

DRAFT NO.1–8/5/2020

THE BOROUGH OF MANTOLOKING
MAYOR AND COUNCIL

AGENDA – CAUCUS AND REGULAR BUSINESS MEETING

August 18, 2020

5:30 P.M.

MANTOLOKING VIRTUAL MEETING

CALL: 605-313-5156

ACCESS CODE: 231051

CAUCUS MEETING

CALL TO ORDER:

OPEN PUBLIC MEETING STATEMENT: Mayor White will read the following statement:

In compliance with the provisions of the New Jersey Open Public Meetings Act, adequate notice of this meeting of the Mantoloking Borough Council has been advertised in the manner provided by law.

ROLL CALL:

A. REVIEW OF REGULAR MEETING AGENDA

B. BOROUGH COUNCIL DISCUSSION ITEMS FOR NEXT MONTHS AGENDA.

<u>Finance Committee:</u>	Councilman Amarante
<u>Public Safety Committee:</u>	Councilman Gillingham
<u>Dune and Beach Committee:</u>	Councilman Batcha
<u>Municipal Services Committee:</u>	Mayor White
<u>Municipal Relations Committee:</u>	Councilwoman O’Mealia
<u>Strategic Planning Committee:</u>	Councilwoman O’Mealia
<u>Environmental Committee:</u>	Councilwoman Green
<u>Long Range Planning Committee</u>	Councilwoman O’Mealia
<u>Flood Strategy Committee</u>	Councilwoman O’Mealia

C. PUBLIC COMMENT PERIOD- State your name and address for the record. Once you have finished speaking, please place your phone on mute.

ADJOURN CAUCUS MEETING:

MOTION: _____
SECOND: _____
ALL IN FAVOR: _____

REGULAR BUSINESS MEETING

1. **CALL TO ORDER:**

2. **OPEN PUBLIC MEETING STATEMENT:** Mayor White will read the following statement:

In compliance with the provisions of the New Jersey Open Public Meetings Act, adequate notice of this meeting of the Mantoloking Borough Council has been advertised in the manner provided by law.

3. **ROLL CALL:**

4. **PLEDGE OF ALLEGIANCE:** Mayor White will lead the assembly in the Pledge of Allegiance.

5. **RESOLUTION NO. 2020-113**

RESOLUTION: MINUTES OF PREVIOUS MEETINGS

Regular Business Meeting Minutes- July 21, 2020

RESOLVED, the Mantoloking Borough Council approves the following minutes as distributed.

ROLL CALL VOTE RESOLUTION 2020-113

6. **PRIVILEGE OF THE FLOOR:** Mayor White will open the meeting for public comment and questions about the agenda. State your name and address for the record. Once you have finished speaking, please place your phone on mute.

7. **FINANCE COMMITTEE:** Councilman Amarante will present the monthly finance report.

RESOLUTION NO. 2020-114

RESOLUTION THE REPORT OF THE MUNICIPAL FINANCE OFFICER

BOROUGH OF MANTOLOKING						
Financial Report for the Month of June 30, 2020						
Status of the Budget on June 30, 2020						
FUND	APPROPRIATION	CURRENT BALANCE	EXPENDED DURING MONTH	EXPENDED YEAR TO DATE	ENCUMBERED BALANCE	APPROPRIATION BALANCE
2020 ADOPTED BUDGET	\$5,661,855	\$5,661,855	\$796,513	\$2,792,346	\$56,886	\$2,812,623
2019 RESERVE BUDGET- CURRENT	\$5,283,897	\$656,271	\$2,500	\$281,174	\$2,990	\$372,108
2020 CAPITAL FUND	\$1,543,000	\$1,543,000	\$16,536	\$274,204	\$158,957	\$1,109,840
SANDY EMERGENCY FUNDS	\$146,568	\$139,968	\$0	\$0	\$0	\$139,968
TOTAL	\$12,635,320	\$8,001,094	\$815,549	\$3,347,723	\$218,833	\$4,434,538

(Subcategory of Capital Fund)	APPROPRIATION	CURRENT BALANCE	EXPENDED DURING MONTH	EXPENDED YEAR TO DATE	ENCUMBERED BALANCE	APPROPRIATION BALANCE
Construction-Municipal Building	\$890,832	\$890,832	\$0	\$135,500	\$149,946	\$605,386

Receipts, Disbursements and Changes in Cash Balance During the Month of June 30, 2020

FUND	CASH BALANCE JANUARY 1, 2020	CASH BALANCE BEGINNING OF MONTH	CASH RECEIVED	CASH DISBURSED	CASH BALANCE END OF MONTH
2020 CURRENT FUND	\$3,326,063	\$3,058,344	\$352,521	\$628,834	\$2,782,031
CAPITAL FUND	\$2,567,262	\$2,302,300	\$0	\$9,241	\$2,293,058
ANIMAL CONTROL FUND	\$223	\$235	\$0	\$0	\$235
OTHER TRUST FUNDS	\$524,694	\$560,487	\$12	\$0	\$560,499
PAYROLL ACCOUNT	\$56,176	\$64,137	\$194,199	\$180,709	\$77,628
UNEMPLOYMENT ACCOUNT	\$34,091	\$34,113	\$1	\$0	\$34,114
LAW ENFORCEMENT TRUST	\$2,848	\$2,850	\$0	\$0	\$2,850
TOTAL	\$6,511,358	\$6,022,466	\$546,734	\$818,784	\$5,750,415

RESOLUTION NO. 2020-115

RESOLUTION: PAYMENT OF BILLS

WHEREAS, the municipal finance officer has presented

- A list of bills in the amount of \$102,810.11 with the recommendation they be paid, and
- A list of bills in the amount of \$139,486.08 that have been paid with the approval of the municipal clerk and the mayor, now, therefore, be it

RESOLVED, the council approves the payment of all the bills and directs that a copy of these lists be attached to and made part of the minutes of this meeting.

ROLL CALL VOTE RESOLUTIONS 2020-114- 115

8. **PUBLIC SAFETY COMMITTEE:** Councilman Gillingham will present the monthly reports of the Police Department, Municipal Court, Fire Company and Emergency Management.

RESOLUTION NO. 2020-116

RESOLUTION OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING KEVIN MCCROSSAN AS A FULL TIME POLICE OFFICER

WHEREAS, the Borough of Mantoloking desires to hire a full-time Police Officer to serve within the Mantoloking Police Department; and

WHEREAS, the Chief of Police, Stacy Ferris, has recommended the appointment of Kevin McCrossan to the position of full-time Police Officer;

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Mantoloking, County of Ocean, State of New Jersey, as follows:

1. At the recommendation of the Chief of Police ,Stacy Ferris, Kevin McCrossan is hereby appointed as a full-time Police Officer effective immediately at an annual salary of \$45,605.53.

RESOLUTION NO. 2020-117

RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF MANTOLOKING AUTHORIZING SPONSORSHIP FOR POLICE ACADEMY RECRUIT

BE IT RESOLVED, by the Borough Council of the Borough of Mantoloking to hereby sponsor the following individuals to attend the Police Academy:

Name	Position	Effective Date
Brittani Faith Schroeder	Police Academy Recruit SLEO II	08/21/2020- 04/2021

ROLL CALL VOTE RESOLUTIONS 2020-116-117

9. **DUNE & BEACH COMMITTEE**: Councilman Batcha will present the reports of the Dune & Beach Committee and Ocean County Block Grant Program.

10. **MUNICIPAL SERVICES COMMITTEE**: Mayor White will present the monthly reports from the Public Works Superintendent, Construction Official, Land Use Officer and Building Committee.

RESOLUTION NO. 2020-118

RESOLUTION OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING PATRICK SMITH AS PER DIEM ADMINISTRATIVE ASSISTANT/DEPUTY CODE ENFORCEMENT OFFICER.

WHEREAS, there is a need for an appointment to the position of per diem Administrative Assistant/Deputy Code Enforcement Officer; and

WHEREAS, the governing body has determined that Patrick Smith is qualified to be appointed as a per diem Administrative Assistant/Deputy Code Enforcement Officer; and

WHEREAS, it is the desire of the governing body to appoint Patrick Smith as a per diem Administrative Assistant/Deputy Code Enforcement Officer.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Mantoloking as follows,

1. That the governing body does hereby appoint Patrick Smith as a Per Diem Administrative Assistant/Deputy Code Enforcement Officer commencing on the effective date of this resolution for \$27.50 per hour.
2. That a certified copy of this resolution shall be forwarded to the Mr. Patrick Smith, the Borough Construction Official and Borough Chief Financial Officer.

ROLL CALL VOTE RESOLUTIONS 2020-118

11. **MUNICIPAL RELATIONS COMMITTEE:** Councilwoman O’Mealia will present the report of the Mantoloking Relations Committee.

12. **STRATEGIC PLANNING COMMITTEE:** Councilwoman O’Mealia will present the report of the Strategic Planning Committee.

13. **ENVIRONMENTAL COMMITTEE:** Councilwoman Green will present the report of the Environmental Committee.

14. **LONG RANGE PLANNING COMMITTEE:** Councilwoman O’Mealia will present the report of the Long Range Planning Committee

15. **FLOOD STRATEGY COMMITTEE:** Councilwoman O’Mealia will present to report of the Flood Strategy Committee

16. **MAYOR AND COUNCIL COMMENTS:**

17. **PUBLIC COMMENTS PERIOD:** . State your name and address for the record. Once you have finished speaking, please place your phone on mute

18. EXECUTIVE SESSION:

RESOLUTION NO. 2020-119

RESOLUTION OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING A CLOSED SESSION TO DISCUSS CONTRACTUAL MATTERS RELATING TO FLOOD INTERVENTION, STAFFING AND ATTORNEY CLIENT PRIVILEGE TOPICS SUCH AS COAH

WHEREAS, the Borough Council of the Borough of Mantoloking is subject to the requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6 et. seq.; and

WHEREAS, the Open Public Meetings Act of the State of New Jersey generally requires that all meetings of public bodies be open to the public; and

WHEREAS, the Open Public Meetings Act further provides that a public body may exclude the public from a portion of a meeting at which the public body discusses items enumerated in the Open Public Meetings Act at N.J.S.A. 10:4-12b, which items are recognized as requiring confidentiality; and

WHEREAS, it is necessary and appropriate for the Borough Council of the Borough of Mantoloking to discuss certain matters in a meeting not open to the public, consistent with N.J.S.A. 10:4-12b.

NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Mantoloking, pursuant to the Open Public Meetings Act of the State of New Jersey that:

1. The Borough Council of the Borough of Mantoloking shall hold a closed meeting, from which the public shall be excluded, on August 18, 2020.
2. The subjects to be discussed at said closed meeting shall be contractual matters relating to flood intervention, staffing, and attorney-client privilege topics such as COAH.
3. The minutes of said closed meeting shall be made available for disclosure to the public, consistent with N.J.S.A. 10:4-13, when the items which are the subject of the closed session discussion are resolved and a reason for confidentiality no longer exists.
4. No action shall be taken on these matters at the meeting of August 18, 2020 following the closed session.

ROLL CALL VOTE RESOLUTION 2020-119

19. NEXT MEETING: Caucus and Regular Business Meeting, September 15, 2020 conference call.

20. ADJOURNMENT :