



Borough of Mantoloking  
Mayor and Council  
Caucus-Regular Business Meeting  
Steve Gillingham Meeting Room  
202 Downer Avenue, Mantoloking, NJ 08738

**Dial-In Option:**  
**Number:** 425-436-6287  
**Access Code:** 231051

## **AGENDA**

Tuesday, February 20, 2024  
5:30 p.m.

## **CAUCUS**

### **CALL TO ORDER**

**MEETING STATEMENT-** In compliance with the provisions of the New Jersey Open Public Meetings Act, adequate notice of this meeting of the Mantoloking Borough Council has been advertised in the manner provided by law.

### **ROLL CALL**

- Discussion Item: Mayor and Council Stipends

**PUBLIC COMMENT-** On agenda items only

### **ADJOURN CAUCUS**

## **REGULAR BUSINESS MEETING**

### **CALL TO ORDER**

**MEETING STATEMENT-** In compliance with the provisions of the New Jersey Open Public Meetings Act, adequate notice of this meeting of the Mantoloking Borough Council has been advertised in the manner provided by law.

### **ROLL CALL**

### **PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT-** On agenda items only

### **APPROVAL OF THE MINUTES**

Resolution 24-47

Caucus-Regular Business Meeting January 16, 2024

**ORDINANCE- (ADOPTION) - SECOND READING BY TITLE AND PUBLIC HEARING -**

**PUBLIC HEARING-** Mayor White will open the floor for comments on Ordinance No. 2024-15

**ORDINANCE NO. 2024-15**

**AN ORDINANCE OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING THE BOROUGH CODE OF THE BOROUGH OF MANTOLOKING, SO AS TO AMEND CHAPTER 20, ENTITLED "SEWERS"**

**ORDINANCE-FIRST (INTRODUCTION) READING BY TITLE-**

**ORDINANCE NO. 2024-14**

**ORDINANCE OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY, ADOPTING THE REVISED AND RECODIFIED ORDINANCES OF THE BOROUGH CODE OF THE BOROUGH OF MANTOLOKING**

**CONSENT AGENDA**

All items listed are considered to be routine by the governing body and will be approved by one motion. If separate discussion is desired, the item will be removed from the Consent Agenda and considered separately.

**RESOLUTIONS**

- 24-48 Authorizing Acceptance of the Report of the Municipal Finance Officer
- 24-49 Authorizing the Adoption of Temporary Emergency Appropriations #1
- 24-50 Authorizing the Borough to Participate in the Union County Cooperative Pricing Agreement
- 24-51 Authorizing the Adoption of Appropriation Reserve Transfer # 2
- 24-52 Authorizing a Tax Refund of Overpayment of Taxes Due to Duplicate Payment- Block 24 Lot 37
- 24-53 Authorizing a Tax Refund of Overpayment of Taxes Due to Duplicate Payment- Block 37 Lot 7
- 24-54 Authorizing the Refunding of Inactive Escrow Account Balances
- 24-55 Authorizing a The Execution of a Shared Service Agreement with the Township of Brick for Code Enforcement and Zoning Officer services On a Part-Time and As-Needed Basis
- 24-56 Authorizing the Appointment of a Deputy Land Use Official/Deputy Zoning Officer
- 24-57 Authorizing the Appointment of a Summer Intern
- 24-58 Authorizing the Execution of a Shared Service Agreement Between the Borough of Mantoloking and the County of Ocean Police Services Prosecutor Program
- 24-59 Authorizing the Execution of Agreement with North Island Management, for the Provision of Lifeguarding Services
- 24-60 In Support of the 19<sup>th</sup> Annual Bay Head 5 K Memory Run
- 24-61 Authorizing a grant with the DCA- Recreation
- 24-62 Authorizing the Acceptance of The NJ Cyber Security Grant
- 24-63 Authorizing the Execution of Interlocal Agreement Between The Borough of Mantoloking and the Township of Manchester For The Use Of Manchester Township Firearms Range Facility

**RESOLUTIONS TO BE VOTED ON SEPARATELY**

**BILL LIST**

2024-64 Authorizing the payment of bills

**COUNCIL REPORTS**

Administration-Chairwoman Barbara Benz  
Finance-Chairman Anthony Amarante  
Land Use-Chairman Brad Batcha  
Public Safety-Chairman Joseph Celentano  
Public Works-Chairman Frank Donaldson  
Recreation-Chairman John Conti

**MAYOR , COUNCIL AND ADMINISTRATOR COMMENT**

**PUBLIC COMMENT**

**NEXT MEETING** Tuesday, March 19, 2024 at 5:30 p.m. in the Steve Gillingham Meeting Room

**ADJOURNMENT**

ORDINANCE NO. 2024-15

AN ORDINANCE OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY AMENDING THE BOROUGH CODE OF THE BOROUGH OF MANTOLOKING, SO AS TO AMEND CHAPTER 20, ENTITLED "SEWERS"

BE IT ORDAINED by the Mayor and Borough Council of the Borough of Mantoloking, County of Ocean, and State of New Jersey, as follows:

SECTION 1. Section 20-3 of Chapter 20 of the Borough Code of the Borough of Mantoloking, entitled, "Sewers" is hereby amended and supplemented so as to read in its entirety as follows:

**20-2.3 Connection Fees and Costs.**

- a. All costs shall be borne by the owner of the premises served.
- b. The fee for connecting to the sanitary sewerage system shall be **one hundred (\$100.00)** dollars. This fee includes the fee for inspection of this connection.

SECTION 2. Section 20-5 of Chapter 20 of the Borough Code of the Borough of Mantoloking, entitled, "Sewers" is hereby amended and supplemented so as to read in its entirety as follows:

**20-2.5 User Rates and Charges.**

- a. All owners of improved premises subject to connection and who have not connected and paid shall pay a pro rated annual sewer charge. The pro rated charge shall be due and payable from the expiration of the six (6) month period and shall be paid in full not later than seven (7) months from the announcement of availability of connection.
- b.1. There are hereby established the following annual rates and charges to be imposed by the Borough for the use and service of the sanitary sewerage system:

The minimum charge per unit shall be **three hundred forty dollars and seventy cents (\$340.70)** annually. In addition to the minimum charge each user shall pay a fee of **\$16.31 (sixteen dollars and thirty-one cents)** per fixture for all fixtures over four (4) exclusive of the laundry facility and one (1) dishwasher.

- c. Each user shall be provided with an annual statement of the sewer charges. The annual sewer charges shall be due and payable on April 20<sup>th</sup> of each year and shall become delinquent unless paid within the ten (10) day grace period after stated due date of April 20<sup>th</sup> each year. Failure to timely pay the sewer charges will expose the property to a municipal lien sale. Delinquent sewer accounts shall accrue interest at the rate of 12% per annum.

2. The annual sewer charge based on the type of property shall be as follows: ("X" indicates one (1) unit)

Annual

Rental Charge

- |  |     |
|--|-----|
| (a) Single-family dwelling, apartment unit, (an apartment unit will be deemed any living unit having cooking facilities) | 1X  |
| (b) Commercial Establishments-Retail stores  | 1X  |
| (c) Churches   | 1X  |
| (d) Yacht Clubs  | 1.5 |

3. In addition to the foregoing charges, any user who discharges toxic pollutants into the system which causes increased operations and maintenance costs shall be responsible for such increased operation and maintenance costs.

c. Each user shall be provided with an annual statement of the sewer charges. The annual sewer charges shall be due and payable on April 20th of each year and shall become delinquent unless paid within the ten (10) day grace period after stated due date of April 20<sup>th</sup> each year. Failure to timely pay the sewer charges will expose the property to a municipal lien sale. Delinquent sewer accounts shall accrue interest at the rate of twelve (12%) percent per annum.

**SECTION 3.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

**SECTION 4.** If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

**SECTION 5.** This ordinance shall take effect after second reading and publication as required by law.

### NOTICE

**NOTICE IS HEREBY GIVEN** that the foregoing Ordinance No. 2024-15 was introduced and passed on first reading at the Regular Council Meeting of the Mayor and Council of the Borough of Mantoloking, County of Ocean, State of New Jersey, held on the **16th** day of **January**, 2024, and that a public hearing was held thereon at a Regular Council Meeting of said Mayor and Council at the Mantoloking Borough Hall, Mantoloking, New Jersey on the **20th** day of **February**, 2024, at which time and place said ordinance was passed on second and final reading and became effective as of that date.

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Beverley A. Konopada, RMC, CMR  
BOROUGH OF MANTOLOKING

**ORDINANCE NO. 2024-14**

**ORDINANCE OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY, ADOPTING THE REVISED AND RECODIFIED ORDINANCES OF THE BOROUGH CODE OF THE BOROUGH OF MANTOLOKING**

WHEREAS, the present General Ordinances of the Borough of Mantoloking are in need of being revised and recodified; and

WHEREAS, the Borough of Mantoloking has completely revised the General Ordinances to create a new Borough Code for the Borough of Mantoloking; and

WHEREAS, the complete revision of the General Ordinances of the Borough of Mantoloking has been filed in the office of the Borough Clerk and shall be open to inspection and examination by the public; and

WHEREAS, a copy of the revised General Ordinances of the Borough of Mantoloking shall remain on file with the Borough Clerk after final adoption and passage pursuant to *N.J.S.A. 40:49-4*.

**NOW, THEREFORE, BE IT ORDAINED**, by the governing body of the Borough of Mantoloking, County of Ocean, State of New Jersey, as follows:

**SECTION 1.** The Borough Council hereby adopts the revised General Ordinances of the Borough of Mantoloking.

**SECTION 2.** The revised General Ordinances shall be filed in the office of the Borough Clerk for the examination and inspection by the public until final action is taken on the revised General Ordinances, and that said copy of the revisions shall remain on file and be available for purchase after adoption.

**SECTION 3.** That by the adoption of these revised General Ordinances, the previous General Ordinances of the Borough of Mantoloking, as set forth in the Borough Code of the Borough of Mantoloking, are hereby repealed in their entirety; except for the chapters entitled “Site Plan Review” and “Zoning.”

**SECTION 4.** All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

**SECTION 5.** If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

**SECTION 6.** This ordinance shall take effect after second reading and publication as required by law.

**NOTICE**

**NOTICE IS HEREBY GIVEN** that the foregoing ordinance was introduced and passed by the Borough Council on first reading at a meeting of the Borough Council of the Borough of Mantoloking held on the **20th** day of **February, 2024**, and will be considered for second reading and final passage at a regular meeting of the Borough Council to be held on the **19th** day of **March, 2024**, at 5:30 p.m., in the Council Chambers of the Mantoloking Borough Hall located at 202 Downer Avenue in Mantoloking, New Jersey, at which time and place any persons desiring to be heard upon the same will be given the opportunity to be so heard.

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Beverley A. Konopada, RMC, CMR  
BOROUGH OF MANTOLOKING

**RESOLUTION NO. 24-47**

**RESOLUTION OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING APPROVAL OF MEETING MINUTES**

**RESOLVED**, the Mantoloking Borough Council approved the minutes of the following meeting as printed and distributed.

Caucus-Regular Business Meeting- January 16, 2024

**CERTIFICATION**

I, Beverley A. Konopada, do hereby certify that the foregoing is a true copy of a resolution adopted by the Governing Body of the Borough of Mantoloking at a meeting held on the **20th** day of **February, 2024**.

**BEVERLEY A. KONOPADA, RMC**  
Borough Clerk, Borough of Mantoloking



**RESOLUTION NO. 24-48**

**RESOLUTION OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF  
NEW JERSEY, AUTHORIZING  
ACCEPTANCE OF THE REPORT OF THE MUNICIPAL FINANCE OFFICER**

**RESOLVED**, by the governing body of the Borough of Mantoloking accepting the report of the  
Municipal Finance Officer.

**“SEE ATTACHED REPORT”**

**CERTIFICATION**

I, Beverley A. Konopada, do hereby certify that the foregoing is a true copy of a resolution  
adopted by the Governing Body of the Borough of Mantoloking at a meeting held on the **20th** day of  
**February, 2024.**

**BEVERLEY A. KONOPADA, RMC**  
Borough Clerk, Borough of Mantoloking

**RESOLUTION NO. 24-49**

**RESOLUTION OF THE BOROUGH OF MANTOLOKING, COUNTY OF  
OCEAN, STATE OF NEW JERSEY TO ADOPT TEMPORARY  
EMERGENCY APPROPRIATIONS #1**

**WHEREAS**, N.J.S.A. 40A: 4-20 provides that an addition to temporary appropriations necessary for the period prior to the adoption of the budget and regular appropriations, the Governing Body may, by resolution adopted by 2/3 vote of the full membership thereof, make emergency temporary appropriations for any purpose for which the appropriations may lawfully be made for the period between the beginning of the current fiscal year and the date of the adoption of the budget for said year.

**WHEREAS**, the total emergency temporary resolutions adopted in the year 2024 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A: 4-20) including this resolution total \$525,000.00.

**NOW THEREFORE BE IT RESOLVED** by the Governing Body of the Borough of Mantoloking, that in accordance with the provisions of N.J.S.A. 40A: 4-20, the Chief Financial Officer be authorized to make the following emergency temporary budget appropriations in the 2024 current fund temporary budget and that said amounts be included under the correct headings in the municipal budget as adopted.

**BE IT FURTHER RESOLVED** that one certified copy of this resolution be filed with the Director of the Division of Local Government Services and one certified copy with the Chief Financial Officer.

<u>DEPARTMENT</u>	<u>S&amp;W</u>	<u>OE</u>
Municipal Clerk		\$ 7,500.00
Finance		\$ 14,000.00
Computer Technology		\$ 10,000.00
Legal		\$ 15,000.00
Engineering		\$ 15,000.00
Construction		\$ 2,000.00
Group Health Insurance		\$ 85,000.00
Police	\$200,000.00	\$ 15,000.00
Fire		\$ 13,000.00
Municipal Prosecutor		\$ 2,000.00
Road Repairs		\$ 5,000.00
Garbage		\$ 30,000.00
Buildings and Grounds		\$ 15,000.00
Sewer System		\$ 8,000.00
Beach Access		\$ 2,000.00
Beach Maintenance		\$ 15,000.00

<u>DEPARTMENT</u>	<u>S&amp;W</u>	<u>OE</u>
Electricity		\$ 5,000.00
Fire Hydrants		\$ 2,000.00
Natural Gas		\$ 3,000.00
Gasoline		\$ 20,000.00
Ocean County Utilities Authority		\$ 40,000.00
Shared Services – Info Technology		\$ 1,500.00
<b>TOTAL</b>	<b>\$200,000.00</b>	<b>\$325,000.00</b>
<b>GRAND TOTAL</b>	<b><u>\$525,000.00</u></b>	

**CERTIFICATION**

I, Beverley A. Konopada, do hereby certify that the foregoing is a true copy of a resolution adopted by the Governing Body of the Borough of Mantoloking at a meeting held on the **20th** day of **February**, 2024.

\_\_\_\_\_  
**BEVERLEY A. KONOPADA, RMC**  
Borough Clerk, Borough of Mantoloking

**RESOLUTION NO. 24-50**

**RESOLUTION OF THE BOROUGH OF MANTOLOKING,  
COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING  
THE BOROUGH TO PARTICIPATE IN THE UNION  
COUNTY COOPERATIVE PRICING AGREEMENT**

**WHEREAS, N.J.S.A. 40A:11-1 et. seq.** authorizes contracting units to enter into Cooperative Pricing Agreements; and

**WHEREAS,** the County of Union hereinafter referred to as “the Lead Agency” has offered voluntary participation in a renewal participation in a Cooperative Pricing System for the purchase of work, materials and supplies; and

**WHEREAS,** the Borough of Mantoloking in the County of Ocean desires to participate in the Union County Cooperative Pricing Agreement.

**NOW, THEREFORE, BE IT RESOLVED,** by the governing body of the Borough of Mantoloking, in the County of Ocean, State of New Jersey that the Borough authorizes the Borough of Mantoloking to participate in the Union County Cooperative Pricing Agreement and execute a Cooperative Pricing Agreement with the County of Union upon its approval by the Division of Local Government Services; and

**BE IT FURTHER RESOLVED,** that the County of Union as Lead Agency is expected to comply with the provisions of the Local Public Contract Law (N.J.S.A. 40A:11-1 et. seq. and all of the provisions of the revised statutes of the State of New Jersey).

\_\_\_\_\_  
E. Laurence White, Mayor

\_\_\_\_\_  
Beverley A. Konopada, Municipal Clerk

**CERTIFICATION**

I, Beverley A. Konopada, do hereby certify that the foregoing is a true copy of a resolution adopted by the Governing Body of the Borough of Mantoloking at a meeting held on the **20th** day of **February**, 2024.

\_\_\_\_\_  
**BEVERLEY A. KONOPADA, RMC**  
Borough Clerk, Borough of Mantoloking

**RESOLUTION NO. 24-51**

**RESOLUTION OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN,  
STATE OF NEW JERSEY, AUTHORIZING THE ADOPTION OF THE  
APPROPRIATION RESERVE TRANSFER #2**

**WHEREAS**, N.J.S.A. 40A: 4-59 provides that in the first 3 months of the fiscal year, the amount of any appropriation reserve for the immediately preceding fiscal year is insufficient to pay the claims authorized or incurred during said preceding year which were chargeable to said appropriation, and there shall be an excess in any appropriation reserves over and above the amount deemed to be necessary to fulfill its purpose, the governing body may, by resolution adopted by not less than a 2/3 vote of the full membership thereof, transfer the amount of such excess to an appropriation reserve or an appropriation in the prior budget deemed to be insufficient to fulfill its purpose or for which no reserve was provided.

**WHEREAS**, the Chief Financial Officer has advised the Mayor and Council of the Borough of Mantoloking that the need for certain transfers within the 2023 Appropriation Reserves exists; and

**WHEREAS**, it is recommended that these appropriation reserve transfers be made;

**NOW, THEREFORE BE IT RESOLVED** by the governing body of the Borough of Mantoloking that the following budget transfers be made for the 2023 Appropriation Reserve balances:

<u>DEPARTMENT</u>	<u>TO</u>	<u>FROM</u>
Engineering OE		\$ 10,000.00
Road Repairs OE		\$ 8,000.00
Beach Maintenance OE		\$ 10,000.00
Ocean County Utilities Authority OE	\$28,000.00	
<b>TOTAL</b>	<b>\$28,000.00</b>	<b>\$28,000.00</b>

**CERTIFICATION**

I, Beverley A. Konopada, do hereby certify that the foregoing is a true copy of a resolution adopted by the Governing Body of the Borough of Mantoloking at a meeting held on the **20th** day of **February**, 2024.

\_\_\_\_\_  
**BEVERLEY A. KONOPADA, RMC**  
Borough Clerk, Borough of Mantoloking

**RESOLUTION NO. 24-52**

**RESOLUTION OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN,  
REQUESTING A TAX REFUND OF OVERPAYMENT OF  
TAXES DUE TO DUPLICATE PAYMENT**

**WHEREAS**, a duplicate tax payment was made on the below listed property for the fiscal year 2023; and,

**WHEREAS**, such duplicate payment has resulted in an overpayment of that respective year property taxes as listed below in the amount of \$2,244.25 and said property owner is requesting a refund of this overpayment in a total refund amount of \$2,244.25,

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Mantoloking, County of Ocean, State of New Jersey, that the Chief Financial Officer be hereby authorized to issue a check for an overpayment for the property listed below:

<u>Block/Lot</u>	<u>Property Owner</u>	<u>Tax Quarter</u>	<u>Amount</u>
24/37	Nelson, Christopher R.	4 <sup>th</sup> Quarter, 2023	\$2,244.25

**BE IT FINALLY RESOLVED**, that a certified copy of this Resolution be forwarded to the Tax Collector, Chief Financial Officer and property owners.

**CERTIFICATION**

I, Beverley A. Konopada, do hereby certify that the foregoing is a true copy of a resolution adopted by the Governing Body of the Borough of Mantoloking at a meeting held on the **20th** day of **February**, 2024.

\_\_\_\_\_  
**BEVERLEY A. KONOPADA, RMC**  
Borough Clerk, Borough of Mantoloking

**RESOLUTION NO. 24-53**

**RESOLUTION OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, REQUESTING A TAX REFUND OF OVERPAYMENT OF TAXES DUE TO DUPLICATE PAYMENT**

**WHEREAS**, a duplicate tax payment was made on the below listed property for the fiscal year 2022; and,

**WHEREAS**, such duplicate payment has resulted in an overpayment of that respective year property taxes as listed below in the amount of \$2,363.61 and said property owner is requesting a refund of this overpayment in a total refund amount of \$2,363.61,

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Mantoloking, County of Ocean, State of New Jersey, that the Chief Financial Officer be hereby authorized to issue a check for an overpayment for the property listed below:

<u>Block/Lot</u>	<u>Property Owner</u>	<u>Tax Quarter</u>	<u>Amount</u>
37/7	Rose, Adam R. & McQuillan, Peter R.	3rd Quarter, 2022	\$2,363.61

**BE IT FINALLY RESOLVED**, that a certified copy of this Resolution be forwarded to the Tax Collector, Chief Financial Officer and property owners.

**CERTIFICATION**

I, Beverley A. Konopada, do hereby certify that the foregoing is a true copy of a resolution adopted by the Governing Body of the Borough of Mantoloking at a meeting held on the **20th** day of **February**, 2024.

\_\_\_\_\_  
**BEVERLEY A. KONOPADA, RMC**  
Borough Clerk, Borough of Mantoloking

**RESOLUTION NO. 24-54**

**RESOLUTION OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE REFUNDING OF INACTIVE ESCROW ACCOUNT BALANCES**

**WHEREAS**, after a careful analysis of the escrow account balances in the Construction Department, it was determined that there were inactive escrow account balances;

**WHEREAS**, these balances in the escrow accounts are inactive and permission is requested to cancel and refund these balances as follows:

Barnegat Lane LLC, (Patty Heffner), 1008 Barnegat Lane aka Block 21, Lot 35 in the amount of \$1,245.00;

Hartzband, Mark & Lisa, 1217 Ocean Avenue aka Block 26, Lot 5 in the amount of \$1,000.00;

1055 Ocean Avenue Mantoloking LLC (Jenn Guarino), 1055 Ocean Avenue aka Block 23, Lot 18 in the amount of \$786.00;

Jeffrey, Todd & Adriana, 1130 Ocean Avenue aka Block 24, Lot 56 in the amount of \$572.50;

O'Connor, Jason & Kathryn, 1087 Barnegat Lane aka Block 24, Lot 36 in the amount of \$572.50;

Ingersoll, Deborah, 1206 Bay Avenue aka Block 29, Lot 4 in the amount of \$747.50;

Fucci, Michael & Elizabeth, 1019 East Avenue aka Block 5, Lot 9 in the amount of \$692.50;

Hargis Custom Homes, LLC, 1025 Barnegat Lane aka Block 24, Lot 4 in the amount of \$136.15;

Hayes, John & Kathleen, 1039 Ocean Avenue aka Block 23, Lot 10 in the amount of \$657.50;

Marotta, Patrick & Heather, 907 Ocean Avenue aka Block 11, Lot 3 in the amount of \$97.50;

Mojac Realty (John & Mollie Van Horne), 3 Arnold Street aka Block 34, Lot 9 in the amount of \$345.00;

Huneke, Benjamin & Anne, 935 East Avenue aka Block 3, Lot 1 in the amount of \$825.00;

CJ 1067 Barnegat LLC (Glick), 1067 Barnegat Lane aka Block 24, Lot 23 in the amount of \$469.86;



Fullerton, Kenneth & Meaghan, 1095 Barnegat Lane aka Block 24, Lot 40 in the amount of \$605.00;

Dreaming on Ocean Avenue LLC, (Williams), 1079 Ocean Avenue aka Block 23, Lot 30 in the amount of \$288.00;

Diruggiero, Ralph & Susan, 1517 Runyon Lane aka Block 40, Lot 6.01 in the amount of \$79.50;

Keefe, Esther & John, 955 Ocean Avenue aka Block 8, Lot 14 in the amount of \$305.42;

Travers, Timothy & Patricia, 1310 Bay Avenue aka Block 31, Lot 9 in the amount of \$558.50;

Sea Escape LLC, 959 East Avenue aka Block 3, Lot 7 in the amount of \$474.50;

Murray, James & Suzanne, 944 Ocean Avenue aka Block 13, Lot 6 in the amount of \$11.60;

Seibert, Jeffrey & Jane, 945 Ocean Avenue aka Block 8, Lot 8 in the amount of \$1,206.00.

**WHEREAS**, the total amount of inactive escrow balances is \$11,675.53;

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Mantoloking, County of Ocean, State of New Jersey, that the Chief Financial Officer be hereby authorized to authorized to cancel and refund the inactive escrow balances in the amount of \$11,675.53.

**BE IT FINALLY RESOLVED**, that a certified copy of this Resolution be forwarded to the Borough Administrator, TACO/Planning Board Secretary, and Chief Financial Officer.

#### **CERTIFICATION**

I, Beverley A. Konopada, do hereby certify that the foregoing is a true copy of a resolution adopted by the Governing Body of the Borough of Mantoloking at a meeting held on the **20th** day of **February**, 2024.

\_\_\_\_\_  
**BEVERLEY A. KONOPADA, RMC**  
Borough Clerk, Borough of Mantoloking

**RESOLUTION NO. 24-55**

**RESOLUTION OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF BRICK FOR CODE ENFORCEMENT AND ZONING OFFICER SERVICES ON A PART-TIME AND AS-NEEDED BASIS**

**WHEREAS**, the Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 *et seq.* authorizes the Borough of Mantoloking to enter into an agreement for the provision of certain governmental services with the Township of Brick; and

**WHEREAS**, N.J.S.A. 40A-65-5 requires such agreement to be authorized by resolution; and

**WHEREAS**, the Borough of Mantoloking has a need for supplemental Code Enforcement and Zoning Officer services; and

**WHEREAS**, the Township of Brick has agreed to provide Darren Terrizzi as the part-time Code Enforcement and Zoning Officer on an as-needed basis; and

**WHEREAS**, it is the desire of the governing body to authorize the execution of a Shared Services Agreement, in a form acceptable to the Borough Attorney, with the Township of Brick for the provision of Code Enforcement and Zoning Officer services on a part-time and as-needed basis at an hourly rate of \$50.00 with any additional or evening hours to be at the rate of \$75.00 per hour.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Mantoloking, County of Ocean, State of New Jersey, as follows:

1. That the Mayor and Borough Clerk are hereby authorized to execute and attest to, respectively, a Shared Services agreement, in a form acceptable to the Borough Attorney, with the Township of Brick for part-time Code Enforcement and Zoning Officer services on an as-needed basis at an hourly rate of \$50.00 for the first 8 hours with any additional or evening hours to be at the rate of \$75.00 per hour.
2. That Derrin Terrizzi, Brick Township employee is hereby named the Code Enforcement and Zoning Officer for the Borough of Mantoloking.
3. That a copy of the agreement referenced herein shall be kept on file and made available for public inspection at the Borough Clerk's office during normal business hours.
4. That a certified copy of this resolution shall be provided to the Township of Brick and shall, pursuant to N.J.S.A.40A:65-1 *et seq.*, be filed, with the agreement, for informational purposes, with the Division of Local Government Services in the Department of Community Affairs.

**CERTIFICATION**

I, Beverley A. Konopada, do hereby certify that the foregoing is a true copy of a resolution adopted by the Governing Body of the Borough of Mantoloking at a meeting held on the **20th** day of **February** 2024.

\_\_\_\_\_  
**BEVERLEY A. KONOPADA, RMC**  
Borough Clerk, Borough of Mantoloking

**RESOLUTION NO. 24-56**

**RESOLUTION OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF  
NEW JERSEY, AUTHORIZING THE APPOINTMENT OF DEPUTY LAND USE  
OFFICIAL/DEPUTY ZONING OFFICER**

**WHEREAS**, Resolution 2020-44 adopted on January 21, 2020 appointed Larry Plevier from Mott MacDonald as the Deputy Land Use Official; and

**WHEREAS**, it is the desire of the governing body to re-appoint Larry Plevier as the Deputy Land Use Official/Deputy Zoning Officer.

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Mantoloking, County of Ocean, State of New Jersey as follows:

1. That Larry Plevier from Mott MacDonald be and hereby is reappointed as the Deputy Land Use Official/Deputy Zoning Officer for the Borough of Mantoloking effective January 1, 2024.

**CERTIFICATION**

I, Beverley A. Konopada, do hereby certify that the foregoing is a true copy of a resolution adopted by the Governing Body of the Borough of Mantoloking at a meeting held on the 20<sup>th</sup> day of **February**, 2024.

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**BEVERLEY A. KONOPADA, RMC**  
Borough Clerk, Borough of Mantoloking

**RESOLUTION NO. 24-57**

**RESOLUTION OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN,  
STATE OF NEW JERSEY, AUTHORIZING THE APPOINTMENT OF A SUMMER  
INTERN**

**WHEREAS**, there exists a need for a summer intern position under the supervision of the Borough Administrator to support records retention activities and assist with clerical functions in various departments; and

**WHEREAS**, Emma Hazelton served as the records summer intern during the summer of 2023; and

**WHEREAS**, the Borough Administrator and the Borough Clerk recommend the appointment of Emma Hazelton; and

**WHEREAS**, it is the desire of the governing body to appoint Emma Hazelton to serve in this capacity.

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Borough of Mantoloking, County of Ocean, State of New Jersey, as follows:

1. That the governing body hereby appoints Emma Hazelton to the position of Summer Intern at \$16.00 an hour for 25 hours a week effective June 3, 2024 through August 16, 2024.
2. That a certified copy of this resolution shall be forwarded to the Business Administrator, Chief Financial Officer and Emma Hazelton.

**CERTIFICATION**

I, Beverley A. Konopada, do hereby certify that the foregoing is a true copy of a resolution adopted by the Governing Body of the Borough of Mantoloking at a meeting held on the 20<sup>th</sup> day of **February**, 2024.

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**BEVERLEY A. KONOPADA, RMC**  
Borough Clerk, Borough of Mantoloking

**RESOLUTION NO. 24-58**

**RESOLUTION OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE BOROUGH OF MANTOLOKING AND THE COUNTY OF OCEAN POLICE SERVICES PROSECUTOR PROGRAM**

**WHEREAS**, the Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 *et seq.*, authorizes the Borough of Mantoloking to enter into a contract for the provision of certain governmental services with the County of Ocean Police Services; and

**WHEREAS**, N.J.S.A. 40A:65-5 requires that such a contract be authorized by resolution; and

**WHEREAS**, the Borough of Mantoloking desires to participate in the Prosecutor's Program formerly known as the Fatal Accident Support Team, F.A.S.T. run by the Ocean County Prosecutors Office for the purpose of assisting in the investigation, prosecution of fatal accidents and traffic enforcement and education, and

**WHEREAS**, the Prosecutor's Program receives funding from the County of Ocean; and

**WHEREAS**, the Municipality wishes to enter into an Agreement with the County.

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Borough of Mantoloking, County of Ocean, State of New Jersey as follows:

1. That the governing body does hereby authorize the execution of a Shared Services Agreement with the County of Ocean Police Services for the Prosecutor's Program formerly known as the Fatal Accident Support Team, F.A.S.T Program, said agreement is subject to the approval of the Borough Attorney.
2. That the Mayor is hereby authorized to execute and the Borough Clerk to attest to the Shared Services Agreement, and any other documents necessary to effectuate the terms of this resolution.
3. That a copy of the agreement referenced herein shall be kept on file and made available for public inspection at the Borough Clerk's Office during normal business hours.
4. That a certified copy of this resolution, together with a copy of the agreement, shall be forwarded to the Office of the Prosecutor, Chief of Police and the Chief Financial Officer.

**CERTIFICATION**

I, Beverley A. Konopada, do hereby certify that the foregoing is a true copy of a resolution adopted by the Governing Body of the Borough of Mantoloking at a meeting held on the **20th** day of **February, 2024**.

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**BEVERLEY A. KONOPADA, RMC**  
Borough Clerk, Borough of Mantoloking

**RESOLUTION NO. 24-59**

**RESOLUTION OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING EXECUTION OF AGREEMENT WITH NORTH ISLAND MANAGEMENT, FOR THE PROVISION OF LIFEGUARDING SERVICES**

**WHEREAS**, there exists a need for the performance of lifeguarding services for the Borough of Mantoloking; and

**WHEREAS**, the Qualified Purchasing Agent has determined and certified in writing that the anticipated value of the contract will exceed \$17,500; and

**WHEREAS**, the Borough issued a request for proposals for lifeguarding services in compliance with Ch. 19, P.L. 2004; and

**WHEREAS**, all proposals were to be submitted to the Office of the Clerk by December 5, 2023; and

**WHEREAS**, the Qualified Purchasing Agent has reviewed the proposals submitted and recommends North Island Management be selected to perform the needed lifeguarding services; and

**WHEREAS**, the Borough has determined that North Island Management has the ability and expertise to perform the lifeguarding services required by the Borough; and

**WHEREAS**, the Chief Financial Officer has certified that there are funds available for this contract, which certification is annexed hereto; and

**WHEREAS**, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., requires that the resolution and contract be made available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Mantoloking, County of Ocean, State of New Jersey, as follows:

1. That the Mayor is hereby authorized to execute and the Borough Clerk to attest to, respectively, an agreement with North Island Management in the amount of \$176,000.00 for lifeguarding services and the supplying of necessary equipment, such agreement to be in a form acceptable to the Borough Attorney.
2. That this contract is awarded pursuant to a fair and open public solicitation process in compliance with Ch. 19, P.L. 2004.
3. That a copy of the written determination of value by the CFO shall be placed on file with this resolution.
4. That this resolution shall take effect immediately.
5. That a certified copy of this resolution shall be provided by the Borough Clerk to the Chief Financial Officer and North Island Management.

**CERTIFICATION**

I, **BEVERLEY A. KONOPADA** do hereby certify that the foregoing is a true copy of a resolution adopted by the Governing Body of the Borough of Mantoloking at a meeting held on the **20th** day of **February, 2024**

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**BEVERLEY A. KONOPADA, RMC**  
Borough Clerk, Borough of Mantoloking

**RESOLUTION NO. 24-60**

**RESOLUTION OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY, IN SUPPORT OF THE 19<sup>th</sup> ANNUAL BAY HEAD 5K MEMORY RUN**

**WHEREAS**, the Kate Shea Foundation, have requested permission to utilize roadways in the Borough in conjunction with the Annual Bay Head 5K Memory Run, on Saturday, May 18, 2024; and

**WHEREAS**, the Mayor and Council wish to endorse and support the Kate Shea Foundation and the Annual Head 5K Memory Run.

**IT IS NOW, THEREFORE**, this 20th day of February, 2024

**RESOLVED** by the Mayor and Council of the Borough of Mantoloking, Ocean County, New Jersey, as follows:

1. The request to utilize East Avenue, Lyman Street, and Barnegat Lane, is hereby granted subject only to endorsement by the Chief of Police.
2. Upon endorsement by the Chief, a copy of this Resolution shall be forwarded to The Kate Shea Foundation, Attention: Edward Shea Event Director
3. This approval and endorsement is subject to such conditions, if any, as shall be established by the Chief.

**CERTIFICATION**

I, Beverley A. Konopada, do hereby certify that the foregoing is a true copy of a resolution adopted by the Governing Body of the Borough of Mantoloking at a meeting held on the **20th** day of **February, 2024**.

**BEVERLEY A. KONOPADA, RMC**  
Borough Clerk, Borough of Mantoloking

**RESOLUTION NO. 24-61**

**Whereas**, the \_\_\_\_\_ Borough of Mantoloking \_\_\_\_\_

desires to apply for and obtain a grant from the New Jersey Department of Community Affairs

for approximately \$ 150,000.00 to carry out a project to rebuild, clean and maintain our 2.1 miles of ocean front that is utilized by thousands of residents, visitors and guests every year. Grant funds will go towards; purchasing sand, dog waste stations, lightening detectors, UTV, lumber, cleaning and maintenance, staffing and supplies along with one response vehicle.

**Be it therefore RESOLVED,**

1) that the \_\_\_\_\_ Borough of Mantoloking \_\_\_\_\_

does hereby authorize the application for such a grant; and,

2) recognizes and accepts that the Department may offer a lesser or greater amount and therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the Department, does further authorize the expenditure of funds pursuant to the terms of the agreement between

Borough of Mantoloking

\_\_\_\_\_ and the New Jersey Department of Community Affairs.

**Be it further RESOLVED**, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

\_\_\_\_\_  
(signature)  
\_\_\_\_\_  
(type or print name)  
\_\_\_\_\_  
(title)

\_\_\_\_\_  
(signature)  
\_\_\_\_\_  
(type or print name)  
\_\_\_\_\_  
(title)

**CERTIFICATION**

I, Beverley A. Konopada, do hereby certify that the foregoing is a true copy of a resolution adopted by the Governing Body of the Borough of Mantoloking at a meeting held on the 20<sup>th</sup> day of February, 2024.

\_\_\_\_\_  
**BEVERLEY A. KONOPADA, RMC**  
Borough Clerk, Borough of Mantoloking



**RESOLUTION NO. 24-62**

**RESOLUTION OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN, STATE OF NEW JERSEY, AUTHORIZING THE ACCEPTANCE OF THE NJ CYBER SECURITY GRANT**

**WHEREAS**, the Borough of Mantoloking applied for the NJ Cybersecurity Grant through the Federal Fiscal Year 2023 State and Local Cybersecurity Grant Program, and

**WHEREAS**, the New Jersey office of Homeland Security and Preparedness approved the grant.

**NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Mantoloking, County of Ocean, State of New Jersey as follows:

1. The Borough Accepts the award of a Cybersecurity grant from the New Jersey Office of Homeland Security,
2. The Borough accepts the cost share payments as outlined in the Agreement with a total local entity share not to exceed \$1,579.53 for four years of coverage.
3. That the Governing Body authorizes the Borough Administrator to execute all required documents.

**CERTIFICATION**

I, Beverley A. Konopada, do hereby certify that the foregoing is a true copy of a resolution adopted by the Governing Body of the Borough of Mantoloking at a meeting held on the 20<sup>th</sup> day of February, 2024.

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**BEVERLEY A. KONOPADA, RMC**  
Borough Clerk, Borough of Mantoloking.

**RESOLUTION NO. 24-63**

**RESOLUTION OF THE BOROUGH OF MANTOLOKING, COUNTY OF OCEAN , STATE OF NEW JERSEY, AUTHORIZING THE EXECUTION OF INTERLOCAL AGREEMENT BETWEEN THE BOROUGH OF MANTOLOKING AND THE TOWNSHIP OF MANCHESTER FOR THE USE OF MANCHESTER TOWNSHIP FIREARMS RANGE FACILITY**

**WHEREAS**, N.J.S.A. 40:8A-1 authorizes municipalities to enter into an agreement, among other things, for sharing of services; and,

**WHEREAS**, the Borough of Mantoloking is desirous to enter into an Interlocal Services Agreement for the use of the Township of Manchester Firearms Range Facility; and

**WHEREAS**, both the Borough of Mantoloking and the Township of Manchester agree to abide by all terms and conditions in said agreement.

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Borough of Mantoloking, County of Ocean, State of New Jersey, as follows:

1. That the Mayor is hereby authorized to execute and the clerk attest to the Interlocal Service Agreement with the Township of Manchester for use of the Township of Manchester Firearms Range Facility.
2. That the term of said agreement will be for a period of three years from the date of endorsement.

**CERTIFICATION**

I, Beverley A. Konopada, do hereby certify that the foregoing is a true copy of a resolution adopted by the Governing Body of the Borough of Mantoloking at a meeting held on the 20<sup>th</sup> day of **February**, 2024.

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**BEVERLEY A. KONOPADA, RMC**  
Borough Clerk, Borough of Mantoloking

**RESOLUTION NO. 24-64**

**RESOLUTION OF THE BOROUGH OF MANTOLOKING,  
COUNTY OF OCEAN, STATE OF NEW JERSEY,  
AUTHORIZING THE PAYMENT OF BILLS**

**WHEREAS**, the municipal finance officer has presented

- A list of bills in the amount of \$211,909.41 with the recommendation they be paid, and
- A list of bills in the amount of \$2,263,217.57 that have been paid with the approval of the municipal clerk and the mayor, now, therefore, be it

**RESOLVED**, the council approves the payment of all the bills and directs that a copy of these lists be attached to and made part of the minutes of this meeting.

**CERTIFICATION**

I, Beverley A. Konopada, do hereby certify that the foregoing is a true copy of a resolution adopted by the Governing Body of the Borough of Mantoloking at a meeting held on the **20<sup>th</sup>** day of **February, 2024**.

**BEVERLEY A. KONOPADA, RMC**  
Borough Clerk, Borough of Mantoloking

**BOROUGH OF MANTOLOKING  
BILL LIST  
FEBRUARY 20TH, 2024  
INVOICES PAID THROUGH THE MEETING**

	<u>AMOUNT</u>
<b>2023 CURRENT FUND RESERVE</b>	\$ 62,137.13
<b>2024 CURRENT FUND APPROPRIATIONS</b>	\$ 129,525.87
<b>ANIMAL CONTROL ACCOUNT</b>	\$ -
<b>PAYROLL ACCOUNT</b>	\$ 17,162.12
<b>GENERAL CAPITAL</b>	\$ 3,084.29
<b>TRUST OTHER</b>	\$ -
<b>UNEMPLOYMENT TRUST</b>	\$ -
<b>DEVELOPERS TRUST</b>	\$ -
<b>INSURANCE PROCEEDS-CURRENT FUND REVENUE</b>	-

**TOTAL ALL FUNDS** \$ 211,909.41

**MANUAL CHECKS**

	<u>VENDOR</u>	<u>DATE</u>	<u>CK#</u>	<u>AMOUNT</u>
CURRENT FUND - BRICK TOWNSHIP MUA		1/29/2024	34789	\$ 398.84
CURRENT FUND - COMCAST - XFINITY		1/29/2024	34790	\$ 1,003.02
CURRENT FUND - FP FINANCE		1/29/2024	34791	\$ 177.00
CURRENT FUND - ILAND INTERNET SOLUTIONS		1/29/2024	34792	\$ 578.85
CURRENT FUND - JCP & L		1/29/2024	34793	\$ 2,605.12
CURRENT FUND - JCP & L STREET LIGHTING		1/29/2024	34794	\$ 813.70
CURRENT FUND - NJ INTERGOVERNMENTAL INS FUND		1/29/2024	34795	\$ 60,300.00
CURRENT FUND - NJ NATURAL GAS		1/29/2024	34796	\$ 2,175.65
CURRENT FUND - POWERDMS, INC		1/29/2024	34797	\$ 550.00
CURRENT FUND - RADIOSOFT INC		1/29/2024	34798	\$ 335.00
CURRENT FUND - SPECTROTEL HOLDING COMPANY		1/29/2024	34799	\$ 910.84
CURRENT FUND - VERIZON WIRELESS		1/29/2024	34800	\$ 591.95
CURRENT FUND - OCEAN COUNTY - TAXES		2/12/2024	34801	\$ 1,937,513.03
CURRENT FUND - SHBP - JANUARY PAYMENT		1/31/2024	WIRE	\$ 41,100.46
CURRENT FUND - PAYROLL - JANUARY 15TH, 2024 PAYROLL		1/15/2024	WIRE	\$ 105,006.53
CURRENT FUND - PAYROLL - JANUARY 30TH, 2024 PAYROLL		1/30/2024	WIRE	\$ 109,157.58
<b>TOTAL</b>				<u><u>\$ 2,263,217.57</u></u>
<b>GRAND TOTAL</b>				<u><u>\$ 2,475,126.98</u></u>

P.O. Type: All  
 Range: First to Last  
 Format: Condensed  
 Vendors: All  
 Rcvd Batch Id Range: First to Last

Open: N  
 Rcvd: Y  
 Bid: Y

Paid: N  
 Held: Y  
 State: Y

Void: N  
 Aprv: N  
 Other: Y  
 Exempt: Y

Include Non-Budgeted: Y

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
23000198	03/06/23	A0219	AUTOMATIC TEMPERATURE	2023 SERVICE AGREEMENT	Open	1,382.25	0.00 B
23000333	04/19/23	M0148	MOTT MacDONALD LLC	RES#23-84 BAY & ARNOLD NJDOT	Open	3,084.29	0.00 B
23000410	05/16/23	A0225	AMCHAR WHOLESALE INC	Weapons	Open	493.70	0.00
23000958	11/06/23	N104	NEW JERSEY COASTAL COALITION	2023 NJCC MJPPPI MEMBERSHIP	Open	1,000.00	0.00
23000972	11/09/23	W0059	WB MASON	OFFICE PRINTER	Open	398.99	0.00
23001015	11/27/23	A0182	ATLANTIC TACTICAL OF NJ, INC	training materials	Open	207.76	0.00 B
23001052	12/06/23	G0087	GALLS LLC	MCCROSSAN UNIFORM	Open	384.32	0.00
23001087	12/15/23	P0095	PDEC DESIGN & PRINT INC.	CONSTRUCTION FORMS	Open	1,116.26	0.00
23001111	12/28/23	B0080	BROWNELLS, INC.	MAINTENANCE SUPPLIES	Open	35.99	0.00 B
23001123	12/29/23	M0027	MGL PRINTING SOLUTIONS	PURCHASE ORDERS/NOTICES/CHECKS	Open	1,416.00	0.00
23001124	12/29/23	W0059	WB MASON	DECEMBE SUPPLIES 2023	Open	481.75	0.00
24000001	01/08/24	L0030	LOWES LAR ACCOUNT	PW SUPPLIES	Open	64.52	0.00
24000002	01/08/24	C0002	COSTCO COMPANY	WATER SUPPLIES JAN 2024	Open	322.64	0.00
24000020	01/08/24	R0064	RUTGER, THE STATE UNIVERSITY	PRINCIPLES OF FINANCIAL MANAGE	Open	883.00	0.00
24000024	01/08/24	P0071	POINT PLEASANT BEACH	SCHOOL TAXES JAN - JUNE 2024	Open	24,449.80	0.00 B
24000036	01/09/24	T0069	TOP SECURITY LOCKSMITHS INC.	KEYS	Open	110.25	0.00
24000038	01/09/24	A0050	ALL POINTS PRINTING & GRAPHICS	ROAD JOB FORMS	Open	280.00	0.00
24000053	01/11/24	U0015	ULINE, INC	PORTABLE BLOWERS	Open	1,189.72	0.00
24000054	01/11/24	A0215	AMAZON.COM SERVICES, INC.	WATER PUMPS	Open	265.98	0.00
24000055	01/12/24	B0012	BILLS WORK CLOTHING, INC	PW UNIFORMS	Open	309.98	0.00
24000056	01/12/24	A0215	AMAZON.COM SERVICES, INC.	PW UNIFORMS - WATER SUIT	Open	159.97	0.00
24000057	01/12/24	S0050	STAPLES ADVANTAGE	JANUARY SUPPLIES 2024	Open	120.99	0.00
24000059	01/17/24	P0022	PUBLIC WORKS ASSOC OF NJ	2024 MEMEBERSHIP	Open	90.00	0.00
24000060	01/17/24	T0078	TREASURER, ST OF NJ	STATE TRAINING FEES Q 4 2023	Open	1,971.00	0.00
24000061	01/17/24	M0013	MUNICIPAL CLERKS ASSOCIATON/OC	2024 MEMEBERSHIP DUES	Open	185.00	0.00
24000062	01/17/24	B0127	BLOODGOOD LAW ENFORCEMENT	MCCROSSAN - CANNABIS & DWI	Open	149.00	0.00
24000063	01/17/24	C0133	CANON SOLUTIONS AMERICA, INC.	MONTHLY INK SERV 12/7 - 1/6	Open	195.79	0.00
24000065	01/17/24	P0027	BOROUGH OF PT PLEASANT BEACH	GASOLINE Q4 2023	Open	6,888.49	0.00
24000066	01/17/24	M0050	MANTOLOKING FIRE CO #1	FIRE PAYMENT Q4 2023	Open	6,500.00	0.00
24000069	01/17/24	L0046	LANGUAGE SERVICES ASSOCIATES	TELEPHONIC CHARGES 12/2023	Open	136.50	0.00
24000070	01/17/24	L0050	LABORATORY CORPORATION OF	NEW HIRE - DRUG TESTING	Open	45.00	0.00
24000071	01/17/24	W0059	WB MASON	OFFICE SUPPLIES	Open	417.91	0.00
24000074	01/22/24	G0042	GARDEN STATE BOBCAT, INC.	BACKHOE PARTS	Open	21.44	0.00
24000076	01/23/24	N0029	NEW JERSEY PLANNING OFFICIALS	MANDATORY TRAINING FOR NEW MEM	Open	131.00	0.00
24000078	01/23/24	C0133	CANON SOLUTIONS AMERICA, INC.	MONTHLY PRINTER JANUARY 2024	Open	658.00	0.00
24000081	01/23/24	M0169	METROPOLITAN LIFE INSURANCE CO	DEN/VISION PREMIUM FEB 2024	Open	1,712.86	0.00
24000082	01/23/24	F0001	FEDERAL EXPRESS CORP	FEDEX GROUND SHIPPING	Open	14.48	0.00
24000089	01/23/24	O0035	OCEAN COUNTY MAYORS' ASSOC	MAYOR'S MEETING JAN 17TH	Open	20.00	0.00
24000090	01/23/24	L0069	LOMBARDY DOOR SALES & SERVICE	REPLACED LIFEMASTER SALLY PORT	Open	758.00	0.00
24000092	01/23/24	U0015	ULINE, INC	UNIVERAL SORBENT SOCKS	Open	140.25	0.00
24000093	01/23/24	M0027	MGL PRINTING SOLUTIONS	SIGNATURE STAMP	Open	68.00	0.00
24000095	01/23/24	J0003	JCP&L	ELECTRIC SERVICE 12/13-1/13	Open	1,787.12	0.00
24000096	01/24/24	C0002	COSTCO COMPANY	JAN 2024 SUPPLIES	Open	542.72	0.00
24000097	01/25/24	O0057	OCEAN COUNTY POWERSPORTS	MAINTENACE TO BEACH ATV	Open	129.99	0.00
24000099	01/29/24	L0030	LOWES LAR ACCOUNT	PW SUPPLIES JAN 2024	Open	356.84	0.00
24000101	01/29/24	O0064	OCPTSOA C/O PTL CHRIS LINNELL	2024 TRAFFIC SAFETY DUES	Open	40.00	0.00
24000102	01/29/24	A0217	ACTION UNIFORM COMPANY, LLC.	SLEO II UNIFORMS - FALBY	Open	368.00	0.00
24000103	01/30/24	T0084	TRAINING UNLIMITED, LLC	MUNICIPAL ETHICS AWARENESS	Open	95.00	0.00

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
24000104	01/30/24	T0084	TRAINING UNLIMITED, LLC	MC DUTIES & THE WHOLE STORY	Open	95.00	0.00
24000105	01/30/24	T0084	TRAINING UNLIMITED, LLC	UNDERSTANDING THE OPRA	Open	95.00	0.00
24000111	01/30/24	W0059	WB MASON	OFFICE SUPPLIES	Open	153.95	0.00
24000112	02/01/24	R0058	REPUBLIC SERVICES, INC	RESIDENTIAL SERVICE 2/1-2/29	Open	15,342.09	0.00
24000113	02/01/24	J0044	JCP&L - MASTER BILL ACCT	MASTER ACCOUNT 12/14 - 11/18	Open	166.23	0.00
24000114	02/01/24	S0062	STATE TOXICOLOGY LABORATORY	DRUG TESTING - NOVEMBER 2023	Open	90.00	0.00
24000115	02/01/24	V012	VAN WICKLE AUTO SUPPLY	BEACH VEHICLE MAINTENANCE	Open	145.60	0.00
24000118	02/01/24	N0089	NJSACOP	2024 DUES	Open	275.00	0.00
24000119	02/02/24	W0063	WHITE, MARK Ph.d, A.B.P.P	PRE EMPLOYMENT PSYCH	Open	700.00	0.00
24000120	02/02/24	N0105	NRTCTA	VIRTUAL WORKSHOP - I/C & FRUAD	Open	40.00	0.00
24000121	02/02/24	T0003	TIRE CRAFT, INC OF PPB	PD VEHICLE MAINTENANCE	Open	2,443.08	0.00
24000122	02/02/24	F0008	FOR-SHORE WEED CONTROL INC	2024 WEED CONTROL	Open	463.00	0.00
24000123	02/02/24	A0050	ALL POINTS PRINTING & GRAPHICS	OPRA COPIES	Open	18.00	0.00
24000124	02/02/24	R0058	REPUBLIC SERVICES, INC	RESIDENTIAL SERVICE 1/1-1/31	Open	15,342.09	0.00
24000125	02/02/24	T0002	THE COAST STAR NEWSPAPERS	ADS FOR JANUARY 2024	Open	236.14	0.00
24000126	02/02/24	P0066	PETERSON, BONNIE	INVOICE FOR JANUARY 2024	Open	625.00	0.00
24000127	02/02/24	C0118	COMCAST - XFINITY	POLICE INTERNET 1/28-2/27	Open	104.69	0.00
24000128	02/02/24	M0148	MOTT MacDONALD LLC	ENGINEERING SERV. NOV/DEC 2023	Open	12,559.99	0.00
24000129	02/02/24	P0094	PRIMEPOINT LLC	JANUARY 2024 PAYROLL & w2s	Open	1,365.50	0.00
24000130	02/02/24	G0096	GLEN TOWING COMPANY	TOWING OF PD HUMMER 1/16/2024	Open	550.00	0.00
24000131	02/02/24	W0053	WAGE WORKS	WAGE WORKS BENEFIT 2024	Open	100.00	0.00 B
24000132	02/02/24	L0010	NEW JERSEY STATE LEAGUE	REVIEW BUDGET & FAST UPDATES	Open	25.00	0.00
24000135	02/02/24	V012	VAN WICKLE AUTO SUPPLY	PW VEHICLE MAINTENANCE	Open	240.67	0.00
24000137	02/02/24	R0060	ROTHSTEIN, MANDELL, STROHM	LEGAL SERVICE 01/2024	Open	15,690.00	0.00
24000138	02/05/24	T0092	TOTAL TURF INC	SPRINKLER SERVICE 2024	Open	215.00	0.00
24000139	02/05/24	O0069	OCEAN HARDWARE LLC	PW SUPPLIES JAN 2024	Open	173.21	0.00
24000140	02/05/24	M0144	MUSKRAT JACK ANIMAL SERVICES	ANIMAL CONTROL FEB 2024	Open	300.00	0.00
24000141	02/05/24	M0001	MANTOLOKING CURRENT FUND	JAN 2024 DEN/MED/VIS REIMBURSE	Open	13,902.14	0.00
24000142	02/05/24	E0026	EQUITABLE	DEFF COMP - JANUARY 2024	Open	2,100.00	0.00
24000143	02/07/24	X0004	XAUTIC CAR SPA LLC	CAR WASH JANUARY 2024	Open	16.00	0.00
24000144	02/07/24	S0149	SCHINDLER ELEVATOR CORP.	2024 ANNUAL MAINT CONTRACT	Open	6,069.47	0.00
24000146	02/07/24	O0002	OCEAN COUNTY UTILITY AUTHORITY	OCUA SERVICE Q1 2024	Open	41,200.00	0.00
24000150	02/07/24	A0050	ALL POINTS PRINTING & GRAPHICS	OPRA COPIES	Open	20.00	0.00
24000151	02/07/24	B0001	BEAVER DAM HARDWARE, INC	PW SUPPLIES FEB 2024	Open	32.97	0.00
24000152	02/07/24	E0050	Eastern DataComm Inc.	ANNUAL TELEPHONE MAINTENANCE	Open	4,450.00	0.00
24000153	02/07/24	A0053	AFLAC - CV190	AFLAC PREMIUM JAN 204	Open	423.41	0.00
24000154	02/07/24	N0003	NEW JERSEY AMERICAN WATER CO	WATER SERVICE JAN 2024	Open	554.94	0.00
24000155	02/07/24	N0003	NEW JERSEY AMERICAN WATER CO	56 HYDRANTS JAN 2024	Open	3,297.40	0.00
24000156	02/07/24	C0002	COSTCO COMPANY	DECEMBER SUPPLIES 2023	Open	310.28	0.00
24000157	02/08/24	N0100	NEW JERSEY CLEAN COMMUNITIES	2024 NJ MOTION CONFERENCE	Open	295.00	0.00
24000158	02/08/24	C0142	CAESARS ATLANTIC CITY	HOTEL RESERVATION FOR CON.	Open	188.00	0.00
24000159	02/08/24	A0008	AMAOC	2024 MEMBERSHIP	Open	250.00	0.00
24000160	02/08/24	S0140	SUPLEE, CLOONEY & COMPANY	ACCOUNTING SERVICE 2023 YE	Open	1,250.00	0.00
24000161	02/08/24	O0069	OCEAN HARDWARE LLC	PW SUPPLIES DEC 2023	Open	468.91	0.00
24000162	02/08/24	V012	VAN WICKLE AUTO SUPPLY	VEHICLE MAINTENANCE PW	Open	240.67	0.00
24000163	02/08/24	C0094	CERTIFIED SPEEDOMETER SERVICE	PD VEHICLES CALIBARTED	Open	264.00	0.00
24000166	02/09/24	T0097	TOWNSHIP OF FREEHOLD	IT SERVICES JANUARY 2024	Open	1,760.00	0.00
24000168	02/09/24	V012	VAN WICKLE AUTO SUPPLY	PW VEHICLE MAINTENANCE	Open	55.96	0.00
24000169	02/09/24	T0005	TREASURER, STATE OF NEW JERSEY	ANNUAL STIE REMEDIATION 2024	Open	3,420.00	0.00
24000170	02/09/24	A0207	APRIL YEZZI	REIMBURSE 1099 ELECTRIC FILING	Open	263.56	0.00
24000172	02/12/24	P0080	PRUDENTIAL RETIREMENT	DCRP PAYMENT DECEMBER 2023	Open	641.89	0.00
24000173	02/12/24	P0080	PRUDENTIAL RETIREMENT	DCRP PAYMENT JANAUARY 2024	Open	637.12	0.00
24000174	02/12/24	A0187	ANJEC	2024 MEMBERSHIP DUES	Open	470.00	0.00
24000175	02/12/24	C0133	CANON SOLUTIONS AMERICA, INC.	MONTHLY INK SERV 2/7 - 3/6	Open	192.90	0.00

February 12, 2024  
01:31 PM

BOROUGH OF MANTOLOKING  
Bill List By P.O. Number

Page No: 3

PO #	PO Date	Vendor	PO Description	Status	Amount	Void Amount	PO Type
Total Purchase Orders: 102		Total P.O. Line Items: 0		Total List Amount:	211,909.41	Total Void Amount:	0.00

Totals by Year-Fund		Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
Fund Description	Fund						
Current Fund	3-01	62,137.13	0.00	62,137.13	0.00	0.00	62,137.13
Payroll Trust Fun	3-14	369.66	0.00	369.66	0.00	0.00	369.66
Year Total:		62,506.79	0.00	62,506.79	0.00	0.00	62,506.79
Current Fund	4-01	129,525.87	0.00	129,525.87	0.00	0.00	129,525.87
Payroll Trust Fun	4-14	16,792.46	0.00	16,792.46	0.00	0.00	16,792.46
Year Total:		146,318.33	0.00	146,318.33	0.00	0.00	146,318.33
General Capital F	C-04	3,084.29	0.00	3,084.29	0.00	0.00	3,084.29
Total Of All Funds:		211,909.41	0.00	211,909.41	0.00	0.00	211,909.41



# The BOROUGH of MANTOLOKING

## 2023 SUMMARIZED BUDGET STATUS REPORT AS OF JANUARY 31ST, 2024

ACCOUNT	2022			2023			
	Budget	Actual	Actual % of Budget	Budget	Actual	% of Total Budget	Actual % of Budget
<b>EXPENDITURES &amp; APPROPRIATIONS</b>							
<b>GENERAL GOVERNMENT</b>	935,479	841,281	89.93%	978,548	925,140	14.49%	94.54%
Municipal Clerk, Finance Officer, Attorney, Auditor, Engineer, Assessor, Tax Collector							
<b>LAND USE ADMINISTRATION / PLANNING BOARD</b>	51,000	24,037	47.13%	39,710	35,250	0.59%	88.77%
Planning Board, Zoning & Land Use Official							
<b>UNIFORM CONSTRUCTION CODE ADMINISTRATION</b>	167,565	133,862	79.89%	157,043	140,268	2.33%	89.32%
Construction & Building Subcode Officials, Building Inspector							
<b>INSURANCE</b>	568,391	514,997	90.61%	599,887	601,579	8.89%	100.28%
Flood, Fire, Liability, Workers Comp, Employee Benefits							
<b>PUBLIC SAFETY</b>	1,472,112	1,469,727	99.84%	1,553,786	1,509,983	23.01%	97.18%
Police, Fire, Emergency Management							
<b>MUNICIPAL COURT</b>	53,300	45,920	86.15%	54,879	47,573	0.81%	86.69%
Judge & Public Defender							
<b>PUBLIC WORKS</b>	598,767	530,990	88.68%	618,043	512,854	9.15%	82.98%
Road, Beach, & Public Building Maintenance, Sewers, Garbage Collection							
<b>HEALTH &amp; HUMAN SERVICES</b>	4,335	3,980	91.81%	4,335	3,995	0.06%	92.16%
Board of Health, Dog Control							
<b>PARKS, RECREATION, &amp; BEACH</b>	426,245	342,128	80.27%	447,571	372,307	6.63%	83.18%
Beach Access, Operation, & Maintenance							
<b>SICK LEAVE TRUST</b>	0	0	0.00%	0	0	0.00%	
Compensation for retiring police officers with unused leave							
<b>UTILITIES</b>	201,440	190,595	94.62%	220,439	166,970	3.26%	75.74%
Gas, Electric, Water, Telephone, Motor Fuel							
<b>PENSIONS &amp; RETIREMENT</b>	551,018	531,355	96.43%	639,860	627,268	9.48%	98.03%
Employer Payments for Social Security & Employee Pensions							
<b>SEWER SYSTEM - Ocean Utilities Authority</b>	165,000	188,476	114.23%	191,365	141,365	2.83%	73.87%
Shared Municipal Service							
<b>Beach Maintenance</b>	14,000	14,000	100.00%	14,000	14,000	0.21%	100.00%
<b>PUBLIC &amp; PRIVATE PROGRAMS</b>	28,935	28,935	100.00%	19,585	19,586	0.29%	100.00%
Expenditures Paid by the State and Offset by Revenues							
<b>CAPITAL IMPROVEMENTS</b>	238,500	238,500	100.00%	363,000	362,901	5.38%	99.97%
Capital Projects Approved for Current Expense Budget							
<b>DEBT SERVICE</b>	448,775	448,775	100.00%	449,475	449,475	6.66%	100.00%
Payment of Principal & Interest on Bonds, Bond Anticipation Notes, & Other Borrowing							
<b>DEFERRED CHARGES</b>	22,100	15,184	68.71%	87,100	85,042	1.29%	97.64%
Appropriations to Pay for Previously Approved Improvement Authorizations							
<b>RESERVE FOR UNCOLLECTED TAXES</b>	308,269	308,269	100.00%	313,000	313,000	4.64%	100.00%
To Avoid a Cash Shortfall							
<b>TOTAL EXPENDITURES/APPROPRIATIONS</b>	<b>6,255,231</b>	<b>5,871,011</b>	<b>93.86%</b>	<b>6,751,625</b>	<b>6,328,556</b>	<b>100.00%</b>	<b>93.73%</b>
<b>REVENUES &amp; FUND BALANCE</b>							
	Budget	Actual	% of Collection	Budget	Actual	% of Collection	Actual % of Budget
<b>FUND BALANCE ANTICIPATED</b>	750,000	750,000	100.00%	825,000	825,000	100.00%	100.00%
<b>GRANTS RECEIVABLE</b>							
<b>MISCELLANEOUS REVENUES</b>	1,132,937	1,486,402	131.20%	1,188,241	1,440,584	121.24%	121.24%
Fees for Municipal Services, Court Fines, FEMA Reimbursements, State Aid							
<b>DELINQUENT TAXES</b>	44,500	44,500	100.00%	57,000	57,000	100.00%	100.00%
<b>LOCAL TAX LEVY</b>	4,327,794	4,105,726	94.87%	4,681,385	4,625,607	98.81%	98.81%
<b>TOTAL REVENUES &amp; FUND BALANCE</b>	<b>6,255,231</b>	<b>6,386,628</b>	<b>102.10%</b>	<b>6,751,626</b>	<b>6,948,191</b>	<b>102.91%</b>	<b>102.91%</b>

Phone (732) 295-1401



Fax (732) 295-1469

## MANTOLOKING POLICE DEPARTMENT

202 Downer Ave.

Mantoloking, NJ 08738

Chief of Police

Stacy S. Ferris

Mayor & Council,

02/02/2024

Please accept the following as the monthly report for the Mantoloking Police Department, Beaches & Emergency Management.

### Dispatch Report:

- **January 2024** we logged **1052 incidents**.
- Incidents include;
  - **146** traffic details, **189** property checks, **35** beach checks, and **492** general patrol assignment
  - **1** motor vehicle accidents, **45** motor vehicle stops and **6** suspicious persons / vehicles
  - **6** flooding, **7** utility problems, **15** alarms and **8** first aid calls, **3** property damage, and **11** parking problems
  - **17** agency assist between Brick and Bay Head.

**\*\*The above is a just some of the calls responded to\*\***

### Alerts:

- **Scams are on the rise! Educate yourself against them. The month of February we will have information on the different types, how to protect yourself, the worse things to carry in your wallet and what to do if your wallet is lost or stolen.**
  - How to Avoid Scams on Zelle, Venmo and Other P2P Apps
  - SMISHING..... What is it and what does it mean for you?
    - Like phishing emails, smishing texts are social-engineering scams that aim to manipulate people into turning over sensitive data such as Social Security numbers, credit card numbers and account passwords or providing access to a business computer system.
  - Follow us on Facebook & Instagram for full articles

### Emergency Management:

- Build An Emergency Car Kit
  - ✓ Jumper cables and sand
  - ✓ Flashlight, extra batteries, phone charger
  - ✓ Warm clothes and blanket
  - ✓ Bottled water and snacks
  - ✓ Ice scraper
  - ✓ Flares or reflective triangle
- Find more suggestions here: [ready.nj.gov](http://ready.nj.gov)
- Stay updated on your local weather. For

those living in Central and Southern New Jersey visit US National Weather Service Philadelphia/Mount Holly <http://www.weather.gov/phi/>. For those living in Northern New Jersey and the New York Metro area visit US National Weather Service New York NY



- Residents and visitors are encouraged to check out our social media posts on our Mantoloking OEM Facebook page and the Borough website
  - Weekly and monthly posts on emergency preparedness
 Residents and guests are reminded to sign up for Mantoloking Ready to receive alerts and messages from OEM, The Borough, Finance, Environmental and Beaches;
   
<https://public.alertsense.com/SignUp/?RegionId=1786>

**Beach:**

- We have started to accept applications for the 2024 beach season.
  - Applications can be found the Borough website under the beach tab
  - Hiring sellers and checkers
- Pre-season badges will go on sale starting April 1<sup>st</sup> for \$110 each through May 27<sup>th</sup>. (a ten dollar savings)



**Contact Information for the Police Department:**

- **732-295-1465 is the 24 hour phone number** to the police department. It is manned by the Ocean County Sheriff's Department. This is for non-emergency calls, for example; animals, parking and noise complaints.
- **911** are for all emergency calls.
- **732-295-1401** is the inside administration line that is manned from 9:30 AM to 3:30 PM, Monday thru Friday

**Fleet:**

#	Year	Make / Model	Mileage	Mechanical / Logistics	Primary Use	
1900	2017	Ford / Explorer	17,947		Chief	
1901	2011	Chevy / Tahoe	84,152	Road jobs	Fleet	
1902	2023	Chevy/ Tahoe	5,933	Dash board camera	Patrol	A & B Midnights
1903	2020	Chevy/ Tahoe	54,107	Dash board camera	Patrol	A & B Day
1904	2022	Chevy / Silverado	14,654	Dash board camera	Patrol	A & B Afternoon
1905	2015	Chevy / Tahoe	134,312	Dash board camera	Patrol	Specials
1906	2017	Chevy/ Tahoe	98,900	Dash board camera	Patrol	Specials
1908	2018	Chevy / Tahoe	94,612	Dash board camera	Patrol	A & B swing
1909	2021	Boat				Wed - Sunday
1916	2020	ATV		PD Beach Patrol	Beach	Wed - Sunday

*Respectfully submitted,  
Chief Stacy Ferris*



# MANTOLOKING FIRE COMPANY No. 1

*Serving the*  
Borough of Mantoloking  
Downer Avenue  
P.O. Box 213  
Mantoloking, New Jersey 08738

2/1/24

Mayor and Council

During the month of January 2024 the Mantoloking Fire Company responded to 16 fire calls, held 1 drills and held our regularly scheduled business meeting. The table below provides a list of the calls for the month.

Date	Time	Location	Town	Incident Type
1/01/24	9:36	400 Rt. 35 S	Brick	CO Alarm
1/01/24	11:36	136 Main Ave.	Bay Head	MVA
1/02/24	12:17	305 Dutchmans Point Dr.	Brick	Fire Alarm
1/04/24	08:21	1121 Ocean Ave.	Mantoloking	Fire Alarm
1/04/24	20:26	200 Cranberry Lane	Brick	Fire Alarm
1/07/24	20:02	338 East Ave.	Bay Head	Fire Alarm
1/11/24	21:01	512 Main Ave.	Bay Head	Fire Alarm
1/11/24	23:20	345 Main Ave.	Bay Head	MVA
1/16/24	13:52	Bridge and Holly Ave.	Bay Head	Gas Leak
1/19/24	15:04	178 Osborne Ave.	Bay Head	Odor Invest
1/20/24	20:18	971 Barnegat Lane	Mantoloking	Fire Alarm
1/21/24	17:53	850 Clayton Ave.	Bay Head	Gas Leak
1/22/24	09:56	1094 Barnegat Lane	Mantoloking	Fire Alarm
1/22/24	18:49	1544 Ocean Ave.	Mantoloking	Fire Alarm
1/22/24	19:03	227 Ketch Rd.	Brick	Fire Appliance
1/24/24	18:01	568 East Ave.	Bay Head	Fire Alarm

Submitted By, Chief Scott Hulse





**BOROUGH of MANTOLOKING**  
**DEPARTMENT OF PUBLIC WORKS**  
**203 Downer Ave., Mantoloking, NJ 08738**  
**PHONE: 732-801-8298 FAX: 732-295-1465**



DATE: 2/1/24

Mayor and Council

The following is a list of tasks performed by the DPW during the month of January 2024.

1. Picked up Christmas trees around town and took to Ocean County recycling.
2. Took down Christmas lights at Town Hall and Firehouse.
3. Took down wreaths around town.
4. Generator tests at Town Hall and DPW Garage.
5. Fire extinguisher tests.
6. Installed flood gates and sand bags for 2 flooding events at Town Hall.
7. Cleaned up Town Hall understory after 2 flooding events.
8. Cleared storm drains around town before flooding events.
9. Swept up and cleaned up streets after floods.
10. Beach survey after storms with engineer.
11. Repaired wheel chock holder on fire truck.
12. Replaced battery on Atv.
13. Had garage door eyes replaced in sally port door after flooding.
14. Prepared for 2 snow events.
15. Plowed and salted roads during 2 snow events.
16. Cleaned up and salted Downer Ave multiple times due to ice problem caused by sump pump.
17. Set up for council meeting and planning board meeting.
18. Worked with Earle Construction on test pits for Bay Ave Storm Water Project.
19. Met about Barnegat Lane speed bumps.
20. Costco for water.

Submitted by, Scott Hulse

**Construction Permit Activity Report**

RANGE: 01/01/2024 To 01/31/2024

January 31, 2024 3:01:57PM

**SUMMARY**

**CONSTRUCTION COSTS**

**COUNT**

Cost Of Construction:	\$2,122,400.00	Cubic Footage:	75372 Cu.ft	Permit Issued:	11
Cost Of Alteration:	\$124,200.00	Square Footage:	4433 Sq.ft	Updates Issued:	7
Cost Of Demolition:	\$10,000.00			All Fees Waived:	0
Total Cost:	\$2,256,600.00			Municipal Fees Waived:	0

**PERMIT FEES**

**ADMIN FEES**

**WAIVED FEES**

**TOTAL FEES**

Building:	\$5,265.00	Building:	\$0.00	Building:	\$0.00	Building Fees:	\$5,265.00
Electrical:	\$2,225.00	Electrical:	\$0.00	Electrical:	\$0.00	Electrical Fees:	\$2,225.00
Fire :	\$1,035.00	Fire :	\$0.00	Fire :	\$0.00	Fire Fees:	\$1,035.00
Plumbing:	\$1,710.00	Plumbing:	\$0.00	Plumbing:	\$0.00	Plumbing Fees:	\$1,710.00
Elevator:	\$0.00	Elevator:	\$0.00	Elevator:	\$0.00	Elevator Fees:	\$0.00
Mechanical:	\$825.00	Mechanical:	\$0.00	Mechanical:	\$0.00	Mechanical Fees:	\$825.00
				* Total Waived:	\$0.00	Technical Fees:	\$11,060.00

**DCA**

	Calculated Fees	Waived Fees	Collected Fees
Volume Training Fee:	\$281.00	\$0.00	\$281.00
Alteration Training Fee:	\$244.00	\$0.00	\$244.00
DCA Minimum Fee:	\$0.00	\$0.00	\$0.00
Sub total Training Fee:	\$525.00	\$0.00	\$525.00

**TECHNICAL ISSUES**

Building Technical:	8
Electrical Technical:	11
Fire Protection Technical:	7
Plumbing Technical:	9
Elevator Technical:	
Mechanical Technical:	5

Certificate of Occupancy Fee:	\$450.00
Waived Certificate Fees:	\$0.00
Sub Total Certificate Fees:	\$450.00

**CERTIFICATE ISSUES**

Certificate of Occupancy:	2
Certificate of Approval:	9
Certificate of Continued Occupancy:	0

PERMIT FEES:	\$11,060.00
FEES:	\$525.00
CERTIFICATE FEES:	\$450.00
MIN FEES:	\$0.00
NET TOTAL FEES:	\$12,035.00
PENALTIES COLLECTED:	\$0.00
CCO FEES:	\$0.00
OTHER FEES:	\$0.00
GRAND TOTAL FEES:	\$12,035.00

\* By State law (see N.J.S. 52:27D-126c): \$0.00

\* By Municipality (see N.J.S. 52:27D-126b): \$0.00

DATE	BLDG TECH	ELECT TECH	PLBG TECH	FIRE TECH	CO/CA FEES	DCA FEES	FINES	VARIATION	TOTAL COST
	08-160-601	08-160-601	08-160-601	08-160-601	08-160-601	17-004-602	08-160-601		
1	2,928.00	635.00	1,190.00	735.00	150.00	249.00	0.00	0.00	\$5,887.00
2	0.00	75.00	75.00	0.00	0.00	4.00	0.00	0.00	\$154.00
3	1,187.00	415.00	590.00	75.00	300.00	173.00	0.00	0.00	\$2,740.00
4	1,000.00	705.00	300.00	150.00	0.00	48.00	0.00	0.00	\$2,203.00
5	0.00	0.00	155.00	0.00	0.00	10.00	0.00	0.00	\$165.00
6	75.00	195.00	75.00	75.00	0.00	29.00	0.00	0.00	\$449.00
7	75.00	125.00	150.00	0.00	0.00	12.00	0.00	0.00	\$362.00
8	0.00	75.00	0.00	0.00	0.00	0.00	0.00	0.00	\$75.00
9									\$0.00
10									\$0.00
11									\$0.00
12									\$0.00
13									\$0.00
14									\$0.00
15									\$0.00
16									\$0.00
17									\$0.00
18									\$0.00
19									\$0.00
20									\$0.00
	5,265.00	2,225.00	2,535.00	1,035.00	450.00	525.00	0.00	0.00	\$12,035.00

# OFFICE OF THE CONSTRUCTION OFFICIAL

## Account Summation-Summary

Report Run from 01/01/2024 To 01/31/2024

January 31, 2024 3:02:59PM

ACCOUNT:		Cash Amount	Check Amount	Credit Card Amount	Total Fee
PERMIT FEES	Sub Totals:	\$0.00	\$12,035.00	\$0.00	\$12,035.00
	<b>GRAND TOTALS:</b>	\$0.00	\$12,035.00	\$0.00	\$12,035.00





Permit #	Permit Date	Census	Control #	Updates	Description Of Work											
Block & Lot	Costs	Use Group	Bldg	Waived Fees	Badm	Elec	Fire	Plmb	Elev	Mech	AltFee	Cubic Feet				
Work Site	Minimum Fees	Btotl	Etotl	Ftotl	Ptotl	Vtotl	Mtotl	TFTotl	CoFee	CcoFee	Square Feet	Total Fee				
20240003	1/5/2024	999	8179	2 HVAC SYSTEM												
41 13	\$56,000.00	R-5	\$0.00	\$150.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
1547 Ocean Avenue	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
20240003	1/5/2024	999	8215	3 ALARM DEVICES												
41 13	\$10,000.00	R-5	\$0.00	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
1547 Ocean Avenue	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
20240004	1/9/2024	999	8212	0 TEMPORARY SERVICE 200AMP												
KEVIN OKANE - ARDMORE BY THE	\$0.00		\$0.00	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
21 5	\$1,000.00	R-5	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
940 Barnezat Lane	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
20240005	1/11/2024	999	8202	0 GARAGE DEMO AND 2 STORY GARAGE ADDITION - TONY AMARANTE COUNCIL MEMBER												
CATHCART, GREGORY	\$0.00		\$0.00	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
8 12	\$224,700.00	R-5	\$722.00	\$215.00	\$140.00	\$0.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
951 Ocean Avenue	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
20240006	1/12/2024	101	8219	0 TWO STORY ADDITION - BUILDING ONLY DEMO AND BUILD												
AMARANTE, ANTHONY & CAROLEE	\$0.00		\$722.00	\$215.00	\$140.00	\$0.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
8 8	\$175,000.00	R-5	\$465.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
945 OCEAN AVENUE	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
20240006	1/23/2024	101	8226	1 PLUMBING FULL BATH AND HWH												
SEIBERT, JEFFREY	\$0.00		\$465.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
8 8	\$18,000.00	R-5	\$0.00	\$0.00	\$80.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
945 OCEAN AVENUE	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
20240007	1/12/2024	999	8155	0 REPLACE AC SYSTEM												
SEIBERT, JEFFREY	\$0.00		\$0.00	\$0.00	\$80.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
35 4	\$35,500.00	R-5	\$0.00	\$200.00	\$0.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
1315 OCEAN AVE	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
20240008	1/16/2024	999	8182	0 INGROUND POOL WITH HEATER												
FSCHLEMAN, GREGORY & DIANE	\$0.00		\$0.00	\$200.00	\$0.00	\$0.00	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
22 15	\$24,200.00	U	\$1,000.00	\$630.00	\$150.00	\$0.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
1046 BARNEGAT LANE	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
20240008	1/16/2024	999	8182	0 INGROUND POOL WITH HEATER												
ROBERT DONOHUE	\$0.00		\$1,000.00	\$630.00	\$150.00	\$0.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
1046 BARNEGAT LANE	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				

Permit #	Permit Date	Census	Control #	Updates	Description Of Work												CertTotl	Total Fee					
Block & Lot	Costs	Use Group	Bldg	Waived Fees	Badm	Elec	Fire	Plmb	Elev	Mech	AltFee	CoFee	Cubic Feet	Work Site	Eadm	Fadm	Padm	VAdm	MAdm	VolFee	CcoFee	Square Feet	
Owner Name	Minimum Fees	Btotl	Etotl	Ftotl	Protl	Vtotl	Mftotl	DCA Min.	TFTtotl														
20240009	1/26/2024	999	8220	0	INSTALL GENERATOR AND PLATFORM																		
5 6	\$13,700.00	U	\$75.00	\$120.00	\$75.00	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27.00	\$0.00	0.00	1011 EAST AVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	
1011 East Avenue LLC	\$0.00		\$75.00	\$120.00	\$75.00	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27.00	\$0.00	\$372.00										
20240010	1/26/2024	999	8227	0	TEMPORARY SERVICE																		
39 7	\$1,000.00	R-5	\$0.00	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2.00	\$0.00	0.00	1524 RUNYON LANE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	
1524 Runyon Lane	\$0.00		\$0.00	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2.00	\$0.00	\$0.00										
Gula, Robert A. & Shelley	\$0.00		\$0.00	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2.00	\$0.00	\$77.00										
20240011	1/29/2024	999	8222	0	INSTALL GENERATOR ON RAISED PLATFORM																		
4 5	\$6,000.00	U	\$75.00	\$125.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	\$12.00	\$0.00	0.00	981 EAST AVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00	
981 East Avenue	\$0.00		\$75.00	\$125.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$150.00	\$12.00	\$0.00	\$362.00										
RICHARDSON, WILLIAM	\$2,256,600.00		\$0.00	\$5,265.00	\$1,035.00	\$1,710.00	\$0.00	\$825.00	\$525.00	\$450.00	\$12,035.00	\$0.00	\$12,035.00										
Grand Total																							

# OFFICE OF THE CONSTRUCTION OFFICIAL

## Account Summation-Detail

Report Run from 01/01/2024 To 01/31/2024

January 31, 2024 3:02:54PM

Block	Lot	Control Number	Violation Number	Number   *Key]	Date Paid	Cash Amt	Check Amt	Credit Card Amt	Total Fee	Credit Card Type	Check Number	Trans Number	Receipt Number
ACCOUNT: PERMIT FEES													
23	28	7067		20190019	01/22/24	\$0.00	\$85.00		\$85.00		2226	6572	
39	11	7905		20210114	01/09/24	\$0.00	\$77.00		\$77.00		6103	6566	
34	9	8142		20220093	01/31/24	\$0.00	\$75.00		\$75.00		4149	6577	
35	4	8155		20240007	01/12/24	\$0.00	\$568.00		\$568.00		29731	6569	
41	13	8178		20240003	01/05/24	\$0.00	\$3,384.00		\$3,384.00		71995	6562	
41	13	8179		20240003	01/05/24	\$0.00	\$450.00		\$450.00		71996	6563	
22	15	8182		20240008	01/16/24	\$0.00	\$1,978.00		\$1,978.00		3822	6571	
8	12	8202		20240005	01/11/24	\$0.00	\$1,529.00		\$1,529.00		3106	6567	
23	47	8204		20240001	01/05/24	\$0.00	\$1,778.00		\$1,778.00		8555	6560	
21	5	8212		20240004	01/09/24	\$0.00	\$77.00		\$77.00		5607	6565	
41	13	8215		20240003	01/05/24	\$0.00	\$75.00		\$75.00		71997	6564	
21	5	8216		20240002	01/05/24	\$0.00	\$200.00		\$200.00		5693	6561	
21	35	8218		20230026	01/16/24	\$0.00	\$225.00		\$225.00		4324	6570	
8	8	8219		20240006	01/12/24	\$0.00	\$643.00		\$643.00		13440	6568	
5	6	8220		20240009	01/26/24	\$0.00	\$372.00		\$372.00		1183	6574	
4	5	8222		20240011	01/29/24	\$0.00	\$362.00		\$362.00		0695	6576	
8	8	8226		20240006	01/23/24	\$0.00	\$80.00		\$80.00		13450	6573	
39	7	8227		20240010	01/26/24	\$0.00	\$77.00		\$77.00		48082	6575	
Sub Totals :						\$0.00	\$12,035.00		\$12,035.00				
<b>Grand Total:</b>						\$0.00	\$12,035.00		\$12,035.00				

Mantoloking Municipal Court  
PO Box 247  
Mantoloking, NJ 08738  
1-732-475-7398

James J. Gluck  
Municipal Court Judge

Elizabeth L. Boettger  
Court Administrator

TO: Mayor White  
Chief Ferris  
B Konopada, B Clerk

**Court Activity for the Month of January 2024**

**CRIMINAL COMPLAINTS FILED**

**TRAFFIC COMPLAINTS FILED**

Indictable Offenses	0	Driving Under the Influence	1
Disorderly Persons	0	Traffic (Moving)	23
Special Complaints/	0	Parking	1

Tickets issued in the month of January 25

**COMPARISON OF COURT RECEIPTS**

	TO BOROUGH	TO ALL AGENCIES
2023 year to date receipts—TOTAL	\$1,165.36	\$1,975.71
2022 year to date receipts—TOTAL	\$2,415.84	\$3,924.78
<b>Difference Total Receipts Payable</b>	<b>-\$1,250.48</b>	<b>-\$1,949.07</b>





**2023 ACTIVITY REPORT - MANTOLOKING  
COMPLAINTS FILED COMPARISON  
CRIMINAL OFFENSES    TRAFFIC OFFENSES**

	<b>INDICTABLE OFFENSES</b>	<b>DISORDERLY PERSONS</b>	<b>BOROUGH ORDINANCES</b>	<b>DWI TICKETS</b>	<b>TRAFFIC TICKETS</b>	<b>PARKING TICKETS</b>	<b>MONTHLY TOTALS</b>
<b>January</b>	0	0	0	1	23	1	25
<b>February</b>	0	0	0	0	0	0	0
<b>March</b>	0	0	0	0	0	0	0
<b>April</b>	0	0	0	0	0	0	0
<b>May</b>	0	0	0	0	0	0	0
<b>June</b>	0	0	0	0	0	0	0
<b>July</b>	0	0	0	0	0	0	0
<b>August</b>	0	0	6	0	0	0	6
<b>September</b>	0	0	0	0	0	0	0
<b>October</b>	0	0	0	0	0	0	0
<b>November</b>	0	0	0	0	0	0	0
<b>December</b>	0	0	0	0	0	0	0
<b>TOTAL 2024</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>1</b>	<b>23</b>	<b>1</b>	<b>31</b>
<b>TOTAL 2023</b>	0	2	16	5	220	210	613
<b>TOTAL 2022</b>	3	17	29	5	266	293	613
<b>TOTAL 2021</b>	17	5	11	3	151	255	442
<b>TOTAL 2020</b>	2	4	21	3	159	246	435
<b>TOTAL 2019</b>	8	15	18	14	324	188	567
<b>TOTAL 2018</b>	7	10	46	11	538	259	871
<b>TOTAL 2017</b>	4	12	52	5	316	142	531
<b>TOTAL 2016</b>	11	10	35	11	332	540	939
<b>TOTAL 2015</b>	1	11	30	19	460	310	831
<b>TOTAL 2014</b>	10	20	22	11	394	241	698
<b>TOTAL 2013</b>	2	56	75	21	743	486	1383
<b>TOTAL 2012</b>	24	31	44	14	574	287	974
<b>TOTAL 2011</b>	31	27	55	20	706	180	1019
<b>TOTAL 2010</b>	6	11	79	21	636	210	963
<b>TOTAL 2009</b>	6	25	147	22	643	228	1071
<b>TOTAL 2008</b>	11	24	65	19	923	277	1319
<b>TOTAL 2007</b>	72	24	64	39	901	241	1341
<b>TOTAL 2006</b>	4	23	53	46	783	326	1235
<b>TOTAL 2005</b>	6	18	43	53	1002	279	1401
<b>TOTAL 2004</b>	4	11	36	32	696	228	1007
<b>TOTAL 2003</b>	2	21	48	17	588	198	874
<b>TOTAL 2002</b>	9	13	48	13	478	182	743
<b>TOTAL 2001</b>	1	10	25	13	569	269	887
<b>TOTAL 2000</b>	2	16	37	22	700	249	1026
<b>TOTAL 1999</b>	4	13	64	42	1119	356	1598