

DRAFT NO.2–1/15/2021

THE BOROUGH OF MANTOLOKING
MAYOR AND COUNCIL
JANUARY 19, 2021

AGENDA – CAUCUS AND REGULAR BUSINESS MEETING
MANTOLOKING ZOOM MEETING- 5:30 P.M.

Copy and paste the link below into your web browser or go directly to the zoom website at <https://zoom.us/> and download to your computer. You will be asked to enter the Meeting ID # and passcode provided below.

Join Zoom Meeting

<https://us02web.zoom.us/j/82382888497?pwd=THRHK2c2M2JhOWMzeXNkS3RwTjBkUT09>

Meeting ID: 823 8288 8497

Passcode: 024162

One tap mobile

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Dial by your location Meeting ID: 823 8288 8497, **Passcode:** 024162

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CAUCUS MEETING

CALL TO ORDER:

OPEN PUBLIC MEETING STATEMENT: Mayor E. Laurence White will read the following statement:

In compliance with the provisions of the New Jersey Open Public Meetings Act, adequate notice of this meeting of the Mantoloking Borough Council has been advertised in the manner provided by law.

ROLL CALL:

A. REVIEW OF REGULAR MEETING AGENDA

B. BOROUGH COUNCIL DISCUSSION ITEMS FOR NEXT MONTHS AGENDA.

1. Municipal Administrator Advisory Committee Report

2. Review and discussion of proposed revised monthly financial reports

Administration & Legal Committee- Councilwoman O’Mealia, Councilman Gillingham, Councilman Batcha

Finance Committee - Councilman Amarante and Councilman Gillingham

Land Use Committee- Councilman Nelson and Councilman Batcha

Public Safety Committee – Councilman Gillingham and Councilwoman O’Mealia

Public Works Committee- Councilman Amarante and Councilman Nelson

Recreation Committee-Councilman Batcha, Councilwoman O’Mealia, Councilman Amarante

C. PUBLIC COMMENT PERIOD- State your name and address for the record. Once you have finished speaking, please place your phone or computer audio on mute.

ADJOURN CAUCUS MEETING:

MOTION: _____

SECOND: _____

ALL IN FAVOR: _____

REGULAR BUSINESS MEETING

1. CALL TO ORDER:

2. OPEN PUBLIC MEETING STATEMENT: Mayor White will read the following statement:

In compliance with the provisions of the New Jersey Open Public Meetings Act, adequate notice of this meeting of the Mantoloking Borough Council has been advertised in the manner provided by law.

3. ROLL CALL:

4. PLEDGE OF ALLEGIANCE: Mayor White will lead the assembly in the Pledge of Allegiance.

RESOLUTION NO. 2021-40

RESOLUTION OF THE BOROUGH OF MANTOLOKING,

COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING _____ AS
COUNCILMEMBER OF THE BOROUGH OF MANTOLOKING

WHEREAS, on the 28th of December, 2020, D’Arcy Rohan Green submitted correspondence resigning as a member of the Borough Council of the Borough of Mantoloking, and

WHEREAS, such resignation created a vacancy in D’Arcy Rohan Green’s position of Councilmember of the Borough of Mantoloking, pursuant to N.J.S.A. 40A:16-3; and

WHEREAS, N.J.S.A. 40A:16-1 et seq. sets forth the procedures pursuant to which a vacancy in the office of Councilmember shall be filled; and

WHEREAS, in accordance with N.J.S.A. 40A:16-11, the Republican Organization of Mantoloking submitted three names for consideration by the governing body for appointment to the office of Councilmember; and

WHEREAS, in accordance with said procedures, the governing body has selected _____ for appointment to the office of Councilmember, pursuant to N.J.S.A. 40A:16-5 and

WHEREAS, in accordance with N.J.S.A. 40A:16-5(b), as the term of D’Arcy Rohan Green as Councilmember expires December 31, 2022, this appointment shall be a temporary one as the seat will be filled at the next general

election for the remainder of the unexpired term of D’Arcy Rohan Green and the person elected at that time shall take office immediately upon certification of the results of that election pursuant to N.J.S.A. 40A:16-21.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Borough of Mantoloking, County of Ocean, State of New Jersey, as follows:

1. That _____ is hereby temporarily appointed to the to the office of Councilmember of the Borough of Mantoloking, pursuant to N.J.S.A. 40A:16-1 et seq.
2. That _____ shall hold office as Councilmember until the certification of the results of the next general election, pursuant to N.J.S.A. 40A:16-21.

ROLL CALL VOTE RESOLUTION 2021-40

OATH OF OFFICE: Borough Attorney Cipriani will administer the Oath of Office.

5. RESOLUTION NO. 2021-33

RESOLUTION: MINUTES OF PREVIOUS MEETINGS

Special Meeting- December 1, 2020

Caucus/Regular Business Meeting- December 15, 2020

Reorganization Meeting- January 5, 2021

RESOLVED, the Mantoloking Borough Council approves the following minutes as distributed.

ROLL CALL VOTE RESOLUTION 2021-33

- 6. PRIVILEGE OF THE FLOOR:** Mayor White will open the meeting for public comment and questions about the agenda. State your name and address for the record. Once you have finished speaking, please place your phone or computer audio on mute.

- 7 . FINANCE COMMITTEE** (Budget, Grants, Reports, FEMA)- Chairman Amarante will present the monthly reports.

RESOLUTION NO. 2021-34**RESOLUTION THE REPORT OF THE MUNICIPAL FINANCE OFFICER****BOROUGH OF MANTOLOKING****Financial Report for the Month of November 30, 2020****Status of the Budget on November 30, 2020**

FUND	APPROPRIATION	CURRENT BALANCE	EXPENDED DURING MONTH	EXPENDED YEAR TO DATE	ENCUMBERED BALANCE	APPROPRIATION BALANCE
2020 ADOPTED BUDGET	\$5,662,952	\$1,083,325	\$209,028	\$4,788,655	\$120,167	\$754,130
2019 RESERVE BUDGET- CURRENT	\$656,271	\$369,152	\$0	\$286,370	\$750	\$369,152
2020 CAPITAL FUND	\$1,543,000	\$1,098,305	\$0	\$329,854	\$114,841	\$1,098,305
SANDY EMERGENCY FUNDS	\$146,568	\$139,968	\$0	\$0	\$0	\$139,968
TOTAL	\$8,008,791	\$2,690,750	\$209,028	\$5,404,878	\$235,758	\$2,361,555

	APPROPRIATION	CURRENT BALANCE	EXPENDED DURING MONTH	EXPENDED YEAR TO DATE	ENCUMBERED BALANCE	APPROPRIATION BALANCE
(Subcategory of Capital Fund)						
Construction-Municipal Building	\$890,832	\$591,030	\$0	\$174,967	\$121,787	\$591,030

Receipts, Disbursements and Changes in Cash Balance During the Month of November 30, 2020

FUND	CASH BALANCE JANUARY 1, 2020	CASH BALANCE BEGINNING OF MONTH	CASH RECEIVED	CASH DISBURSED	CASH BALANCE END OF MONTH
2020 CURRENT FUND	\$3,326,063	\$2,373,570	\$1,601,977	\$352,949	\$3,622,598
CAPITAL FUND	\$2,567,262	\$2,237,508	\$0	\$0	\$2,237,508
ANIMAL CONTROL FUND	\$223	\$257	\$0	\$0	\$257
OTHER TRUST FUNDS	\$524,694	\$560,483	\$1,500	\$0	\$561,983
PAYROLL ACCOUNT	\$56,176	\$66,519	\$175,895	\$159,571	\$82,843
UNEMPLOYMENT ACCOUNT	\$34,091	\$38,747	\$2	\$0	\$38,749
LAW ENFORCEMENT TRUST	\$2,848	\$2,850	\$0	\$0	\$2,850
TOTAL	\$6,511,358	\$5,279,933	\$1,779,374	\$512,519	\$6,546,788

RESOLUTION NO. 2021- 35**RESOLUTION: PAYMENT OF BILLS**

WHEREAS, the municipal finance officer has presented

- A list of bills in the amount of \$1,670,389.50 with the recommendation they be paid, and
- A list of bills in the amount of \$134,249.91 that have been paid with the approval of the municipal clerk and the mayor, now, therefore, be it

RESOLVED, the council approves the payment of all the bills and directs that a copy of these lists be attached to and made part of the minutes of this meeting.

RESOLUTION NO. 2021- 36

RESOLUTION: AUTHORIZATION TO APPOINT MEMBERS TO THE FINANCE ADVISORY COMMITTEE

WHEREAS, Article I of Chapter 2 of the Borough Code of the Borough of Mantoloking, was amended and supplemented to create §2-2.3.2, entitled, “Advisory Committees; and

WHEREAS, Pursuant to N.J.S.A. 40A:60-7, the **Council** may create such advisory councils to the municipality as it may choose, including councils for the functions absorbed by it of any heretofore existing boards, commissions or districts. Members of such advisory committees shall be nominated by the Mayor and established by advice and consent of Council by resolution; and

WHEREAS, it is the desire of the Finance Committee to establish a Finance Advisory Committee; and

BE IT FURTHER RESOLVED by the Borough Council of the Borough of Mantoloking the following appointments be and are hereby made to the Finance Advisory Committee for 2021.

Members

Harry O’Mealia
Carl Beck
JoAnn Lygas
Jack Snyder

RESOLUTION NO. 2021- 37

RESOLUTION AUTHORIZING A FULL REFUND OF \$8,150.00 TO LUIGI CARULLI FOR TWO (2) ATVs PURCHASED AT MANTOLOKING BOROUGH, OCEAN COUNTY, NEW JERSEY AT AN AUCTION HELD ON NOVEMBER 13, 2020 BY MUNICIBID

WHEREAS, the Borough of Mantoloking held a public auction through our agent, Municibid, on November 13, 2020; and

WHEREAS, there were two (2) ATVs sold at auction as follows:

2013 Honda ATV (2) (32043134) VIN#1HFTE3301D4801584	\$ 4,100.00
2013 Honda ATV (1) (32040542) VIN#1HFTE3303D4801585	\$ 4,050.00

WHEREAS, there was an administrative error in listing the mileage on these two vehicles; and

WHEREAS, purchaser, Luigi Carulli, notified the Borough of Mantoloking of the error and requested a full refund in the amount of \$8,150.00 and is returning the two (2) aforementioned ATVs; and

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Mantoloking, County of Ocean, State of New Jersey, that the Chief Financial Officer be hereby authorized to issue a check in the amount of \$8,150.00 for said administrative error to Luigi Carulli, 767 Old Farm Road, Bridgewater, New Jersey 08807;

BE IT FINALLY RESOLVED, that a certified copy of this Resolution be forwarded to the Chief Financial Officer and said purchaser, Luigi Carulli, of the two ATVs.

ROLL CALL VOTE RESOLUTIONS 2021-34 - 37

8. **PUBLIC SAFETY COMMITTEE** (Police, Fire, First Aid, OEM, Court)- Chairman Gillingham will present the monthly reports.

RESOLUTION NO. 2021- 38

RESOLUTION: AUTHORIZATION TO ENTER INTO A SHARED SERVICE AGREEMENT FOR THE LEASE OF LAVALLETTE MUNICIPAL COURT FACILITIES FOR MANTOLOKING MUNICIPAL COURT SESSIONS

WHEREAS, there is a need for Mantoloking Municipal Court to enter into a Shared Service Agreement with the Borough of Lavallette for use of their Municipal Court facilities; and

WHEREAS, the Borough of Lavallette has agreed to lease their Municipal Court facilities for a term, of two (2) years, at a monthly rate of \$660.00 for 2021 and a monthly rate of \$700.00 for 2022, which includes two (2) hours of services by the Court Clerk; and

WHEREAS, if any court sessions are cancelled, there will be no rent payment required for that month; and

WHEREAS, this agreement is subject to cancellation by either party upon 90 days' written notice.

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Mantoloking, County of Ocean, State of New Jersey, that a shared service agreement with the Borough of Lavallette for the lease of their court facilities for a term of two (2) years is hereby approved.

ROLL CALL VOTE RESOLUTIONS 2021-38

9. **LAND USE COMMITTEE** (Building, Zoning, Land Use Board, Flooding)- Chairman Nelson will present the monthly reports.

RESOLUTION NO 2021-39 : APPOINTMENT OF PERSONNEL PART- TIME

RESOLVED, the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey approves the following appointments with the terms and conditions indicated:

Name	Position	Effective Date	Rate
Kevin McGarvey	Deputy Electrical Sub-Code Official	January 19, 2021	\$38.50 per hour
Stephen Grenley	Deputy Construction Official & Deputy Building Subcode Official	January 19, 2021	\$38.50 per hour
Todd Morgano	Deputy Plumbing Inspector	January 19, 2021	\$38.50 per hour
Ronald Pizar	Fire Subcode Official	January 1, 2021	\$6,020.85 per year

ROLL CALL VOTE RESOLUTIONS 2021-39

10. **PUBLIC WORKS COMMITTEE** (Public Works, Engineering, Code Enforcement)- Chairman Amarante will present the monthly reports
11. **ADMINISTRATION & LEGAL COMMITTEE** (Administration, Personnel and Law, Insurance, Technology)- Chairwoman O'Mealia will present the monthly reports.
12. **RECREATION COMMITTEE** (Recreation, Beach, Beautification)- Chairman Batcha will present the monthly reports.
13. **MAYOR AND COUNCIL COMMENTS:**
14. **PUBLIC COMMENTS PERIOD:** . State your name and address for the record. Once you have finished speaking, please place your phone on mute.
15. **NEXT MEETING:** Caucus and Regular Business Meeting, Tuesday, February 16, 2021 Zoom Meeting.
16. **ADJOURNMENT** :