	6/29/2020-9/15/2020	\$11.00
Ricky Braen	SLEO II	6/30/20-9/15/20	\$20.00
Robert W. Heschle	SLEO II	6/30/20-9/15/20	\$20.00
Nicolas Malvasio	SLEO II	6/29/20-9/15/20	\$15.50

RESOLUTION NO. 2020-110

RESOLUTION: APPLICATION FOR MEMBERSHIP-MANTOLOKING FIRE COMPANY NO.1

WHEREAS, Caroline Blanchard has applied for membership in the Mantoloking Fire Company No. 1; and
WHEREAS, the fire company has approved the application; and
WHEREAS, pursuant to the provisions of the By-Laws of the Mantoloking Fire Company No. 1, all applications are also subject to approval of Council.
IT IS NOW, THEREFORE, this 21st day of July, 2020, **RESOLVED** by the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey, that the application of Caroline Blanchard is hereby approved, subject to receipt of satisfactory physical examination report.

ROLL CALL VOTE RESOLUTIONS 2020-108 - 2020-110

Moved by Councilman Gillingham, seconded by Councilman Nelson and approved by unanimous roll call vote.

9. **DUNE & BEACH COMMITTEE**: Councilman Batcha presented the reports of the Dune & Beach Committee and Ocean County Block Grant Program.

Councilman Batcha reported that beach badge sales are going well. We will be limiting daily badges to 300 due to some overcrowding.

Chief Ferris reported that a surfer in distress at 8:00 p.m. was rescued by an officer and Scott Hulse had also made a rescue.

Mayor White added that people are doing their jobs above and beyond. This has been a good summer for us.

10. **MUNICIPAL SERVICES COMMITTEE**: Mayor White presented the monthly reports from the Public Works Superintendent, Construction Official, Land Use Officer and Building Committee.

RESOLUTION NO. 2020-111

RESOLUTION: RESOLUTION OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY, AWARDING A CONTRACT TO CIVIC PLUS, LLC FOR WEBSITE REDESIGN SERVICES

WHEREAS, there exists a need for website redesign services for the Borough of Mantoloking; and

WHEREAS, the Borough solicited quotes for website redesign services for the Borough of Mantoloking; and

WHEREAS, Civic Plus has submitted an advantageous quotation in accordance with the Borough request; and

WHEREAS, the Borough Council desires to award a contract to Civic Plus, LLC, for \$12,000.00 for the two-year term of the contract; and

WHEREAS, it is the desire of the governing body award a contract for website redesign services for the Borough to Civic Plus, LLC.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Mantoloking, County of Ocean, State of New Jersey, as follows:

1. That the governing body does hereby award a contract for website redesign services to Civic Plus, in accordance with the attached Schedule A, an advantageous quotation.
2. That the Mayor is hereby authorized to execute and the Borough Clerk to attest to, respectively, a contract with Civic Plus in a form acceptable to the Borough Attorney.
3. This contract shall be an open-ended contract with funds being encumbered contingent upon the availability of funds in the budget year. No purchase(s) shall be made under this contract until the Chief Financial Officer has certified the availability of funds for such purchases.
4. A certified copy of this Resolution shall be provided to the Chief Finance Officer and Civic Plus.

ROLL CALL VOTE RESOLUTION 2020-111

Moved by Councilman Gillingham, seconded by Councilman Nelson and approved by unanimous roll call vote.

11. MUNICIPAL RELATIONS COMMITTEE: Councilwoman O’Mealia presented the report of the Mantoloking Relations Committee.

Councilwoman O’Mealia let the public know that the only item on the agenda for the Municipal Relations Committee is to attempt to hold a tax payer meeting and unfortunately Covid has interrupted having a meeting at the borough hall. She asked for feedback from the community, council and mayor on whether to do something remote in August. I have feedback from Borough Attorney Cipriani on the process to hold such a meeting. On my list of things to accomplish in 2020 was to hold a tax payer’s committee meeting. If the council would like to have this happen, Borough Attorney Cipriani can help us make it happen.

Mayor White said you are right, we have been talking about this for a long time and we don’t know how long Covid is going to last. Would like to try and figure it out and have a meeting of that kind.

Borough Attorney Cipriani explained that whether this is a virtual or regular meeting, it is still a public meeting. Select a date, time, and advertise and place on the website. The fact that it is designated as a non-resident taxpayer meeting does not change the fact that it is a public meeting. Try to get the word out to non-resident tax payers that this is a meeting designed to address their concerns. Bay Head has done this in August for many years.

Councilwoman O’Mealia said this meeting is designed to address the non-resident taxpayer’s concerns. Bay Head does this in August. We will do the best we can.

Councilman Nelson added that Point Pleasant Beach does it in the spring and advertises in the Ocean Star.

Councilman Gillingham added that meetings should not be virtual and people on the phone dominate the conversation. We have to wait for a chance to talk at these meetings. They are unsatisfactory.

Councilwoman O’Mealia responded the we will think about it, there is time left in the year .Since this is the first meeting, wait a couple of months , and perhaps be able to meet in person in October, November, December and see where we are, if not, we can start again in 2021.

Mayor White added, possibly hold a meeting with social distancing outside. We can hold off now for August, depending what the schools do.

Councilwoman O’Mealia agreed and said she is open to suggestion. This is the first time doing this . We can wait a couple of months or start in 2021.

12. STRATEGIC PLANNING COMMITTEE: Councilwoman O’Mealia presented the report of the Strategic Planning Committee.

Councilwoman O’Mealia reported on the Strategic Plan, Long Range Plan and Flood Strategy Plan reports. We are in final draft form for all reports and will begin with Long Range plan report first, in draft form. It is necessary to submit to Mayor and Council in executive session first, as advised by Borough Attorney Cipriani and do that at the August meeting. The Flood plan and Strategy plan fall under the umbrella of the Long Range plan. It makes sense to start with the Long Range plan then proceed with the Strategic plan and the Flood Strategy plan in executive session.

Mayor White agreed.

13. ENVIRONMENTAL COMMITTEE: Councilwoman Green absent, no report of the Environmental Committee.

14. LONG RANGE PLANNING COMMITTEE: Councilwoman O’Mealia presented the report of the Long Range Planning Committee

15. FLOOD STRATEGY COMMITTEE: Councilwoman O’Mealia presented the report of the Flood Strategy Committee

16. MAYOR AND COUNCIL COMMENTS:

Councilwoman O’Mealia thanked all the members of the 3 committies for their input, time and commitment on these final reports.

Councilman Amarante made a comment regarding that people are not wearing face coverings where he accesses the beach and suggested that on weekends there be a presence that enforces that rule.

Mayor White responded this is happening a lot and it is difficult law to enforce. We have vulnerable people here. He will consult with Chief Ferris and Borough Attorney Cipriani as to how to respond to this.

17. **PUBLIC COMMENTS PERIOD:** . State your name and address for the record. Once you have finished speaking, please place your phone on mute

No comments were made.

18. **NEXT MEETING:** Caucus and Regular Business Meeting, August 18, 2020 conference call.

19. **ADJOURNMENT :**

There being no further business for this meeting, it was motioned by Councilman Nelson, seconded by Councilman Gillingham and approved by unanimous voice vote at 7:00 p.m. to adjourn the meeting.

Respectfully submitted,

Beverley A. Konopada
Borough Clerk

BOROUGH OF MANTOLOKING
Financial Report for the Month of May 31, 2020

Status of the Budget on May 31, 2020

FUND	APPROPRIATION	CURRENT BALANCE	EXPENDED DURING MONTH	EXPENDED YEAR TO DATE	ENCUMBERED BALANCE	APPROPRIATION BALANCE
2020 TEMPORARY BUDGET	\$692,200	\$2,954,624	\$307,206	\$1,535,201	\$672,530	\$746,893
2019 RESERVE BUDGET- CURRENT	\$5,283,897	\$656,271	\$0	\$293,030	\$3,839	\$359,403
2020 CAPITAL FUND	\$1,543,000	\$1,543,000	\$1,525	\$255,727	\$160,897	\$1,126,376
SANDY EMERGENCY FUNDS	\$146,568	\$139,968	\$0	\$0	\$0	\$139,968
TOTAL	\$7,665,665	\$5,293,863	\$308,731	\$2,083,957	\$837,266	\$2,372,640

(Subcategory of Capital Fund)	APPROPRIATION	CURRENT BALANCE	EXPENDED DURING MONTH	EXPENDED YEAR TO DATE	ENCUMBERED BALANCE	APPROPRIATION BALANCE
Construction-Municipal Building	\$890,832	\$890,832	\$0	\$135,500	\$149,946	\$605,386

Receipts, Disbursements and Changes in Cash Balance During the Month of May 31, 2020

FUND	CASH BALANCE JANUARY 1, 2020	CASH BALANCE BEGINNING OF MONTH	CASH RECEIVED	CASH DISBURSED	CASH BALANCE END OF MONTH
2019 CURRENT FUND	\$3,326,063	\$1,842,499	\$1,534,337	(\$318,491)	\$3,058,344
CAPITAL FUND	\$2,567,262	\$2,313,060	\$0	(\$10,760)	\$2,302,300
ANIMAL CONTROL FUND	\$223	\$235	\$0	\$0	\$235
OTHER TRUST FUNDS	\$524,694	\$561,328	\$261	(\$1,103)	\$560,487
PAYROLL ACCOUNT	\$56,176	\$53,135	\$186,263	(\$175,260)	\$64,137
UNEMPLOYMENT ACCOUNT	\$34,091	\$34,111	\$1	\$0	\$34,113
LAW ENFORCEMENT TRUST	\$2,848	\$2,850	\$0	\$0	\$2,850
TOTAL	\$6,511,358	\$4,807,219	\$1,720,862	(\$505,614)	\$6,022,466

**BOROUGH OF MANTOLOKING
CASH RECEIPTS
MAY 31, 2020**

<u>REVENUE SOURCE</u>	<u>REVENUE THIS MONTH</u>	<u>YEAR TO DATE</u>	<u>2019 AMOUNT</u>
SURPLUS		0.00	
MUNICIPAL COURT FINES		6,281.35 0.00	0.00
INT & COST ON TAXES	1,413.08	7,440.13	0.00
INT ON INVESTMENTS	276.82	4,265.16	0.00
SEWER REVENUE		2,315.86	0.00
STATE AID:			
LEG INT BLK GRANT		0.00	0.00
CMPTRA		0.00	0.00
ENERGY TAX		0.00	0.00
SUPPL ENERGY TAX		0.00	0.00
FEMA		0.00	0.00
HOMESTEAD REBATE		0.00	0.00
CONSTRUCTION CODE	21,174.00	55,346.00	0.00
CONSTRUCTION CODE FINES		0.00	
DCA FEES	470.00	2,235.00	
ZONING	800.00	5,375.00	
BEACH BADGES	76,125.00	76,125.00	0.00
GRANTS:			
RECYCLING TONNAGE		0.00	0.00
DRUNK DRIVING ENF		0.00	0.00
CLEAN COMMUNITIES		0.00	0.00
BODY ARMOR		1,339.35	0.00
SEA WALL GRANT (STATE AGREEMENT)		0.00	0.00
ALC REHAB		0.00	0.00
SUSTAINABLE NEW JERSEY GRANT		1,096.80	0.00
DISTRACTED DRIVER GRANT		0.00	0.00
DOT		0.00	0.00
ZONING GRANT		0.00	0.00
BULLET-PROOF VESTS		0.00	0.00
FEMA-BEACH PUSH		0.00	0.00
DRIVE SOBER OR GET PULLED OVER-HOLIDAY		0.00	0.00
HAZARD MITIGAAATION GRANT		0.00	0.00
CLICK IT OR TICKET		0.00	0.00
CAPITAL SURPLUS		0.00	0.00
PETTY CASH		0.00	
RESERVE FOR PAYMENT OF BOND ANTIC NOTES		0.00	0.00
RESERVE FOR INSURANCE PROCEEDS		0.00	0.00
RES FOR SALE OF MUN ASSETS			0.00

**BOROUGH OF MANTOLOKING
CASH RECEIPTS
MAY 31, 2020**

<u>REVENUE SOURCE</u>	<u>REVENUE THIS</u>		<u>2019</u>
	<u>MONTH</u>	<u>YEAR TO DATE</u>	<u>AMOUNT</u>
RECEIPT FROM			
DELINQUENT TAXES	96.52	35,643.30	0.00
CURRENT TAXES RECEIVABLE	1,421,973.18	4,725,383.15	0.00
VETS & SR		0.00	0.00
PREPAID TAXES		0.00	0.00
M.R.N.A.:			
COPIES		31.31	0.00
CABLE TV FRANCHISE		5,607.65	0.00
INSURANCE		0.00	0.00
MISC.		1,346.40	0.00
PLANNING		0.00	0.00
FEES AND PERMITS	350.00	2,450.00	0.00
BUDGET REFUNDS	11,647.94	54,103.26	0.00
FLAGS		0.00	0.00
POLICE	10.00	45.00	0.00
SALE OF MUN ASSETS		0.00	0.00
RECYCLING		0.00	0.00
MAR LICENSE		10.00	0.00
LEA		209.95	0.00
MtNA - Off Duty		327.22	0.00
Due to Capital - FEMA		0.00	0.00
MOTOR VEHICLE FINES		0.00	0.00
OPRA		36.00	0.00
			0.00
INTERFUND		0.00	0.00
INVESTMENT		0.00	0.00
RESERVE FOR DEBT SERVICE		0.00	0.00
RESERVE		0.00	0.00
SPECIAL EMERGENCY NOTE		0.00	0.00
TOTAL REVENUE	1,534,336.54	4,987,012.89	0.00

BOROUGH OF MANTOLOKING
 CAPITAL IMPROVEMENTS
 AS OF MAY 31, 2020

ORD # ORD NAME	BALANCE AS OF 1/1/2019	2014 AUTH/ CANCELLED	PAID	PAID TO DATE	BALANCE	BAL FUNDED	BAL UNFUNDED
#518 FLAP VALVE	66.73	0.00	0.00	0.00	66.73	66.73	0.00
#534 BORO GARAGE	48,347.90	0.00	0.00	2,816.40	45,531.50	45,531.50	0.00
#551 SANITARY FORCE MAI	12,462.94	0.00	0.00	0.00	12,462.94	12,462.94	0.00
#566 SOLAR PANELS	0.20	0.00	0.00	0.00	0.20	0.20	0.00
#569 SANITARY SEWERS	54,671.12	0.00	0.00	0.00	54,671.12	54,671.12	0.00
#581 BERGEN LAGOON LAN	444.86	0.00	0.00	0.00	444.86	444.86	0.00
#582 SANITARY FORCE MAI	190.33	0.00	0.00	190.33	0.00	0.00	0.00
#583 STORM SEWER INSPEC	4,778.18	0.00	0.00	0.00	4,778.18	4,778.18	0.00
#585 FLAP VALVE PROGRAI	0.00	0.00	0.00	0.00	0.00	0.00	0.00
#586 BERGEN CHANNEL	553.75	0.00	0.00	0.00	553.75	553.75	0.00
#595 OLD BRIDGE/BAY AVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
#597 FIREHOUSE APRON	0.45	0.00	0.00	0.00	0.45	0.45	0.00
#598 BTMUA IMPROVEMEN	546.58	0.00	0.00	0.00	546.58	546.58	0.00
#599 FLAP VALVE PROGRAI	0.75	0.00	0.00	0.00	0.75	0.75	0.00
#600 ADA WALKWAY#4	0.65	0.00	0.00	0.00	0.65	0.65	0.00
#601 E.M. RADIOS	1,490.10	0.00	0.00	0.00	1,490.10	1,490.10	0.00

BOROUGH OF MANTOLOKING
 CAPITAL IMPROVEMENTS
 AS OF MAY 31, 2020

ORD # ORD NAME	BALANCE AS OF 1/1/2019	2014 AUTH/ CANCELLED	PAID	PAID TO DATE	BALANCE	BAL FUNDED	BAL UNFUNDED
#607 OLD BRIDGE/BAY AVE	755.09	0.00	0.00	0.00	755.09	755.09	0.00
#608 REPLACE FIREHOUSE	758.34	0.00	0.00	0.00	758.34	758.34	0.00
#609 POLICE CAMERAS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
#610 BAY AVE DRAINAGE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
#611 WALKWAY #4	0.94	0.00	0.00	0.00	0.94	0.94	0.00
#612 LYMAN ST WALKWAY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
#626 HERBERT ST PUMP ST.	209,579.89	0.00	0.00	0.00	209,579.89	209,579.89	0.00
#628 FIREHOUSE IMPROV	50,898.22	0.00	0.00	0.00	50,898.22	50,898.22	0.00
#634 STREET SWEEPER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
#639 ROADS & SIDEWALK IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
#640 PRELIMINARY EXPENSES MUNICIPAL BLDG	10,429.37	0.00	0.00		10,429.37	10,429.37	0.00
#643 POLICE SPORTS UTILITIES VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
#644 VARIOUS CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
#654 BEACH PROTECTION	31,112.59	0.00	0.00	0.00	31,112.59	31,112.59	0.00

BOROUGH OF MANTOLOKING
 CAPITAL IMPROVEMENTS
 AS OF MAY 31, 2020

ORD # ORD NAME	BALANCE AS OF 1/1/2019	2014 AUTH/ CANCELLED	PAID	PAID TO DATE	BALANCE	BAL FUNDED	BAL UNFUNDED
#655 CONSTR. MUNI BLDG	890,832.45	0.00	0.00	286,751.43	604,081.02	178,098.02	427,288.00
#659 BEACH REPLEN.	68,348.70	0.00	0.00	0.00	68,348.70	68,348.70	
#658 VARIOUS CAP IMPROV	28,729.72	0.00	0.00	0.00	28,729.72	28,729.72	
#698	128,000.00	0.00	0.00	126,645.72	1,134.28	1,134.28	
TOTAL	1,542,999.85	0.00	0.00	416,623.88	1,126,375.97	699,087.97	427,288.00

BOROUGH OF MANTOLOKING

2019 RESERVE YEAR APPROPRIATIONS

FOR THE MONTH OF : MAY 31, 2020

<u>APPROP TITLE</u>	<u>2019 RESERVE BUDGET</u>	<u>EXPENDED YEAR TO DATE</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>
MUNICIPAL CLERK				
SALARY & WAGES	2,399.80	2,289.80	0.00	110.00
OTHER EXPENSES	12,823.24	-10,921.55	0.00	1,901.69
FINANCE				
SALARY & WAGES	15,503.83	14,829.90	0.00	673.93
OTHER EXPENSES	28,363.95	4,937.50	750.00	22,676.45
AUDITING				
OTHER EXPENSES	4,600.00	0.00	0.00	4,600.00
TAX COLLECTOR				
SALARY & WAGES	0.00	0.00	0.00	0.00
OTHER EXPENSES	1,558.67	1,500.00	0.00	58.67
TAX ASSESSOR				
SALARY & WAGES	49.96	-167.00	0.00	216.96
OTHER EXPENSES	1,971.15	1,500.00	0.00	471.15
LEGAL				
OTHER EXPENSES	115,429.89	39,771.74	0.00	75,658.15
LEGAL OE OUTSIDE CAPS	0.00	0.00	0.00	0.00
ENGINEERING				
OTHER EXPENSES	51,658.35	44,922.84	0.00	6,735.51
PLANNING				
SALARY & WAGES	492.99	-1,530.00	0.00	2,022.99
OTHER EXPENSES	22,673.63	1,007.08	0.00	21,666.55
CONSTRUCTION				
SALARY & WAGES	4,684.38	1,970.00	0.00	2,714.38
OTHER EXPENSES	5,724.04	3,500.00	0.00	2,224.04
PLUMBING SUB-CODE				
SALARY & WAGES	1,500.00	0.00	0.00	1,500.00

BOROUGH OF MANTOLOKING

2019 RESERVE YEAR APPROPRIATIONS

FOR THE MONTH OF : MAY 31, 2020

<u>APPROP TITLE</u>	<u>2019 RESERVE BUDGET</u>	<u>EXPENDED YEAR TO DATE</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>
PLUMBING SUB-CODE				
SALARY & WAGE O/S	0.00	0.00	0.00	0.00
OTHER EXPENSES	0.00	0.00	0.00	0.00
FIRE SUB-CODE				
SALARY & WAGES	2,333.82	0.00	0.00	2,333.82
SALARY & WAGE O/S	0.00	0.00	0.00	0.00
OTHER EXPENSES	0.00	0.00	0.00	0.00
ELECTRICAL SUB-CODE				
SALARY & WAGES	1,613.75	0.00	0.00	1,613.75
SALARY & WAGES O/S	0.00	0.00	0.00	0.00
LIABILITY INS				
OTHER EXPENSES	9,271.10	5,100.00	0.00	4,171.10
WORKMENS COMP				
OTHER EXPENSES	959.00	0.00	0.00	959.00
GROUP HEALTH				
OTHER EXPENSES	13,939.95	0.00	0.00	13,939.95
O/S CAP	0.00	0.00	0.00	0.00
GROUP HLTH WAIVERS	0.00	0.00	0.00	0.00
POLICE				
SALARY & WAGES	88,644.58	18,896.49	0.00	69,748.09
OTHER EXPENSES	6,954.88	3,842.49	269.10	2,843.29
EMERG MNGMT				
SALARY & WAGE	0.00	0.00	0.00	0.00
EMERG MNGMT				
OTHER EXPENSES	1,498.57	0.00	0.00	1,498.57
FIRST AID				
OTHER EXPENSES	0.00	0.00	0.00	0.00
FIRE				

BOROUGH OF MANTOLOKING

2019 RESERVE YEAR APPROPRIATIONS

FOR THE MONTH OF : MAY 31, 2020

<u>APPROP TITLE</u>	<u>2019 RESERVE BUDGET</u>	<u>EXPENDED YEAR TO DATE</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>
OTHER EXPENSES	13,000.00	13,000.00	0.00	0.00
UNIFORM FIRE SAFETY				
SALARY & WAGES	330.08	166.33	0.00	163.75
MUNICIPAL PROSECUTOR				
OTHER EXPENSES	0.00	0.00	0.00	0.00
ROAD REPAIR				
SALARY & WAGES	18,221.58	16,335.05	0.00	1,886.53
OTHER EXPENSES	30,059.92	9,918.32	0.00	20,141.60
O/S CAPS	0.00	0.00	0.00	0.00
GARBAGE				
OTHER EXPENSES	324.71	0.00	0.00	324.71
RECYCLING				
OTHER EXPENSES	0.00	0.00	0.00	0.00
BLDGS & GROUNDS				
OTHER EXPENSES	16,255.33	4,680.00	820.00	10,755.33
OTHER EXP O/S CAP	0.00	0.00	0.00	0.00
SEWER				
OTHER EXPENSES	9,649.74	0.00	0.00	9,649.74
BOARD OF HLTH				
SALARY & WAGES	0.00	0.00	0.00	0.00
DOG ACCOUNT				
OTHER EXPENSE	71.00	0.00	0.00	71.00
SICK LEAVE				
OTHER EXPENSES	35,000.00	35,000.00	0.00	0.00
AID TO POINT HOSP				
OTHER EXPENSES	0.00	0.00	0.00	0.00
ADMIN OF BEACH ACCESS				
SALARY & WAGES	2,553.69	0.00	0.00	2,553.69

BOROUGH OF MANTOLOKING

2019 RESERVE YEAR APPROPRIATIONS

FOR THE MONTH OF : MAY 31, 2020

<u>APPROP TITLE</u>	<u>2019 RESERVE BUDGET</u>	<u>EXPENDED YEAR TO DATE</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>
OTHER EXPENSES	42,281.11	27,771.85	2,000.00	12,509.26
BEACH MAINTENANCE				
OTHER EXPENSES	28,592.90	7,729.17	0.00	20,863.73
BEACH MAINT-O/CAP				
OTHER EXPENSES	0.00	0.00	0.00	0.00
PUBLIC EVENTS	0.00	0.00	0.00	0.00
UTILITIES:				
ELECTRIC	1,776.46	-398.02	0.00	2,174.48
TELEPHONE	872.51	268.89	0.00	603.62
WATER	1,635.56	0.00	0.00	1,635.56
FIRE HYDRANT	339.07	0.00	0.00	339.07
NATURAL GAS	4,386.12	928.10	0.00	3,458.02
GASOLINE	13,664.13	6,499.30	0.00	7,164.83
GASOLINE O/S CAP	0.00	0.00	0.00	0.00
OC UTILITY AUTH	8,830.00	8,260.88	0.00	569.12
OTHER EXPENSES	0.00	0.00	0.00	0.00
DCRP	7,965.39	585.57	0.00	7,379.82
PERS	3,187.50	0.00	0.00	3,187.50
SOCIAL SECURITY	5,344.17	5,227.82	0.00	116.35
PFRS	1,110.00		0.00	1,110.00
JUDGEMENTS	0.00	0.00	0.00	0.00
GRANTS:				
ALCH REHAB	0.00	0.00	0.00	0.00
BODY ARMOR	0.00	0.00	0.00	0.00
RECYCLING TONNAGE	0.00	0.00	0.00	0.00
DRUNK DRIVING	9,977.84	0.00	0.00	9,977.84
CLEAN COMMUNITIES	0.00	0.00	0.00	0.00
FEMA-BEACH PUSH GRA	0.00	0.00	0.00	0.00
CLICK IT OR TICKET	0.00	0.00	0.00	0.00

BOROUGH OF MANTOLOKING

2019 RESERVE YEAR APPROPRIATIONS

FOR THE MONTH OF : MAY 31, 2020

<u>APPROP TITLE</u>	<u>2019 RESERVE BUDGET</u>	<u>EXPENDED YEAR TO DATE</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>
MUNICIPAL COURT				
SALARY & WAGES	1,480.00	1,214.00	0.00	266.00
OTHER EXPENSES	3,706.48	1,650.00	0.00	2,056.48
PUBLIC DEFENDER				
OTHER EXPENSES	1,000.00	900.00	0.00	100.00
CIF- POLICE SUV				
OTHER EXPENSES	0.00	0.00	0.00	0.00
CIF- BOROUGH WEBSITE				
OTHER EXPENSES	0.00	0.00	0.00	0.00
CIF- FINGERPRINT				
OTHER EXPENSES	0.00	0.00	0.00	0.00
CIF- BEACH EQUIPMENT				
OTHER EXPENSES	6.64	0.00	0.00	6.64
DEBT SERVICE:				
NOTE PRINCIPAL	0.00	0.00	0.00	0.00
NOTE INTEREST	0.00	0.00	0.00	0.00
BOND INTEREST	0.00	0.00	0.00	0.00
SPECIAL EMERGENCY	0.00	0.00	0.00	0.00
RESERVE FOR UNCOLLECTED TAX	0.00	0.00	0.00	0.00
GRAND TOTAL	656,271.46	293,029.65	3,839.10	359,402.71

BOROUGH OF MANTOLOKING

2020 CURRENT YEAR APPROPRIATIONS

AS OF MAY 31, 2020

<u>APPROP TITLE</u>	2020				%	
	TEMPORARY	BUDGET	EXPENDED	ENCUMBERED		BALANCE
MUNICIPAL CLERK						
SALARY & WAGES		91,000.00	69,443.00	0.00	21,557.00	0.76
OTHER EXPENSES		45,000.00	23,291.35	7,922.00	13,786.65	0.69
FINANCE						
SALARY & WAGES		81,000.00	61,818.70	0.00	19,181.30	0.76
OTHER EXPENSES		35,000.00	15,814.21	4,273.28	14,912.51	0.57
AUDITING						
OTHER EXPENSES		17,500.00	4,100.00	3,800.00	9,600.00	0.45
TAX COLLECTOR						
SALARY & WAGES		3,150.00	1,312.50	0.00	1,837.50	0.00
OTHER EXPENSES		1,000.00	0.00	0.00	1,000.00	0.00
TAX ASSESSOR						
SALARY & WAGES		10,500.00	8,360.80	0.00	2,139.20	0.80
OTHER EXPENSES		1,000.00	131.87	0.00	868.13	0.13
LEGAL						
OTHER EXPENSES (Note 1)		100,000.00	66,681.75	0.00	33,318.25	0.67
OE-OUTSIDE CAPS		0.00	0.00	0.00	0.00	0.00
ENGINEERING						
OTHER EXPENSES		75,000.00	27,595.11	0.00	47,404.89	0.37
PLANNING						
SALARY & WAGES		18,000.00	8,809.71	0.00	9,190.29	0.49
OTHER EXPENSES		8,500.00	5,502.37	0.00	2,997.63	0.65
SW-OUTSIDE CAPS		0.00	0.00	0.00	0.00	0.00
CONSTRUCTION						
SALARY & WAGES		55,000.00	47,726.38	0.00	7,273.62	0.87
OTHER EXPENSES		7,500.00	5,019.08	0.00	2,480.92	0.67
PLUMBING SUB-CODE						
SALARY & WAGES		5,000.00	3,753.80	0.00	1,246.20	0.75
S&W-OUTSIDE CAPS		0.00	0.00	0.00	0.00	0.00

BOROUGH OF MANTOLOKING

2020 CURRENT YEAR APPROPRIATIONS

AS OF MAY 31, 2020

<u>APPROP TITLE</u>	2020			<u>BALANCE</u>	<u>% EXPEND</u>
	<u>TEMPORARY BUDGET</u>	<u>EXPENDED</u>	<u>ENCUMBERED</u>		
FIRE SUB-CODE					
SALARY & WAGES	4,500.00	2,273.20	0.00	2,226.80	0.51
S&W-OUTSIDE CAPS	0.00	0.00	0.00	0.00	0.00
ELECTRICAL SUB-CODE					
SALARY & WAGES	5,000.00	3,753.80	0.00	1,246.20	0.75
S&W-OUTSIDE CAPS	0.00	0.00	0.00	0.00	0.00
LIABILITY INS					
OTHER EXPENSES	75,000.00	61,266.29	0.00	13,733.71	0.82
WORKMENS COMP					
OTHER EXPENSES	65,000.00	37,413.50	0.00	27,586.50	0.58
GROUP HEALTH					
OTHER EXPENSES	220,000.00	177,175.86	1,809.27	41,014.87	0.81
OUTSIDE CAPS	0.00	0.00	0.00	0.00	0.00
HEALTH WAIVERS	0.00	0.00	0.00	0.00	0.00
POLICE					
SALARY & WAGES	575,500.00	501,077.16	17.02	74,405.82	0.87
OTHER EXPENSES	85,000.00	36,251.88	11,857.22	36,890.90	0.57
EMERG MNGMT					
SALARY & WAGES	0.00	0.00	0.00	0.00	0.00
OTHER EXPENSES	6,500.00	3,222.39	0.00	3,277.61	0.50
FIRST AID					
OTHER EXPENSES	1,500.00	0.00	0.00	1,500.00	0.00
FIRE					
OTHER EXPENSES	14,000.00	0.00	0.00	14,000.00	0.00
UNIFORM FIRE SAFETY					
SALARY & WAGES	3,000.00	1,636.97	0.00	1,363.03	0.55
MUNICIPAL PROSECUTOR					
OTHER EXPENSES	4,000.00	1,875.00	0.00	2,125.00	0.47
ROAD REPAIR					
SALARY & WAGES	130,000.00	88,327.16	0.00	41,672.84	0.68
OTHER EXPENSES	20,000.00	2,077.80	8,436.50	9,485.70	0.53

BOROUGH OF MANTOLOKING

2020 CURRENT YEAR APPROPRIATIONS

AS OF MAY 31, 2020

<u>APPROP TITLE</u>	2020				%	
	TEMPORARY	BUDGET	EXPENDED	ENCUMBERED		BALANCE
GARBAGE						
OTHER EXPENSES		90,000.00	59,605.85	11,921.17	18,472.98	0.79
BLDGS & GROUNDS						
OTHER EXPENSES		35,000.00	11,117.25	5,605.16	18,277.59	0.48
OE-OUTSIDE		0.00	0.00	0.00	0.00	0.00
SEWER						
OTHER EXPENSES		17,500.00	10,648.36	2,962.80	3,888.84	0.78
BOARD OF HLTH						
SALARY & WAGES		0.00	0.00	0.00	0.00	#DIV/0!
DOG ACCOUNT						
OTHER EXPENSES		3,100.00	1,500.00	300.00	1,300.00	0.58
MUNICIPAL ALLIANCE						
OTHER EXPENSES		0.00	0.00	0.00	0.00	0.00
AID TO POINT HOSP						
OTHER EXPENSES		0.00	0.00	0.00	0.00	0.00
ADMIN OF BEACH ACCESS						
SALARY & WAGES		11,500.00	494.00	0.00	11,006.00	0.00
OTHER EXPENSES Note 2		14,500.00	4,910.93	5,875.32	3,713.75	0.74
BEACH MAINTENANCE						
OTHER EXPENSES		40,000.00	18,569.50	0.00	21,430.50	0.46
BEACH MAINT-O/CAP						
OTHER EXPENSES		0.00	0.00	0.00	0.00	#DIV/0!
UTILITIES:						
ELECTRIC		22,000.00	12,470.88	0.00	9,529.12	0.57
TELEPHONE		20,000.00	13,026.01	177.28	6,796.71	0.66
WATER		3,500.00	1,537.77	0.00	1,962.23	0.44
FIRE HYDRANT		25,500.00	10,304.00	0.00	15,196.00	0.40
NATURAL GAS		16,000.00	6,585.85	0.00	9,414.15	0.41
GASOLINE		16,500.00	5,401.75	0.00	11,098.25	0.33
GASOLINE-OUTSIDE CAPS		0.00	0.00	0.00	0.00	0.00

BOROUGH OF MANTOLOKING

2020 CURRENT YEAR APPROPRIATIONS

AS OF MAY 31, 2020

<u>APPROP TITLE</u>	2020 <u>TEMPORARY</u> <u>BUDGET</u>	<u>EXPENDED</u>	<u>ENCUMBERED</u>	<u>BALANCE</u>	<u>%</u> <u>EXPEND</u>
OC UTILITY AUTH					
OTHER EXPENSES	115,000.00	60,585.00	0.00	54,415.00	0.53
SICK LEAVE TRUST	0.00	0.00	0.00	0.00	0.00
PERS	70,846.00	0.00	70,846.00	0.00	1.00
SOCIAL SECURITY	45,000.00	33,147.25	0.00	11,852.75	0.74
PFRS	256,078.00	0.00	256,078.00	0.00	1.00
DCRP	2,000.00	700.20	0.00	1,299.80	0.35
UNEMPLOYMENT INSURANC	0.00	0.00	0.00	0.00	0.00
GRANTS:					
BODY ARMOR	0.00	0.00	0.00	0.00	0.00
RECYCLING TONNAGE	0.00	0.00	0.00	0.00	0.00
DRUNK DRIVING	0.00	0.00	0.00	0.00	0.00
CLEAN COMMUNITIES	0.00	0.00	0.00	0.00	0.00
DISTRACTED DRIVER GRANT	0.00	0.00	0.00	0.00	0.00
ALC REHAB	0.00	0.00	0.00	0.00	0.00
CLICK IT OR TICKET	0.00	0.00	0.00	0.00	0.00
2015 PEDESTRIAN SAFETY	0.00	0.00	0.00	0.00	0.00
DRIVE SOBER	0.00	0.00	0.00	0.00	0.00
NJ DOT TRUST	0.00	0.00	0.00	0.00	0.00
POLICE VEST GRANT	0.00	0.00	0.00	0.00	0.00
MUNICIPAL COURT					
SALARY & WAGES	25,000.00	18,173.80	0.00	6,826.20	0.73
OTHER EXPENSES	3,650.00	110.50	249.00	3,290.50	0.10
PUBLIC DEFENDER					
OTHER EXPENSES	1,000.00	600.00	0.00	400.00	0.60
CAPITAL IMPROVEMENT					
CAPITAL IMPR FUND	0.00	0.00	0.00	0.00	0.00
CIF-POLICE SUV	0.00	0.00	0.00	0.00	0.00
CIF-BEACH EQUIPMENT	0.00	0.00	0.00	0.00	0.00
CIF-POLICE ATV	0.00	0.00	0.00	0.00	0.00
CIF-BOROUGH WEBSITE	0.00	0.00	0.00	0.00	0.00
CIF-AUDIO VISUAL EQUIPMENT	0.00	0.00	0.00	0.00	0.00
BEACH REPLENISHMENT	0.00	0.00	0.00	0.00	0.00

BOROUGH OF MANTOLOKING

2020 CURRENT YEAR APPROPRIATIONS

AS OF MAY 31, 2020

<u>APPROP TITLE</u>	2020				%	
	TEMPORARY	BUDGET	EXPENDED	ENCUMBERED		BALANCE
JUDGMENTS		0.00	0.00	0.00	0.00	0.00
DEBT SERVICE:						
BOND INTEREST		157,800.00	0.00	80,400.00	77,400.00	0.51
BOND PRINCIPAL		200,000.00	0.00	200,000.00	0.00	1.00
NOTE PRINCIPAL		0.00	0.00	0.00	0.00	0.00
NOTE INTEREST		0.00	0.00	0.00	0.00	0.00
DEFERRED CHARGES						
ORD 607		0.00	0.00	0.00	0.00	0.00
ORD 610		0.00	0.00	0.00	0.00	0.00
ORD 626		0.00	0.00	0.00	0.00	0.00
ORD 608		0.00	0.00	0.00	0.00	0.00
ORD 598				0.00	0.00	0.00
ORD 601				0.00	0.00	0.00
ORD 603				0.00	0.00	0.00
ORD 608				0.00	0.00	0.00
						0.00
5 YEAR EMERGENCY		0.00	0.00	0.00	0.00	0.00
RESERVE FOR						
UNCOLLECTED TAX		0.00	0.00	0.00	0.00	0.00
GRAND TOTAL		2,954,624.00	1,535,200.54	672,530.02	746,893.44	0.75

**BOROUGH OF MANTOLOKING
BILL LIST
JULY 21, 2020**

INVOICES PAID THROUGH THE MEETING

	<u>AMOUNT</u>
2019 CURRENT FUND RESERVE	2,490.00
2020 CURRENT FUND	1,881,951.53
ANIMAL CONTROL ACCOUNT	0.00
PAYROLL ACCOUNT	11,711.04
GENERAL CAPITAL	35,403.95
TRUST OTHER	118.50
UNEMPLOYMENT TRUST	0.00
DEVELOPERS TRUST	0.00
INSURANCE PROCEEDS-CURRENT FUND REVENUE	0.00
TOTAL ALL FUNDS	1,931,675.02

MANUAL CHECKS

<u>VENDOR</u>	<u>DATE</u>	<u>CK#</u>	<u>AMOUNT</u>
CURRENT FUND - BRICK TOWNSHIP MUA	6/18/2020	31721	296.46
CURRENT FUND - COMCAST- XFINITY	6/18/2020	31722	493.22
CURRENT FUND - CMRS - FP	6/18/2020	31723	1,500.00
CURRENT FUND - GREAT AMERICAN LEASING CORP.	6/18/2020	31724	144.00
CURRENT FUND - JCP&L	6/18/2020	31725	81.46
CURRENT FUND - NEW JERSEY AMERICAN WATER	6/18/2020	31726	19.21
CURRENT FUND - NEW JERSEY NATURAL GAS	6/18/2020	31727	677.29
CURRENT FUND - ULINE, INC.	6/18/2020	31728	1,874.90
CURRENT FUND - WB MASON	6/18/2020	31729	93.32
CURRENT FUND - WINDSTREAM COMMUNICATIONS, LL	6/18/2020	31730	784.84
CURRENT FUND - COMCAST- XFINITY	7/6/2020	31731	176.80
CURRENT FUND - JCP&L	7/6/2020	31732	2,309.42
CURRENT FUND - JCP&L STREET LIGHTING	7/6/2020	31733	732.38
CURRENT FUND - LOWES LAR ACCOUNT	7/6/2020	31734	277.92
CURRENT FUND - VERIZON	7/6/2020	31735	189.17
CURRENT FUND - PRUDENTIAL RETIREMENT	7/6/2020	31736	110.67
CURRENT FUND - VERIZON WIRELESS	7/6/2020	31737	426.97
CURRENT FUND - WB MASON	7/6/2020	31738	139.96
PAYROLL FUND - PRUDENTIAL RETIREMENT	7/6/2020	2392	150.29
PAYROLL FUND - PAYROLL JUNE 30, 2020	6/30/2020	WIRE	93,005.08
TOTAL			103,483.36
GRAND TOTAL			2,035,158.38

P.O. Type: All
 Range: First to Last
 Format: Condensed
 Open: N Paid: N Void: N
 Rcvd: Y Held: Y Aprv: N
 Bid: Y State: Y Other: Y Exempt: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
17-01045	12/11/17	w0061	WALLACE BROTHERS	CONTRACT BALANCE-MUNICIPAL BLD	Open	35,105.92	0.00 B
19-01214	12/09/19	h0070	HW POWERSPORTS, LLC T/A	SIRENS & LIGHTS FOR BEACH ATV	Open	2,000.00	0.00
20-00129	02/14/20	A0219	AUTOMATIC TEMPERATURE	MAINT. CONTROL-HEATING/COOLING	Open	1,265.00	0.00 B
20-00148	02/24/20	L0030	LOWES LAR ACCOUNT	SUPPLIES	Open	117.94	0.00
20-00157	02/25/20	w0053	WAGE WORKS	HEALTCARE BENEFIT: 2020	Open	100.00	0.00 B
20-00175	02/28/20	N0045	NJ DEPT OF TRANSPORTATION	ANNUAL 4TH OF JULY PARADE	Open	235.00	0.00
20-00184	03/02/20	B0102	BLAZING VISUALS SIGN SHOP T/A	MAYOR'S PLAQUE	Open	570.20	0.00
20-00246	03/19/20	B0109	BRAGEN-EDLY, JOY C.	RECYCLE COORDINATOR 2020	Open	437.50	0.00 B
20-00317	04/15/20	D0035	DUNPHEY-SMITH COMPANY	AIR FILTERS	Open	84.61	0.00
20-00348	04/29/20	M0107	MONTENEGRO, THOMPSON,	PLANNING BOARD MAR/APR 2020	Open	5,680.42	0.00
20-00368	05/06/20	w0068	WIRELESS ELECTRONICS, INC	PHANTOM ANTENNA BLACK	Open	220.00	0.00
20-00376	05/06/20	G0087	GALLS LLC	POLICE UNIFORMS	Open	26.71	0.00 B
20-00378	05/11/20	w0071	WAPRO INC	WASTOP NPS 18' S-SERIES SOFT	Open	6,203.00	0.00
20-00379	05/13/20	E0053	E.R.S FLEET REPAIR INC.	DUMPTRUCK INSPECTION & SERVICE	Open	106.00	0.00
20-00391	05/14/20	B0080	BROWNELLS, INC.	WEAPONS AND AMMUNITION	Open	30.59	0.00 B
20-00406	05/15/20	w0059	WB MASON	POLICE SUPPLIES	Open	402.20	0.00 B
20-00409	05/20/20	w0010	WEST MARINE PRO	LIFEGUARD EQUIPMENT	Open	111.56	0.00
20-00427	05/20/20	A0182	ATLANTIC TACTICAL OF NJ, INC	UNIFORMS	Open	53.99	0.00 B
20-00430	05/22/20	M0027	MGL PRINTING SOLUTIONS	POS & DELIENT NOTICES	Open	907.00	0.00
20-00437	05/26/20	B0042	BOLLINGER, INC. - DENTAL	DENTAL PREMIUM 06-2020	Open	904.65	0.00
20-00438	05/26/20	L0030	LOWES LAR ACCOUNT	LIFEGUARD STAND SUPPLIES	Open	564.27	0.00
20-00450	05/27/20	A0217	ACTION UNIFORM COMPANY, LLC.	POLICE UNIFORMS	Open	415.92	0.00
20-00454	06/01/20	R0063	RICCORDI'S BROTHERS	TRAFFIC PAINT	Open	98.08	0.00
20-00462	06/02/20	B0080	BROWNELLS, INC.	FIREARMS PURCHASES - POLICE	Open	1,926.07	0.00
20-00464	06/03/20	w0059	WB MASON	COVID SUPPLIES	Open	28.35	0.00 B
20-00466	06/03/20	M0027	MGL PRINTING SOLUTIONS	beach deposit slips	Open	79.00	0.00
20-00474	06/05/20	M0152	MILSPRAY	VEHICLE MAINTENANCES	Open	1,027.00	0.00
20-00475	06/05/20	U0015	ULINE,INC	DOG BAGS	Open	185.04	0.00
20-00476	06/05/20	A0217	ACTION UNIFORM COMPANY, LLC.	POLICE UNIFORM	Open	276.00	0.00
20-00483	06/08/20	V012	VAN WICKLE AUTO SUPPLY	SUPPLIES	Open	30.93	0.00
20-00490	06/10/20	U0020	U P N RUNNIN II LLC	SWEEPER MAINTENANCE	Open	520.84	0.00
20-00491	06/11/20	L0030	LOWES LAR ACCOUNT	SUPPLIES	Open	52.53	0.00
20-00492	06/11/20	L0051	LIFESAVERS, INC	LIFELINE AED PAD PACKAGES	Open	444.16	0.00
20-00494	06/12/20	L0030	LOWES LAR ACCOUNT	SUPPLIES	Open	418.35	0.00
20-00497	06/12/20	w0059	WB MASON	JUNE SUPPLIES 2020	Open	67.07	0.00
20-00498	06/12/20	M0027	MGL PRINTING SOLUTIONS	DEPOSIT ONLY STAMP	Open	46.00	0.00
20-00499	06/12/20	C0133	CANON SOLUTIONS AMERICA, INC.	MONTHLY PRINTER JUNE 2020	Open	744.18	0.00
20-00500	06/12/20	S0062	STATE TOXICOLOGY LABORATORY	POLICE RANDOM TESTING	Open	90.00	0.00
20-00501	06/12/20	P0066	PETERSON, BONNIE	INVOICES APRIL & MAY 2020	Open	1,250.00	0.00
20-00502	06/12/20	F0035	FERRIS, STACY S.	REIMBURSE SURFBOARD REPAIRS	Open	100.00	0.00
20-00503	06/12/20	M0097	ROBERT S. MCINTYRE	LONG RANGE WEATHER FORECAST	Open	240.00	0.00
20-00504	06/12/20	T0003	TIRE CRAFT, INC	VEH MAINT: PW VEHICLE	Open	427.25	0.00
20-00506	06/15/20	B0042	BOLLINGER, INC. - DENTAL	DENTAL PREMIUM JULY 2020	Open	1,809.27	0.00
20-00508	06/15/20	C0117	CEUnion	THE PROPERTY TAX COLLECTION	Open	95.00	0.00
20-00517	06/18/20	O0013	OSPREY TECHNOLOGY	WEBSITE MAINT: APR - JUNE 2020	Open	420.00	0.00
20-00518	06/18/20	L0030	LOWES LAR ACCOUNT	SEWER PARTS	Open	69.31	0.00
20-00519	06/18/20	N0002	NJ INTERGOVERNMENTAL INS FUND	WC & MUTLI LANE ASSESS 8-2020	Open	93,971.00	0.00
20-00521	06/23/20	U0015	ULINE,INC	THERMOPLASTIC CANS	Open	2,369.25	0.00
20-00522	06/23/20	L0030	LOWES LAR ACCOUNT	BEACH SUPPLIES	Open	242.48	0.00
20-00525	06/23/20	R0058	REPUBLIC SERVICES, INC	RESIDENTIAL SERVICE JULY 2020	Open	11,921.17	0.00

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
20-00526	06/23/20	00053	OLIWA & COMPANY	AUDIT SERVICES 5/19-7/17/2020	Open	2,700.00	0.00
20-00527	06/23/20	B0001	BEAVER DAM HARDWARE, INC	BEACH TRAILER & PORTA POTTY	Open	42.88	0.00
20-00530	06/23/20	A0050	ALL POINTS PRINTING & GRAPHICS	BOROUGH GUIDE REVISIONS	Open	75.00	0.00
20-00533	06/23/20	A0007	ASBURY PARK PRESS, INC	ADS NOTICE OF BIDDERS 6/12/20	Open	83.60	0.00
20-00535	06/23/20	00057	OCEAN COUNTY POWERSPORTS	SPEICAL HANDING ON PACKAGE	Open	25.00	0.00
20-00536	06/23/20	00010	OCEAN COUNTY - TAXES	3RD QUARTER TAXES 2020	Open	1,653,902.30	0.00
20-00538	06/25/20	A0007	ASBURY PARK PRESS, INC	ADS FOR 06/19/2020	Open	106.00	0.00
20-00540	06/25/20	H0068	HOGAN SECURITY GROUP, LLC	SERVICE CONTRACT 1 YEAR	Open	1,050.00	0.00
20-00541	06/25/20	T0042	TREASURER, STATE OF NEW JERSEY	ENVIRONMENTAL REGULATION 2020	Open	600.00	0.00
20-00542	06/25/20	E0012	EXECUTIVE COMPUTER SYS., INC.	HARD DISK DRIVE	Open	199.00	0.00
20-00543	06/25/20	M0001	MANTOLOKING CURRENT FUND	JUNE 2020 DEN & MED REIMBURSE	Open	9,641.98	0.00
20-00544	06/25/20	E0026	EQUITABLE	JUNE DEFF COMP 2020	Open	200.00	0.00
20-00545	06/25/20	P0054	MANTOLOKING POLICE ASSOCIATION	Q2 2020 POLICE DUES	Open	1,080.00	0.00
20-00546	06/25/20	A0207	APRIL YEZZI	COVID 19-GRANT WEBINAR	Open	361.00	0.00
20-00547	06/25/20	M0144	MUSKRAT JACK ANIMAL SERVICES	JULY ANIMAL CONTROL 2020	Open	300.00	0.00
20-00548	06/26/20	T0003	TIRE CRAFT, INC	VEH MAINT: PD VEHICLES	Open	4,590.17	0.00
20-00552	06/29/20	L0030	LOWES LAR ACCOUNT	COVID-19 SUPPLIES	Open	267.09	0.00
20-00553	06/30/20	M0022	MANTOLOKING CAPITAL	TURNOVER 2020 BUDGET APPROP	Open	100.00	0.00
20-00555	07/01/20	M0148	MOTT MacDONALD LLC	ESCROW - WALSH	Open	118.50	0.00
20-00557	07/01/20	00063	ONSOLVE, LLC	CODE RED 7/1/19-6/30/20	Open	500.00	0.00
20-00558	07/01/20	V012	VAN WICKLE AUTO SUPPLY	VEH MAINT: PD VEHICLE 1905	Open	3.29	0.00
20-00559	07/01/20	N0004	VERIZON	OEM ALARM 3/13-7/12	Open	618.24	0.00
20-00561	07/01/20	J0058	JOHNNY ON THE SPOT LLC DBA	PORTABLE RESTROOM FOR BEACH	Open	1,564.98	0.00
20-00562	07/02/20	T0003	TIRE CRAFT, INC	VEH MAINT: PD VEHICLE 1906	Open	35.50	0.00
20-00564	07/02/20	B0001	BEAVER DAM HARDWARE, INC	SUPPLIES	Open	244.88	0.00
20-00565	07/02/20	P0080	PRUDENTIAL RETIREMENT	DCRP JUNE 2020	Open	634.87	0.00
20-00566	07/02/20	T0002	THE COAST STAR NEWSPAPERS	ADS JUNE 2020	Open	75.06	0.00
20-00567	07/02/20	J0044	JCP&L - MASTER BILL ACCT	MASTER ACCT 5/13-6/17/2020	Open	161.56	0.00
20-00568	07/06/20	L0030	LOWES LAR ACCOUNT	GARBAGE CAN PLATFORMS	Open	199.59	0.00
20-00569	07/07/20	C0002	COSTCO COMPANY	SUPPLIES JULY 2020	Open	178.09	0.00
20-00570	07/08/20	N0027	NEW JERSEY GRAVEL & SAND CO	SAND FOR BERGEN BEACH	Open	182.45	0.00
20-00573	07/08/20	P0027	BOROUGH OF PT PLEASANT BEACH	GASOLINE & DIESEL Q2 2020	Open	3,924.44	0.00
20-00574	07/08/20	00002	OCEAN COUNTY UTILITY AUTHORITY	Q 3 2020 INSTALLMENT	Open	30,292.50	0.00
20-00575	07/08/20	C0118	COMCAST - XFINITY	POLICE INTERNET 6/28-7/27/20	Open	67.28	0.00
20-00576	07/08/20	A0199	AT&T	OEM LONG DISTANCE JULY 2020	Open	2.01	0.00
20-00577	07/08/20	M0148	MOTT MacDONALD LLC	PROFESSIONAL SERVICE 5/2020	Open	12,050.78	0.00
20-00578	07/08/20	A0053	AFLAC - CV190	AFLAC PREMIUMS JUNE 2020	Open	423.41	0.00
20-00579	07/08/20	T0069	TOP SECURITY LOCKSMITHS INC.	KEYS	Open	195.00	0.00
20-00580	07/08/20	T0078	TREASURER, ST OF NJ	STATE TRAINING FEE Q 1& 2 2020	Open	3,762.00	0.00
20-00581	07/09/20	C0002	COSTCO COMPANY	SUPPLIES 2020	Open	85.14	0.00
20-00582	07/09/20	T0066	TAYLOR OIL COMPANY	500 GAL D.W TANK GASOLINE	Open	600.00	0.00
20-00583	07/09/20	w0028	WATCHUNG SPRING WATER	WATER DELIVERY 5/21-6/17/2020	Open	233.75	0.00
20-00586	07/10/20	V012	VAN WICKLE AUTO SUPPLY	FUEL FILTER	Open	14.01	0.00
20-00587	07/10/20	R0060	ROTHSTEIN, MANDELL, STROHM	LEGAL SERVICE JUNE 2020	Open	11,860.00	0.00
20-00588	07/10/20	N0003	NEW JERSEY AMERICAN WATER CO	WATER SERVICE JUNE 2020	Open	398.05	0.00
20-00589	07/10/20	N0003	NEW JERSEY AMERICAN WATER CO	56 HYDRANTS JUNE 2020	Open	2,576.00	0.00
20-00590	07/10/20	M0110	MANTOLOKING SUI ACCOUNT	P/R TAXES FOR UNEMPLOYMENT	Open	5,000.00	0.00
20-00591	07/10/20	R0057	THE RODGERS GROUP, LLC	COMPLETE UPDATE SYSTEM	Open	5,750.00	0.00 B
20-00592	07/10/20	B0001	BEAVER DAM HARDWARE, INC	SUPPLIES/HARDWARE FOR BEACH	Open	100.15	0.00
20-00593	07/10/20	V012	VAN WICKLE AUTO SUPPLY	TRIMMER LINE	Open	8.66	0.00

Total Purchase Orders: 100 Total P.O. Line Items: 0 Total List Amount: 1,931,675.02 Total Void Amount: 0.00

Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description	Fund						
CURRENT FUND	0-01	1,881,951.53	0.00	1,881,951.53	0.00	0.00	1,881,951.53
	0-14	<u>11,711.04</u>	<u>0.00</u>	<u>11,711.04</u>	<u>0.00</u>	<u>0.00</u>	<u>11,711.04</u>
	Year Total:	1,893,662.57	0.00	1,893,662.57	0.00	0.00	1,893,662.57
CURRENT FUND	9-01	2,490.00	0.00	2,490.00	0.00	0.00	2,490.00
GENERAL CAPITAL I	C-04	35,403.95	0.00	35,403.95	0.00	0.00	35,403.95
TRUST OTHER FUND	T-13	118.50	0.00	118.50	0.00	0.00	118.50
Total of All Funds:		<u>1,931,675.02</u>	<u>0.00</u>	<u>1,931,675.02</u>	<u>0.00</u>	<u>0.00</u>	<u>1,931,675.02</u>



BOROUGH of MANTOLOKING
DEPARTMENT OF PUBLIC WORKS
203 Downer Ave., Mantoloking, NJ 08738
PHONE: 732-801-8298 FAX: 732-295-1465



DATE: 7/14/20

Mayor and Council

Listed below are the tasks undertaken by DPW during the Month of June 2020.

1. Swept Streets
2. Painted crosswalks and stop lines.
3. Built picnic tables
4. Cleaned Beaches
5. Delivered and set up lifeguard stands and garbage cans to the beaches.
6. Cut grass on walkways and street ends.
7. Assitted with install of check valve on Channel Lane.
8. Sewer repair at 1112 Barnegat Lane.
9. Installed chains on beach walkways.
10. Set up barricades on beach walkways.
11. Built Porta John enclosures.
12. Put up signs on beach accesses.
13. Attended and set up for 1 council meeting.
14. Installed chalkboards for life guards.
15. Cut down trees on Albertson walkway.

Submitted by,

Scott Hulse

Phone (732) 295-1401



Fax (732) 295-1469

MANTOLOKING POLICE DEPARTMENT

Chief of Police
Stacy S. Ferris

07/14/2020

Mayor & Council

Please accept the following as the monthly report for the Mantoloking Police Department & Emergency Management.

OEM:

- NJ Covid – 19 information - <https://covid19.nj.gov>
- A face cover is **required** outdoors where social distancing is not able to be maintained.
- 500 people allowed for outdoor gatherings and 50 people or 25% of the building capacity – whichever is smaller for indoor gatherings.
- Borough Hall will remain closed to everyone **EXCEPT** essential personal and staff members
- Every Monday the Mayor, OEM and Public Safety will meet to review our local emergency.

Dispatch Report:

- June of 2020 under a National, State, County & Local emergency we have responded to 413 incidents.
- Incidents include; car theft, noise complaints, ordinance violations, parking violations, first aid calls & motor vehicle accidents, an overdose and suspicious vehicles & people.
 - **Lock your vehicle and remove your key fobs**
 - **Pedestrians are reminded to walk, run, bike on the side of the road and to allow traffic to flow.**
 - **See something say something – ordinance violations & suspicious activity**

Directed Patrols:

- ❖ Social distancing
- ❖ Boat traffic
- ❖ Pedestrian traffic on Barnegat Lane
- ❖ Masks are strongly recommended while interacting with staff on beach and while on walkways when closer than 6 feet.

2020 Beach operations:

- ❖ Beaches are busy, we ask that any Borough violations that are witnessed are called into the county at 732-295-1465. Callers can remain anonymous! Or we encourage all to flag a staff member down to report any issue. Please do not wait to report.

- ❖ Lifeguards 10 to 6 PM, 7 days a week at Lyman & Downer. Albertson 10-5 PM Friday, Saturday & Sunday. Mobile lifeguards 5 days a week Wednesday – Sunday
- ❖ Checkers will be stationary and mobile covering all 14 walkways.
- ❖ Season badges are \$90 and day badges \$10, again **NO CASH, credit cards and checks ONLY**

****Important Information****

- ❖ We are launching our new reverse 911 / communication system this month. The new system is Mantoloking Ready, residents can sign up for alerts from groups within the Borough that they would like to follow for example; beaches, public works, finance, Borough administration along with emergency notifications.
 - Flyers are next to the door with instructions to access and sign up for the new system.
 - Emergency notifications will go to everyone enrolled
 - OEM will be releasing dates for those who could use some assistance signing up.
 - <https://mantolokingready.regroup.com/signup>

Contact Information for the Police Department:

- **732-295-1465 is the 24 hour phone number** to the police department. It is manned by the Ocean County Sheriff's Department. This is for non-emergency calls, for example; animals, parking and noise complaints. **911** is for all emergency calls.
- **732-295-1401** is the inside administration line that is manned from 9 AM to 4 PM, Monday thru Friday.

Fleet:

#	Year	Make / Model	Mileage	Mechanical / Logistics	Primary Use	
1900	2017	Ford / Explorer	10,042		Chief	
1901	2011	Chevy / Tahoe	73,515	Road jobs	Fleet / Admin	Preparing for auction
1902	2015	Chevy/ Tahoe	88,650	Dash board camera	Patrol	A & B Afternoon
1903	2020	Chevy/ Tahoe	4,152		Patrol	A & B Squad day
1904	2015	Chevy/Tahoe	93,260	Dash board camera	Patrol	SLEO IIs
1905	2016	Chevy / Caprice	82,596	Dash board camera	Patrol	SLEO IIs
1906	2017	Chevy/ Tahoe	56,075	Dash board camera	Patrol	A & B Afternoons
1908	2018	Chevy / Tahoe	47,929	Dash board camera	Patrol	A & B Squad night
1909	1995	Safe Boat		Saturday & Sunday	Summer	
1914	2018	Polaris Ranger XP 1000			Beach	
1916 & 1922	2012	2- ATV		1 lifeguard / 1 patrol	Beach	7 days

Respectfully submitted,

Chief Stacy Ferris



MANTOLOKING FIRE COMPANY No. 1

Serving the
Borough of Mantoloking
Downer Avenue

P.O. Box 213
Mantoloking, New Jersey 08738

7/5/20

Mayor & Council

During the month of June 2020 the Mantoloking Fire Company responded to 23 fire calls, held 1 drills and held our regularly scheduled business meeting. The table below provides a list of the calls for the month.

Date	Time	Location	Town	Incident Type
6/01/20	11:24	511 Club Dr.	Bay Head	CO Alarm
6/02/20	07:46	54 Twilight Rd.	Bay Head	Mulch Fire
6/05/20	13:22	917 Barnegat Lane	Mantoloking	Fire Alarm
6/05/20	19:42	1232 Bay Ave.	Bay Head	Pole Fire
6/06/20	09:27	920 East Ave.	Mantoloking	Fire Alarm
6/06/20	10:42	1031 Barnegat Lane	Mantoloking	Fire Alarm
6/06/20	13:55	91 Bridge Ave.	Bay Head	Appliance Fire
6/9/20	09:07	353 Lake Ave.	Bay Head	Fire Alarm
6/10/20	12:05	83 Bridge Ave.	Bay Head	Fire Alarm
6/11/20	21:35	808 Clayton Ave.	Bay Head	Fire Alarm
6/12/20	09:46	1126 Barnegat Lane	Mantoloking	Fire Alarm
6/16/20	22:24	200 Woodland Ave.	Bay Head	Odor Invest
6/19/20	01:16	557 East Ave.	Bay Head	CO Alarm
6/19/20	09:05	1000 Barnegat Lane	Mantoloking	Wires Down
6/19/20	20:47	521 East Ave.	Bay Head	CO Alarm
6/19/20	21:19	219 Channel Drive	Mantoloking	Fire Alarm

6/20/20	10:58	81 Bridge Ave.	Bay Head	Gas Leak
6/20/20	22:48	443 Lake Ave.	Bay Head	Fire Alarm
6/22/20	10:18	210 Channel Lane	Mantoloking	Fire Alarm
6/26/20	16:38	1065 Barnegat Lane	Mantoloking	Wires Down
6/27/20	17:47	1094 Barnegat Lane	Mantoloking	Fire Alarm
6/27/20	19:46	920 East Ave.	Mantoloking	Fire Alarm
6/30/20	08:19	266 Osborne Ave.	Bay Head	Fire Alarm

Submitted By,

Chief Scott Hulse

OFFICE OF CONSTRUCTION OFFICIAL

Construction Permit Activity Report

RANGE: 06/01/2020 To 06/30/2020

July 06, 2020 10:38:52AM

SUMMARY

CONSTRUCTION COSTS

COUNT

Cost Of Construction:	\$481,498.00	Cubic Footage:	40012 Cu.ft	Permit Issued:	9
Cost Of Alteration:	\$150,750.00	Square Footage:	3341 Sq.ft	Updates Issued:	5
Cost Of Demolition:	\$0.00			All Fees Waived:	2
Total Cost:	\$632,248.00			Municipal Fees Waived:	0

PERMIT FEES

ADMIN FEES

WAIVED FEES

TOTAL FEES

Building:	\$4,941.00	Building:	\$0.00	Building:	\$0.00	Building Fees:	\$4,941.00
Electrical:	\$840.00	Electrical:	\$0.00	Electrical:	\$0.00	Electrical Fees:	\$840.00
Fire :	\$75.00	Fire :	\$0.00	Fire :	\$0.00	Fire Fees:	\$75.00
Plumbing:	\$545.00	Plumbing:	\$0.00	Plumbing:	\$0.00	Plumbing Fees:	\$545.00
Elevator:	\$100.00	Elevator:	\$0.00	Elevator:	\$100.00	Elevator Fees:	\$0.00
Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$0.00
				* Total Waived:	\$100.00	Technical Fees:	\$6,401.00

DCA

	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$149.00	\$0.00	\$149.00
Alteration Training Fee:	\$291.00	\$9.00	\$282.00
DCA Minimum Fee:	\$0.00	\$0.00	\$0.00
Sub total Training Fee:	\$440.00	\$9.00	\$431.00

TECHNICAL ISSUES

Building Technical:	5
Electrical Technical:	7
Fire Protection Technical:	1
Plumbing Technical:	6
Elevator Technical:	2
Mechanical Technical:	

Certificate of Occupancy Fee:	\$0.00
Waived Certificate Fees:	\$0.00
Sub Total Certificate Fees:	\$0.00

CERTIFICATE ISSUES

Certificate of Occupancy:	3
Certificate of Approval:	6
Certificate of Continued Occupancy:	0

PERMIT FEES:	\$6,401.00
FEES:	\$431.00
CERTIFICATE FEES:	\$0.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$6,832.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$0.00
OTHER FEES:	\$0.00
GRAND TOTAL FEES:	\$6,832.00

* By State law (see N.J.S. 52:27D-126c): \$100.00

* By Municipality (see N.J.S. 52:27D-126b): \$0.00

CIVICCMS®



Borough of Mantoloking, NJ Website Redesign Services



Presented by
Sal Urbano
Mid-Atlantic Manager

 | **CIVICPLUS®**

302 S. 4th Street, Suite 500 | Manhattan, KS 66502
1300 Massachusetts Ave., Boxborough, MA 01719
www.civicplus.com

March 27, 2019

Beverley Konopada
Borough Clerk
Borough of Mantoloking
PO Box 247
Mantoloking, NJ 08738

RE: Website Redesign Services

Dear Beverley:

Meeting the expectations of citizens is at the core of civic responsibility. Finding that perfect blend of functionality, ease of maintenance, and cost effectiveness can be daunting. Today's "what I want, when I need it" society is all about digital and timely responses. Saving time and money and increasing citizen satisfaction is every government entity's goal. With the cost-effective CivicCMS solution you can achieve your vision of success.

CivicPlus, Inc. (CivicPlus) is passionate about our mission to help make local government better. We are not just designing a website, we are helping build a trusted and long-term relationship between you and your community through our state-of-the-art technology and process. Our expertise lies in collaborating with our clients to deliver the right solution, at the right cost, housed within a modern design that captures the culture of your community.

The following information will show you how the CivicCMS solution will reduce your staff's workload, respect your available budget, and most importantly, provide your community with a powerful online resource that promotes open access to your municipal offices.

Please review our proposal closely. This proposal will save you time and resources while providing your visitors a website where they can find what they need, when they need it. We look forward to working with you and your staff to help make your vision become a reality for the Borough of Mantoloking.

Sincerely,

Sal Urbano

Sal Urbano
Mid-Atlantic Manager
856-242-5114
surbano@civicplus.com

CIVICCMS

What Sets CivicCMS Apart?



Created to Meet Your Needs

Developing your new website under the Open Source Initiative provides CivicCMS with the flexibility to develop new features and modules to help you meet your goals and vision.



Our Drupal Platform

CivicPlus will develop your site on one of the industry's most trusted open source platforms, Drupal. It is the platform of choice by national, state, and local governments all over the world.



We Build Long-Term Relationships

Our partnership with you is only beginning at go-live! We provide ongoing customer support and our Account Management team will work with you to help you evolve your web environment throughout your relationship with CivicPlus.



Easiest System for Updating & Adding New Content

Your new CivicCMS website will be specifically designed for ease-of-use so your staff, regardless of their technical skill level, can maintain and update your new website easily and efficiently.



Custom & Responsive Design

Your custom-designed website will be fully responsive on multiple devices including smart phones, tablets and wide screen monitors.



Useful & Relevant Modules

CivicCMS is flexible and scalable to grow with your web environment at your speed and need without extra features and functionalities that are not as relevant.



Affordable Cost, Flexible Payments

We understand the fiscal challenges municipalities face on a daily basis, so CivicPlus offers payment options to meet your budgeting needs.



Security and Protection—Priority One!

Our Tier IV secure hosting facilities are monitored 24/7 and your website is backed up daily off-site. We deploy state-of-the-art hardware and software to prevent DDoS and hacking attacks to protect your investment.

CIVICCMS®



Challenges with the Current

Borough of Mantoloking Website

You would like an updated design that is more engaging

The website is not user-friendly for your residents

Your website has left side navigation which is typical of older designs and not easy to navigate.

Website has too much text on the home page.

The website is not mobile-friendly.

Your website has good content. If it was redeployed

in an updated design with improved functionality

& ease of use, the Borough would feature a

more engaging, Online Communications

Platform for Mantoloking &

your residents & visitors.



 | **CIVICPLUS®**

302 S. 4th Street, Suite 500 | Manhattan, KS 66502

1300 Massachusetts Ave., Boxborough, MA 01719

www.civicplus.com

Client Reference Sites

We did a re-design and after talking with some other website companies, they were the best choice for us. They understood our needs and delivered exactly what our vision was, even better.

Vicki M., Burrillville, RI



West Long Branch, NJ

Website: www.westlongbranch.org



Hainesport, NJ

Website: www.hainesporttownship.com



Manasquan, NJ

Website: www.manasquan-nj.gov

Features & Functionality

The Drupal content management system has opened up new areas we never could do with the old system. Our residents can get more done just by visiting our website.

Roger K., Stonington, CT

Content Management Functionality

- Schedule Publishing
- Schedule Expiration Dates
- “Review-On” Dating
- Unpublish/Archive Content
- WYSIWYG Editor
- Dept/Board Specific News
- Persistent Navigation
- ADA Compliance
- Job Opportunities
- Web Forms Module
- Versioning
- Embed Video Player
- Online File Center
- Quick Links
- Protected Email Addresses
- Recyclopedia
- FAQs
- Audit Trail/History Log
- Content Previewing
- CAPTCHA Visitor Authentication
- Printer Friendly Pages
- Surveys & Polling
- Bids & RFPs
- Business Directory
- SSL Certificates
- Dynamic Breadcrumbs

Communication Features

- Email Notifications (E-subscriber)
- Dynamic Site Map
- RSS Feeds
- Facebook & Twitter Integration
- Service Requests Forms
- Urgent Alert Banners
- Two-Way Blogging
- Private Comment Forms
- Rotating Bulletin Boards
- Staff Directory
- “Share this Page”

Administrative Functionality

- Intranet Options
- User Roles & Permission Levels
- Traffic Analysis
- Broken Links Reporting
- Menu Control
- Complete User History
- Board Membership Duties
- Domain Name Management
- Complete User History

Design Features

- Responsive Design
- Rotating Mastheads
- Dynamic News Modules
- Urgent News Banners
- Upcoming Meetings Module
- Custom Subtitles
- Cascading Navigation
- Multiple Navigation Schemes
- Mega-Menus
- FIND IT FAST

Graphic & Image Functionality

- Media Library
- Image Editor
- Photo Gallery
- Slide Shows
- Captioning/ALT Text
- Rotating Department Images
- Rotating Bulletin Boards

Typical Project Timeline

The support has been amazing from day one. We worked closely with your employees during initial setup stages, creating the webpage, training, and for follow-up. Your team of employees know what the City was looking for and created it with ease.

Felicia B., Aberdeen, MD

Design creation, accessibility, usability guidance, content optimization, training - CivicPlus delivers all of this and more during the development of your CivicCMS new website. Your exact project timeline can vary based on determined project scope, project enhancements purchased, your availability for meeting coordination, action item return and completion, approval dates kept, and other factors. Based on our experience, the estimated timeline for the successful completion of your CivicCMS project is approximately 10-13 weeks.

Implementation Phase	Timeframe	Deliverables
Phase 1 Strategy Sessions & Discovery	1 Week	<ul style="list-style-type: none"> Define Core Objectives Needs Assessment
Phase 2 Design & Architecture	2-3 Weeks	<ul style="list-style-type: none"> Design Meeting with Client Website Committee Homepage Options & Layout Subpage Design and Layout Finalize Design (once you are completely satisfied)
Phase 3 Site Implementation	2-3 Weeks	<ul style="list-style-type: none"> Identify Global and Cascading Navigation (and related links) Implement Design within CivicCMS
Phase 4 Content Development	3-4 Weeks	<ul style="list-style-type: none"> Migrate Agreed Existing Content
Phase 5 Training & Education	1 Week	<ul style="list-style-type: none"> Sessions for Content Editors and Site Administrators Group and Individual Sessions
Phase 6 Deployment & Go-Live	1Week	<ul style="list-style-type: none"> Final Quality Check of Website Install and Activate Selected Modules DNS & SEO Activities

Estimated Year 1 Investment

Borough of Mantoloking, NJ

All quotes are priced per project and presented in US dollars.
Pricing is valid for 60 days from March 27, 2019.

Website Implementation & Hosting

- Developed utilizing CivicCMS content management system
- Custom responsive design
- Set-up Home Page Menus and Landing Pages for all Departments & Boards
- Migrate all pages of existing content plus 5 years of Minutes
- Secure Hosting Tier IV Data Center (daily offsite backup, 99.9% uptime, intrusion detection & protection)

Training & Support

- Online training sessions for Individuals and/or groups
- Unlimited support (up to 2 primary users) throughout contract
- Automatic push-out of feature enhancements and module upgrades

One-Time Implementation Investment:	\$8,000
Year One Annual Maintenance & Hosting Services:	\$2,000

Optional Project Enhancements

1. Complete Content Development of All Pages/Files (Based on our internal review)	\$ TBD
2. Onsite Training, (Travel cost quoted upon request)	\$1,000/Day
3. Additional Unlimited Support (\$200 per user per year)	\$ TBD
4. Custom "Subsites" for Departments (\$2,500 design/full development per department)	\$ TBD
5. Full Mirrored Site in Secondary Data Center (Immediate Cut-over)	\$500/Yr. \$500/Set-up

Year 2 and Beyond Annual Services

Borough of Mantoloking, NJ

Each year of your contract, you'll receive system enhancements, maintenance, optimization, and have full access to our support staff so your site stays up-to-date with our latest features and functionality. Annual Hosting/Maintenance Services are subject to a cumulative annual 5% technology fee increase beginning Year 3 (for non-CPA payment projects) and beyond.

- Secure Hosting and Security Services
- Software maintenance including service patches and system enhancements
- 24/7 technical support and access to the Online Help Center
- Unlimited Live Customer Support for Designated Users
- Account Management Team for ongoing support and web environment evolution

Beginning Year 2 Annual Maintenance and Hosting Services: \$ 2,000

Optional Annual Services

1. Additional Unlimited Support (\$200 per user per year)	\$ TBD
2. Annual Services—Custom Subsites (\$250 per department per year)	\$ TBD
3. Full Mirrored Site	\$ 500

CivicPlus Advantage - Alternate Payment Plan

The CivicPlus Advantage (CPA) payment alternative payment plan provides zero interest, level payments that divides the One-Time Implementation Investment expense of your project over the first three (3) years of your contract to assist with your initial out of pocket expense and budget allocation. Each payment also includes your Annual Hosting/Maintenance Services.

1st Year CPA	\$ 4,667	3rd Year CPA	\$ 4,666
2nd Year CPA	\$ 4,667	4th Year Annual	\$ 2,100 (annual plus 5% technology fee)