

DRAFT NO. 1 –12/13/2017

**THE BOROUGH OF MANTOLOKING**  
**MAYOR AND COUNCIL**

**MINUTES - AGENDA SETTING PRE-COUNCIL MEETING**  
**December 12, 2017**  
**Mantoloking Yacht Club**  
**1224 Bay Avenue**  
**Mantoloking, New Jersey**

The Agenda Setting Pre-Council Meeting of the Mayor and Council was held this day in the Mantoloking Yacht Club, Mantoloking, New Jersey.

1. **CALL TO ORDER:** Mayor George C. Nebel called the meeting to order at 5:30 p.m.
2. **OPEN PUBLIC MEETING STATEMENT:** Mayor George C. Nebel read the following statement:

In compliance with the provisions of the New Jersey Open Public Meetings Act, adequate notice of this meeting of the Mantoloking Borough Council has been advertised in the manner provided by law.

3. **ROLL CALL:**

<b><u>COUNCIL</u></b>	<b><u>PRESENT</u></b>	<b><u>ABSENT</u></b>	<b><u>LATE</u></b>	<b><u>DIAL -IN</u></b>
Council President White	X			
Councilman Gillingham	X			
Councilman Laymon	X			
Councilman Nelson				X
Councilwoman O'Mealia	X			
Councilman Rzemieniewski		X		
Mayor George C. Nebel	X			
<b><u>ALSO PRESENT</u></b>				
Beverley A. Konopada, Borough Clerk	X			
Edwin J. O'Malley, Jr. Borough Attorney	X			
Lynne Hazelet, Deputy Clerk	X			
April Yezzi, CFO, CTC, QPA	X			
Chief Stacy Ferris	X			

4. **PLEDGE OF ALLEGIANCE:** Mayor George C. Nebel led the assembly in the Pledge of Allegiance.

**5. PLAQUE AND CERTIFICATE PRESENTATIONS**

Councilman Alan Laymon  
Edwin J. O'Malley, Jr. Esq.  
Courtney Bixby

**6. RESOLUTION: MINUTES OF PREVIOUS MEETINGS**

**RESOLVED**, the Mantoloking Borough Council approves the following minutes as printed and distributed.

Agenda Setting Pre-Council Meeting- November 14, 2017  
Regular Council Business Meeting- November 21, 2017

7. **PRIVILEGE OF THE FLOOR:** Mayor George C. Nebel will open the meeting for public comment and questions about the agenda.

8. **MUNICIPAL SERVICES COMMITTEE**, Council President White will present the monthly reports from the Public Works Superintendent, Construction Official, Land Use Officer and Building Committee and moves the following resolution:

**PUBLIC HEARING:** Mayor George C. Nebel will open the meeting to the public on Ordinance No. 674

**A. RESOLUTION: ADOPTION OF ORDINANCE 674 CHAPTER XIII, ARTICLE 13-2, BUILDING FEES**

**WHEREAS**, on the 19<sup>th</sup> day of December, 2017 a public hearing on Ordinance 674 was held, now therefore, be it

**RESOLVED**, The Mayor and Council of the Borough of Mantoloking. Ocean County, New Jersey hereby adopts on following ordinance:

<b>Sponsored by:</b>	Council President White
<b>Date Introduced:</b>	November 21, 2017
<b>Public Hearing and Adoption</b>	
<b>Consideration:</b>	December 19, 2017

**Synopsis:** Fees are being raised to support operational costs and to maintain a comparable fee schedule with surrounding municipalities.

**ORDINANCE NO. 674**

**AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE BOROUGH OF MANTOLOKING,  
OCEAN COUNTY, NEW JERSEY, AMENDING CHAPTER XIII, ARTICLE 13-2, BUILDING  
SUBCODE FEES OF THE  
REVISED GENERAL ORDINANCES OF THE**

**BOROUGH OF MANTOLOKING – 2007**

BE IT ORDAINED, by the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey, as follows;

1. The fees and provisions of Article 13-2, as set forth in the fee schedule in Ordinance 646, are amended as follows:
  - (a) Building Subcode, New Construction, per cu. foot:  
Delete 0.027; insert 0.035;
  - (b) Minimum Fee – Any Building Technical Renovation/Alteration, per \$1,000.00 of cost:  
\$1.00 to \$50,000.00, delete existing; insert \$30.00  
\$50,000.00 to \$100,000.00 delete existing; insert \$30.00  
Over \$100,000.00; delete existing; insert \$30.00.
2. All fees and provisions of Article 13-2, which are not specifically amended by this Ordinance shall remain in full force and effect.
3. This Ordinance shall be effective upon final adoption.

**ROLL CALL VOTE:**

9. **FINANCE COMMITTEE**, Councilman Gillingham will present the monthly finance report and moves the following resolutions:

**A. RESOLUTION: ACCEPT THE REPORT OF THE MUNICIPAL FINANCE OFFICER**

**WHEREAS**, the Chief Finance Officer has presented a report on the status of the 2017 adopted municipal budget as of October 31, 2017; and

**WHEREAS**, that report indicates the following status as of that date:

<b>BOROUGH OF MANTOLOKING</b>					
<b>Financial Report for the Month of September 2017</b>					
<b>Status of the Budget on October 31, 2017</b>					
<b>FUND</b>	<b>ORIGINAL APPROPRIATION</b>	<b>BALANCE LAST MONTH</b>	<b>EXPENDED DURING MONTH</b>	<b>ENCUMBERED DURING MONTH</b>	<b>APPROPRIATION BALANCE</b>
2017 CURRENT FUND	\$6,817,624	\$3,860,688	\$215,232	\$121,245	\$3,524,211
2016 Appropriation Reserves	\$501,387	\$208,650	\$1,304		\$291,434
SANDY EMERGENCY FUNDS	\$297,639	\$190,858		(\$7,233)	\$198,091
CAPITAL FUND	\$7,195,713	\$5,647,637	\$288,458		\$5,359,179
<b>TOTAL</b>	<b>\$14,812,363</b>	<b>\$9,907,833</b>	<b>\$504,993</b>	<b>\$114,013</b>	<b>\$9,372,915</b>
<b>Receipts, Disbursements and Changes in Cash Balance During the Month of , 2017</b>					
<b>FUND</b>	<b>CASH BALANCE JANUARY 1, 2017</b>	<b>CASH BALANCE BEGINNING OF MONTH</b>	<b>CASH RECEIVED</b>	<b>CASH DISBURSED</b>	<b>CASH BALANCE END OF MONTH</b>
2017 CURRENT FUND	\$3,854,014	\$3,598,346	\$1,500,318	(\$331,539)	\$4,767,125
CAPITAL FUND	\$1,916,441	\$5,872,877		(\$318,717)	\$5,554,160
ANIMAL CONTROL FUND	\$111	\$142			\$142
OTHER TRUST FUNDS	\$519,840	\$470,352	\$6,713	\$0	\$477,065
PAYROLL ACCOUNT		\$83,076	\$153,076	(\$162,234)	\$73,918
UNEMPLOYMENT ACCOUNT		\$7,994	\$610	\$0	\$8,604
LAW ENFORCEMENT TRUST		\$2,836	\$0		\$2,836
<b>TOTAL</b>	<b>\$6,290,406</b>	<b>\$10,035,623</b>	<b>\$1,660,717</b>	<b>(\$812,489)</b>	<b>\$10,883,851</b>
<b>(a) BalanceS encumbered were cancelled thereby increasing the available balance.</b>					

## **B. RESOLUTION: PAYMENT OF BILLS**

**WHEREAS**, the municipal finance officer has presented

- A list of bills in the amount of \$652,988.50 with the recommendation they be paid, and
- A list of bills in the amount of \$105,445.91 that have been paid with the approval of the municipal clerk and the mayor, now, therefore, be it

**RESOLVED**, the council approves the payment of all the bills and directs that a copy of these lists be attached to and made part of the minutes of this meeting.

## **C. RESOLUTION: TRANSFERRING CURRENT YEAR APPROPRIATIONS #2-2017**

**WHEREAS**, N.J.S.A. 40A: 4-58 provides for transfers within certain appropriations within the Municipal Budget during the last two months of the fiscal year; and

**WHEREAS**, the Chief Financial Officer has advised the Mayor and Council of the Borough of Mantoloking that the need for certain transfers within the 2017 Appropriation exists; and

**WHEREAS**, it is recommended that these budget transfers be made in the 2017 Municipal Budget;

**NOW, THEREFORE BE IT RESOLVED**, that the following budget transfers be made in the 2017 Municipal Budget:

<u>DEPARTMENT</u>		<u>TO</u>	<u>FROM</u>
Finance	OE	\$ 3,500.00	
Police	SW		\$ 15,000.00
Police	OE	\$15,000.00	
Planning	SW		\$ 3,500.00
<b>Total</b>		<b>\$ 18,500.00</b>	<b>\$ 18,500.00</b>

**D. RESOLUTION: APPROVING OF ITEMS OF REVENUE AND APPROPRIATION N.J.S.A. 40A:4-87- 2017 DRIVE SOBER OR GET PULLED OVER YEAR END HOLIDAY CRACKDOWN GRANT DECEMBER 8, 2017 -JANUARY 1, 2018**

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for equal amount,

**NOW, THEREFORE, BE IT RESOLVED**, that the Council of the Borough of Mantoloking in the County of Ocean, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2017 in the sum of \$5,500.00, which is now available from the New Jersey Highway Traffic Safety Administration, 2017 Drive Sober or Get Pulled Over Year End Holiday Crackdown Grant.

**BE IT FURTHER RESOLVED**, that the like sum of \$5,500.00 is hereby appropriated under the caption of 2017 Drive Sober or Get Pulled Over Year End Holiday Crackdown Grant and shall be applied in compliance with the terms and conditions as set forth in the grant.

10. **PUBLIC SAFETY COMMITTEE**, Councilman Laymon will present the monthly reports of the Police Department, Municipal Court, Fire Company, and Emergency Management.

11. **DUNE & BEACH COMMITTEE**: Councilman Nelson will present the reports of the Dune & Beach Committee and Ocean County Block Grant Program.

Councilman Nelson will give an update on the beach renourishment at next business meeting.

12. **ENVIRONMENTAL COMMITTEE** Councilwoman O'Mealia will present the report of the Environmental Committee.

13. **MUNICIPAL RELATIONS COMMITTEE** Councilman Rzemieniewski will present the report of the Mantoloking Relations Committee.

**14. MAYOR AND COUNCIL COMMENTS**

No comments were made.

**15. PUBLIC COMMENTS PERIOD**

No comments were made.

**16. NEXT MEETING:**

Regular Business Council Meeting, Tuesday, December 19, 2017 at 5:30 p.m. at the Mantoloking Yacht Club, 1224 Bay Avenue, Mantoloking, NJ

**17. ADJOURNMENT**

There being no further business for this meeting, it was motioned by Councilman Laymon to adjourn. The motion was seconded by Councilman White and approved by unanimous voice vote.

Respectfully submitted,

Beverley A. Konopada,  
Borough Clerk